

# COUNCIL MEETING

Municipal Building  
175-5<sup>th</sup> Street North  
Second Floor Council Chamber

**CITY OF ST. PETERSBURG**

**January 18, 2024  
1:30 PM**

Welcome to the City of St. Petersburg City Council meeting. The public may address City Council in person.

The public must attend the meeting in person to speak during public hearings or quasi-judicial hearings. If you are a person with a disability who needs an accommodation in order to participate in this meeting or have any questions, please contact the City Clerk's Office at 893-7448. If you are deaf/hard of hearing and require the services of an interpreter, please call our TDD number, 892-5259, or the Florida Relay Service at 711, as soon as possible. The City requests at least 72 hours advance notice, prior to the scheduled meeting, for accommodations.

To assist the City Council in conducting the City's business, we ask that you observe the following:

1. If you are speaking under the Public Hearings, Appeals or Open Forum sections of the agenda, please observe the time limits indicated on the agenda.
2. Placards and posters are not permitted in the Chamber. Applause is not permitted except in connection with Awards and Presentations.
3. Please do not address Council from your seat. If asked by Council to speak to an issue, please do so from the podium.
4. Please do not pass notes to Council during the meeting.
5. Please be courteous to other members of the audience by keeping side conversations to a minimum.
6. The Fire Code prohibits anyone from standing in the aisles or in the back of the room.
7. If other seating is available, please do not occupy the seats reserved for individuals who are deaf/hard of hearing.

The public can also attend the meeting in the following ways:

- Watch live on Channel 15 WOW!/Channel 641 Spectrum/Channel 20 Frontier FiOS
- Watch live online at [www.stpete.org/TV](http://www.stpete.org/TV)
- Listen and participate by dialing one of the following phone numbers
  - +1 312 626 6799 or
  - +1 646 876 9923 or
  - +1 253 215 8782 or
  - +1 301 715 8592 or
  - +1 346 248 7799 or
  - +1 669 900 6833 and entering webinar ID: 994 3792 7105#

- Watch, listen, and participate on your computer, mobile phone, or other device by visiting the following link: <https://zoom.us/j/99437927105>

The public can participate in the meeting by providing public comment for agenda items other than public hearings and quasi-judicial hearings in the following ways:

- If attending the Zoom meeting by computer or other device, use the “raise hand” button in the Zoom app.
- If attending the Zoom meeting by phone only, enter \*9 on the phone to use the “raise hand” feature.

The “raise hand” feature in the Zoom meeting indicates your desire to speak but does not allow you to speak immediately. You must use the “raise hand” feature at the time the agenda item is addressed. All “raised hands” will be lowered after each agenda item. When it is your turn to speak, your microphone will be unmuted. At the conclusion of your comments or when you reach the three-minute limit, you will be muted. Please be advised that at all times the chair has the authority and discretion to re-order agenda items, and in the event the meeting is disrupted by violations of the rules of decorum, to accept public comment by alternate means, including by email only.

Regardless of the method of participation used, normal rules for participation apply, including the three-minute limit on comments, the requirement that any presentation materials must be submitted to the City Clerk in advance of the meeting, and the rules of decorum. Public comments must be submitted before the public comment period has closed.

**A. Meeting Called to Order and Roll Call.**

Invocation and Pledge to the Flag of the United States of America.

**B. Approval of Agenda with Additions and Deletions.**

**C. Consent Agenda (see attached)**

**Open Forum**

The City Council receives public comment during Open Forum and on agenda items with limited exceptions consistent with Florida law. All issues discussed under Open Forum must be limited to issues related to the City of St. Petersburg government. If you wish to address City Council on subjects other than public hearing or quasi-judicial items listed on the agenda, please sign up with the Clerk. Only City residents, owners of property in the City, owners of businesses in the City or their employees may speak during Open Forum. If you wish to address City Council through the Zoom meeting, you must use the “raise hand” feature button in the Zoom app or enter \*9 on your phone at the time the agenda item is addressed. When it is your turn to speak, you will be unmuted and asked to state your name and address. At the conclusion of your comments or when you reach the three-minute time limit, you will be muted. All “raised hands” will be lowered after each agenda item. Regardless of the method of participation used, normal rules apply, including the three-minute time limit on comments, the requirement that any presentation materials must be submitted in advance of the meeting and the rules of decorum. If live public comment is disrupted by violations of the rules of decorum, the chair is authorized to accept public comment by alternate means, including by email only.

**D. Awards and Presentations**

**E. New Ordinances - (First Reading of Title and Setting of Public Hearing)**

**F. Reports**

1. [Approval of two resolutions related to the proposed 24 affordable and workforce townhomes for the Deuces Townhome and Commercial Development Project. The first resolution approves an interfund loan in the amount of \\$5,980,000 from the Economic Stability Fund and the second resolution accepts the GMP Proposal from Horus Construction in the amount of \\$13,126,098.](#)

(a) A resolution approving an interfund loan in an amount of \$5,980,000 from the Economic Stability Fund (0008) to the Housing Capital Improvement Fund (3000) to finance a portion of the construction of 24 affordable and workforce housing units within the City limits; approving a supplemental appropriation in the amount of \$5,980,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from this loan, to the Deuces T&H and Comm Development Project (18286); providing for other matters in connection therewith; and providing an effective date. (ECID Project No. 20205-019)

(b) A resolution accepting the Guaranteed Maximum Price (“GMP”) Proposal No. 2 for the remainder of the work associated with the 24 affordable and workforce townhome units for the Deuces Rising Townhomes and commercial development project (“Project”) in the amount of \$13,126,098 submitted by Horus Construction Services, Inc. (“Horus”) on October 27, 2023; authorizing the City Attorney’s office to make

non-substantive changes to the Third Amendment; authorizing the Mayor or his designee to execute the Third Amendment to the Design-Build Agreement with a GMP between the City of St. Petersburg, Florida, and Horus dated May 26, 2021, to incorporate GMP Proposal No. 2 into the Agreement and modify other necessary provisions; approving a rescission of an unencumbered appropriation in the amount of \$750,000 from the General Fund (0001), Finance Department, Revenues and Transfers Division (320-3201); approving a transfer in the amount of \$750,000 from the unappropriated balance of the General Fund (0001), resulting from the above rescission, to the Housing Capital Improvement Fund (3000); approving a supplemental appropriation in the amount of \$750,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286); approving a rescission of an unencumbered appropriation in the amount of \$1,300,000 from the South St. Petersburg Redevelopment District Fund (1104), Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609); approving a transfer in the amount of \$1,300,000 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above rescission, to the Tax Increment Financing Capital Improvements Fund (3005); approving a supplemental appropriation in the amount of \$1,300,000 from the increase in the unappropriated balance of the Tax Increment Financing Capital Improvements Fund (3005), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286); and providing an effective date.

2. [A Resolution authorizing the Mayor or his designee to execute Amendment No. 5 to Task Order No. 19-05-CAR/ENV\(S\), amended and revised, to the architect/engineering agreement dated May 31, 2019, as amended, between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. \("A/E"\) for A/E to provide monitoring services associated with the implementation of the interim source removal plan within the Deuces Rising Townhome redevelopment parcels related to the Commerce Park/Deuces Rising – Phase I Environmental Site Assessment Project in an amount not to exceed \\$80,590; providing that the total Task Order, as revised and amended, shall not exceed \\$427,293; and providing an effective date. \(ECID Project No. 20205-019; Oracle Nos. 16670, 17619, 17620, 18224, 18286\)](#)
3. [A Resolution recognizing a donation in the amount of \\$83,500 from the Sunken Gardens Forever Foundation, Inc. to fund the design, construction and installation of animal enclosures in the new animal care center; approving a supplemental appropriation in the amount of \\$83,500 from the increase in the unappropriated balance of Sunken Gardens Operating Fund \(1207\), resulting from the above donation, to the Enterprise Facilities Department, Sunken Gardens Division \(282-2461\); and providing an effective date.](#)
4. [A resolution approving a supplemental appropriation in the amount of \\$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund \(1207\) to the Enterprise Facilities Department, Sunken Gardens Division \(282-2461\) to provide the necessary funding for a new south gate and wall/fencing, new security cameras, new alarm panels, and miscellaneous small furniture for the Sunken Gardens Animal care center; and providing an effective date.](#)
5. [A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-04-CDM/W\(A\) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, CDM Smith, Inc. \(A/E\) for A/E to provide \(i\) project management, \(ii\) a kickoff meeting, \(iii\) data collection and review, \(iv\) design services \(conceptual through final design\), \(v\) site exploration coordination, \(vi\) permitting services and \(vii\)](#)

construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \$127,487.76 (ECID Project No. 24127-130; Oracle No. 19980); and providing an effective date.

**G. New Business**

**H. Council Committee Reports**

**I. Legal**

1. A resolution approving the settlement of the lawsuit of Mariusz Linowski v. St. Petersburg, Claim No. C3740038, OJCC Case No. 23-010002EBG and providing an effective date.
2. A resolution approving the settlement of the lawsuit of Harry Powell v. City of St. Petersburg, Case No. 22-002844-CI-11 in the Circuit Court of Pinellas County, Florida and providing an effective date.
3. A resolution approving settlement of the lawsuit of Janderlyn White v. City of St. Petersburg, Florida, Circuit Court for Pinellas County, Florida, Case No. 21-001018-CI, and providing an effective date.

**J. Public Hearings and Quasi-Judicial Proceedings - 5:01 P.M.**

**Public Hearings**

*NOTE: The following Public Hearing items have been submitted for **consideration** by the City Council. If you wish to speak on any of the Public Hearing items, please obtain one of the YELLOW cards from the containers on the wall outside of Council Chamber, fill it out as directed, and present it to the Clerk. You will be given 3 minutes **ONLY** to state your position on any item but may address more than one item.*

1. Confirming Preliminary Assessment for Lot Clearing Number(s) LCA 1653
2. Confirming Preliminary Assessment for Lot Clearing Number(s) LCA 1654
3. Confirming Preliminary Assessment for Building Demolition Number DMO 500
4. Ordinance 567-H, An Ordinance amending City Code related to parking enforcement for domestic and commercial equipment; amending the definitions of domestic equipment and passenger motor vehicle; clarifying commercial equipment parking for consistency throughout the code; providing for severability; and providing an effective date.
5. An Ordinance designating a portion of the downtown as a "clean zone" in order to regulate commercial activities during WWE Royal Rumble event.
  - (a) Ordinance 571-H, An Ordinance designating a portion of the downtown as a "clean zone" in order to regulate commercial activities during WWE Royal Rumble event; designating geographic boundaries for the clean zone; regulating temporary outdoor uses and temporary structures; prohibiting certain portable structures or vehicles and signage; providing for inspections and permits; providing for increased penalties; providing for conditions and restrictions; prohibiting commercial activities in the right of way; regulating locations for the consumption of alcoholic beverages;

providing additional regulations for existing businesses in the clean zone; and providing an effective date.

(b) A resolution establishing the Clean Zone Time Period for the 2024 WWE Royal Rumble; and providing an effective date.

6. [Ordinance 1158-V approving a vacation of the southern 30-feet of 40th Avenue North between 73rd Street North and 74th Street North, generally located at 3801 74th Street North; setting forth conditions for the Vacation to become effective; and providing for an effective date. \(City File 23-33000013\)](#)

7. [Ordinances approving vacations of 5 feet right-of-way on the north and south sides of 87th Avenue North, generally located at 420 and 429 87th Avenue North. \(City File 23-33000012\)](#)

(a) Ordinance 1159-V approving a vacation of 5-feet of right-of-way on the north and south sides of 87th Avenue North, generally located at 420 and 429 87th Avenue North; Setting forth conditions for the vacation to become effective; and providing for an effective date.

(b) Ordinance 1160-V approving a vacation of 5-feet of right-of-way on the north side of 87th Avenue North, generally located at 429 87th Avenue North; Setting forth conditions for the vacation to become effective; and providing for an effective date.

**K. Open Forum**

**L. Adjournment**

**Consent Agenda A  
January 18, 2024**

NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

**(Procurement)**

1. [Approving the use of a piggyback agreement with Professional Piping Services, Inc., for poly-pig pipeline maintenance and repair services, for the Water Resources Department, in the amount of \\$950,000.](#)
2. [Approving an increase in allocation for temporary staffing services with Personnel Solutions Plus, LLC, for the city departments, in the amount of \\$1,500,000.](#)

**(City Development)**

**(Community Enrichment)**

**(Public Works)**

**(Appointments)**

**(Miscellaneous)**



**Consent Agenda B  
January 18, 2024**

NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

**(Procurement)**

1. [Accepting a bid for a three-year blanket purchase agreement with Lawmen’s & Shooters’ Supply, Inc., for Police and Fire Accessories, for a total contact amount of \\$122,000.](#)
2. [Approving a one-year blanket purchase agreement with McKeithen Growers, Inc. for nursery tree furnishing and delivery in the amount of \\$300,000.](#)
3. [Accepting a quote and approving an Agreement with Transmap Corporation \(Transmap\), to perform an updated pavement condition survey and inventory on asphalt roadways throughout the City for the Engineering and Capital Improvements Department for a not-to-exceed amount of \\$263,058.98. \(ECID Project No. 24106-130; Oracle Project No. 19846\).](#)

**(City Development)**

4. [A Resolution recognizing a donation in the amount of \\$83,500 from the Sunken Gardens Forever Foundation, Inc. to fund the design, construction and installation of animal enclosures in the new animal care center; approving a supplemental appropriation in the amount of \\$83,500 from the increase in the unappropriated balance of Sunken Gardens Operating Fund \(1207\), resulting from the above donation, to the Enterprise Facilities Department, Sunken Gardens Division \(282-2461\); and providing an effective date. \(MOVED TO REPORTS AS AGENDA ITEM F-3 FOR GOOD NEWS\)](#)
5. [A resolution approving a supplemental appropriation in the amount of \\$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund \(1207\) to the Enterprise Facilities Department, Sunken Gardens Division \(282-2461\) to provide the necessary funding for a new south gate and wall/fencing, new security cameras, new alarm panels, and miscellaneous small furniture for the Sunken Gardens Animal care center; and providing an effective date. \(MOVED TO REPORTS AS AGENDA ITEM F-4 FOR GOOD NEWS\)](#)
6. [A resolution authorizing the Mayor, or his designee, to execute a License Agreement with Fossil Park Youth Baseball, Inc., a Florida not-for-profit corporation, for the use of 1\) a concession/boardroom building and 2\) a storage building within a portion of the City-owned Fossil Park located at 6335 Dr. MLK Jr. Street North, St. Petersburg for a period of thirty-six \(36\) months for a fee of \\$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. \(Requires affirmative vote of at least six \(6\) members of City Council.\)](#)



7. [A resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Azalea Junior Football Association, Inc., a Florida not-for-profit corporation, for the use of 1\) a concession/storage building and 2\) a board room/storage building within a portion of the City-owned Azalea Park located at 1400 72nd Street North, St. Petersburg for a period of thirty-six \(36\) months for a fee of \\$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. \(Requires affirmative vote of at least six \(6\) members of City Council.\)](#)
8. [A resolution authorizing the Mayor, or his designee, to execute a License Agreement with The Azalea Youth Soccer League, Inc., a Florida not-for-profit corporation, for the use of 1\) a concession stand/board room building and 2\) a storage building within a portion of the City-owned Walter Fuller Park located at 7557 - 26th Avenue North, St. Petersburg, for a period of thirty-six \(36\) months for a fee of \\$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. \(Requires affirmative vote of at least six \(6\) members of City Council.\)](#)
9. [A resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Northeast Raiders Youth Association, Inc., a Florida not-for-profit corporation, for the use of a concession stand/storage building within a portion of City-owned Puryear Park, located at 5701 Lee Street Northeast, St. Petersburg, for a period of thirty-six \(36\) months for a fee of \\$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. \(Requires affirmative vote of at least six \(6\) members of City Council.\)](#)

**(Community Enrichment)**

**(Public Works)**

10. [A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-05-WT/W\(A\) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Wade Trim, Inc. \("A/E"\) for A/E to provide \(i\) project management, \(ii\) surveying services, \(iii\) geotechnical services, \(iv\) environmental services, \(v\) engineering design services and \(vi\) permitting services including permit fees related to the DIS 36" TM Water Cross FY23 Project in an amount not to exceed \\$182,595 \(ECID Project No. 23157-100; Oracle No. 19720\); and providing an effective date.](#)
11. [A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-04-CDM/W\(A\) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, CDM Smith, Inc. \(A/E\) for A/E to provide \(i\) project management, \(ii\) a kickoff meeting, \(iii\) data collection and review, \(iv\) design services \(conceptual through final design\), \(V\) site exploration coordination, \(vi\) permitting services and \(vii\) construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \\$127,487.76 \(ECID Project No. 24127-130; Oracle No. 19980\); and providing an effective date. \(MOVED TO REPORTS AS AGENDA ITEM F-5\)](#)

**(Appointments)**

**(Miscellaneous)**

12. [A resolution authorizing the Mayor to execute the Hurricane Idalia Disaster Declaration Federally Funded Sub-Award and Grant Agreement, DR 4734 - Hurricane Idalia, with the](#)

State of Florida, Division of Emergency Management, as well as all other documents concerning disaster relief funding, including direct administrative costs, for federal and state assistance for Hurricane Idalia (Idalia Documents); authorizing the Mayor to delegate signature authority to the Assistant City Administrator or designee for the purpose of executing the Idalia Documents; and providing an effective date.

13. Budget, Finance & Taxation Committee Minutes (12/7/2023)

# MEETING AGENDA

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CITY OF ST. PETERSBURG

Note: An abbreviated listing of upcoming MEETING AGENDA Council meetings.

**Budget, Finance & Taxation Committee**

*Thursday, January 25, 2024, 10:50 a.m., Conference Room 100*

**Health, Energy, Resiliency & Sustainability Committee**

*Thursday, January 25, 2024, 8:00 a.m., Conference Room 100*

**CRA/Agenda Review**

*Thursday, January 25, 2024, 1:30 p.m., Conference Room 100*

**Committee of the Whole**

*Thursday, January 25, 2024, 2:00 p.m., Conference Room 100*

**City Council Meeting**

*Thursday, February 1, 2024, 9:00 a.m., City Council Chambers*

**Economic & Workforce Development Committee**

*Thursday, January 25, 2024, 9:25 a.m., Conference Room 100*

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CITY OF ST. PETERSBURG  
**Board and Commission Vacancies**

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**Nuisance Abatement Board**  
2 Regular Members  
((Term expires 12/31/24 and 12/31/25))

**Nuisance Abatement Board**  
2 Alternate Members  
((Term expires 8/31/24 and 12/31/24))

## **PROCEDURES TO BE FOLLOWED FOR QUASI-JUDICIAL PROCEEDINGS:**

1. **Anyone wishing to speak must fill out a yellow card and present the card to the Clerk. All speakers must be sworn prior to presenting testimony. No cards may be submitted after the close of Public Comment. Each party and speaker is limited to the time limits set forth herein and may not give their time to another speaker or party.** Each party and speaker wishing to present handouts, photographs, presentation slides or any other materials (collectively, “Materials”) during a quasi-judicial proceeding must submit such Materials to the City Clerk no later than 24 hours in advance of the applicable public hearing. **Materials submitted after the deadline will not be accepted and may not be used.**
2. At any time during the proceeding, City Council members may ask questions of any speaker or party. The time consumed by Council Member questions and answers to such questions shall not count against the time frames allowed herein. Burden of proof: in all appeals, the Appellant bears the burden of proof; in rezoning and land use cases, the Property Owner or Applicant bears the burden of proof except in cases initiated by the City, in which event the City Administration bears the burden of proof; for all other applications, the Applicant bears the burden of proof. Waiver of Objection: at any time during the proceeding Council Members may leave the Council Chamber for short periods of time provided they continue to hear testimony by audio. If any party has an objection to a Council Member leaving the Chamber during the hearing, such objection must be made at the start of the hearing. If an objection is not made as required herein it shall be deemed to have been waived.
3. Reading of the Title of the Ordinance(s), if applicable.
4. Initial Presentation. Each party shall be allowed ten (10) minutes for their initial presentation. The order of initial presentations shall be:
  - a. Presentation by City Administration.
  - b. Presentation by the Appellant followed by the Applicant, if different. If Appellant and Applicant are different entities, then each is allowed the allotted time for each part of these procedures.
  - c. Presentation by Opponent. If anyone wishes to utilize the initial presentation time provided for an Opponent, said person shall register as an Opponent with the City Clerk at least one week prior to the scheduled public hearing or within 48 hours after the City staff report for the public hearing has been published (whichever is later). If more than one person registers to utilize the initial presentation time provided for an Opponent, the registered persons shall attempt to agree on a single representative to participate as the Opponent in the proceeding. If the persons cannot agree on a single representative, then each person (or person’s representative) shall share equally the time allotted to the Opponent for each part of these procedures. If there is an Appellant who is not the Applicant or Property Owner, then no Opponent is allowed. If a Property Owner who is not the Appellant or the Applicant opposes the Application and utilizes any part of the time available to the Property Owner to make an initial presentation, the Opponent shall not be permitted to make an initial presentation (but shall be provided an opportunity for cross-examination and rebuttal/closing).
  - d. If the Property Owner is neither the Appellant nor the Applicant, they shall be allowed the allotted time for each part of these procedures and shall have the opportunity to speak last in each part of these procedures so that they have the opportunity to address what all the interested parties have presented.
5. Public Comment. Upon conclusion of the initial presentations, members of the public may speak for not more than three (3) minutes each. Speakers shall limit their testimony to information relevant to the ordinance or application and criteria for review.

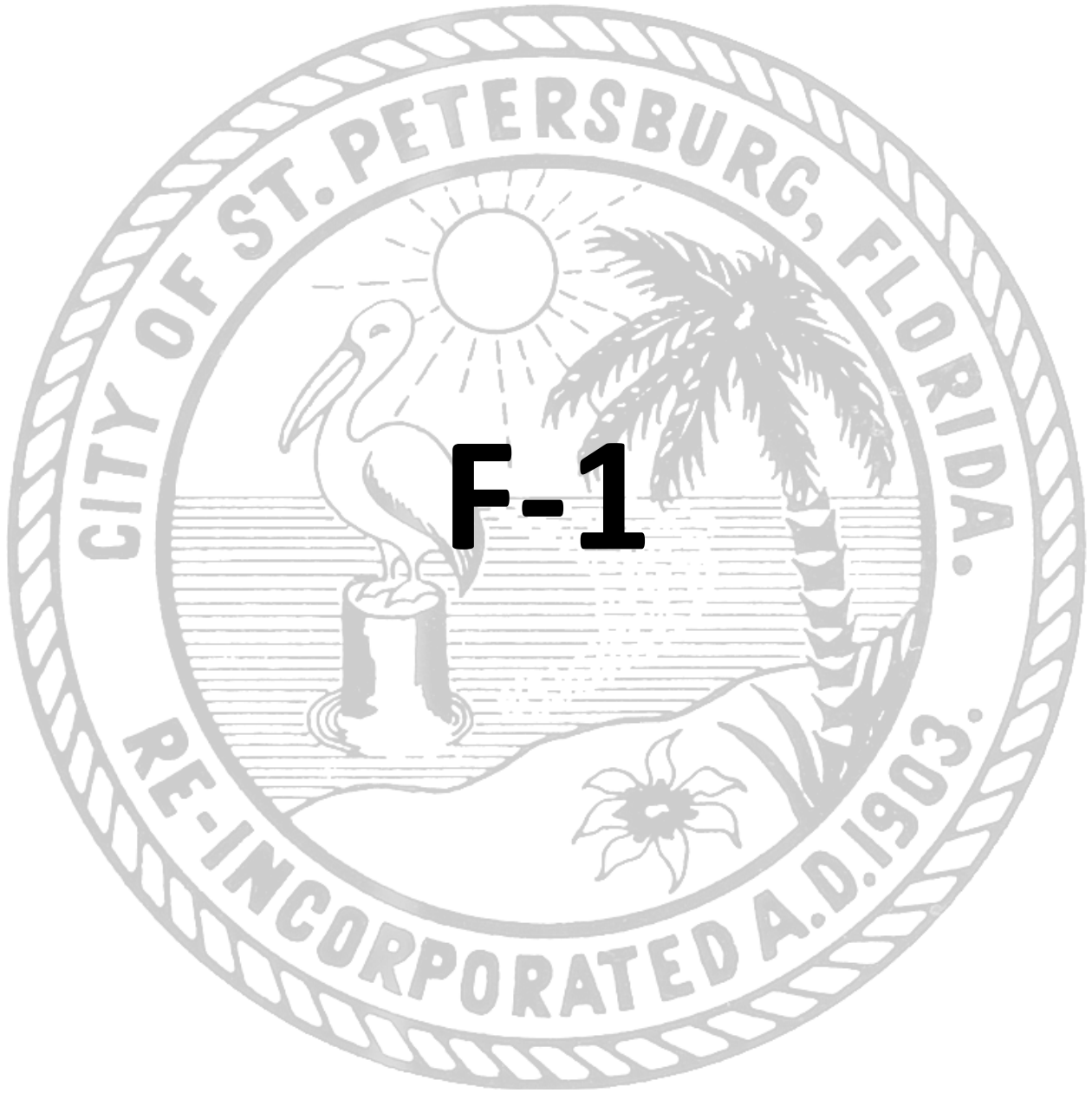
6. Cross Examination. Each party shall be allowed a total of five (5) minutes for cross examination, which includes the time consumed by both questions and answers. Each party who opposes the application may only cross examine any witness who previously testified in support of the application. Each party who supports the application may only cross examine any witness who previously testified in opposition to the application. The questioning party is not permitted to make any statements, only to ask questions that are directly related to the testimony or evidence presented. All questions shall be addressed to the Chair and then (at the discretion of the Chair) asked either by the Chair or by the party conducting the cross examination of the appropriate witness. One (1) representative of each party shall conduct the cross examination. If anyone wishes to utilize the time provided for cross examination and rebuttal as an Opponent, and no one has previously registered with the City Clerk as an Opponent, said individual shall notify the City Clerk prior to the beginning of initial presentations for the applicable public hearing. If no one gives such notice, there shall be no cross examination or rebuttal by Opponent(s). The order of cross examination shall be:

- a. Cross examination by City Administration.
- b. Cross examination by Opponents, if applicable.
- c. Cross examination by Appellant followed by Applicant, followed by Property Owner, if different.

7. Rebuttal/Closing. Each party shall have five (5) minutes to provide a closing argument and/or rebuttal. The order of rebuttal/closing shall be:

- a. Rebuttal/Closing by City Administration.
- b. Rebuttal/Closing by Opponent, if applicable.
- c. Rebuttal/Closing by Applicant followed by the Appellant, if different, followed by Property Owner, if different.

The following page(s) contain the backup material for Agenda Item: Approval of two resolutions related to the proposed 24 affordable and workforce townhomes for the Deuces Townhome and Commercial Development Project. The first resolution approves an interfund loan in the amount of \$5,980,000 from the Economic Stability Fund and the second resolution accepts the GMP Proposal from Horus Construction in the amount of \$13,126,098.  
Please scroll down to view the backup material.





## ST. PETERSBURG CITY COUNCIL

### Report

Meeting of January 18, 2024

**TO:** The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

**SUBJECT:**

(a) A resolution approving an interfund loan in an amount of \$5,980,000 from the Economic Stability Fund (0008) to the Housing Capital Improvement Fund (3000) to finance a portion of the construction of 24 affordable and workforce housing units within the City limits; approving a supplemental appropriation in the amount of \$5,980,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from this loan, to the Deuces T&H and Comm Development Project (18286); providing for other matters in connection therewith; and providing an effective date. (ECID Project No. 20205-019)

(b) A resolution accepting the Guaranteed Maximum Price (“GMP”) Proposal No. 2 for the remainder of the work associated with the 24 affordable and workforce townhome units for the Deuces Rising Townhomes and commercial development project (“Project”) in the amount of \$13,126,098 submitted by Horus Construction Services, Inc. (“Horus”) on October 27, 2023; authorizing the City Attorney’s office to make non-substantive changes to the Third Amendment; authorizing the Mayor or his designee to execute the Third Amendment to the Design-Build Agreement with a GMP between the City of St. Petersburg, Florida, and Horus dated May 26, 2021, to incorporate GMP Proposal No. 2 into the Agreement and modify other necessary provisions; approving a rescission of an unencumbered appropriation in the amount of \$750,000 from the General Fund (0001), Finance Department, Revenues and Transfers Division (320-3201); approving a transfer in the amount of \$750,000 from the unappropriated balance of the General Fund (0001), resulting from the above rescission, to the Housing Capital Improvement Fund (3000); approving a supplemental appropriation in the amount of \$750,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286); approving a rescission of an unencumbered appropriation in the amount of \$1,300,000 from the South St. Petersburg Redevelopment District Fund (1104), Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609); approving a transfer in the amount of \$1,300,000 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above rescission, to the Tax Increment Financing Capital Improvements Fund (3005); approving a supplemental appropriation in the amount of \$1,300,000 from the increase in the unappropriated balance of the Tax Increment Financing Capital Improvements Fund (3005), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286); and providing an effective date.

**EXPLANATION:** On April 1, 2021, City Council approved a Design Build (“DB”) Agreement with a GMP with Horus for partial preconstruction phase services consisting of concept development and public engagement, schematic design, design development, cost estimation and constructability reviews in an amount not to exceed \$540,964.

On December 9, 2021, City Council approved the First Amendment to the Horus DBAR for the construction of water, sewer and stormwater utility services in the right-of-way of Fairfield Ave. South in the amount of \$2,145,199.

On May 19, 2022, City Council approved the Second Amendment to the Horus DBAE for additional

preconstruction phase and construction management phase services in the amount of \$1,077,329.

This Third Amendment to the Horus DBAR provides for the construction of twenty-four (24) new residential townhomes to be located on Fairfield Ave. South between 22<sup>nd</sup> Street South and 23<sup>rd</sup> Street South as part of the Deuces Rising development. The townhomes consist of twelve three-bedroom units of approximately 1,700 square feet in area and twelve two-bedroom units of approximately 1,500 square feet in area. Each townhome will be sold fee-simple to include two parking spaces and both front and rear yards. Access to the parking spaces will be along a shared HOA parking lot along the rear of the platted lots. Work also includes landscaping on site as well as final improvements to Fairfield Ave. South which consists of concrete curbing, asphalt paving, sidewalks and street landscaping.

The GMP Proposal in the amount of \$13,126,098 is based on the following i) the completed civil, architectural, landscape architectural, structural, mechanical, plumbing and electrical contract drawings and project specifications as prepared by the Horus D/B team; ii) a listing of clarifications and assumptions made by Horus in preparation of the GMP Proposal which further defines the scope of work and iii) the anticipated schedule for the work.

The GMP proposal also includes \$300,000 within the Owner's Contingency for the cost of the remediation of the contaminated soils on the townhome parcels. Contaminated soils will be excavated and removed and clean backfill will be imported and placed on site prior to any construction commencing on the townhomes.

The GMP Proposal includes the following:

Construction Cost	\$ 9,893,146
General Conditions	\$ 779,730
Contractor Contingency	<u>\$ 534,230</u>
Subtotal:	\$11,207,106
CM Fee 6.00%	\$ 672,426
General Liability	\$ 98,931
Professional Liability	<u>\$ 36,000</u>
Subtotal:	\$ 807,357
Builder's Risk	\$ 84,093
Performance Bond	<u>\$ 227,542</u>
Subtotal:	\$ 311,635
Subtotal Guaranteed Maximum Price	\$12,326,098
Owner's Contingency	\$ 800,000
Total Guaranteed Maximum Price	\$13,126,098

The Construction Phase shall commence upon City Council's approval of this Guaranteed Maximum Price Amendment ("GMP Amendment") and the issuance of a Notice to Proceed. During the Construction Phase, the Design Build firm will assume the responsibility as the contractor and will proceed to construct the new Deuces Rising Townhomes.

In addition to the contract amount, there are City costs associated with the project in the amount of \$1,400,000 for construction administration services for staff project management, permitting, utility

services and contingency.

Upon completion of the project the homes will be sold to income qualified, first-time homebuyers at an affordable price based on each buyer's income, household size, and factors such as the amount of the property tax, insurance, and Homeowners Association fees. Twelve of the units are planned to be sold to buyers earning 80% of Area Median Income (AMI) or less, and twelve units are planned to be sold to buyers earning 120% of AMI or less. Resale of the homes will be restricted by affordability conditions and/or an equity sharing plan to ensure retention of affordability or recapture of invested funds.

**RECOMMENDATION:** Administration recommends approval of:

**(a)** A resolution approving an interfund loan in an amount of \$5,980,000 from the Economic Stability Fund (0008) to the Housing Capital Improvement Fund (3000) to finance a portion of the construction of 24 affordable and workforce housing units within the City limits; approving a supplemental appropriation in the amount of \$5,980,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from this loan, to the Deuces T&H and Comm Development Project (18286); providing for other matters in connection therewith; and providing an effective date. (ECID Project No. 20205-019)

**(b)** A resolution accepting the Guaranteed Maximum Price ("GMP") Proposal No. 2 for the remainder of the work associated with the 24 affordable and workforce townhome units for the Deuces Rising Townhomes and commercial development project ("Project") in the amount of \$13,126,098 submitted by Horus Construction Services, Inc. ("Horus") on October 27, 2023; authorizing the City Attorney's office to make non-substantive changes to the Third Amendment; authorizing the Mayor or his designee to execute the Third Amendment to the Design-Build Agreement with a GMP between the City of St. Petersburg, Florida, and Horus dated May 26, 2021, to incorporate GMP Proposal No. 2 into the Agreement and modify other necessary provisions; approving a rescission of an unencumbered appropriation in the amount of \$750,000 from the General Fund (0001), Finance Department, Revenues and Transfers Division (320-3201); approving a transfer in the amount of \$750,000 from the unappropriated balance of the General Fund (0001), resulting from the above rescission, to the Housing Capital Improvement Fund (3000); approving a supplemental appropriation in the amount of \$750,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286); approving a rescission of an unencumbered appropriation in the amount of \$1,300,000 from the South St. Petersburg Redevelopment District Fund (1104), Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609); approving a transfer in the amount of \$1,300,000 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above rescission, to the Tax Increment Financing Capital Improvements Fund (3005); approving a supplemental appropriation in the amount of \$1,300,000 from the increase in the unappropriated balance of the Tax Increment Financing Capital Improvements Fund (3005), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286); and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** Total cost for the Engineering Project is estimated to be \$19,062,196. Funding for this project (\$11,114,336) was previously appropriated in the Housing Capital Improvement Fund, Deuces T/H & Comm Development Project (18286) and Affordable/Workforce Housing Project (16670), the Water Resources Capital Projects Fund (4003), SAN Commerce Park FY21 Project (18224), and the South St. Petersburg Redevelopment District Fund (1104). Additional funding will be available after the approval of an interfund loan in an amount of \$5,975,000 from the Economic Stability Fund (0008) to the Housing Capital Improvement Fund (3000) to support the construction of 24 affordable and workforce housing units, a supplemental appropriation in the amount of

\$5,975,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000) resulting from this loan, to the Deuces T/H & Comm Development Project (18286), a rescission of an unencumbered appropriation in the amount of \$750,000 from the General Fund (0001), Finance Department, Revenues and Transfers Division (320-3201), a transfer in the amount of \$750,000 from the unappropriated balance of the General Fund, resulting from the above rescission, to the Housing Capital Improvement Fund (3000), a supplemental appropriation in the amount of \$750,000 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286), a rescission of an unencumbered appropriation in the amount of \$1,300,000 from the South St. Petersburg Redevelopment District Fund (1104), Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609), a transfer in the amount of \$1,300,000 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above rescission, to the Tax Increment Financing Capital Improvements Fund (3005), and a supplemental appropriation in the amount of \$1,300,000 from the increase in the unappropriated balance of the Tax Increment Financing Capital Improvements Fund (3005), resulting from the above transfer, to the Deuces T/H & Comm Development Project (18286).

**ATTACHMENTS:**     GMP Proposal  
                                 Resolution

RESOLUTION NO. 2024-\_\_\_\_\_

A RESOLUTION APPROVING AN INTERFUND LOAN IN THE AMOUNT OF \$5,980,000 FROM THE ECONOMIC STABILITY FUND (0008) TO THE HOUSING CAPITAL IMPROVEMENT FUND (3000) TO FINANCE A PORTION OF THE CONSTRUCTION OF 24 AFFORDABLE AND WORKFORCE HOUSING UNITS WITHIN THE CITY LIMITS; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$5,980,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE HOUSING CAPITAL IMPROVEMENT FUND (3000), RESULTING FROM THIS LOAN, TO THE DEUCES T&H AND COMM DEVELOPMENT PROJECT (18286); PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida (“City”) has determined that one of the most cost-effective ways to finance an affordable housing project is by means of an interfund loan from the Economic Stability Fund; and

WHEREAS, the City and Horus Construction Services, Inc. (“Horus”) entered into a design-build agreement on May 6, 2021 (as amended, “Agreement”) for Horus to provide pre-construction and construction phase services for the design and construction of 24 Affordable and Workforce Townhome Units within the City limits (“Project”); and

WHEREAS, the City desires to accept GMP Proposal No. 2 submitted by Horus for the remainder of the construction work for the Project in the amount of \$13,126,098; and

WHEREAS, the City also desires to finance a portion of the Project by means of an interfund loan in the amount of \$5,980,000 from the Economic Stability Fund to the Housing Capital Improvement Fund (this interfund loan is hereinafter referred to as the “Interfund Loan”); and

WHEREAS, the City intends to repay this loan from (i) proceeds received by the City from the sale of the 24 affordable and workforce townhome units or (ii) proceeds received by the City from the sale of other city owned properties; and

WHEREAS, the St. Petersburg City Council desires to formalize and approve the Interfund Loan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida:

SECTION 1. Approval. The Interfund Loan in an amount equal to \$5,980,000 to finance a portion the Project is hereby formalized and approved.

SECTION 2. Supplemental Appropriation. The following supplemental appropriation for FY24 from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from the above loan is hereby approved:

<u>Housing Capital Improvement Fund (3000)</u>	
Deuces T/H & Comm Development Project (18286)	\$5,980,000

SECTION 3. Terms of Interfund Loan. The terms of the Interfund Loan are described below:

- 1) The amount of the Interfund Loan may be increased with City Council approval.
- 2) Any proceeds of the Interfund Loan, which are not expended, shall be invested in the manner and to the extent permitted by the City's written investment policy.
- 3) The interest rate on the Interfund Loan shall be equal to zero percent (0%).
- 4) The maturity date of the Interfund Loan is October 1, 2027.
- 5) Principal payments of the Interfund Loan in the amount of the proceeds received by the City from the sale of each townhome unit will be due within three (3) business days after the date the City receives such proceeds with the final payment in the amount of the outstanding principal amount to be made on the maturity date, unless earlier paid. The Interfund Loan can be

paid prior to maturity, in whole or in part at any time at a price equal to the principal amount thereof to be paid, without penalty, plus accrued interest to the date fixed for early prepayment, if any.

6) Notwithstanding anything herein to the contrary, if a payment date does not fall on a business day, the payment will be due on the immediately preceding business day. The Interfund Loan is unsecured, and does not constitute an indebtedness of the City for any purpose.

SECTION 4. Superseding of Inconsistent Resolutions. This Resolution supersedes all prior actions of City Council of the City inconsistent herewith. All resolutions or parts thereof in conflict herewith are hereby superseded to the extent of such conflict.

SECTION 5. Effective Date. This Resolution shall become effective immediately upon adoption.

LEGAL:

  
\_\_\_\_\_

00717180

BUDGET

  
\_\_\_\_\_

RESOLUTION NO. 2024-\_\_\_\_\_

A RESOLUTION ACCEPTING GUARANTEED MAXIMUM PRICE (“GMP”) PROPOSAL NO. 2 FOR THE REMAINDER OF THE WORK ASSOCIATED WITH THE 24 AFFORDABLE AND WORKFORCE TOWNHOME UNITS FOR THE DEUCES RISING TOWNHOMES AND COMMERCIAL DEVELOPMENT PROJECT (“PROJECT”) IN THE AMOUNT OF \$13,126,098 SUBMITTED BY HORUS CONSTRUCTION SERVICES, INC. (“HORUS”) ON OCTOBER 27, 2023; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE THIRD AMENDMENT TO THE DESIGN-BUILD AGREEMENT WITH A GMP BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND HORUS DATED MAY 26, 2021, TO INCORPORATE GMP PROPOSAL NO. 2 INTO THE AGREEMENT AND MODIFY OTHER NECESSARY PROVISIONS; APPROVING A RESCISSION OF AN UNENCUMBERED APPROPRIATION IN THE AMOUNT OF \$750,000 FROM THE GENERAL FUND (0001), FINANCE DEPARTMENT, REVENUES AND TRANSFERS DIVISION (320-3201); APPROVING A TRANSFER IN THE AMOUNT OF \$750,000 FROM THE UNAPPROPRIATED BALANCE OF THE GENERAL FUND (0001), RESULTING FROM THE ABOVE RESCISSION, TO THE HOUSING CAPITAL IMPROVEMENT FUND (3000); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$750,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE HOUSING CAPITAL IMPROVEMENT FUND (3000), RESULTING FROM THE ABOVE TRANSFER, TO THE DEUCES T/H & COMM DEVELOPMENT PROJECT (18286); APPROVING A RESCISSION OF AN UNENCUMBERED APPROPRIATION IN THE AMOUNT OF \$1,300,000 FROM THE SOUTH ST. PETERSBURG REDEVELOPMENT DISTRICT FUND (1104), ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT, ECONOMIC AND WORKFORCE DEVELOPMENT DIVISION (375-2609); APPROVING A TRANSFER IN THE AMOUNT OF \$1,300,000 FROM THE UNAPPROPRIATED BALANCE OF THE SOUTH ST. PETERSBURG REDEVELOPMENT DISTRICT FUND (1104), RESULTING FROM THE ABOVE RESCISSION, TO THE TAX INCREMENT FINANCING CAPITAL IMPROVEMENTS FUND (3005); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$1,300,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE TAX INCREMENT FINANCING CAPITAL IMPROVEMENTS FUND (3005), RESULTING FROM THE ABOVE TRANSFER, TO THE DEUCES T/H & COMM DEVELOPMENT PROJECT (18286); AND PROVIDING AN EFFECTIVE DATE.



WHEREAS, the City of St. Petersburg, Florida (“City”) and Horus Construction Services, Inc. (“Horus”) entered into a design-build agreement (“Agreement”) on May 26, 2021 for Horus to provide pre-construction and construction phase services for the Deuces Rising Townhomes and Commercial Development Project (“Project”); and

WHEREAS, pursuant to that Agreement, Horus was authorized to provide initial pre-construction phase services in an amount not to exceed \$540,964, with the additional compensation for the remaining pre-construction phase services and design and other professional services being subject to City Council approval on a future date; and

WHEREAS, on December 9, 2021, City Council approved a first amendment to the Agreement incorporating Guaranteed Maximum Price (“GMP”) Proposal No. 1 for construction of the water, sewer, and stormwater utility services in the Fairfield Ave. South right-of-way in the amount of \$2,145,199; and

WHEREAS, on May 19, 2022, City Council approved a second amendment to the Agreement to add the remaining pre-construction services and design and other professional services for the Project in the amount of \$1,077,329 and increase the total budget for preconstruction services and design and other professional services to \$1,618,293; and

WHEREAS, on October 27, 2023, Horus submitted its GMP proposal in the amount of \$13,126,098 for the remainder of the work associated with the 24 Affordable and Workforce Townhome Units (“GMP Proposal No. 2”); and

WHEREAS, the City desires to accept GMP Proposal No. 2 and incorporate it into the Agreement; and

WHEREAS, the combined total GMP from GMP Proposal No. 1 and GMP Proposal No. 2 is \$15,271,297.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that Guaranteed Maximum Price (“GMP”) Proposal No. 2 for the remainder of the work associated with 24 Affordable and Workforce Townhome Units for the Deuces Rising Townhomes and Commercial Development Project (“Project”) in the amount of \$13,126,098 submitted by Horus Construction Services, Inc. (“Horus”) on October 27, 2023, is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute the third amendment to the design-build agreement with a GMP between the City of St. Petersburg, Florida and Horus dated May 26, 2021, to incorporate GMP Proposal No. 2 into the Agreement and modify other necessary provisions.

BE IT FURTHER RESOLVED that an unencumbered appropriation in the amount of \$750,000 from the General Fund (0001), Finance Department, Revenues and Transfers Division

(320-3201) is hereby rescinded.

BE IT FURTHER RESOLVED that there is hereby approved the following transfer from the unappropriated balance of the General Fund (0001) to the Housing Capital Improvement Fund (3000), resulting from the above rescission, for FY24:

General Fund (0001)

Transfer to: Housing Capital Improvements Fund (3000) \$750,000

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the Housing Capital Improvement Fund (3000), resulting from the above transfer, the following supplemental appropriation for FY24:

Housing Capital Improvement Fund (3000)

Deuces T/H & Comm Development Project (18286) \$750,000

BE IT FURTHER RESOLVED that an unencumbered appropriation in the amount of \$1,300,000 from the South St. Petersburg Redevelopment District Fund (1104), Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609) is hereby rescinded.

BE IT FURTHER RESOLVED that there is hereby approved the following transfer from the unappropriated balance of South St. Petersburg Redevelopment District Fund (1104) to the Tax Increment Financing Capital Improvements Fund (3005), resulting from the above rescission, for FY24:

South St. Petersburg Redevelopment District Fund (1104)

Transfer to: Tax Increment Financing Capital Improvements Fund (3005) \$1,300,000

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the Tax Increment Financing Capital Improvements Fund (3005), resulting from the above transfer, the following supplemental appropriation for FY24:

Tax Increment Financing Capital Improvements Fund (3005)

Deuces T/H & Comm Development Project (18286) \$1,300,000

This Resolution shall become effective immediately upon its adoption.

LEGAL:

Sharon Michmanicy  
00717094

DEPARTMENT:

Brijesh Prayman

BUDGET:

E. Makofske



**20205-019 City of St. Petersburg  
Commerce Park/ Deuces Rising**  
*Guaranteed Maximum Price Proposal No. 2 –  
Remaining Work for the Project*

October 27, 2023

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- Item 3- Enumeration of Design Build Documents
- Item 4- Allowance Items
- Item 5- Assumptions and Clarifications
- Item 6- Guaranteed Maximum Price Breakdown
- Item 7- Construction Schedule

## Item 1- Guaranteed Maximum Price Proposal No. 2

HORUS Construction Services, Inc. proposes to complete the work described in this document for the Guaranteed Maximum Price (GMP) of (\$13,126,098). Thirteen Million One Hundred Twenty Six Thousand Ninety Eight Dollars. This includes Building Construction Costs of \$8,089,146 (this includes an allowance of \$75,000 for site lighting), Site Development Costs of \$1,804,000, General Conditions and Design Builder's Fee totaling \$2,432,952, and an Owner's Allowance of \$800,000.

This price is for the performance of work described in this document Items 2-7.

By acceptance of the GMP and issuance of a Contract Amendment, the City of St. Petersburg hereby incorporates the GMP into the Agreement between the Owner and Design Builder.

## Item 2- Project Summary

Provide six buildings, with four townhomes each for a total of 24 townhomes, with private green space behind the townhomes and semi-private green space along Fairfield Avenue. Residence parking to be provided in rear parking lots, with street parking, and public service designation. Along with complete right of way work for Fairfield Avenue South between 22<sup>nd</sup> and 23<sup>rd</sup> Streets as described in the enumerated documents.

### Item 3- Enumeration of Design Build Documents

Design Build Documents include: Ninety (90%) percent drawings from Design Builder in addition there are revisions incorporated for cost control measures. Specifications, Construction Documents, the Agreement, General Conditions, Supplementary Conditions as expressly noted herein, and this Item #3, as well as the Guaranteed Maximum Price (GMP) Proposal in its totality.

*See Attached*

Deuces Rising Townhomes-90%  
Enumeration of Design Build Documents

Drawing #	Title	Date	
A00.00	90% Design	3/10/2023	
A07.02	Townhomes Interior Elevations	3/10/2023	This document is included only as it relates to GMP scope of work.
AT01.01	Residential Townhomes Site Plan	REV 7/27/23	This document is included only as it relates to GMP scope of work.
AT01.01ALT	Residential Townhomes Site Plan	8/14/23	This document is included only as it relates to GMP scope of work.
AT02.01	Townhomes 1st FL Dimensional Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.01ALT	Townhomes 1st FL Dimensional Plan	8/14/23	This document is included only as it relates to GMP scope of work.
AT02.02	Townhomes North-1st FL Information	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.03	Townhomes North-2nd FL Dimension	REV 7/27/23	This document is included only as it relates to GMP scope of work.
AT02.03ALT	Townhomes North-2nd FL Dimension	8/14/23	This document is included only as it relates to GMP scope of work.
AT02.04	Townhomes North-2nd FL Information	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.05	Townhomes South-1st FL Dimensional Plan	REV 7/27/23	This document is included only as it relates to GMP scope of work.
AT02.05	Townhomes North-1st FL Dimensional Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.06	Townhomes South-1st FL Information	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.07	Townhomes South-2nd FL Dimensional	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.08	Townhomes South-2nd FL Information	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.09	Townhomes Door Schedule	3/10/2023	This document is included only as it relates to GMP scope of work.
AT02.10	Townhomes Window Schedule	3/10/2023	This document is included only as it relates to GMP scope of work.
AT03.01	Townhomes Roof Plan	REV 7/27/23	This document is included only as it relates to GMP scope of work.
AT03.01ALT	Townhomes Roof Plan	8/14/23	This document is included only as it relates to GMP scope of work.
AT04.01	Townhomes North-1st FL Reflected Ceiling Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
AT04.02	Townhomes North-2nd FL Reflected Ceiling Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
AT05.01	Townhomes Exterior Elevations	REV 7/27/23	This document is included only as it relates to GMP scope of work.
AT05.01ALT	Townhomes Exterior Elevations	8/14/23	This document is included only as it relates to GMP scope of work.
AT05.02	Townhomes Exterior Elevations	REV 7/27/23	This document is included only as it relates to GMP scope of work.
AT05.02ALT	Townhomes Exterior Elevations	8/14/23	This document is included only as it relates to GMP scope of work.
AT06.01	Townhomes Wall Sections	3/10/2023	This document is included only as it relates to GMP scope of work.
AT06.02	Townhomes Wall Sections	3/10/2023	This document is included only as it relates to GMP scope of work.
AT06.03	Townhomes Wall Sections	3/10/2023	This document is included only as it relates to GMP scope of work.
AT07.01	Townhomes Interior Elevations	3/10/2023	This document is included only as it relates to GMP scope of work.
AT8.01	Architectural Details	3/10/2023	This document is included only as it relates to GMP scope of work.
AT8.02	Townhomes Architectural Details	3/10/2023	This document is included only as it relates to GMP scope of work.
CO.0	Overall Existing Conditions	3/10/2023	This document is included only as it relates to GMP scope of work.



CO.1	North Existing Conditions	3/10/2023	This document is included only as it relates to GMP scope of work.
CO.2	South Existing Conditions	3/10/2023	This document is included only as it relates to GMP scope of work.
C1.0	North Demolition and Erosion Control Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C1.1	South Demolition and Erosion Control Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C1.2	North Paving and Grading Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C2.1	South Paving and Grading Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C2.2	North Drainage Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C2.2A	Proposed Drainage Basin Map	3/10/2023	This document is included only as it relates to GMP scope of work.
C2.3	South Drainage Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C2.4	North Utility Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C2.5	South Utility Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
C3.0	Details and Notes	3/10/2023	This document is included only as it relates to GMP scope of work.
C3.1	Details and Notes	3/10/2023	This document is included only as it relates to GMP scope of work.
C3.2	Details and Notes	3/10/2023	This document is included only as it relates to GMP scope of work.
C3.3	Details and Notes	3/10/2023	This document is included only as it relates to GMP scope of work.
C3.4	Details and Notes	3/10/2023	This document is included only as it relates to GMP scope of work.
C3.5	Details and Notes	3/10/2023	This document is included only as it relates to GMP scope of work.
CS1.0	Storm Vault #1 Detail	3/10/2023	This document is included only as it relates to GMP scope of work.
CS2.0	Storm Vault #2 Detail	3/10/2023	This document is included only as it relates to GMP scope of work.
E0.00	Electrical Legend	3/10/2023	This document is included only as it relates to GMP scope of work.
E0.01	Electrical Schedule	3/10/2023	This document is included only as it relates to GMP scope of work.
E0.02	Specifications-Electrical	3/10/2023	This document is included only as it relates to GMP scope of work.
E1.00	Site Plan-Electrical	3/10/2023	This document is included only as it relates to GMP scope of work.
E2.01	Level 1 Floor Plan -Electrical North Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
E2.02	Level 2 Floor Plan-Electrical North Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
E2.03	Level 1 Floor Plan -Electrical South Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
E2.04	Level 2 Floor Plan-Electrical South Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
E5.01	Riser Diagram-Electrical	3/10/2023	This document is included only as it relates to GMP scope of work.
E9.01	Details -Electrical	3/10/2023	This document is included only as it relates to GMP scope of work.
E9.02	Details-Electrical	3/10/2023	This document is included only as it relates to GMP scope of work.
FP0.00	Legend-Fire Protection	3/10/2023	This document is included only as it relates to GMP scope of work.
FP1.00	Site Plan-Fire Protection	3/10/2023	This document is included only as it relates to GMP scope of work.
FP2.01	Level 1 Floor Plan-Fire Protection North Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
FP2.02	Level 2 Floor Plan-Fire Protection North Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
FP2.03	Level 1 Floor Plan-Fire Protection South Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
FP2.04	Level 2 Floor Plan-Fire Protection South Bldg.	3/10/2023	This document is included only as it relates to GMP scope of work.
FP9.01	Details-Fire Protection	3/10/2023	This document is included only as it relates to GMP scope of work.

M0.00	Legend -HVAC	3/10/2023	This document is included only as it relates to GMP scope of work.
M1.0	Site Plan-HVAC	3/10/2023	This document is included only as it relates to GMP scope of work.
M2.01	Level1 Floor Plan-HVAC (North Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
M202	Level 2 Floor Plan-HVAC (North Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
M203	Level1 Floor Plan-HVAC (South Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
M204	Level 2 Floor Plan-HVAC (North Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
M8.01	Schedules-HAC	3/10/2023	This document is included only as it relates to GMP scope of work.
M9.01	Details-HVAC	3/10/2023	This document is included only as it relates to GMP scope of work.
P0.00	Legend Plumbing	3/10/2023	This document is included only as it relates to GMP scope of work.
P1.00	Site Plan-Plumbing	3/10/2023	This document is included only as it relates to GMP scope of work.
P2.01	Level 1 Floor Plan-Plumbing (North Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
P2.02	Level 2 Floor Plan-Plumbing (North Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
P2.03	Level 1 Floor Plan-Plumbing (South Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
P2.04	Level 2 Floor Plan-Plumbing (South Bldg.)	3/10/2023	This document is included only as it relates to GMP scope of work.
P6.01	Schedules- Plumbing	3/10/2023	This document is included only as it relates to GMP scope of work.
P9.01	Details Plumbing	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.101	General Structural Notes	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.102	Town Homes-Wind Design Data and Load Schedule-(Bldg.1-6)	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.201	Townhomes Foundation Plan (Bldg. 1-6)	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.202	Town Homes-Slab on Grade Plan (Bldg. 1-6)	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.203	Town Homes-2nd Floor Framing Plan (Bldg.1-6)	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.205	Town Homes- Roof Framing Plan (Bldg. 1-6)	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.301	Typical Details	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.302	Typical Details	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.303	Typical Details	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.304	Typical Details	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.307	Parking Canopy	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.401	Section and Details	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.402	Section and Details	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.403	Section and Details	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.501	Wall Elevations	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.502	Wall Elevations	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.601	Schedules	3/10/2023	This document is included only as it relates to GMP scope of work.
S3.701	3D Isometric View	3/10/2023	This document is included only as it relates to GMP scope of work.
LTN.100	Townhomes North Landscape Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
LTN.101	Townhomes North Irrigation Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
LTS.100	Townhomes South Landscape Plan	3/10/2023	This document is included only as it relates to GMP scope of work.
LTS.101	Townhomes South Irrigation Plan	3/10/2023	This document is included only as it relates to GMP scope of work.

## Item 4- Allowance Items

The Allowances noted below represent reasonably anticipated values included in this GMP Proposal to cover the cost of certain items absent or not specified in sufficient detail in the Construction Documents as listed in the ENUMERATION OF DESIGN BUILD DOCUMENTS Section of this GMP Proposal or for which uncertainty remains. The amount of the Allowance stipulated herein is inclusive of all labor, materials, equipment taxes, delivery, insurances, bond, and fees necessary to perform the anticipated work, unless otherwise noted.

Allowances- Unless otherwise specifically noted, the term "Allowance" refers to the amount of money allocated to cover the cost of both materials and labor to furnish and install the specified material(s) or perform the specified work and any applicable sales tax only, overhead and profit are not included in the line item, however it is calculated within the stipulated fee.

The ASSUMPTIONS AND CLARIFICATIONS section of this GMP Proposal may provide a more detailed description of these Allowances.

DESCRIPTION OF ALLOWANCE	AMOUNT OF ALLOWANCE
Residential Appliances	\$ 200,000
Builder's Risk Allowance	\$ 87,185
Exterior Site Lighting	\$ 75,000

## Item 5- Assumptions and Clarifications

1. The following items are not included in this GMP:
  - A. Geotechnical surveys
  - B. Permit fees
  - C. Removal of Asbestos Containing Material or any other hazardous or unsuitable material, unless specifically noted as an item included in the Scope of Work.
  - D. Hazardous Material survey is excluded.
  - E. Any cost for subsurface soil conditions.
  - F. Impact Fees, Tap Fees, connection charges, system charges, meter fees, or other regulatory requirements/fees are excluded.
  - G. Utility Consumption Fees are excluded except for CM jobsite office and staging area requirements.
  - H. No costs are included for any primary power service or street lighting.
  - I. Costs related to a threshold inspector are not included in this proposal.
  - J. Costs for FDOT requirements have not been determined and are, therefore, not included.
  
2. The following items are included in this GMP:
  - A. P&P Bond
  - B. PL Insurance
  - C. Builder's Risk Insurance
  - D. General Liability Insurance
  - E. Jobsite Office Facility for the Owner, Architect, Engineer or their representatives.
  
3. Warranties and Guarantees
  - A. Manufacturers' Express Warranties / Guarantees

Horus Construction Services shall collect and transmit to the Owner any and all standard manufacturers' warranties and standard manufacturers' guarantees specified in the Design Build Documents.

- B. Home Buyer's Warranty
    - Horus Construction Services shall provide a Home Buyer's Warranty for the following minimum requirements:
    - Year One - Workmanship
    - Year One through Two – Distribution
    - Year One through Ten - Structural
- Warranty cost to be covered out of Owner's Contingency

**3840 N 50<sup>th</sup> Street, Tampa, FL 33619 (877) 898-6879**

4. Builder's Risk Insurance:

An Allowance of \$87,185 is included for Horus Construction Services to purchase and maintain Builder's Risk Insurance as required by the Contract.

5. Basis of this GMP Proposal is the **Listed Enumerated Documents.**

This proposal is provided based on the enumerated Design Build Documents listed. If the Scope of Work changes due to permit review, and require additional changes to the Design Documents the value of the GMP Proposal amount will be evaluated to determine cost overages or under runs.

It should be noted that the enumerated documents do not fully represent what has been priced as part of this GMP. For reasons of cost control there are a number of items that will be properly reflected in the 100% drawings. Any changes required to comply with the 100% drawings will be the responsibility of the Design Builder and must be authorized in accordance with the Contractor Contingency.

6. Construction Clarifications

- i. The enumerated documents show FDC's at each of the townhomes, these will not be required per NAPA 13D.
- ii. The enumerated documents show fire protection/sprinkler requirements that exceed NAPA 13D such as stainless steel sleeving and piping, again we will be adhering to NAPA 13D with CPVC piping and connections.
- iii. The roof is shown as a flat roof (TPC) however we have priced a hip roof with 30 year dimensional shingles, the underlayment will be per code and standard practices.
- iv. All structural assemblies will consist of 2x6 wood framing, the separation walls will be double 2x6 walls constructed to achieve a two hour rating.
- v. Even though parapets are shown on drawings enumerated, these will be eliminated on the 100% drawings.
- vi. Building protrusions as shown on the drawings and renderings are to be reduced considerably with the submission of the 100% drawings.

7. Electronic BIM or CAD "As-Builts" are not included. Horus Construction Services will maintain "As-Built" documents on site during construction phase and provide the Owner and Architect a copy at project completion.
8. We have identified ten scopes of work that will qualify for Direct Purchase (\$50,000 minimum). The estimated total cost for materials of all of these scopes is approximately \$1,855,165. If Direct Purchase is implemented this represents a tax savings of \$129,861.55.
9. An Owner's Contingency of \$800,000 is included. This contingency may be used in accordance with the Contract.
10. A Contractor Contingency of **\$534,230.00** is included. Acceptable uses of this contingency may be used in accordance with the Contract.
11. We have included costs for Document Management and Project Management Controls Services in our General Conditions. These services will be provided via a cloud-based platform that will allow direct access to all Construction personnel, including Owners, Architects and Subcontractors. Services will include the ability to access/manage the information via mobile device via the internet. Services included will be Plans and Specs Maintenance and distribution, RFI Control, Submittal Control, Punch list Management, Daily Reports along with other related functions inherent in the platform. The charge for these services shall be **\$35,200.00** and be billed on a monthly basis of \$2,200 starting the month of the approval of GMP No. 2 and issuance of the Notice to Proceed.
12. Technical Clarifications are attached as Exhibit "C"
  - A. No relocation of existing utilities is included unless specifically noted in the Design Build Documents.
  - B. No private utilities relocations are included in this proposal.
  - C. Horus Construction Services will make every effort to preserve and keep in place all trees noted. In the event that due to the installation of new

- utilities and/or improvements this is not possible then Horus Construction Services will notify the City of St. Petersburg for directions.
- D. Stored material is anticipated. Payment for on-site and off-site material will be coordinated with the city staff with proper documentation in accordance with the Contract.

#### Item 6- Guaranteed Maximum Price Breakdown

See Attached


## Item 7- Construction Schedule

Subject to the ASSUMPTIONS AND CLARIFICATIONS contained herein, the anticipated construction period shall be **(485)** calendar days to achieve Substantial Completion, after receipt, by Horus Construction Services of all of the following requirements:

- Execution of the Guaranteed Maximum Price Amendment of the Agreement Between Owner and Horus Construction Services.
- Receipt of the Written Notice to Proceed.
- Receipt of all required Permits.
- Recorded Notice of Commencement (as applicable).
- Construction site available to commence construction activity.
- Utilities disconnected and/or relocated as necessary to commence construction.

Final Completion shall be within Thirty (30) calendar days following the Date of Substantial Completion of the Work.



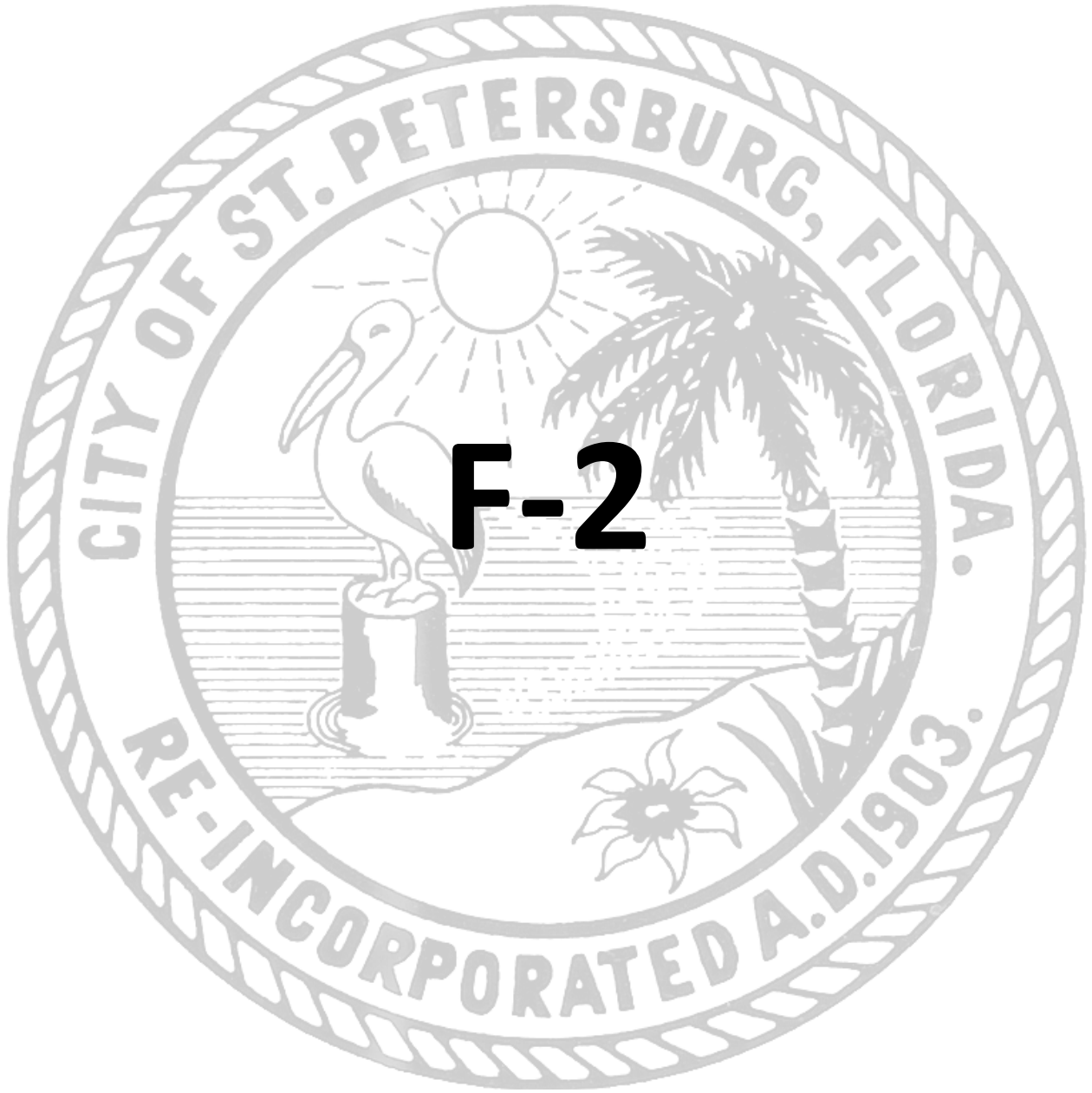
 <p style="text-align: center;">-- City of St. Petersburg Authorization Request -- <b>General Authorization</b></p>					<b>Request #</b>
					250647
Name:	Johnson, Sarah B	Request Date:	04-JAN-2024	Status:	APPROVED

Authorization Request	
Subject:	Council Approval 1/18
Message:	20205-019 - Horus - Commerce Park - DB Third Amendment V2
Supporting Documentation:	20205-019 - Horus - Commerce Park - DB Third Amendment - Final.pdf

	Approver	Completed By	Response	Response Date	Type
0	Johnson, Sarah B		SUBMITTED	04-JAN-2024	
1	Prayman, Brejesh B	Prayman, Brejesh B	APPROVE	04-JAN-2024	User Defined
2	Wahl, Margaret Brown	Wahl, Margaret Brown	APPROVE	04-JAN-2024	User Defined
3	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	04-JAN-2024	User Defined

The following page(s) contain the backup material for Agenda Item: A Resolution authorizing the Mayor or his designee to execute Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S), amended and revised, to the architect/engineering agreement dated May 31, 2019, as amended, between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (“A/E”) for A/E to provide monitoring services associated with the implementation of the interim source removal plan within the Deuces Rising Townhome redevelopment parcels related to the Commerce Park/Deuces Rising – Phase I Environmental Site Assessment Project in an amount not to exceed \$80,590; providing that the total Task Order, as revised and amended, shall not exceed \$427,293; and providing an effective date. (ECID Project No. 20205-019; Oracle Nos. 16670, 17619, 17620, 18224, 18286)

Please scroll down to view the backup material.



**F-2**

## ST. PETERSBURG CITY COUNCIL

### Report

Meeting of January 18, 2024

**TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

**SUBJECT:** A Resolution authorizing the Mayor or his designee to execute Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S), amended and revised, to the architect/engineering agreement dated May 31, 2019, as amended, between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (“A/E”) for A/E to provide monitoring services associated with the implementation of the interim source removal plan within the Deuces Rising Townhome redevelopment parcels related to the Commerce Park/Deuces Rising – Phase I Environmental Site Assessment Project in an amount not to exceed \$80,590; providing that the total Task Order, as revised and amended, shall not exceed \$427,293; and providing an effective date. (ECID Project No. 20205-019; Oracle Nos. 16670, 17619, 17620, 18224, 18286)

**EXPLANATION:** Work under this Task Order and Amendments by the A/E are to fully comply with FAC 62-780 and can be summarized as:

- Original Task Order Phase I Analysis to conduct site investigation for potential for contaminants
- Amendment No 1 Phase II Analysis to assess the locations of contaminants
- Amendment No 2 Phase II Analysis to investigate for additional locations of contaminants
- Amendment No 3 Delineation of the actual locations of contaminants
- Amendment No 4 Develop construction plans and pursue site closure
- Amendment No 5 Perform soil remediation on the residential parcels

*The A/E has prepared an Interim Source Removal Plan and Environmental Technical Specifications and Plans to support the construction activities to take place on-site. The A/E will develop a Soil Management Completion Report as well as an Institutional Control and Engineering Control Package for Submittal to the FDEP. All work is being done in an effort to pursue Site Closure through FAC 62-780.*

On May 31, 2019, the City of St. Petersburg, Florida (“City”) and Stantec Consulting Services, Inc. (“A/E”) entered into an architect/engineering agreement for A/E to provide miscellaneous professional services for environmental service projects.

On June 8, 2020, Administration approved Task Order No. 19-05-CAR/ENV(S) in the amount of \$3,601 which provided for professional engineering services including but not limited to preparing a Phase I Environmental Site Assessment (“ESA”) for the subject property.

On November 25, 2020, Administration approved Amendment No. 1 in the amount of \$41,445.93 which provided for professional engineering services including but not limited to conducting environmental site assessment and preparing a Phase II ESA.

On March 22, 2021, Administration approved Amendment No. 2 in the amount of \$47,782.21 which provided for continued services for site assessment and Phase II ESA preparation.

On December 15, 2021, City Council approved Amendment No. 3 in the amount of \$63,004.36 which provided for professional engineering services including but not limited to additional site assessment services to fully comply with FAC 62-780 Site Assessment Criteria, in an effort to pursue Site Closure.

On March 15, 2022, Administration approved Revision No. 1, authorizing \$3,873.00 to be utilized from the allowance for continued services for site assessment activities.

On August 4, 2022, City Council approved Amendment No. 4 in the amount of \$190,870.00 to provide professional engineering services including but not limited to; additional site assessment services to fully comply with FAC 62-780 Site Assessment Criteria, preparing an Interim Source Removal Plan and Environmental Technical Specifications and associated Plans to support construction activities, and provide assistance with a Brownfield Site Rehabilitation Agreement. This Amendment included a \$17,352.00 allowance to be authorized if any unforeseen conditions are experienced while performing the work.

On June 21, 2023, Administration approved Revision No. 2, authorizing \$26,985.00 to be utilized from the allowance for support for a supplemental soil assessment for ISRP.

This Amendment No. 5 in the amount of \$80,590.00 shall provide for the monitoring services associated with the implementation of the ISRP. This shall include monitoring site preparation, excavation of contaminated soils, on-site stockpile management and loading, waste characterization and profiling, confirmatory soil sampling, laboratory analysis by a subcontracted NELAP-certified laboratory, as well as monitoring the off-site transportation of contaminated soil to an approved Resources Conservation and Conservation Act (“RCRA”) Subtitle D Non-hazardous landfill, and import and placement of backfill that meets FDEP’s clean backfill criteria.

Task Order No. 19-05-CAR/ENV(s), Amendment No. 1, Amendment No. 2, Amendment No. 3, Revision No. 1, Amendment No. 4, Revision No. 2, and Amendment No. 5 include the following phases and associated not to exceed costs respectively:

Task Order		Approved	Authorized
Task Order	Phase I Environmental Site Assessment	\$ 3,601.00	\$ 3,601.00
Amendment No. 1	Geophysical Survey	\$ 4,348.51	\$ 4,348.51
	Soil and Groundwater Assessment	\$24,349.72	\$24,349.72
	Report Preparation	\$ 8,747.70	\$ 8,747.70
	Allowance	\$ 4,000.00	
Amendment No. 2	Geophysical Survey - Continued Services	\$ 210.00	\$ 210.00
	Soil and Groundwater Assessment - Additional Services	\$38,215.70	\$38,215.70
	Report Preparation - Additional Services	\$ 5,356.51	\$ 5,356.51
	Allowance	\$ 4,000.00	
Amendment No. 3	AOC 1 - Supplemental Soil Assessment of TRPH and PAHs in Soil	\$18,333.11	\$18,333.11
	AOC 2 & 3 - Supplemental Assessment of PAHs in Soil	\$ 8,053.61	\$ 8,053.61

	AOC 4 0 Supplemental Assessment of PAHs in Soil	\$ 8,715.11	\$ 8,715.11	
	AOC 1 & 4 - Well Installation and Groundwater Monitoring	\$ 5,240.21	\$ 5,240.21	
	Site Assessment Report Preparation and 95% UCL Re-evaluation	\$16,934.65	\$16,934.65	
	Allowance	\$ 5,727.67		
Revision No. 1	Monitor Well Conversion		\$ 3,873.00	(From Allowance)
Amendment No. 4	AOC 1 - Supplemental Soil Assessment of TRPH	\$17,238.70	\$17,238.70	
	Supplemental Assessment of TRPH in Groundwater	\$11,335.00	\$11,335.00	
	Background Study of PAHs in Soil	\$ 23,103.25	\$23,103.25	
	Site Assessment Status Report	\$ 14,824.15	\$14,824.15	
	Interim Source Removal Plan	\$ 15,914.93	\$15,914.93	
	Environmental Technical Specifications and Plans	\$ 25,429.79	\$25,429.79	
	Soil Management Completion Report	\$ 15,139.37	\$15,319.37	
	Institutional Control and Engineering Control Package	\$ 40,005.09	\$40,005.09	
	BSRA Support	\$ 10,527.52	\$10,527.52	
	Allowance	\$ 17,352.00		
Revision No. 2	Supplemental Site Assessments		\$26,985.00	(From Allowance)
Amendment No. 5	ISRP Monitoring	\$ 76,752.00		
	Allowance	\$ 3,838.00		
<b>Total</b>		<b>\$427,293.03</b>	<b>\$342,608.30</b>	

*A/E services during the construction phase include environmental oversight to insure proper implementation of the Environmental Technical Specifications and Plans.*

**RECOMMENDATION:** Administration recommends authorizing the Mayor or his designee to execute Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S), amended and revised, to the architect/engineering agreement dated May 31, 2019, as amended, between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (“A/E”) for A/E to provide monitoring services associated with the implementation of the interim source removal plan within the Deuces Rising Townhome

redevelopment parcels related to the Commerce Park/Deuces Rising – Phase I Environmental Site Assessment Project in an amount not to exceed \$80,590; providing that the total Task Order, as revised and amended, shall not exceed \$427,293; and providing an effective date. (ECID Project No. 20205-019; Oracle Nos. 16670, 17619, 17620, 18224, 18286)

**COST/FUNDING/ASSESSMENT INFORMATION:** Funding has been previously appropriated in the Housing Capital Improvement Fund, Deuces T/H & Comm Development Project (18286) and Affordable/Workforce Housing Project (16670), the Water Resources Capital Projects Fund (4003), SAN Commerce Park FY21 Project (18224), and the Tax Increment Financing Capital Improvements Fund (3005), Deuces T/H & Comm Development Project (18286).

**ATTACHMENTS:** Resolution  
Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S)

RESOLUTION 2024-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AMENDMENT NO. 5 TO TASK ORDER NO. 19-05-CAR/ENV(S), AS AMENDED AND REVISED, TO THE ARCHITECT/ENGINEERING AGREEMENT DATED MAY 31, 2019, AS AMENDED, BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND STANTEC CONSULTING SERVICES, INC. (“A/E”) FOR A/E TO PROVIDE MONITORING SERVICES ASSOCIATED WITH THE IMPLEMENTATION OF THE INTERIM SOURCE REMOVAL PLAN WITHIN THE DEUCES RISING TOWNHOME REDEVELOPMENT PARCELS RELATED TO THE COMMERCE PARK/DEUCES RISING – PHASE I ENVIRONMENTAL SITE ASSESSMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$80,590; PROVIDING THAT THE TOTAL TASK ORDER, AS AMENDED AND REVISED, SHALL NOT EXCEED \$427,293; AND PROVIDING AN EFFECTIVE DATE. (ECID PROJECT NO. 20205-019; ORACLE NOS. 16670, 17619, 17620, 18224, 18286)

WHEREAS, the City of St. Petersburg, Florida (“City”) and Stantec Consulting Services, Inc. (“A/E”) executed an architect/engineering on May 31, 2019 (“Agreement”) for A/E to provide professional planning and study activities on a continuing basis related to miscellaneous Environmental Services Projects; and

WHEREAS, on August 22, 2019, the City and A/E executed the First Amendment to the Agreement; and

WHEREAS, on November 21, 2019, the City and A/E executed the Second Amendment to the Agreement; and

WHEREAS, on June 8, 2020, Administration approved Task Order No. 19-05-CAR/ENV(S) (“Task Order”) for A/E to provide a Phase I Environmental Site Assessment (“ESA”) related to the Commerce Park/Deuces Rising – Phase I Environmental Site Assessment Project (“Project”) in an amount not to exceed \$3,601; and

WHEREAS, on November 25, 2020, Administration approved Amendment No. 1 to the Task Order for A/E to provide environmental site assessment and preparing a Phase II ESA for the Project in an amount not to exceed \$41,455.93, which amount included an allowance in the amount of \$4,000; and

WHEREAS, on March 22, 2021, Administration approved Amendment No. 2 to the Task Order, as amended, for A/E to provide continued services for site assessment and Phase II ESA preparation for the Project in an amount not to exceed \$47,782.21, which amount included an allowance in the amount \$4,000; and



WHEREAS, on December 15, 2021, City Council approved Amendment No. 3 to the Task Order, as amended, for A/E to provide additional site assessment services to fully comply with FAC 62-780 Site Assessment Criteria in an effort to pursue site closure for the Project in an amount not to exceed \$63,004.36, which amount included an allowance in the amount of \$5,727.67; and

WHEREAS, on March 15, 2022, Administration approved Revision No. 1 to the Task Order, as amended, for A/E to provide continued services for site assessment activities for the Project in an amount not to exceed \$3,873 (from the previously approved allowance); and

WHEREAS, on August 4, 2022, City Council approved Amendment No. 4 to the Task Order, as amended and revised, for A/E (i) to provide additional site assessment services to fully comply with FAC 62-780 Site Assessment Criteria, (ii) to prepare an Interim Source Removal Plan (“ISRP”) and Environmental Technical Specifications and associated Plans to support construction activities, and (iii) to assist with a Brownfield Site Rehabilitation Agreement related to the Project in an amount not to exceed \$190,869.80, which amount included an allowance in the amount of \$17,352; and

WHEREAS, on June 21, 2023, Administration approved Revision No. 2 to the Task Order, as amended and revised, for A/E to provide support for a supplemental soil assessment for ISRP for the Project in an amount not to exceed \$26,985 (from the previously approved allowance); and

WHEREAS, Administration desires to issue Amendment No. 5 to the Task Order, as amended and revised, for A/E to provide monitoring services associated with the implementation of the ISRP within the Deuces Rising townhome redevelopment parcels related to the Commerce Park/Deuces Rising – Phase I Environmental Site Assessment Project in an amount not to exceed \$80,590 which amount includes a \$3,838 allowance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor or his designee is hereby authorized to execute Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S), as amended and revised, to the architect/engineering agreement dated May 31, 2019, as amended, between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (A/E) for A/E to provide monitoring services associated with the implementation of the Interim Source Removal Plan within the Deuces Rising Townhome Redevelopment Parcels related to the Commerce Park/Deuces Rising – Phase I Environmental Site Assessment Project in an amount not to exceed \$80,590.

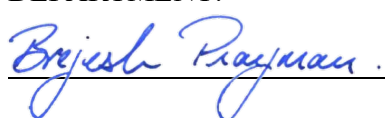
BE IT FURTHER RESOLVED that the total Task Order, as amended and revised, shall not exceed \$427,293.03.

This Resolution shall become effective immediately upon its adoption.

LEGAL:

  
00717158

DEPARTMENT:



**MEMORANDUM**

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

**DATE:** January 18, 2024

**TO:** The Honorable Chair, and City Councilmembers

**FROM:** Brejesh Prayman, P.E., Director  
Engineering & Capital Improvements Department

**RE:** Consultant Selection Information  
Firm: Stantec Consulting Services, Inc.  
Amendment No. 5 to Task Order No.19-05-CAR/ENV(S) in the amount of \$80,590

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This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

The project involves environmental site assessment of multiple City owned lots, designated as part of the Commerce Park/Duces Rising site.

Stantec Consulting Services, Inc. has satisfactorily completed an environmental site assessment work on the subject site. This work is a continuation of the previous site assessment.

Stantec Consulting Services, Inc. has satisfactorily completed similar work under previous A/E Annual Master Agreements in 2020 and 2021 and is familiar with the City Standards.

Stantec Consulting Services, Inc. has significant experience in environmental site assessment and FDEP compliance.

This is the fifth Amendment to the fifth Task Order issued under the 2019 Master Agreement.

2. Transaction Report listing current work – See Attachment A

## ATTACHMENT A

### Transaction Report for

Cardno, Inc.

### Miscellaneous Professional Services for Environmental Services Projects

A/E Agreement Effective - May 31, 2019

A/E Agreement Expiration - May 31, 2023

Task Order No.	Project No.	Project Title	NTP Issued	Authorized Amount
01	19101-119	Supplemental Phase II Assessments of Former Citrus Grove Lots	08/07/19	34,320.91
		Revision No. 1 - Task 4	02/21/20	6,977.20
		Amendment No. 1 - Interim Source Removal	02/22/21	103,080.12
02	19102-119	Supplemental Phase II Assessment of Three City Lots	08/07/19	22,998.11
		Revision No. 1 - Task 4	03/02/20	6,963.27
		Amendment No. 1 - Tasks 5 & 6	12/22/20	40,993.78
03	20014-110	Confirmatory Groundwater Sampling UPC Lot	10/23/19	2,442.24
04	20014-110	UPC City Lot - Dr. MLK Jr Blvd & 1st A/E Subsurface Investigation	12/03/19	27,706.40
		Revision No. 1 - Task 2	01/03/20	28,424.34
		Amendment No. 1 - Task 3	09/11/20	16,399.54
		Amendment No. 2 - Task 4	12/17/20	1,200.00
		Amendment No. 3	12/09/21	24,752.17
		Revision No. 2 - Task 8	02/16/22	2,445.00
05	20205-019	Commerce Park / Deuces Rising - Phase I ESA	06/09/20	3,601.00
		Amendment No. 1 - Tasks 2 - 3	11/30/20	37,445.93
		Amendment No. 2 - Tasks 2-4 additional services	03/23/21	43,782.21
		Amendment No. 3	12/15/21	57,276.69
		Revision No. 1	03/16/22	3,873.00
		Amendment No. 4	08/11/22	173,517.80
		Revision No. 2	06/21/23	26,985.00
	<b>Amendment No. 5</b>	<b>Pending</b>		
06	18230-019	Carter G. Woodson Museum - Phase I ESA	11/30/20	33,639.72
		Amend No. 1 - Tasks 2 and 3	03/23/21	28,371.54
07	WRD(Cosme)	Supplemental Soil Assessment Activities for City-owned ROW	03/23/21	3,530.56
08	Planning	Oaklawn Cemetery at Tropicana - Ground Penetrating Radar	03/23/21	46,863.06
09	22063-110	Harbor Isle Lake Water Quality Improvements	03/23/22	58,091.79
			Total:	835,681.38

AMENDMENT NO. 5 TO TASK ORDER NO. 19-05-CAR/ENV(S)  
COMMERCE PARK / DEUCES RISING – PHASE I ENVIRONMENTAL SITE ASSESSMENT  
ENVIRONMENTAL SERVICES PROJECTS  
CITY PROJECT NO. 20205-019

This Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR ENVIRONMENTAL SERVICES PROJECTS dated May 31, 2019 (“Agreement”), as amended, between Stantec Consulting Services Inc. (“A/E”), and the City of St. Petersburg, Florida (“City”), and upon execution shall become a part of the Agreement.

**I. DESCRIPTION OF PROJECT**

Under the initial Task Order, the A/E completed a Phase I Environmental Site Assessment (ESA) during July 2020, for the following properties (bounded by 23rd Street South to the west, 6th Avenue South to the north, 22nd Street South to the east, and a City-owned alley to the south):

- 2200 6th Avenue South, Highland Crest Block 2 Lots 1 & 2, Parcel ID: 23-31-16-38628-003-0010
- Fairfield Avenue South, Highland Crest Block 3 Lot 9, Parcel ID: 23-31-16-38628-003-0090
- Fairfield Avenue South, Highland Crest Block 3 Lot 10, Parcel ID: 23-31-16-38628-003-0100
- Fairfield Avenue South, Highland Crest Block 3 Lot 11, Parcel ID: 23-31-16-38628-003-0100
- Fairfield Avenue South, Highland Crest Block 3 Lot 12, Parcel ID: 23-31-16-38628-003-0120
- Fairfield Avenue South, Highland Crest Block 3 Lot 13, Parcel ID: 23-31-16-38628-003-0130
- Fairfield Avenue South, Highland Crest Block 3 Lot 14, Parcel ID: 23-31-16-38628-003-0140
- 22nd Street South, Highland Crest Block 3 Lot North ½ of Lots 15 & 16, Parcel ID: 23-31-16-38628-003-0150
- 22nd Street South, Highland Crest Block 3 Lot South ½ of Lots 15 & 16, Parcel ID: 23-31-16-38628-003-0150
- 2250 Fairfield Avenue South, Highland Crest Block 4, Lot 3 Less E 25ft & all of Lots 4,5,6,7, and 8, Parcel ID: 23-31-16-38628-004-0030
- Fairfield Avenue South, Highland Crest Block 4, Lots 1 and 2 & E 25 ft of Lot 3, Parcel ID: 23-31-16-38628-004-0010

The Phase I ESA identified the following Recognized Environmental Conditions (RECs) per ASTM E1527-13:

- The subject site historically contained a dry-cleaning facility (near the east boundary, just north of Fairfield Avenue).
- The subject site historically contained an industrial warehouse with a metal shop (within the southwest quadrant, south of Fairfield Avenue).
- Industrial land use was also present within the northeast parcel of the subject site.
- Contiguously adjacent land use to the north has historically been auto repair.
- Nearby and adjacent lands to the north and west-northwest have been used for auto salvage activity.
- A historical railroad spur was documented along the south boundary of the subject site (within site boundaries).
- Sanborn maps indicate an underground gas tank was located in close proximity to the northeast parcel of the subject site. No agency records related to this feature were found that would indicate the UST was removed.

Under Task 2 of Amendment No. 1 to the Task Order, the A/E completed a Phase II ESA, which included a geophysical survey and soil and groundwater assessment to identify the presence or absence of environmental impacts related to the identified RECs.

Under Task 3 of Amendment No. 1 and continuing services under Amendment No. 2 to the Task Order, the A/E completed supplemental Phase II ESA that included additional soil and groundwater sampling. A full summary of the initial Phase II ESA activities and findings were provided in the Phase II ESA Report dated July 9, 2021, performed under Task 4 of Amendment No. 1, and continued under Amendment No. 2 to the Task Order. This report was submitted to FDEP for a cursory review and to engage the site into full Site Assessment under Chapter 62-780, Florida Administrative Code (FAC).

Pursuant to the FDEP District and Business Support Program (DBSP) review letter dated September 1, 2021, the Department concurred that the acute soil cleanup target level (SCTL) for barium was calculated to be 3,000 mg/kg using updated toxicity values and exposure parameters, and this value was acceptable and consistent with an evaluation completed by the University of Florida Center for Environmental and Human Toxicology on behalf of the FDEP. The Department further noted that use of this alternative SCTL would require any future closure consideration to be a Risk Management Option III closure in accordance with Chapter 62-780.680(3), FAC.

Under Task 5 through 8 of Amendment No. 3 to the Task Order, the A/E completed further delineation of Total Recoverable Petroleum Hydrocarbons (TRPHs) and polycyclic aromatic hydrocarbons (PAHs) in soil and groundwater, in accordance with 62-780.600, FAC, Site Assessment and generally outlined in Cardno's July 12, 2021, *Technical Memorandum – Commerce Park/Deuce's Rising – Path Forward for Site Assessment and Cleanup*, and initial redevelopment concept plans provided by the City. A fully summary of these supplemental Site Assessment activities is provided in the *Site Assessment Report*, dated April 29, 2022, performed under Task 9 of Amendment No. 3 to the Task

Order and submitted to FDEP. This report recommended further assessment to complete Site Assessment, pursuant to 62-780.600, FAC.

Revision No. 1 authorized continued services for Task 10 – Monitor Well Conversion to convert the remaining temporary monitor wells into permanent monitor wells. The City and A/E agreed to postpone Task 10 until the completion of site assessment.

Under Task 11 through 14 of Amendment No. 4 to the Task Order, the A/E completed delineation of TRPH contamination in soil, performed a background study of PAHs, and prepared a *Site Assessment Status Report* (SASR). As summarized in the FDEP deliverable review of the SASR dated October 14, 2022, the background study data from the adjacent property to the south did not support elevated background concentrations of BaP-EQ. Upon completion of FDEP's review of the SASR, the City and A/E met with the FDEP SW District Site Manager on February 22, 2023 to discuss sampling locations for the delineation of PAH contamination in soil to complete Site Assessment. The FDEP SW District Site Manager concurred with the City and A/E that PAH impacts appeared to be limited to the upper 2 feet and approved soil on-site and off-site sampling locations for the upper 2 feet, to further horizontal and/or vertical delineation of PAH impacts for Areas of Concern AOC -1 through AOC-4. The A/E has prepared a draft Interim Source Removal Plan (ISRP) under Task 15 that is currently being circulated for final technical review. The A/E anticipates submittal of the ISRP to FDEP by 11/17/23. The A/E has provided BSRA support under Task 19. Task 16 through 18 of Amendment No. 4 will be performed following FDEP approval of the ISRP and after completion of cleanup activities by others.

Under Task 20 of Revision No. 2, the A/E completed supplemental site assessment activities to refine the soil management quantities presented in the ISRP prepared under Task 15. and anticipates submittal to FDEP by 11/17/23.

## II. SCOPE OF SERVICES

### **Task 21 - Implementation of the ISRP**

Stantec Consulting Services Inc. and their subcontracted remediation contractor will implement soil management activities to address soil contamination within the site's Areas of Concern 2, 3, and a portion of AOC-1, namely, the proposed limits of the residential redevelopment. All activities will be performed in accordance with the FDEP-approved ISRP and Environmental Technical Specifications and Plans prepared under Task 15. In general, the implementation of the ISRP under Task 21 includes site preparation, excavation of contaminated soils, on-site stockpile management and loading, waste characterization and profiling, confirmatory soil sampling, laboratory analysis by a subcontracted NELAP-certified laboratory, off-site transportation of contaminated soil to an approved RCRA Subtitle D Non-hazardous landfill, and import and placement of backfill that meets FDEP's clean backfill criteria.

### III. SCHEDULE

Work under this Amendment No. 5 to the Task Order shall begin no later than (60) days from Notice to Proceed (NTP).

An updated schedule for Task 21 can be provided following FDEP's review of the ISRP. Generally, technical specifications and plans (prepared under Task 17 to support implementation of the ISRP under Task 21) can be prepared within 30 days of FDEP approval of the ISRP.

### IV. A/E'S RESPONSIBILITIES

The A/E will perform the duties outlined in Section II – Scope of Services.

### V. CITY'S RESPONSIBILITIES

The City will mow the parcels to allow unfettered access to the proposed excavation areas with the proposed residential redevelopment parcels associated with AOC 2 and 3.

Prior to Stantec Consulting Services Incorporated's mobilization to the field, the City will verify there are no obstructions preventing access to the proposed excavation areas.

The client will retain responsibility/ ownership for any waste generated at the site. Stantec will assist with waste profiling and other transportation and disposal paperwork but will not sign any disposal manifests. Under no circumstances will Stantec take possession or title to wastes. Licensed contractors will be used to control waste handling and waste is to be disposed in accordance with state and federal laws at permitted licensed facilities.

### VI. DELIVERABLES

Weigh tickets and manifests – within 7 days of receipt from the waste disposal facility or remediation subcontractor

Laboratory Analytical Reports – within 30 days from the sample collection date

### VII. A/E'S COMPENSATION

Under the initial Task Order, the A/E was authorized the lump sum amount of **\$3,601.00** for Task 1.

Under Amendment No. 1, the A/E was authorized the lump sum amount of **\$37,445.93** for Tasks 2 through 4.

Under Amendment No. 2, the A/E was authorized the lump sum amount of **\$43,782.21** for continued services to Task 2 and additional services to Task 3 and 4.

Under Amendment No. 3, the A/E was authorized the lump sum amount of **\$57,276.69** for Tasks 5 through 9.

Under Revision No. 1, the A/E was authorized the lump sum amount of **\$3,873** for Task 10.

Under Amendment No. 4, the A/E was authorized the lump sum amount of **\$173,517.80** for Task 11-19.

Under Revision No. 2, the A/E was authorized the lump sum amount of **\$26,985** Task 20 (from the Allowance) for Task 20.

For this Amendment No. 5, the City shall compensate the A/E the lump sum amount of **\$76,782** for continued services to Task 21, per Attachment 6 to Appendix A.

Pending approval of this Amendment No. 5, the Allowance for additional services not identified in the Scope of services will total \$4,060 (\$3,838 and the \$222.00 balance in Allowance from Revision No. 2). Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Amendment No. 5 to the Task Order.

The aggregate authorized amount of the Task Order is **\$419,360.30**.

## **VIII. PROJECT TEAM**

### **Stantec Consulting Services Inc. Staff:**

Administrative Assistant: Denise Williams, Alisha Harper

Director: Greg Schultz, P.E.

Senior Engineer: Kevin Yue, P.E.

Draftsperson: Dan Diffenbach

Environmental Specialist/Scientist: Alex Jones, Victor Urgiles, or Enrico Gonzalez

Project Manager: Joe L. Marsh

Principal: Greg Schultz, P.E.

### **Subconsultants:**

Brightwater Solutions (Remediation Construction for soil management activities)

AEL (Laboratory analyses of soil and groundwater samples)

## **IX. MISCELLANEOUS**

In the event of a conflict between this Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S) and the Agreement, the Agreement shall prevail.



**IN WITNESS WHEREOF** the Parties have caused this Amendment No. 5 to Task Order No. 19-05-CAR/ENV(S) to be executed by their duly authorized representatives on the day and date first above written.

**ATTEST**

**CITY OF ST. PETERSBURG, FLORIDA**

By: \_\_\_\_\_  
Chandrasasa Srinivasa  
City Clerk

By: \_\_\_\_\_  
Brejesh Prayman, P.E., Director  
Engineering & Capital Improvements

(SEAL)


APPROVED AS TO FORM FOR CONSISTENCY  
WITH THE STANDARD TASK ORDER.  
NO OPINION OR APPROVAL OF THE SCOPE  
OF SERVICES IS BEING RENDERED BY  
THE CITY ATTORNEY'S OFFICE

By: \_\_\_\_\_  
City Attorney (Designee)

\_\_\_\_\_  
**Stantec Consulting Services Inc.**  
(Company Name)

**WITNESSES:**

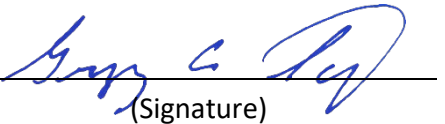
By: Katie Ross  
(Authorized Signatory)

By:   
(Signature)


\_\_\_\_\_  
Katie Ross, P.G.  
(Printed Name and Title)

\_\_\_\_\_  
Joe L. Marsh  
(Printed Name)

Date: 12/22/23

By:   
(Signature)

\_\_\_\_\_  
Greg Schultz, P.E.  
(Printed Name)

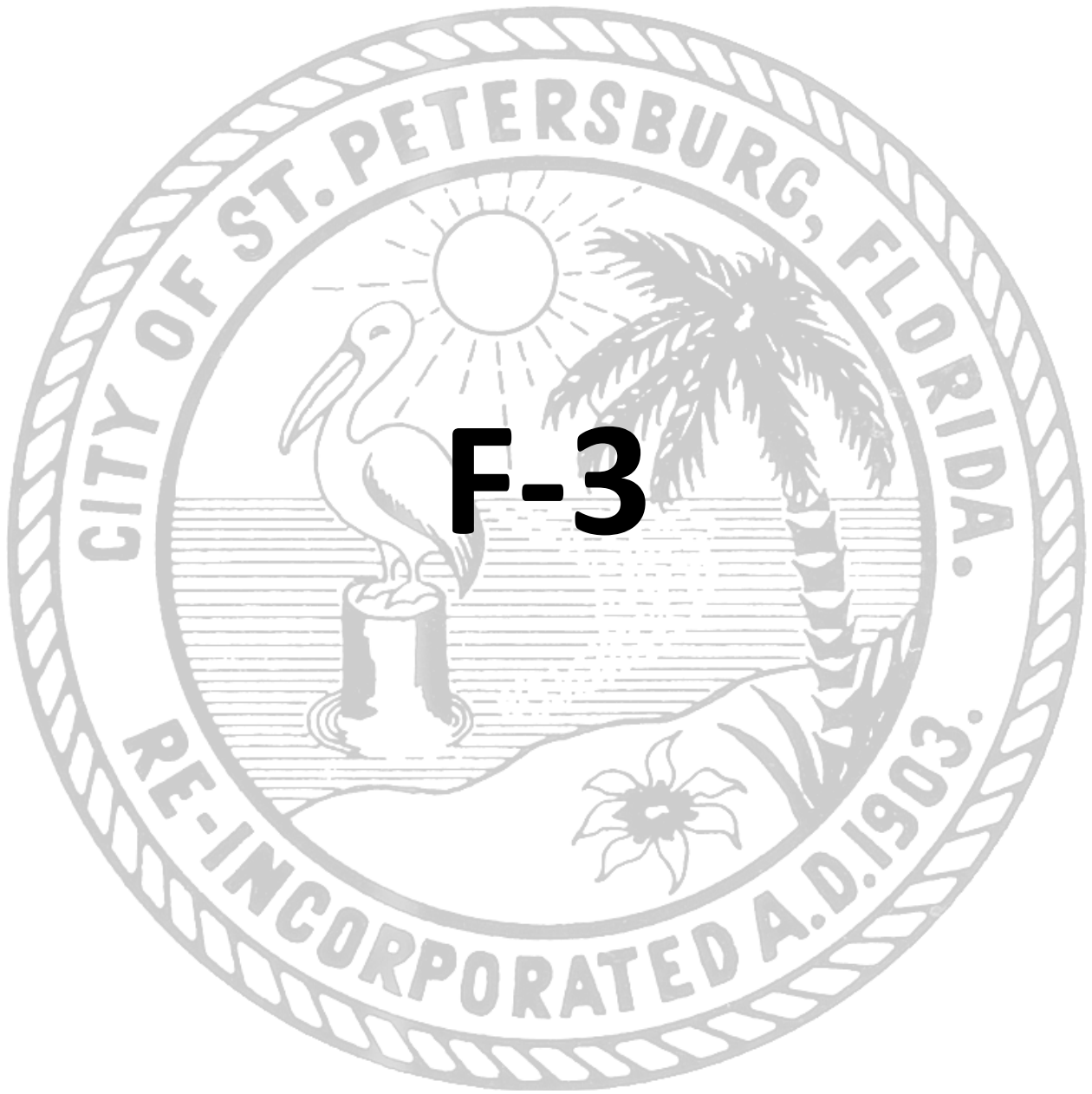
 <p style="text-align: center;">-- City of St. Petersburg Authorization Request -- <b>General Authorization</b></p>					<b>Request #</b>
					250585
Name:	Johnson, Sarah B	Request Date:	04-JAN-2024	Status:	APPROVED

Authorization Request	
Subject:	Council Approval 1/18
Message:	20205-019 - Stantec - Commerce Park - TO Amend 5
Supporting Documentation:	Stantec - Commerce Park - TO Amend 5 - Final.pdf

	Approver	Completed By	Response	Response Date	Type
0	Johnson, Sarah B		SUBMITTED	04-JAN-2024	
1	Prayman, Brejesh B	Prayman, Brejesh B	APPROVE	04-JAN-2024	User Defined
2	Wahl, Margaret Brown	Wahl, Margaret Brown	APPROVE	04-JAN-2024	User Defined
3	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	04-JAN-2024	User Defined

The following page(s) contain the backup material for Agenda Item: A Resolution recognizing a donation in the amount of \$83,500 from the Sunken Gardens Forever Foundation, Inc. to fund the design, construction and installation of animal enclosures in the new animal care center; approving a supplemental appropriation in the amount of \$83,500 from the increase in the unappropriated balance of Sunken Gardens Operating Fund (1207), resulting from the above donation, to the Enterprise Facilities Department, Sunken Gardens Division (282-2461); and providing an effective date.

Please scroll down to view the backup material.




**F-3**

**MEMORANDUM  
CITY OF ST. PETERSBURG**

**City Council Meeting of January 4, 2024**

TO: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

FROM: Chris Ballestra, Managing Director, City Development Administration 

SUBJECT: A Resolution recognizing a donation in the amount of \$83,500 from the Sunken Gardens Forever Foundation, Inc. to fund the design, construction and installation of animal enclosures in the new animal care center; approving a supplemental appropriation in the amount of \$83,500 from the increase in the unappropriated balance of Sunken Gardens Operating Fund (1207), resulting from the above donation, to the Enterprise Facilities Department, Sunken Gardens Division (282-2461); and providing an effective date.

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**EXPLANATION:** The City is constructing a new state-of-the-art animal care center at Sunken Gardens, expected to open in Spring 2024. While the Gardens has some furnishings to place in the new facility, new floor-to-ceiling, USDA-approved enclosures will be needed to house the current parrot collection (macaws, cockatoos and Amazons) as well as new animal acquisitions. These enclosures were not included in the scope of the CIP project currently underway. The Sunken Gardens Forever Foundation generously voted to fund the design, construction and installation of these enclosures.

**RECOMMENDATION:** Administration recommends City Council approve a resolution recognizing a donation in the amount of \$83,500 from Sunken Gardens Forever Foundation, Inc. to fund the design, construction and installation of animal enclosures in the new animal care center; approve a supplemental appropriation in the amount of \$83,500 from the increase in the unappropriated balance of Sunken Gardens Operating Fund (1207), resulting from the above donation, to the Enterprise Facilities Department, Sunken Gardens Division (282-2461); and providing an effective date.

**COST/FUNDING INFORMATION:** Revenues in the amount of \$83,500 will be received from the Sunken Gardens Forever Foundation, Inc. and deposited into the Sunken Gardens Operating Fund (1207). Funds will be available after approval of a supplemental appropriation in the amount of \$83,500 from the increase in the unappropriated balance of the Sunken Gardens Operating Fund (1207), resulting from the above donation, to the Sunken Gardens Division (282-2461).

**ATTACHMENTS:** Resolution

**APPROVALS:**

  
Administration

  
Budget

RESOLUTION NO. 2023-\_\_\_\_\_

A RESOLUTION RECOGNIZING A DONATION IN THE AMOUNT OF \$83,500 FROM THE SUNKEN GARDENS FOREVER FOUNDATION, INC. TO FUND THE DESIGN, CONSTRUCTION AND INSTALLATION OF ANIMAL ENCLOSURES IN THE NEW ANIMAL CARE CENTER; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$83,500 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF SUNKEN GARDENS OPERATING FUND (1207), RESULTING FROM THE ABOVE DONATION, TO THE ENTERPRISE FACILITIES DEPARTMENT, SUNKEN GARDENS DIVISION (282-2461); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Sunken Gardens is a historic botanical attraction featuring a collection of tropical birds and other animals; and

WHEREAS, the City is constructing a new animal care facility at Sunken Gardens to care for these animals; and

WHEREAS, the Sunken Gardens Forever Foundation has agreed to donate \$83,500 to fund the design, construction, and installation of new animal enclosures inside the animal care center; and

WHEREAS, these funds will be available after approval of a supplementation appropriation in the amount of \$83,500 from the increase in the unappropriated balance of Sunken Gardens Operating Fund (1207), resulting from the above donation, to the Enterprise Facilities Department, Sunken Gardens Division (282-2461).


NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that a donation in the amount of \$83,500 from the Sunken Gardens Forever Foundation to support the design, construction and installation of new bird/animal enclosures is hereby recognized by this Council.

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the Sunken Gardens Operating Fund (1207), resulting from the donation, the following supplemental appropriation for FY24:

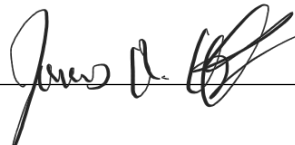
<u>Sunken Gardens Operating Fund (1207)</u>	
Enterprise Facilities Department Sunken Gardens	\$83,500
Operations Division (282-2461)	

This resolution shall become effective immediately upon its adoption.


Legal:

  
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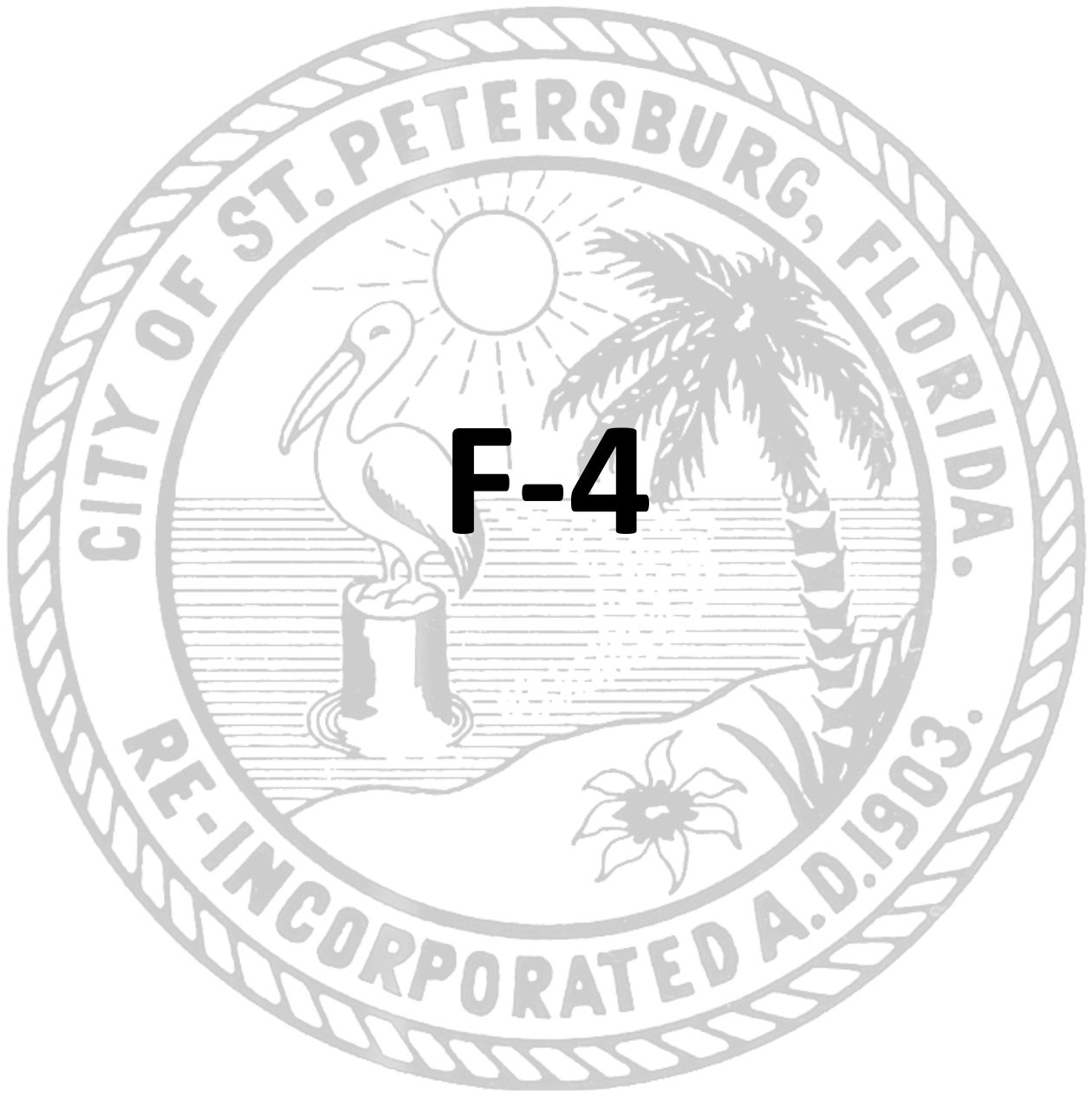
Administration:

  
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Budget:

  
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The following page(s) contain the backup material for Agenda Item: A resolution approving a supplemental appropriation in the amount of \$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund (1207) to the Enterprise Facilities Department, Sunken Gardens Division (282-2461) to provide the necessary funding for a new south gate and wall/fencing, new security cameras, new alarm panels, and miscellaneous small furniture for the Sunken Gardens Animal care center; and providing an effective date.  
Please scroll down to view the backup material.



**F-4**



**ST. PETERSBURG CITY COUNCIL**  
**Consent Agenda**  
**Meeting of January 4, 2024**

**TO:** The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

**FROM:** Chris Ballestra, Managing Director, City Development Administration 

**SUBJECT:** A resolution approving a supplemental appropriation in the amount of \$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund (1207) to the Enterprise Facilities Department, Sunken Gardens Division (282-2461) to provide the necessary funding for a new south gate and wall/fencing, new security cameras, new alarm panels, and miscellaneous small furniture for the Sunken Gardens Animal care center; and providing an effective date.

**EXPLANATION:** Administration is requesting approval of a supplemental appropriation in the amount of \$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund (1207) to the Enterprise Facilities Department, Sunken Gardens Division (282-2461) for a new south gate and wall/fencing, new security cameras, new alarm panels and miscellaneous small furniture that will be needed following the construction of the animal care center under construction at Sunken Gardens.

The funds will be used as follows:

\$46,000 for the design, construction and installation of a new south gate and wall/fencing. The existing wooden fence, gate and wall were removed for construction and will be replaced with fencing consistent with that throughout the Sunken Gardens site. A pedestrian gate into the loading area will also be added to accommodate event caterers and small garden deliveries.

\$16,000 for one external and two internal security cameras.

\$5,000 for new security alarm panels for the animal care area and storage area.

\$2,500 for miscellaneous furnishings.

The animal care center is expected to be complete in March 2024. Design, fabrication and/or procurement of the above items must begin now in order to be ready for installation in the spring.

**RECOMMENDATION:** Administration recommends that City Council approve the attached resolution approving a supplemental appropriation in the amount of \$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund (1207) to the Enterprise Facilities Department, Sunken Gardens Division (282-2461); and providing an effective date.

**Cost/Funding/Assessment Information:** Funds will be available after the approval of a supplemental appropriation in the amount of \$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund (1207) to the Enterprise Facilities Department, Sunken Gardens Division (282-2461).

**Attachments:** Resolution

**Approvals:**

  
Administration

  
Budget

RESOLUTION NO. 2023-\_\_

A RESOLUTION APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$69,500 FROM THE UNAPPROPRIATED BALANCE OF THE SUNKEN GARDENS OPERATING FUND (1207) TO THE ENTERPRISE FACILITIES DEPARTMENT, SUNKEN GARDENS DIVISION (282-2461) TO PROVIDE THE NECESSARY FUNDING FOR A NEW SOUTH GATE AND WALL/FENCING, NEW SECURITY CAMERAS, NEW ALARM PANELS, AND MISCELLANEOUS SMALL FURNITURE FOR THE SUNKEN GARDENS ANIMAL CARE CENTER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City is constructing a new state-of-the art animal care center at Sunken Gardens and City Administration plans to procure a new south gate and wall/fencing, new security cameras, new alarm panels and miscellaneous small furniture that will be necessary following the construction of the animal care center; and

WHEREAS, funding for these purchases will be available after approval of a supplemental appropriation from the unappropriated balance of the Sunken Gardens Operating Fund (1207) to the Enterprise Facilities Department, Sunken Gardens Operations Division (282-2461); and

WHEREAS, City Administration recommends approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that there is hereby approved from the unappropriated balance of the Sunken Gardens Operating Fund (1207) the following supplemental appropriation for FY24:

<u>Sunken Gardens Operating Fund (1207)</u>	
Enterprise Facilities Department,	
Sunken Gardens Division (282-2461)	\$69,500

This resolution shall become effective immediately upon its adoption.


Legal:

  
\_\_\_\_\_  
00714295

Administration:

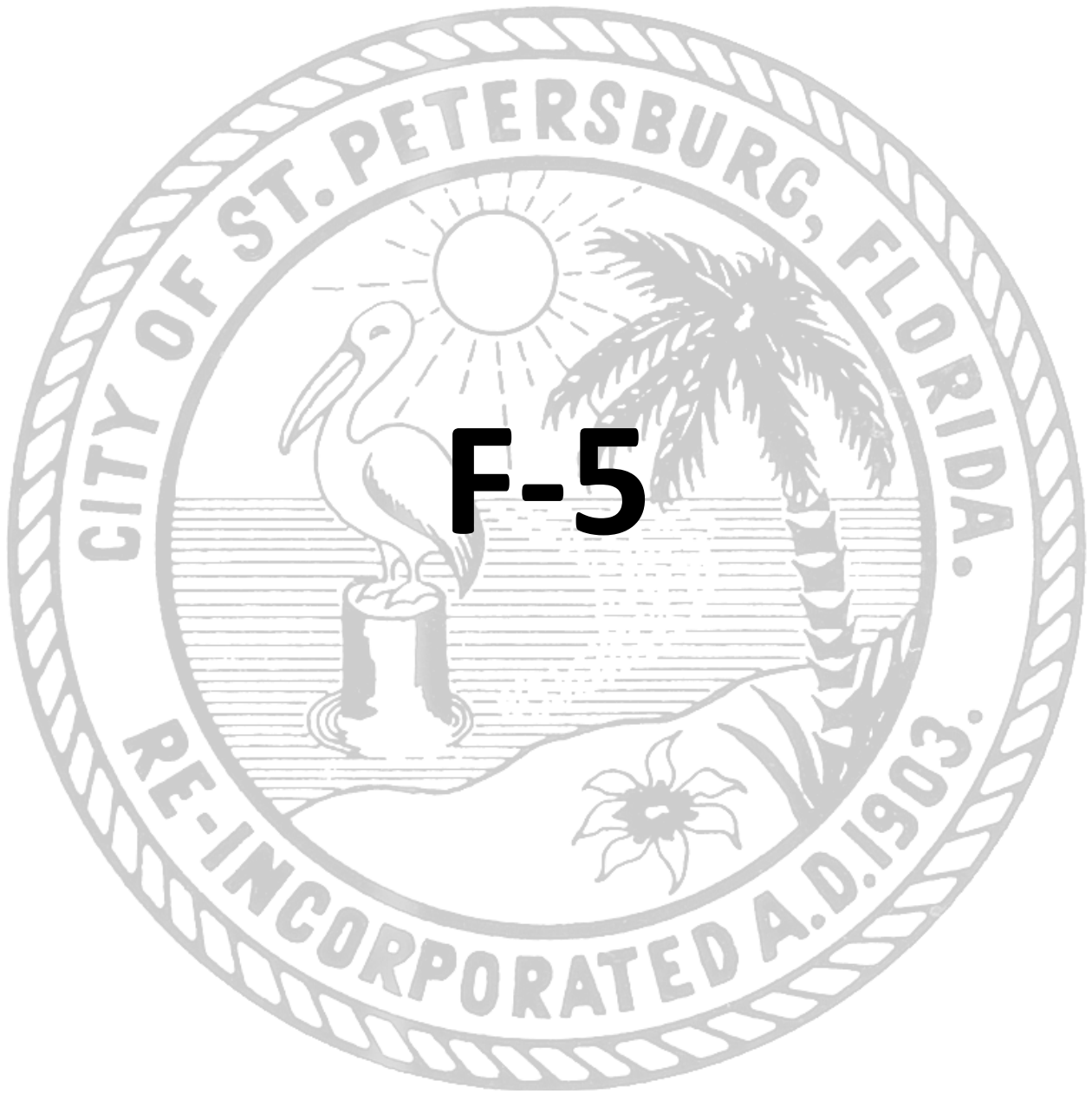
  
\_\_\_\_\_

Budget:

  
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The following page(s) contain the backup material for Agenda Item: A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-04-CDM/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, CDM Smith, Inc. (A/E) for A/E to provide (i) project management, (ii) a kickoff meeting, (iii) data collection and review, (iv) design services (conceptual through final design), (V) site exploration coordination, (vi) permitting services and (vii) construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \$127,487.76 (ECID Project No. 24127-130; Oracle No. 19980); and providing an effective date.

Please scroll down to view the backup material.



**F-5**

# ST. PETERSBURG CITY COUNCIL

## Consent Agenda

Meeting of January 18, 2024

**TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

**SUBJECT:** A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-04-CDM/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, CDM Smith, Inc. (“A/E”) for A/E to provide (i) project management, (ii) a kickoff meeting, (iii) data collection and review, (iv) design services (conceptual through final design), (V) site exploration coordination, (vi) permitting services and (vii) construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \$127,487.76 (ECID Project No. 24127-130; Oracle No. 19980); and providing an effective date.

**EXPLANATION:** *The Shore Acres Water Main Replacement – Phase 3 project is part of a preventative, proactive plan to replace and improve our aging water infrastructure before unexpected breaks or disruptions occur. The majority of the water mains in Shore Acres are unlined cast iron, ductile iron pipe or galvanized pipe in corrosive, saltwater intruded soils. Many of the pipes have exceeded their useful life expectancy and the operational impacts due to random failures are increasing.. Replacing sections of pipeline we will also conserve water by reducing leaks, improve water service and water quality, and mitigate the costs associated with unexpected main breaks, and service disruptions.*

*The Shore Acres Water Main Replacement Phase 3 project includes four segments of water main totaling approximately 2,350 LF that have been identified as in need replacement.*

On July 15, 2021, the City of St. Petersburg, Florida and CDM Smith, Inc. (“A/E”) entered into an architect/engineering agreement for A/E to provide miscellaneous professional services for Potable Water, Wastewater and Reclaimed Water Projects.

Task Order No. 21-04-CDM/W(A) in the amount of \$127,487.76 shall provide funding for the A/E to provide project management, data review, conceptual through final design, cost estimating, site exploration coordination, permitting, and construction manager coordination services. The Task Order includes a \$10,000 allowance to be authorized if any unforeseen conditions are experienced while performing the work.

Task Order No. 21-04-CDM/W(A) includes the following phases and associated not to exceed costs respectively:

Project Management	\$ 12,924.39
Kickoff, Data Collection/Review	\$ 13,415.67
Conceptual Design	\$ 29,095.69
Site Exploration Coordination	\$ 3,568.51
60% Design	\$ 24,610.50
Final Design	\$ 20,480.96
Permitting	\$ 3,966.19
CMAR Coordination	\$ 9,425.85

Allowance	\$ 10,000.00
<b>Total</b>	<b>\$127,487.76</b>

*It is anticipated that the City will utilize an existing Construction Manager contract to assemble a GMP for the construction phase.*

*A/E services during the construction phase will be provided to Council for approval as an Amendment to this Task Order.*

**RECOMMENDATION:** Administration recommends authorizing the Mayor or his designee to execute Task Order No. 21-04-CDM/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, CDM Smith, Inc. (“A/E”) for A/E to provide (i) project management, (ii) a kickoff meeting, (iii) data collection and review, (iv) design services (conceptual through final design), (V) site exploration coordination, (vi) permitting services and (vii) construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \$127,487.76 (ECID Project No. 24127-130; Oracle No. 19980); and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003) DIS Shore Acres FY24 Project (19980).

**ATTACHMENTS:** Resolution  
Task Order No. 21-04-CDM/W(A)  
Map

RESOLUTION 2024-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 21-04-CDM/W(A) TO THE ARCHITECT/ENGINEERING AGREEMENT DATED JULY 15, 2021 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND CDM SMITH, INC. (“A/E”) FOR A/E TO PROVIDE (I) PROJECT MANAGEMENT, (II) A KICKOFF MEETING, (III) DATA COLLECTION AND REVIEW, (IV) DESIGN SERVICES (CONCEPTUAL THROUGH FINAL DESIGN), (V) SITE EXPLORATION COORDINATION, (VI) PERMITTING SERVICES AND (VII) CONSTRUCTION MANAGER COORDINATION SERVICES RELATED TO THE DIS SHORE ACRES FY24 PROJECT IN AN AMOUNT NOT TO EXCEED \$127,487.76 (ECID PROJECT NO. 24127-130; ORACLE NO. 19980); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida (“City”) and CDM Smith, Inc. (“A/E”) executed an architect/engineering agreement on July 15, 2021 for A/E to provide professional services on a continuing basis for work of a specified nature as outlined in the agreement related to miscellaneous Potable Water, Wastewater, and Reclaimed Water Projects; and

WHEREAS, Administration desires to issue Task Order No. 21-04-CDM/W(A) for A/E to provide (i) project management, (ii) a kickoff meeting, (iii) data collection and review, (iv) design services (conceptual through final design), (v) site exploration coordination, (vi) permitting services and (vii) construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \$127,487.76, which amount includes a \$10,000 allowance.

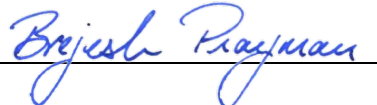
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor or his designee is hereby authorized to execute Task Order No. 21-04-CDM/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and CDM Smith, Inc. (“A/E”) for A/E to provide (i) project management, (ii) a kickoff meeting, (iii) data collection and review, (iv) design services (conceptual through final design), (v) site exploration coordination, (vi) permitting services and (vii) construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \$127,487.76.

This resolution shall become effective immediately upon its adoption.

LEGAL:

  
00717076

DEPARTMENT:



**MEMORANDUM**

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

**DATE:** January 18, 2024

**TO:** The Honorable Chair, and City Councilmembers

**FROM:** Brejesh Prayman, P.E., Director  
Engineering & Capital Improvements Department

**RE:** Consultant Selection Information  
Firm: CDM Smith, Inc.  
Task Order No. 21-04-CDM/W(A) in the amount of \$127,487.76

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This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

The project involves design, permitting and CMAR coordination services.

CDM Smith, Inc. has satisfactorily completed similar work under previous A/E Annual Master Agreements and is familiar with the City Standards.

CDM Smith, Inc. has significant experience in the design, permitting and construction phase activities of water mains.

This is the fourth Task Order issued under the 2021 Master Agreement.

2. Transaction Report listing current work – See Attachment A



# ATTACHMENT A

## Transaction Report for

CDM Smith, Inc.

Miscellaneous Professional Services for Potable Water, Wastewater & Reclaimed Water Projects

A/E Agreement Effective - July 15, 2021

A/E Agreement Expiration - August 30, 2025

Task Order No.	Project No.	Project Title	NTP Issued	Authorized Amount
01	22101-111	City Potable Water Transmission System Model Update Amendment No. 1	06/27/22 08/10/23	72,896.88 290,261.96
02	22114-111	Washington Terrace Pump Station Basement Valves Replacements Amendment No. 1	4/6/2023 12/7/2023	115,398.00 31,292.00
03	23120-100	SWWRF Biogas Optimization Study	9/5/2023	110,527.03
<b>04</b>	<b>24127-130</b>	<b>Shore Acres Main Replacement - Phase 3</b>	<b>Pending</b>	
			Total:	620,375.87

TASK ORDER NO. 21-04-CDM/W(A)  
SHORE ACRES MAIN REPLACEMENT – PHASE 3  
MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE  
WATER, WASTEWATER AND RECLAIMED WATER PROJECTS  
CITY PROJECT NO. 24127-130

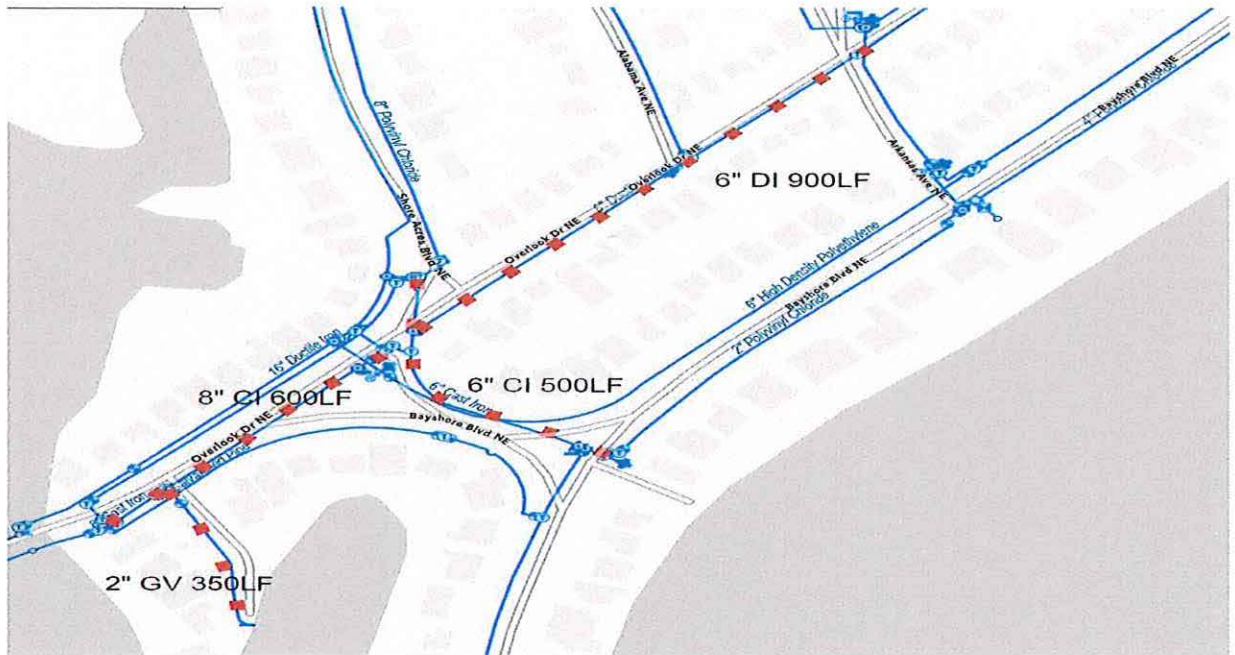
This Task Order No. 21-04-CDM/W(A) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE WATER, WASTEWATER AND RECLAIMED WATER PROJECTS dated July 15, 2021 (“Agreement”) between CDM Smith, Inc (“A/E”), and the City of St. Petersburg, Florida (“City”), and upon execution shall become a part of the Agreement.

**I. DESCRIPTION OF PROJECT**

The City of St. Petersburg (City) has selected the A/E to provide engineering design and permitting service for the Shores Acres Main Replacement - Phase 3 project. Refer to **Figure 1** project limits. The City is planning the following work:

- Replacing approximately 900 LF of the existing 6” Ductile Iron (DI) WM on Overlook Dr from Bayshore Blvd to Arkansas Ave,
- Replacing approximately 500 LF of the existing 6” Cast Iron (CI) WM on Overlook Dr from Shore Acres Blvd to Bayshore Blvd, and
- Replacing approximately 600 LF of the existing 8” Cast Iron (CI) WM on Overlook Dr from Bayshore Blvd to Overlook Dr NE Bridge over Smacks Bayou.
- Replacing approximately 350 LF of the existing 2” galvanized (GV) Water Main (WM) along Bayou Placido Blvd NE from Overlook Drive (Dr) and
- Cutting and capping approximately 1600 LF of the existing 2” galvanized (GV) Water Main (WM) on Overlook Drive (Dr) from Shore Acres Boulevard (Blvd) to Overlook Dr NE Bridge over Smacks Bayou, and from the bridge to Bayshore Blvd
- Cutting and capping approximately 1400 LF of the existing 6” and approximately 600 ft LF of the existing 8” WMs.

A/E will prepare plans, engineer's opinion of probable construction cost (EOPCC) and specifications for the existing 2”, 6” and 8” WM replacements and service lines relocations. The City will provide the required survey and subsurface utility exploration (SUE) to support the design. The City will contract with a Construction Manager at Risk (CMAR) for construction of the WM replacement after the completion of these design and permitting services. Limited construction management coordination services will be provided by the A/E as part of an amendment.



**Figure 1: Proposed Project Extent (shown as red [square] tracks)**

## **II. SCOPE OF SERVICES**

The Scope of Work (SOW) under this contract includes professional and technical personnel to administer project management, design, engineering support services for the Shores Acres Main Replacement - Phase 3 project as described below.

### **Task 1 – Project Management**

Project day to day management will be provided under this task. These activities will help keep the Project on schedule, allow updates and communication with the City to take place on a continuous basis, and allow potential scope, budget, or schedule creep to be identified early and addressed immediately. Under this task, A/E will perform project administrative activities including project set-up, management/administration, coordination, and project communication, status/schedule updates, and final closeout.

As part of this task, a detailed Project baseline schedule will be prepared and updated periodically. A/E maintains a QC program. Technical Review Committee (TRC) meetings are also budgeted for and will be performed to review various percent complete submittals. A/E's project manager will prepare and submit written status reports for the Project for design. The status reports will be provided with the A/E's monthly invoices.

### **Task 2 – Kick-off Meeting, Data Collection and Review**

Upon receipt of NTP from the City, A/E will coordinate with the City to set up a Project kick-off meeting. The kick-off meeting may be held virtually via Microsoft Teams or in person.

A/E anticipates that the meeting attendees will include the City project manager as well as other appropriate stakeholders from the City and A/E team members.

The kick-off meeting will discuss and reinforce the scope and schedule elements of this work order for all attendees, allow the project team to explain the planned processes for advancing the scope of services, establish protocols for site visits and for conducting field work, establish clear coordination and communication requirements, and discuss management protocol for out-of-scope work.

A/E will perform the following:

- Convene a Kick-off meeting with the City to discuss the scope and schedule of the project. The Kick-off meeting will discuss points of contact, communications, the scope of work and project schedule. A/E will develop an agenda and will issue meeting minutes to attendees within one week of the Kick-off meeting.
- Submit a list to the City of requested information for review and evaluation. This information will include record drawings, engineering reports, water quality records, operational requirements, flow data, etc. A/E will review and evaluate the information received as it relates to the project. As part of the data collection and review, A/E will interview City operations staff, and maintenance staff.
- Identify and comment on issues or opportunities arising from the data review to the City for discussion and to obtain concurrence on design related issues.

### **Task 3 - Conceptual Design Services**

Utilizing historical record information and GIS utility information provided by the City, the A/E will prepare preliminary drawings for submission at the Conceptual Design phase. The City's CADD Standards will be used. A/E will provide a specifications list. A/E will identify potential alignments that will allow for the installation of the new WM to be discussed and approved by the City. A/E will coordinate and meet with the City to obtain additional information as required.

The A/E will perform the following:

- Develop the conceptual design plans, including:
  - Cover with drawing Index
  - Preliminary civil/site layout (plan view)
  - Preliminary mechanical plans (plan view) relating to the installation of the new proposed pipeline and existing WMs

In addition, a review of applicable installation techniques (up to three) will be performed to determine the viable and economic feasibility of installing the proposed replacement by methods other than traditional cut and cover to minimize restoration costs and possible impacts to the area. A/E will work with City staff to identify the preferred construction method. Based on the selected installation method, a preliminary opinion of probable construction cost will be provided for up to three installation techniques.

Additionally, A/E will develop an EOPCC (Level IV) and a potential project construction

schedule as part of the overall evaluation. The Conceptual Design will be submitted to the City for review and comment. The A/E will facilitate a Conceptual Design review meeting and prepare an agenda. The meeting minutes will be prepared by the A/E and distributed to meeting attendees and other identified project stakeholders.

#### **Task 4 – Site Exploration Coordination Services**

The City will contract and provide the required subsurface utility exploration (SUE) and survey services to support the engineering design. A/E will assist the City with identifying the locations for the SUE sub-contractors. The A/E will facilitate up to one (1) site visit meeting for coordination with proposed subcontractors.

#### **Task 5 – 60% Design Services**

Based on the conceptual design under Task 3 and the provided site exploration results under Task 4, the A/E will prepare the 60 percent design documents. Plan and profile drawings will include the City's standard details, connection details, survey information, and SUE. A/E will prepare and submit City's technical specifications for the materials and installation of the improvements.

60 percent design will be submitted to the City for review and comment. Plans and specifications will be revised to include agreed upon comments. A design review meeting will be held after the 60 percent submittal. Agenda, sign-in sheet, and meeting minutes will be prepared by the A/E and distributed to attendees and other identified project stakeholders.

#### **Tasks 6 - Final Design Services**

A/E will prepare and submit to the City for review and comment 90%, 100%, and Construction Plans submittals. Each submittal will include plans and specifications. A/E will prepare required sections not covered by City's standard specifications, if necessary. The plan set will include plan and profile views of the proposed pipeline. Supplemental details will be developed and provided by the A/E as needed. Following each submittal, A/E will meet with the City to discuss comments. A/E will prepare and distribute an agenda and meeting minutes and incorporate the City's comments into the subsequent submittal. The final deliverable will be construction plans, specifications.

#### **Task 7 – Permitting Services**

During the development of the Final Design (100% Design), the A/E will prepare and submit a notification letter to the FDEP stating the project intent for the replacement of the existing WMs at Overlook Dr. It is the A/E understanding that a *General Permit for Construction of Water Main Extensions for Public Water Systems* according to 62-55.520, F.A.C is not required to be submitted. Instead, a notification letter is required for the replacement of any existing water main with a new main at the same location as the existing main, provided the new main will be either the same size as the existing main, no more than two sizes larger

than the existing main, or no larger than the minimum size required or recommended in Recommended Standards for Water Works as incorporated into Rule 62-555.330, F.A.C.

**Task 8 – Construction Manager Coordination Services**

A/E will collaborate with the CM selected by the City and provide coordination services as needed. A/E will attend constructability meetings, evaluate and respond to comments. A/E will implement design revisions as required and generate a Conformed Set of plans.

The following will be provided as part of this Task:

- Attend constructability meetings (up to two meetings)
- Review and respond to comments (60% Design and 90% Design)
- Implement design revisions (60% Design and 90% Design)
- Provide electronic copy of Conformed Drawing

**III. SCHEDULE**

Work under this Task Order shall begin no later than 14 days from Notice to Proceed.

		<b>Days from NTP</b>
Task 2	Kick-Off Meeting, Data Collection and Review	
	• Kick-Off Meeting	14
Task 3	Conceptual Design Services	
	• Conceptual Design Submittal	40
	• Conceptual Design Review Meeting	60
Task 4	Site Exploration Coordination Services	
	• Survey and SUE SOW Submittal	40
	• City's Survey and SUE Submittal	100
Task 5	60% Design Services	
	• 60% Design Submittal	*120
	• 60% Design Review Meeting	140
Task 6	Final Design Services	
	• 90% Design Submittal	150
	• 90% Design Submittal Review Meeting	170
	• 100% Design Submittal	180
	• 100% Design Submittal Review Meeting	200
	• Final Design Set Submittal	220
Task 7	Permitting Services	210
Task 8	• Construction Management Coordination Services	TBD

\*This task and all subsequent task durations are dependent on City's survey and SUE submittal to the A/E.

**IV. A/E'S RESPONSIBILITIES**

- The A/E will assign a project manager, along with all other required personnel to assure the proper execution of the project and timely delivery of services in

accordance with the requirements of Section II, Scope of Services.

**V. CITY's RESPONSIBILITIES**

- The City will provide the A/E copies of all available record drawings, utility atlas maps, utility GIS data and other relevant project information.
- The City will provide the A/E survey (according to City's standards and in AutoCAD format) and SUE investigation (AutoCAD format).

**VI. DELIVERABLES**

Task 1 – Work Order Management	Meeting agenda and minutes for the design progress, Final Design review and coordination meetings, invoices, and progress report (electronic)
Task 2 – Kick-Off Meeting, Data Collection and Review	Meeting agenda and minutes for the Kick-off meeting
Task 3 – Conceptual Design Services	Design plans, specifications list, and draft EOPCC
Task 5 – 60% Design Services	Design plans, technical specifications (electronic)
Task 6 – Final Design Services	90%, 100% and Final Design (electronic and AutoCAD), technical specifications
Task 7 – Permitting Services	FDEP Notification Letter (electronic)
Task 8 – Construction Management Coordination Services	Attend meetings, respond to questions, implement revisions, Conformed Drawings (electronic)

**VII. A/E'S COMPENSATION**

For Tasks 1 through 8, the City shall compensate the A/E the not-to-exceed amount of \$117,484.76.

This Task Order establishes a contingency in the amount of \$10,000.00 for additional services not identified in the Scope of Services. Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Task Order.

The total Task Order amount is \$127,487.76 per Appendix A.

**VIII. PROJECT TEAM**

Prime A/E – CDM Smith.

**IX. MISCELLANEOUS**

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.

**IN WITNESS WHEREOF** the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

**ATTEST**

**CITY OF ST. PETERSBURG, FLORIDA**

By: \_\_\_\_\_  
Chandrasasa Srinivasa  
City Clerk

By: \_\_\_\_\_  
Brejesh Prayman, P.E., Director  
Engineering & Capital Improvements

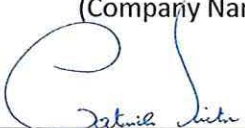
(SEAL)

APPROVED AS TO FORM FOR CONSISTENCY  
WITH THE STANDARD TASK ORDER.  
NO OPINION OR APPROVAL OF THE SCOPE  
OF SERVICES IS BEING RENDERED BY  
THE City ATTORNEY'S OFFICE

By: \_ City Attorney (Designee)

CDM Smith Inc

(Company Name)

By:  \_\_\_\_\_  
(Authorized Signatory)

Patrick R. Victor, P.E.  
Senior Vice President

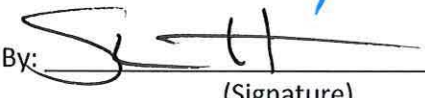
\_\_\_\_\_  
(Printed Name and Title)

Date: December 22, 2023

**WITNESSES:**

By:  \_\_\_\_\_  
(Signature)

  
\_\_\_\_\_  
(Printed Name)

By:  \_\_\_\_\_  
(Signature)

SHANNON HUTCHINGS  
(Printed Name)



**APPENDIX A**  
**Work Task Breakdown**  
**City of St. Petersburg**  
**Shore Acres Main Replacement - Phase 3**  
**Project No. 24127-130**

**I. Manpower Estimate: All Tasks**

Direct Labor Rates Classifications		Principal QA/QC	Senior Project Manager	Senior Technical Advisor	Project Engineer (Estimator)	Project Engineer	Staff Engineer	Designer	Project Control Specialist	Administrative Assistant	Total Hours
Direct Salary		\$ 85.99	\$ 80.92	\$ 87.11	\$ 57.73	\$ 56.74	\$ 39.91	\$ 43.36	\$ 50.64	\$ 19.91	
Billing Rates (Multiplier 3.16) <sup>1</sup>		\$ 271.73	\$ 255.71	\$ 275.27	\$ 182.43	\$ 179.30	\$ 126.12	\$ 137.02	\$ 160.03	\$ 62.92	
TASK											
1	Work Order Management	2	36	0	0	0	0	0	12	12	62
2	Kick-Off Meeting, Data Collection and Review	0	16	0	0	22	30	8	0	0	76
3	Conceptual Design Services	0	12	12	16	24	36	80	0	0	180
4	Site Exploration Coordination Services	0	12	0	0	0	0	0	0	0	12
5	60% Design Services	0	12	12	4	20	30	74	0	0	152
6	Final Design Services	4	12	4	4	16	24	54	0	0	118
7	Permitting Services	0	4	0	0	8	8	0	0	0	20
8	CMAR Coordination	0	12	0	0	12	12	16	0	0	52
Totals		6	116	28	24	102	140	232	12	12	672

**II. Fee Calculation**

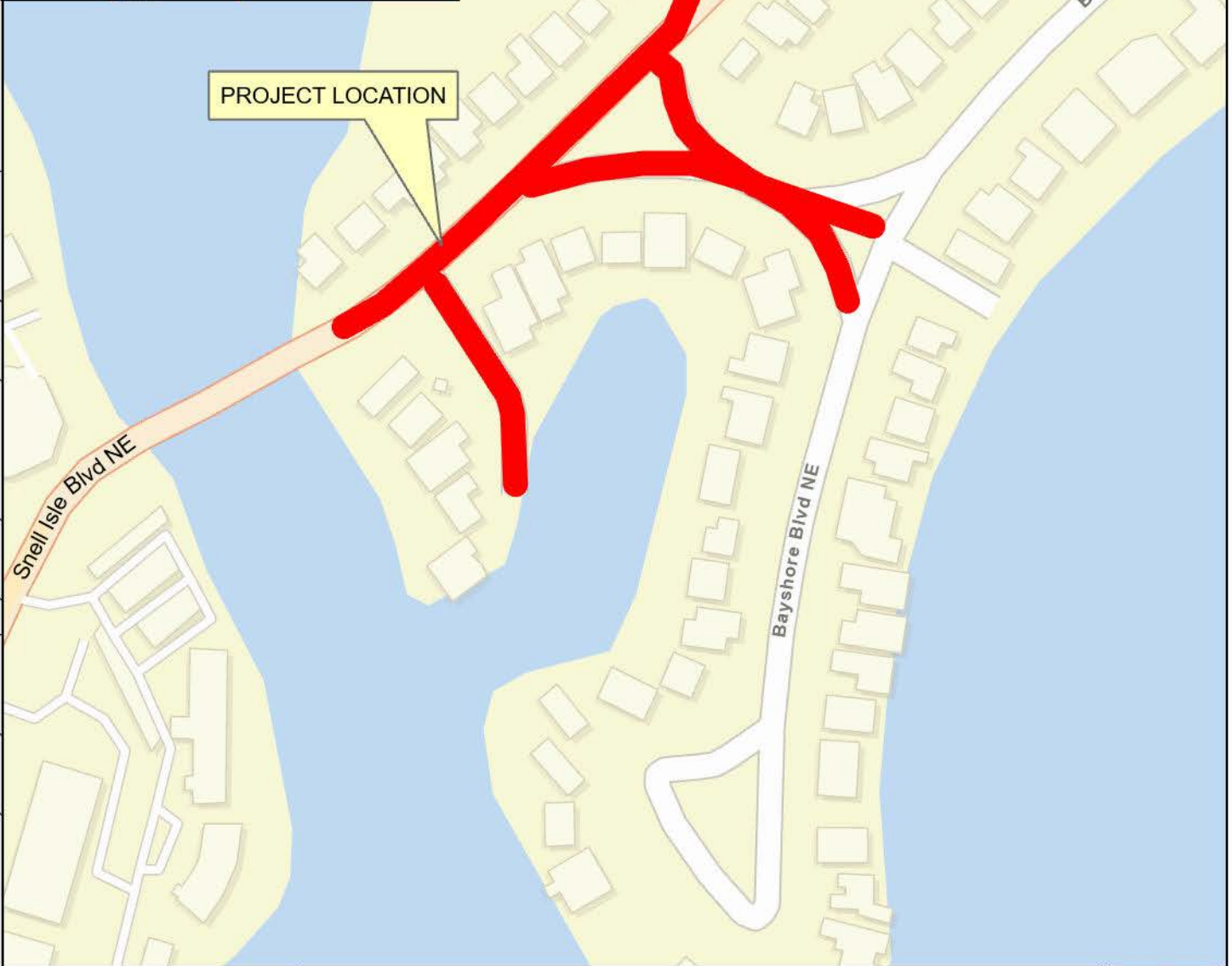
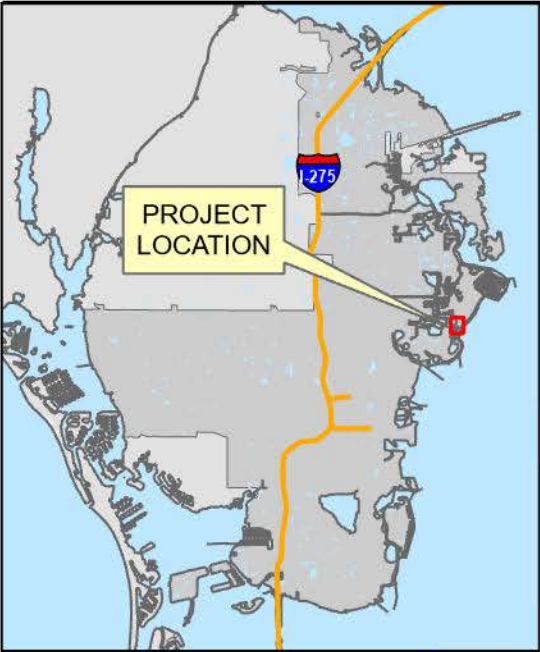
Task	Labor Cost	Expenses <sup>2</sup>	Subconsultant Services	Mark-up on Subconsultant Services <sup>3</sup>	Total Cost Without Allowance
1	\$12,424.39	\$500.00	\$0.00	\$0.00	\$12,924.39
2	\$12,915.67	\$500.00	\$0.00	\$0.00	\$13,415.67
3	\$29,095.69	\$0.00	\$0.00	\$0.00	\$29,095.69
4	\$3,068.51	\$500.00	\$0.00	\$0.00	\$3,568.51
5	\$24,610.50	\$0.00	\$0.00	\$0.00	\$24,610.50
6	\$19,280.96	\$1,200.00	\$0.00	\$0.00	\$20,480.96
7	\$3,466.19	\$500.00	\$0.00	\$0.00	\$3,966.19
8	\$8,925.85	\$500.00	\$0.00	\$0.00	\$9,425.85
Total	\$113,787.76	\$3,700.00	\$0.00	\$0.00	\$117,487.76

**III. Fee Limit**

Lump Sum Cost	\$117,487.76
Allowance <sup>4</sup>	\$10,000.00
<b>Total:</b>	<b>\$127,487.76</b>

**IV. Notes:**

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Rates and Multiplier per contract.</li> <li>2. Includes expenses for:</li> <li>3. Includes XX percent markup of SUBCONSULTANT (per contract).</li> <li>4. Allowance to be used only upon City's written authorization.</li> </ol> |
|---|




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ENGINEERING AND CAPITAL IMPROVEMENTS DEPARTMENT CITY OF ST PETERSBURG	
APPROVED BY:	DATE: 1/2/2024

SHORE ACRES WATER MAIN REPLACEMENT PHASE 3  
Project No. 24127-130



 <p style="text-align: center;">-- City of St. Petersburg Authorization Request -- <b>General Authorization</b></p>					<b>Request #</b>
					250572
Name:	Johnson, Sarah B	Request Date:	04-JAN-2024	Status:	APPROVED

Authorization Request	
Subject:	Council Approval 1/18
Message:	24127-130 - CDM Smith - Shore Acres WM - Task Order
Supporting Documentation:	CDM - Shore Acres WM Phase 3 - Task Order - Final.pdf

	Approver	Completed By	Response	Response Date	Type
0	Johnson, Sarah B		SUBMITTED	04-JAN-2024	
1	Prayman, Brejesh B	Prayman, Brejesh B	APPROVE	04-JAN-2024	User Defined
2	Wahl, Margaret Brown	Wahl, Margaret Brown	APPROVE	04-JAN-2024	User Defined
3	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	04-JAN-2024	User Defined

The following page(s) contain the backup material for Agenda Item: A resolution approving the settlement of the lawsuit of Mariusz Linowski v. St. Petersburg, Claim No. C3740038, OJCC Case No. 23-010002EBG and providing an effective date.  
Please scroll down to view the backup material.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING THE SETTLEMENT OF THE LAWSUIT OF MARIUSZ LINOWSKI v. CITY OF ST. PETERSBURG AND COMMERCIAL RISK MANAGEMENT, INC., CARRIER/SERVICING AGENT, CLAIM NO. C3740038, OJCC CASE NO. 23-010002EBG AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED, by the City Council of the City of St. Petersburg, Florida, that the settlement by and between Mariusz Linowski v. St. Petersburg, Claim No. C3740038, OJCC Case No. 23-010002EBG, in the amount of \$75,000.00 for a total settlement is approved.

BE IT FURTHER RESOLVED that the City Administration and the City Attorney's Office are authorized to execute the necessary paperwork and pay the funds in accordance with such settlement.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

Approved as to Form and Content:

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City Attorney (designee)  
00713729

The following page(s) contain the backup material for Agenda Item: A resolution approving the settlement of the lawsuit of Harry Powell v. City of St. Petersburg, Case No. 22-002844-CI-11 in the Circuit Court of Pinellas County, Florida and providing an effective date.  
Please scroll down to view the backup material.



**I-2**



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING THE SETTLEMENT OF THE LAWSUIT OF HARRY POWELL v. CITY OF ST. PETERSBURG, CASE NO. 22-002844-CI, AND PROVIDING AND EFFECTIVE DATE.

BE IT RESOLVED, by the City Council of the City of St. Petersburg, Florida, that the settlement by and between Harry Powell v. City of St. Petersburg, Case No. 22-002844-CI, in the amount of \$125,000.00 for a total settlement is approved.

BE IT FURTHER RESOLVED that the City Administration and the City Attorney's Office are authorized to execute the necessary paperwork and pay the funds in accordance with such settlement.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

Approved as to Form and Content:

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City Attorney (designee)  
00717005

The following page(s) contain the backup material for Agenda Item: A resolution approving settlement of the lawsuit of Janderlyn White v. City of St. Petersburg, Florida, Circuit Court for Pinellas County, Florida, Case No. 21-001018-CI, and providing an effective date. Please scroll down to view the backup material.



**I-3**

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION APPROVING SETTLEMENT OF THE LAWSUIT OF JANDERLYN WHITE V. CITY OF ST. PETERSBURG, FLORIDA, CIRCUIT COURT FOR PINELLAS COUNTY, FLORIDA, CASE NO. 21-001018-CI, AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED, By the City Council of the City of St. Petersburg, Florida, that the settlement by and between the City of St. Petersburg and Plaintiff, Janderlyn White, in the case of Janderlyn White v. City of St. Petersburg, Case No. 21-001018-CI, Circuit Court for Pinellas County, Florida, in the amount of \$59,500.00 is approved.

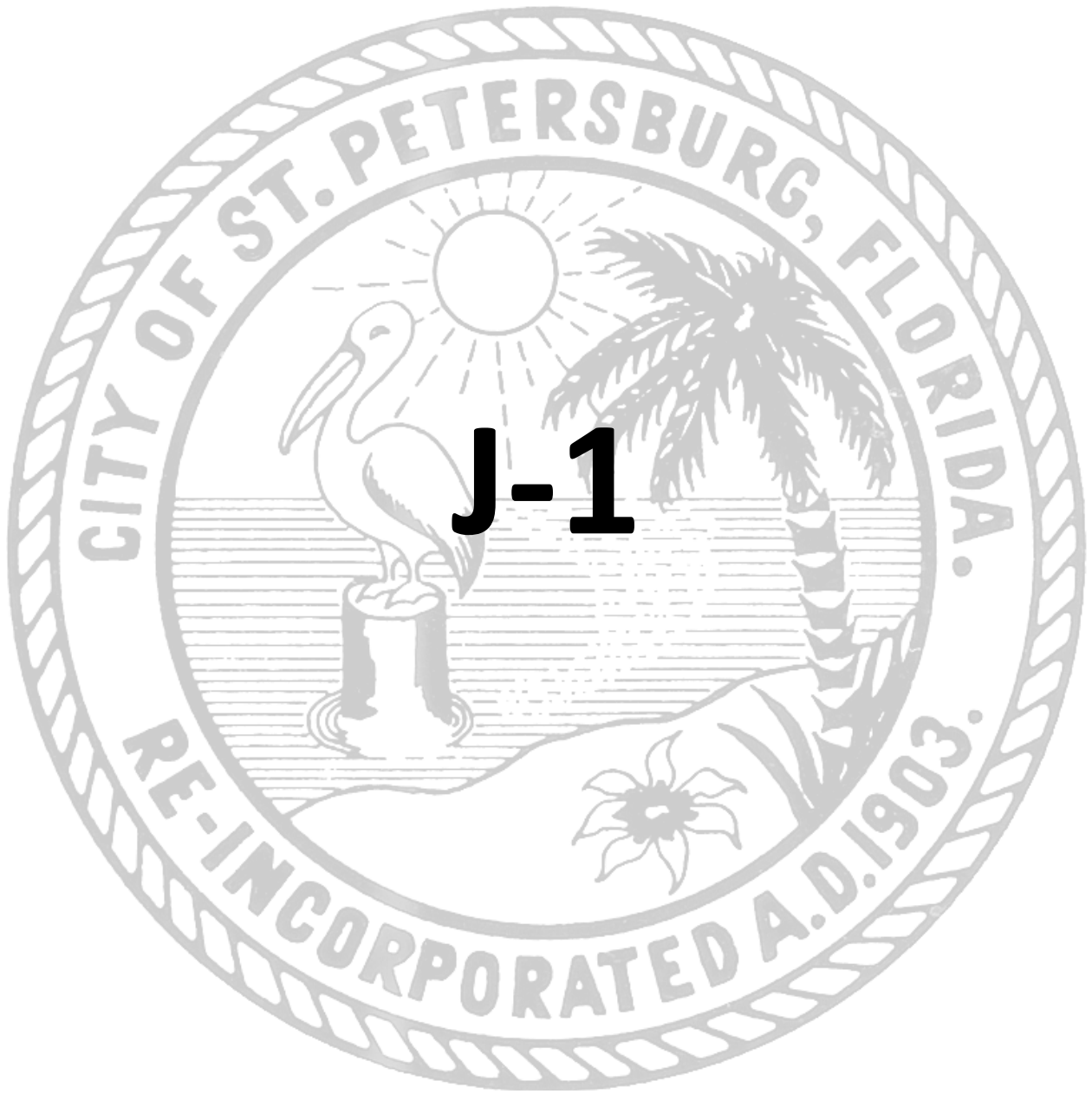
BE IT FURTHER RESOLVED that the City Administration and the City Attorney's Office are authorized to execute the necessary paperwork and pay the funds in accordance with such settlement.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

Approved as to Form and Content:

/S/: Joseph P. Patner  
City Attorney (designee)

The following page(s) contain the backup material for Agenda Item: Confirming Preliminary Assessment for Lot Clearing Number(s) LCA 1653  
Please scroll down to view the backup material.



**J-1**

**ST. PETERSBURG CITY COUNCIL**

**MEETING OF: JANUARY 18, 2024**

**TO:** COUNCIL CHAIR AND MEMBERS OF CITY COUNCIL

**SUBJECT:** Confirming Preliminary Assessment for  
Lot Clearing Number (s) LCA 1653

**EXPLANATION:** The Sanitation Department has cleared the following number of  
properties under Chapter 16 of the St. Petersburg City Code. The  
interest rate is **8%** per annum on the unpaid balance.

<b>LCA:</b>	<b><u>1653</u></b>
<b>NUMBER OF STRUCTURES</b>	<b><u>11</u></b>
<b>ASSESSABLE AMOUNT:</b>	<b><u>\$2,910.16</u></b>

According to the City Code, these assessments constitute a  
lien on each property. It is recommended that the assessments  
be confirmed.

**COST/FUNDING/ASSESSMENT INFORMATION:**

The total assessable amount of \$2,910.16 will be fully assessable  
to the property owners.

**ATTACHMENTS:**

**MAYOR:** \_\_\_\_\_

**COUNCIL ACTION:** \_\_\_\_\_

**FOLLOW-UP:** \_\_\_\_\_

**AGENDA NO.** \_\_\_\_\_

1/03/24 14:38:16:

\*\*\*\* City of St. Petersburg \*\*\*\*  
Special Assessments Division  
FINAL ASSESSMENT ROLL  
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ASSESSMENT NUMBER	OWNER NAME /MAILING ADDRESS	PARCEL ID /LEGAL DESCRIPTION	PROPERTY ADDRESS	ORIGINAL ASSESSMENT
LCA 1653 80995	TAYLOR, DANIEL TAYLOR, ANGELA G PO BOX SS 19613	26 31 16 00432 004 0040 ALLEN-GAY SUB BLK D, LOT 4	3028 21ST AVE S	224.47
MASSAU BAHAMAS				
LCA 1653 80996	BEACHUM, BEATRICE W 935 POST AVE	25 31 16 10656 000 0050 BOZEMAN'S SUB S 50FT OF LOT 5	1363 14TH ST S	184.38
ROCHESTER NY 146192313				
LCA 1653 80997	PARKER, MAUREEN 3850 2ND AVE N	22 31 16 14418 005 0070 CENTRAL AVENUE HEIGHTS BLK 5, LOT 7	3850 2ND AVE N	585.28
SAINT PETERSBURG FL 337138321				
LCA 1653 80998	TRINITY CONSTRUCTION & EXCAVATION SERVICES INC 5536 HAINES RD	27 31 16 15408 002 0070 CHILD'S PARK BLK 2, S 93.33 FT OF E 61.23 FT OF LOT 7	3451 20TH AVE S	224.47
SAINT PETERSBURG FL 337141999				
LCA 1653 80999	SYLA, FLAMUR PO BOX 410	23 31 16 24138 007 0040 EAST ROSELAWN BLK 7, LOT 4	2806 6TH AVE S	224.47
SAFETY HARBOR FL 346950410				
LCA 1653 81000	COPELAND, GERALDINE C 118 MIDDLE RD N	25 31 16 26442 000 0080 EVANS, JAS. D. SUB N 1/2 OF LOT 8	1661 14TH ST S	264.56
LEESBURG GA 317633700				
LCA 1653 81001	1625 FIRST AVENUE NORTH DEV LLC 411 E ILLINOIS ST STE 80	24 31 16 29718 012 0130 FULMER'S SUB BLK 12, LOT 13	1627 1ST AVE N	304.65
CHICAGO IL 606114317				

SAS805R



1/03/24 14:38:16:

\*\*\*\* City of St. Petersburg \*\*\*\*  
Special Assessments Division  
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ASSESSMENT NUMBER	OWNER NAME /MAILING ADDRESS	PARCEL ID /LEGAL DESCRIPTION	PROPERTY ADDRESS	ORIGINAL ASSESSMENT
LCA 1653 81002	1900 CENTRAL LLC 1900 CENTRAL AVE	24 31 16 44190 006 0010 JOHNS PASS REALTY CO'S SUB BLK 6, LOT 1 & E 5FT OF LOT 2	1900 CENTRAL AVE	224.47
SAINT PETERSBURG FL 33712				
LCA 1653 81003	JACKSONVILLE 1 LLC 1866 BRIGHTWATERS BLVD NE	15 31 16 45828 008 0050 KENILMORTH BLK H, LOTS 5 AND 6 LESS N 20FT FOR STREET	4530 9TH AVE N	224.47
SAINT PETERSBURG FL 33704				
LCA 1653 81004	KASSIS, JOHN 270 83RD AVE N	25 31 16 64854 000 0240 OSBORNE PLACE LOT 24	1054 16TH AVE S	224.47
SAINT PETERSBURG FL 337023736				
LCA 1653 81005	STODDARD, GERALD EST 3474 16TH AVE S	27 31 16 75402 000 1250 RIDGEMOOD TERRACE LOT 125	3474 16TH AVE S	224.47
SAINT PETERSBURG FL 337112811				

TOTAL NUMBER OF ASSESSMENTS: 11

TOTAL ASSESSMENT AMOUNT: 2,910.16

SAS805R

**LOT CLEARING NUMBER 1653**  
**COST / FUNDING / ASSESSMENT INFORMATION**

**CATEGORY ASSESSED**

**AMOUNT TO BE ASSESSED**

LOT CLEARING COST

**\$2,195.16**

ADMINISTRATIVE FEE

**\$ 715.00**

TOTAL:

**\$ 2,910.16**

A RESOLUTION CONFIRMING PRELIMINARY ASSESSMENT ROLLS FOR LOT CLEARING NO. 1653 ("LCA 1653") AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY UPON WHICH SUCH COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 16.40.060.4.4; PROVIDING FOR INTEREST RATE(S) ON UNPAID BALANCES; ACKNOWLEDGING THAT NOTICE(S) OF LIEN(S) WILL BE FILED BY THE POD IN THE OFFICE OF THE CITY CLERK AND MAY BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, preliminary assessment rolls for Lot Clearing No.1653 ("LCA 1653") have been submitted by the POD (i.e., person officially designated) to the City Council pursuant to St. Petersburg Code Section 16.40.060.4.4; and

WHEREAS, notice of the public hearing was duly published in accordance with St. Petersburg City Code Section 16.40.060.4.4; and

WHEREAS, City Council met at the time and place specified in the notice and heard any and all objections that any affected party wished to offer as to why said assessments should not be made final.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that this Council confirms the preliminary assessment rolls for Lot Clearing No.1653 ("LCA 1653") as liens against the respective real property upon which such costs were incurred and that pursuant to Section 16.40.060.4.4 of the St. Petersburg City Code said liens shall be superior in dignity to all other liens except taxes.

BE IT FURTHER RESOLVED that the unpaid balance of the principal amount of any liens against the respective real property listed on LCA 1653 shall bear interest at the rate of (i) 8% per annum beginning 30 days after the effective date of this Resolution and (ii) 12% per annum beginning one year after the effective date of this Resolution.

BE IT FURTHER RESOLVED that this Council acknowledges that notice(s) of the lien(s) will be filed by the POD in the office of the City Clerk and may be recorded in the public records of the County.

This Resolution shall become effective immediately upon its adoption.

LEGAL:



00716425

DEPARTMENT:

\_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: Confirming Preliminary Assessment for Lot Clearing Number(s) LCA 1654  
Please scroll down to view the backup material.



**J-2**

**ST. PETERSBURG CITY COUNCIL**

**MEETING OF: JANUARY 18, 2024**

**TO:** COUNCIL CHAIR AND MEMBERS OF CITY COUNCIL

**SUBJECT:** Confirming Preliminary Assessment for  
Lot Clearing Number (s) LCA 1654

**EXPLANATION:** The Sanitation Department has cleared the following number of  
properties under Chapter 16 of the St. Petersburg City Code. The  
interest rate is **8%** per annum on the unpaid balance.

<b>LCA:</b>	<u><b>1654</b></u>
<b>NUMBER OF STRUCTURES</b>	<u><b>13</b></u>
<b>ASSESSABLE AMOUNT:</b>	<u><b>\$2,797.84</b></u>

According to the City Code, these assessments constitute a  
lien on each property. It is recommended that the assessments  
be confirmed.

**COST/FUNDING/ASSESSMENT INFORMATION:**

The total assessable amount of **\$2,797.84** will be fully assessable  
to the property owners.

**ATTACHMENTS:**

**MAYOR:** \_\_\_\_\_

**COUNCIL ACTION:** \_\_\_\_\_

**FOLLOW-UP:** \_\_\_\_\_

**AGENDA NO.** \_\_\_\_\_

1/03/24 14:38:00:

\*\*\*\* City of St. Petersburg \*\*\*\*  
Special Assessments Division  
FINAL ASSESSMENT ROLL  
1-18-2024

ASSESSMENT NUMBER	OWNER NAME /MAILING ADDRESS	PARCEL ID /LEGAL DESCRIPTION	PROPERTY ADDRESS	ORIGINAL ASSESSMENT
LCA 1654 81006	TRADITION PROPERTIES ST PETE LLC 1533 3RD ST S	30 31 17 00000 420 0100 BEG 150FT S & 50FT W OF SW COR OF 3RD ST S & 15TH AVE S TH S 158FT(S) TH W 132.5	1533 3RD ST S	264.56
LCA 1654 81007	TAMPA FL 336093337 STRUZIK, HENRY J STRUZIK, DONNA L 4954 2ND AVE N	FT TH N 37FT(S) TH W 120FT 21 31 16 00450 002 0080 ALLEN PARK SEC A BLK 2, LOT 8	4954 2ND AVE N	184.38
LCA 1654 81008	SAINT PETERSBURG FL 337108206 SINK, PAUL F JR 1027 38TH AVE N	01 31 16 00558 003 0260 ALLENDALE TERRACE BLK C, LOT 26 & W 1/2 OF LOT 25, LESS S 6FT FOR RD R/W PER O.R. 4095/431-441	1027 38TH AVE N	224.47
LCA 1654 81009	SAINT PETERSBURG FL 337041146 WILLIAMS, BRUCE 25N N 14TH ST UNIT 810	36 31 16 01152 000 0202 ANNDRST S 75FT OF N 225FT OF TR B	2740 18TH ST S	224.47
LCA 1654 81010	SAN JOSE CA 951126204 O'BRIEN, EDMUND T TRE CONNEMARA LAND TRUST 300 4TH AVE S STE 200	23 31 16 17442 003 0070 COLONIAL PLACE REV BLK 3, LOTS 7 AND 8	2762 1ST AVE S	224.47
LCA 1654 81011	SAINT PETERSBURG FL 337014659 GT INVESTMENTS OF FLORIDA LLC 242 S WASHINGTON BLVD STE 340	25 31 16 28908 000 0190 FOREST HILL LOT 19	1217 19TH ST S	184.38
LCA 1654 81012	SARASOTA FL 342366943 4550 42ND AVE LLC 1553 VILLAGE CENTER DR UNIT 101 LAKELAND FL 33803	26 31 16 32130 000 0010 GORMAN'S SUB LOT 1	2601 18TH AVE S	224.47

SAS805R

1/03/24 14:38:00 :

\*\*\*\* City of St. Petersburg \*\*\*\*  
Special Assessments Division  
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ASSESSMENT NUMBER	OWNER NAME / MAILING ADDRESS	PARCEL ID / LEGAL DESCRIPTION	PROPERTY ADDRESS	ORIGINAL ASSESSMENT
LCA 1654 81013	SANSALONE, LAUREN YEAGER, WILLIAM 4727 9TH AVE N	21 31 16 35244 004 0130 HALL'S CENTRAL AVE NO. 3 BLK 4, LOTS 13 AND 14 SEE S 1/2 22-31-16	4019 4TH AVE S	224.47
LCA 1654 81014	WARREN, JAMES EST 2575 16TH AVE S	26 31 16 51336 000 0220 LEWARN SUB LOT 22	2575 16TH AVE S	224.47
LCA 1654 81015	TX RE OPPORTUNITY 1 LLC 1130 FRANKLIN ST	25 31 16 62388 000 0210 OAK GROVE SUB W 1/2 OF LOT 21	1214 20TH AVE S	184.38
LCA 1654 81016	SUNRISE 52 USA INC 13926 ANITA PL	25 31 16 62388 000 0211 OAK GROVE SUB E 1/2 OF LOT 21	2001 12TH ST S	184.38
LCA 1654 81017	VALERA PROPERTY BROTHERS LLC 1129 DOGWOOD AVE	26 31 16 72936 000 0570 PRATHER'S FIFTH ROYAL LOT 57	2500 LANGDON AVE S	224.47
LCA 1654 81018	IE HOMES LLC 169 POINSETTIA DR	26 31 16 72954 000 0480 PRATHER'S SIXTH ROYAL LOTS 48 AND 49	2401 10TH AVE S	224.47
	KISSIMMEE FL 347435607			

TOTAL NUMBER OF ASSESSMENTS: 13

TOTAL ASSESSMENT AMOUNT: 2,797.84

SAS805R



**LOT CLEARING NUMBER 1654**  
**COST / FUNDING / ASSESSMENT INFORMATION**

**CATEGORY ASSESSED**

**AMOUNT TO BE ASSESSED**

LOT CLEARING COST

**\$1,952.84**

ADMINISTRATIVE FEE

**\$ 845.00**

TOTAL:

**\$ 2,797.84**

A RESOLUTION CONFIRMING PRELIMINARY ASSESSMENT ROLLS FOR LOT CLEARING NO. 1654 ("LCA 1654") AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY UPON WHICH SUCH COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 16.40.060.4.4; PROVIDING FOR INTEREST RATE(S) ON UNPAID BALANCES; ACKNOWLEDGING THAT NOTICE(S) OF LIEN(S) WILL BE FILED BY THE POD IN THE OFFICE OF THE CITY CLERK AND MAY BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, preliminary assessment rolls for Lot Clearing No.1654 ("LCA 1654") have been submitted by the POD (i.e., person officially designated) to the City Council pursuant to St. Petersburg Code Section 16.40.060.4.4; and

WHEREAS, notice of the public hearing was duly published in accordance with St. Petersburg City Code Section 16.40.060.4.4; and

WHEREAS, City Council met at the time and place specified in the notice and heard any and all objections that any affected party wished to offer as to why said assessments should not be made final.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that this Council confirms the preliminary assessment rolls for Lot Clearing No.1654 ("LCA 1654") as liens against the respective real property upon which such costs were incurred and that pursuant to Section 16.40.060.4.4 of the St. Petersburg City Code said liens shall be superior in dignity to all other liens except taxes.

BE IT FURTHER RESOLVED that the unpaid balance of the principal amount of any liens against the respective real property listed on LCA 1654 shall bear interest at the rate of (i) 8% per annum beginning 30 days after the effective date of this Resolution and (ii) 12% per annum beginning one year after the effective date of this Resolution.

BE IT FURTHER RESOLVED that this Council acknowledges that notice(s) of the lien(s) will be filed by the POD in the office of the City Clerk and may be recorded in the public records of the County.

This Resolution shall become effective immediately upon its adoption.

LEGAL:



00716426

DEPARTMENT:

\_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: Confirming Preliminary Assessment for Building Demolition Number DMO 500  
Please scroll down to view the backup material.



**J-3**

**ST. PETERSBURG CITY COUNCIL**

**MEETING OF: JANUARY 18, 2024**

**TO:** COUNCIL CHAIR AND MEMBERS OF CITY COUNCIL

**SUBJECT:** Confirming Preliminary Assessment for Building Demolition Number **DMO 500**

**EXPLANATION:** The privately owned structures on the attached list were condemned by the City in response to unfit or unsafe conditions as authorized under Chapter 8 of the St. Petersburg City Code. The City's Codes Compliance Assistance Department incurred costs of condemnation/securing/appeal/abatement/demolition and under the provisions of City Code Section 8-270, these costs are to be assessed to the property. The interest rate is 8% per annum on the unpaid balance.

<b>DMO:</b>	<b><u>500</u></b>
<b>NUMBER OF STRUCTURES:</b>	<b><u>1</u></b>
<b>ASSESSABLE AMOUNT:</b>	<b><u>\$644.38</u></b>

According to the City Code, these assessments constitute a lien on each property. It is recommended that the assessments be confirmed.

**COST/FUNDING/ASSESSMENT INFORMATION:**

The total assessable amount of **\$644.38** will be fully assessable to the property owners.

**ATTACHMENTS:**

**MAYOR:** \_\_\_\_\_

**COUNCIL ACTION:** \_\_\_\_\_

**FOLLOW-UP:** \_\_\_\_\_ **AGENDA NO.** \_\_\_\_\_

1/03/24 14:38:31:

\*\*\*\* City of St. Petersburg \*\*\*\*  
Special Assessments Division  
FINAL ASSESSMENT ROLL  
1-18-2024

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ASSESSMENT NUMBER	OWNER NAME /MAILING ADDRESS	PARCEL ID /LEGAL DESCRIPTION	PROPERTY ADDRESS	ORIGINAL ASSESSMENT
DMO 0500 03382	ROSARIO, HOLVIN M 6011 VENETTIAN BLVD NE SAINT PETERSBURG FL 337031807	33 30 17 81306 002 0050 SHORE ACRES DENVER ST REP BAYOU GRANDE SEC BLK B, LOT 5	6011 VENETTIAN BLVD NE	644.38

TOTAL NUMBER OF ASSESSMENTS: 1

TOTAL ASSESSMENT AMOUNT: 644.38

**BUILDING DEMOLITION NUMBER DMO 500**  
**COST/FUNDING/ASSESSMENT INFORMATION**

<b><u>CATEGORY</u></b>	<b><u>AMOUNT TO BE ASSESSED</u></b>
Demolition Cost	\$ 0.00
Asbestos Cost	\$ 0.00
Legal Ad	\$ 419.68
Engineer's Charge	\$ 0.00
Administrative Fee	\$ 225.00
<b>TOTAL:</b>	<b>\$644.38</b>

A RESOLUTION ASSESSING THE COSTS OF DEMOLITION LISTED ON BUILDING DEMOLITION NO. 500 ("DMO NO. 500") AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY UPON WHICH SUCH COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 8-270; PROVIDING FOR INTEREST RATE(S) ON UNPAID BALANCES; ACKNOWLEDGING THAT A NOTICE(S) OF LIEN(S) SHALL BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the requirements set forth in Chapter 8 of the St. Petersburg City Code, the City has demolished certain properties; and

WHEREAS, the structures so demolished are listed on Building Demolition No. 500 ("DMO No. 500"); and

WHEREAS, Section 8-270 of the St. Petersburg City Code provides that City Council shall assess the entire cost of such demolition against the property upon which such costs were incurred and that such costs when assessed shall become a lien upon the property superior to all other liens, except taxes; and

WHEREAS, the City Council held a public hearing on January 18, 2024, to hear all persons who wished to be heard concerning this matter.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that this Council assesses the costs of demolition listed on Building Demolition No. 500 ("DMO No. 500") as liens against the respective real property upon which the costs were incurred and that pursuant to Section 8-270 of the St. Petersburg City Code said liens shall be superior in dignity to all other liens except taxes.

BE IT FURTHER RESOLVED that the unpaid balance of the principal amount of any liens against the respective real property listed on DMO No. 500 shall bear interest at the rate of (i) 8% per annum beginning 30 days after the effective date of this Resolution and (ii) 12% per annum beginning one year after the effective date of this Resolution.

BE IT FURTHER RESOLVED that this Council acknowledges that a notice(s) of lien(s) shall be recorded in the public records of the County.

This Resolution shall become effective immediately upon its adoption.

LEGAL:

  
\_\_\_\_\_  
00716842

DEPARTMENT:

\_\_\_\_\_



The following page(s) contain the backup material for Agenda Item: Ordinance 567-H, An Ordinance amending City Code related to parking enforcement for domestic and commercial equipment; amending the definitions of domestic equipment and passenger motor vehicle; clarifying commercial equipment parking for consistency throughout the code; providing for severability; and providing an effective date.  
Please scroll down to view the backup material.



## MEMORANDUM

### Council Meeting of January 18, 2024

**TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

**FROM:** Evan Mory, Transportation & Parking Management Director

**SUBJECT:** An Ordinance amending City Code related to parking enforcement for domestic and commercial equipment; amending the definitions of domestic equipment and passenger motor vehicle; clarifying commercial equipment parking for consistency throughout the code; providing for severability; and providing an effective date.

**EXPLANATION:** On March 2<sup>nd</sup>, 2023, City Council voted to advance a referral to the PS&I committee for a discussion on updating the City Code related to domestic equipment. At the September 14, 2023, PS&I committee meeting, a vote of the members advanced the Ordinance to full City Council for consideration. At the meeting of November 30<sup>th</sup>, 2023, City Council passed the first reading and scheduled the second reading for January 18<sup>th</sup>, 2024.

As discussed at the committee meeting, beginning in early 2023, the City began receiving regular complaints from residents and association representatives about large numbers of over-sized vehicles parked on public streets adjacent to residential uses for long periods of time which were being used for the purposes of camping or temporary living. Varying in overall size and design, some of the largest vehicles in question already met the definition of domestic equipment and therefore were subject to parking time limits (generally four hours Monday through Thursday). After a short period of education, these vehicles relocated to non-residential areas. However, education and enforcement related to time limits on domestic equipment was not applicable to many of the vehicles in question due to the passenger van exemption. However, many of the passenger vans were modified to be used for domestic equipment purposes including to support camping, living and other recreational activities by the installation of accessories such as raised roofs, shade overhangs, clothes lines, solar panels, exterior air condition units and mobile generators. The proposed ordinance would narrow the van exemption and impose the four-hour limit on converted vans, thereby fulfilling the original intent of domestic equipment limitations adjacent to residential uses. The proposed Ordinance does not ban living or sleeping in vehicles, nor does it affect parking domestic equipment adjacent to non-residential zoning or uses.


Due to feedback received at the committee meeting and before the first reading, the proposed Ordinance was modified as it relates to solar panels. The updated version of the Ordinance allows solar panels if they are part of the body of the vehicle or otherwise within the normal unaltered lines of a vehicle. The first version would have resulted in the presence of any solar panel causing a vehicle to be considered domestic equipment.

Finally, the proposed Ordinance clarifies commercial equipment parking for consistency throughout the code and will assist in resolving an issue also discussed at the committee meeting related to commercial equipment parked on a street next to residential uses near the Skyway Marina District.

**RECOMMENDATION: Recommended City Council Action:** 1) Conduct the 2nd reading of the attached proposed ordinance. Administration recommends approval.

Attachment: Ordinance  
Presentation

**Approvals:**

  
\_\_\_\_\_

Administration

12/20/2023  
\_\_\_\_\_

Date

  
\_\_\_\_\_

Legal

12-19-23  
\_\_\_\_\_

Date

AN ORDINANCE AMENDING CITY CODE RELATED TO PARKING ENFORCEMENT FOR DOMESTIC AND COMMERCIAL EQUIPMENT; AMENDING THE DEFINITIONS OF DOMESTIC EQUIPMENT AND PASSENGER MOTOR VEHICLE; CLARIFYING COMMERCIAL EQUIPMENT PARKING FOR CONSISTENCY THROUGHOUT THE CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG, FLORIDA DOES ORDAIN:

**SECTION ONE.** The Definitions of ‘domestic equipment’ and ‘passenger motor vehicle’ in Section 16.40.100.2 of the St. Petersburg City Code are hereby amended to read as follows:

16.40.100.2 Definitions

*Domestic equipment* means:

1. Equipment which is accessory to residential single household activity, designed for or modified to be used for recreational, water sport, camping, travel, or household utility applications, and not designed, used or intended to be used ~~for permanent living or~~ for commercial or industrial purposes. This definition does not include mobile homes as defined by Florida Statutes. Domestic equipment also means all portable structures built on a chassis with wheels and either self-propelled or towable by a motor vehicle, including but not limited to: motor homes, ~~mobile homes~~, campers, travel trailers, recreational vehicles, pick-up campers, tent trailers, and pop-out campers. Domestic equipment also includes but is not limited to four wheeled motorized carts, houseboats, boats, jet skis, any trailers specifically designed to transport or carry one or more pieces of domestic equipment, and utility trailers.
2. The term "domestic equipment" does not include a ~~self-propelled passenger motor vehicle designed and licensed for use on the public roadways, provided any such vehicle cannot exceed 22 feet in overall length and does not exceed nine feet in overall height.~~ Unless the passenger motor vehicle has been designed for or modified to be used as domestic equipment. A passenger motor vehicle will be considered domestic equipment for purposes of this code if any of the following is present:
  - a) The vehicle is registered as a recreational vehicle in any state.
  - b) The vehicle has been outfitted with, has installed, or is actively operating: external air conditioning units, solar panels which are not part of the body of the

vehicle or otherwise within the normal unaltered lines of a vehicle, deployed tents or awning, generators, water tanks, clothes lines, or any combination of the foregoing.

*Passenger motor vehicle* includes all vehicles designed and licensed for use on the public roadways of ~~22~~ 24 feet or less in overall length and nine feet or less in overall height, used to transport persons or property and propelled by power other than muscular power, and shall include motorcycles, mopeds and passenger motor vehicles originally designed or intended for use on the public roadways whether or not operated on the roads of the state, but shall not include vehicles propelled by muscular power such as bicycles or tricycles.

**SECTION TWO.** Subsection 16.40.100.6(5) of the St. Petersburg City Code is hereby amended to read as follows:

16.40.100.6 Commercial equipment parked, placed, or stored on neighborhood zoned property.

5. For each dwelling unit on a residential lot, one piece of commercial equipment designed as a limousine, hearse, passenger van, conversion van, pickup truck, sport utility vehicle, car or similar motor vehicle is allowed to be parked on each residential lot, provided all of the following conditions are met:
  - a. The vehicle does not display commercial identification lettering or advertising covering in excess of 50 percent of the visible surface area of the body of the vehicle as can be observed standing at ground level immediately adjacent to the vehicle;
  - b. Any visible materials or equipment carried or installed on the vehicle must be materials or equipment that are normally used for single household, non-commercial applications and purposes, and comply with codes governing domestic equipment;
  - c. The vehicle including carried or installed materials or equipment does not exceed nine feet in overall height;
  - d. The vehicle including carried or installed materials or equipment does not exceed 22 feet in overall length; and,
  - e. The vehicle is in sound condition, good repair, free of deterioration or damage, is properly licensed for use on the public roadways and is parked, placed or stored in accordance with codes governing passenger motor vehicles.

**SECTION THREE.** Section 26-151 of the St. Petersburg City Code is hereby amended to read as follows:

Sec. 26-151. - Same—Commercial equipment.

It shall be unlawful to park commercial equipment as defined in chapter 16 within the street right-of-way adjacent to property in a residential zoning district or a residential use as defined in chapter 16. ~~or used primarily for residential purposes.~~


**SECTION FOUR.** Coding: As used in this ordinance, language appearing in struck-through type is language to be deleted from the City Code, and underlined language is language to be added to the City Code, in the section, subsection, or other location where indicated. Language in the City Code not appearing in this ordinance continues in full force and effect unless the context clearly indicates otherwise. Sections of this ordinance that amend the City Code to add new sections or subsections are generally not underlined.

**SECTION FIVE.** The provisions of this ordinance shall be deemed to be severable. If any provision of this ordinance is determined unconstitutional or otherwise invalid, such determination shall not affect the validity of any other provisions of this ordinance.

**SECTION SIX.** Compliance with § 166.041(4), Florida Statutes. Pursuant to City Council resolution 2023-507, a business impact estimate was prepared for this ordinance and posted on the City’s website no later than the date the notice of the proposed ordinance was published.

**SECTION SEVEN.** In the event this Ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective after the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto this Ordinance, in which case this Ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this Ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

  
\_\_\_\_\_  
Assistant City Attorney

DEPARTMENT:

  
\_\_\_\_\_

# Proposed Domestic & Commercial Equipment Amendments – Public Hearing







# Background

- Ongoing complaints from residents and association representatives about over-sized vehicles parked on public streets adjacent to residential uses for long periods of time which were being used for the purpose of camping or temporary living.
- Some of the vehicles in question, including full-sized buses and RV's were subject to time limits based on current code and have moved to more appropriate locations
- Many of the vehicles were modified passenger vans which did not meet the Domestic Equipment description and therefore were not subject to the limits on parking Monday through Thursday.



# Background

- On March 2, 2023 City Council passed a Resolution referring a discussion on updating the City Code related to domestic equipment to the PS&I Committee
- On September 14, 2023 the PS&I committee considered potential changes to the City Code related to domestic equipment and passed a motion referring certain changes back to full City Council for Consideration
- On November 30, 2023 City Council approved setting the public hearing for January 18, 2024



# Background

- Domestic Equipment is “Equipment which is accessory to residential single household activity, **designed for recreation, water sport, camping, travel, or household utility applications**, and not designed, used or intended to be used for permanent living or for commercial or industrial purposes...including but not limited to...**motor homes, mobile homes, campers, travel trailers, recreational vehicles, pick-up campers, tent trailers, and pop-out campers...four wheeled motorized carts, houseboats, boats, jet skis, any trailers** specifically designed to transport or carry one or more pieces of domestic equipment, and utility trailers.
- Domestic Equipment “**does not include a self-propelled vehicle designed and licensed for use on the public roadways, provided any such vehicle cannot exceed 22 feet in overall length and does not exceed nine feet in overall height.**”



# Parking Time Limits for Domestic Equipment parked on-street adjacent to residential uses and zoning

- “No person shall park, allow to be parked, place, allow to be placed, store, or allow to be stored domestic equipment...within the right-of-way adjacent to either a residential use or a property in a residential district...except that domestic equipment may be parked, placed or stored on legally recognized parking areas with an approved surface for **no more than four consecutive hours from 8:00 a.m. on Monday through 4:00 p.m. on Thursday, and anytime from 4:00 p.m. on Thursday until 8 a.m. on the following Monday.**”



# Domestic Equipment Amendment Purpose

1. Update code to continue intent of including recreational type vehicles in the definition of domestic equipment while preserving the regular passenger van exemption:
  - a.) Narrowing the passenger van exemption to impose a four-hour limit when vans have been modified to support camping, living and other recreational activities by installing raised roofs, shade overhangs, clothes lines, generators, water tanks, and aftermarket solar panels.
  - B.) Modify the maximum length of allowable regular passenger vans to 24' from 22' based on current manufacturer specifications



# Example Concentration of modified vehicles along Bayshore Drive and 5<sup>th</sup> Avenue NE.





These vehicles are not considered Domestic Equipment under the current code, but would be under the proposed amendment.





Example screenshot of YouTube video – some call this “stealth camping”



This seems too good to be true! Stealth camping & vanlife in St. Pete (Van Life Travel Vlog)





# Also referred to as “Van Life”



Start your search



Airbnb your home



## Experience Van Life in Downtown St Pete

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Bus hosted by

4 guests · 1 bedroom · 1 bed · 0 baths

\$59 night

★ 4.80 · [30 reviews](#)



## Example YouTube Screenshot





# Domestic Equipment parking challenges not isolated to only one area of the City.





Changes do not address small passenger vehicles nor does it impact normal passenger vans. Examples of allowed vehicles under proposed code:





# Commercial Equipment Definition

- For Consistency, a companion change is recommended related to parking of Commercial Equipment
- Commercial equipment is currently restricted from parking adjacent to property in a residential zoning district **or used primarily for residential purposes.** (per section 26-150)
- Proposed amendment would change definition to modify bolded above to: or a residential use as defined in chapter 16.



# Recommendation

- Administration recommends approval of the draft Ordinance.

# Proposed Domestic & Commercial Equipment Amendments – Public Hearing





# Background

- Ongoing complaints from residents and association representatives about over-sized vehicles parked on public streets adjacent to residential uses for long periods of time which were being used for the purpose of camping or temporary living.
- Some of the vehicles in question, including full-sized buses and RV's were subject to time limits based on current code and have moved to more appropriate locations
- Many of the vehicles were modified passenger vans which did not meet the Domestic Equipment description and therefore were not subject to the limits on parking Monday through Thursday.





# Background

- On March 2, 2023 City Council passed a Resolution referring a discussion on updating the City Code related to domestic equipment to the PS&I Committee
- On September 14, 2023 the PS&I committee considered potential changes to the City Code related to domestic equipment and passed a motion referring certain changes back to full City Council for Consideration
- On November 30, 2023 City Council approved setting the public hearing for January 18, 2024



# Background

- Domestic Equipment is “Equipment which is accessory to residential single household activity, **designed for recreation, water sport, camping, travel, or household utility applications**, and not designed, used or intended to be used for permanent living or for commercial or industrial purposes...including but not limited to...**motor homes, mobile homes, campers, travel trailers, recreational vehicles, pick-up campers, tent trailers, and pop-out campers...four wheeled motorized carts, houseboats, boats, jet skis, any trailers** specifically designed to transport or carry one or more pieces of domestic equipment, and utility trailers.
- Domestic Equipment “**does not include a self-propelled vehicle designed and licensed for use on the public roadways, provided any such vehicle cannot exceed 22 feet in overall length and does not exceed nine feet in overall height.**”



# Parking Time Limits for Domestic Equipment parked on-street adjacent to residential uses and zoning

- “No person shall park, allow to be parked, place, allow to be placed, store, or allow to be stored domestic equipment...within the right-of-way adjacent to either a residential use or a property in a residential district...except that domestic equipment may be parked, placed or stored on legally recognized parking areas with an approved surface for **no more than four consecutive hours from 8:00 a.m. on Monday through 4:00 p.m. on Thursday, and anytime from 4:00 p.m. on Thursday until 8 a.m. on the following Monday.**”



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Bus hosted by

4 guests · 1 bedroom · 1 bed · 0 baths

\$59 night

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- Commercial equipment is currently restricted from parking adjacent to property in a residential zoning district **or used primarily for residential purposes.** (per section 26-150)
- Proposed amendment would change definition to modify bolded above to: or a residential use as defined in chapter 16.



# Recommendation

- Administration recommends approval of the draft Ordinance.

The following page(s) contain the backup material for Agenda Item: An Ordinance designating a portion of the downtown as a "clean zone" in order to regulate commercial activities during WWE Royal Rumble event.

Please scroll down to view the backup material.



**J-5**

Ord. No. 571-H

AN ORDINANCE DESIGNATING A PORTION OF THE DOWNTOWN AS A "CLEAN ZONE" IN ORDER TO REGULATE COMMERCIAL ACTIVITIES DURING WWE ROYAL RUMBLE EVENT; DESIGNATING GEOGRAPHIC BOUNDARIES FOR THE CLEAN ZONE; REGULATING TEMPORARY OUTDOOR USES AND TEMPORARY STRUCTURES; PROHIBITING CERTAIN PORTABLE STRUCTURES OR VEHICLES AND SIGNAGE; PROVIDING FOR INSPECTIONS AND PERMITS; PROVIDING FOR INCREASED PENALTIES; PROVIDING FOR CONDITIONS AND RESTRICTIONS; PROHIBITING COMMERCIAL ACTIVITIES IN THE RIGHT OF WAY; REGULATING LOCATIONS FOR THE CONSUMPTION OF ALCOHOLIC BEVERAGES; PROVIDING ADDITIONAL REGULATIONS FOR EXISTING BUSINESSES IN THE CLEAN ZONE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg will be the host city for the WWE Royal Rumble event on January 27, 2024; and

WHEREAS, this event will attract many visitors to the City and expose the City to television viewers internationally; and

WHEREAS, this event will have a positive economic impact on the City and encourage other events to come to the City; and

WHEREAS, it is in the best interest of the City of St. Petersburg and its residents to regulate the area which will be the focus of these activities to preserve the public health, safety, and welfare of all citizens, visitors, and participants; and

WHEREAS, this ordinance shall be effective only within the boundaries specifically set forth herein and only during the dates approved by City Council.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

**SECTION ONE.** The portion of the City within the boundaries set forth in Section Two is hereby designated as a "Clean Zone" in order to prepare for and host the WWE Royal Rumble event ("Event"). City Council shall by resolution establish the dates when this ordinance shall be in effect ("Clean Zone Time Period").



**SECTION TWO.** The geographical boundaries of the Clean Zone shall consist of the area described and bounded as follows:

Starting at the corner of 8th Street and Arlington Avenue North; thence westerly along Arlington Avenue North to 19th Street North; thence southerly along 19<sup>th</sup> Street and continuing on a straight line to 6th Avenue South; thence easterly to 16th Street South; thence southerly to 7th Avenue South; thence easterly to MLK Street South; thence northerly to 6th Avenue South; thence easterly to 8th Street South; thence northerly to Arlington Avenue to point of beginning.

**SECTION THREE.** The Clean Zone shall encompass all property within the boundaries described in Section Two including the entire right-of-way of the described boundaries and the properties abutting the north side of 1st Avenue North between 8th Street and 19th Street. A map showing the geographical boundaries of the Clean Zone is attached hereto and incorporated herein as Exhibit 1.

**SECTION FOUR.** Temporary uses shall only be allowed in the Clean Zone if, in the sole judgment of the POD, the following requirements and all other requirements provided in the City Code are fully satisfied. The POD shall have the exclusive authority to determine whether and when permits may be issued.

1. Temporary indoor or outdoor use permits may only be issued by the POD. Only one temporary use permit shall be issued for each property.
2. For the purposes of this ordinance, temporary uses are those uses identified in this paragraph. Within the Clean Zone, permits for temporary uses shall only be granted for the following uses:
  - 1) Retail Sales
  - 2) Food and Beverages including alcohol
  - 3) Merchandise Sales
  - 4) Entertainment (other than Adult Uses as defined in the City Code)
3. All temporary outdoor uses not accessory to a permitted principal use must occur within the boundaries of a tent or permanent structure, except for licensed portable open air cooking facilities. No customer lines shall extend into the right of way.
4. Any temporary uses operating from temporary or portable structures (e.g., trailers) or vehicles such as semi-trailers, step vans, R.V. style or other vehicles shall not be allowed, except for vehicles or trailers at least 20 feet in length which are specifically designed or made for the vending of merchandise. The placement of such structures and vehicles is subject to approval by the POD.

5. An application for a temporary use shall identify the specific use to be allowed and provide a site plan showing the property lines of the site, all existing structures and paved areas, sidewalks, rights of way and the location of the tent and any other facilities (e.g., port-o-lets), informational exterior signs and the tent manufacturer's specifications. The application must be filed to allow sufficient time for an adequate review by the POD.
6. Tents shall be frame, convention, self-supporting style tents with no tie downs or guy ropes which are necessary for structural support.
7. Tents shall not be located on areas landscaped with trees, shrubs or other similar vegetation and shall not damage existing vegetation.
8. Any separation of tent walls required by the Fire Code shall be barricaded to prevent its use as a walkway. Except for Fire Code requirements, tents shall not be required to meet minimum setback requirements. Tents shall meet visibility at intersection requirements and shall not hinder vehicular or pedestrian travel or access.
9. Official licensed sponsors of the Event, WWE logos, VSPC logos, or City of St Petersburg logos may be printed on tents. No other signs or logos printed on tents shall be allowed.
10. Two exterior informational signs (visible from the street right of way) shall be allowed per tent which identify the services provided. Each informational exterior sign shall not exceed six (6) square feet in area. Exterior informational signs shall not be lighted or illuminated, shall be located directly between the tent and the street right-of-way, and shall be attached to the tent. There shall be no limit on the number of signs located within the tent or interior area which are not visible from the street right of way.
11. Commercial activities of any kind shall not be allowed on the public right of way or on public property except for permitted sidewalk cafes and retail display areas and except for commercial activities in those areas with an approved street closure permit.
12. Tents that are more than 100 feet from all property lines shall not be required to comply with subsections 9 and 10.
13. The fee for permits issued under this section shall be \$100.00.

**SECTION FIVE.** No tent shall be set up within the Clean Zone unless an inspection by the POD has occurred immediately prior to the set-up. A second inspection is required immediately after set-up.

**SECTION SIX.** No variance shall be granted to any provision of this ordinance.

**SECTION SEVEN.** No alcoholic beverages shall be provided, served, or sold from any temporary use unless a license has been obtained from the State of Florida and is posted within public view.

**SECTION EIGHT.** As provided in City Code Section 25-8, no person shall transact any business upon the public streets or sidewalks within the Clean Zone except as allowed by this ordinance.

**SECTION NINE.** As provided in City Code Section 20-81(d), certain activities are prohibited on private property without possessing the written permission of the property owner.

**SECTION TEN.** No person shall sell, offer for sale or distribute merchandise that is counterfeit, infringing or otherwise illegal, including, without limitation, merchandise that bears the trademarks, service marks, copyright, rights or other intellectual property rights of an individual or entity unless such individuals and entities consented to have their rights included on such merchandise, regardless of whether that person is operating a permitted use, special exception use or temporary use.

**SECTION ELEVEN.** It shall be unlawful for any person or entity to sell, offer for sale or otherwise distribute any items within the Tropicana Field property controlled by the Tampa Bay Rays excluding intervening rights of way therein (“Tropicana Field Property”) without the express written permission of the Tampa Bay Rays. A map showing the geographical boundaries of the Tropicana Field Property is attached hereto and incorporated herein as Exhibit 2.

**SECTION TWELVE.** It shall be unlawful for any person or entity to engage in any Unauthorized Peddling within the Clean Zone. Unauthorized Peddling shall mean the sale, offer for sale or other distribution of WWE merchandise by persons or entities not affiliated with WWE or any participant in the Event.

**SECTION THIRTEEN.** Regulations in Chapter 3 prohibiting the consumption of alcohol within 500 feet of the premises where such alcohol is sold and possession of open containers on public rights-of-ways are suspended on January 27, 2024 from two hours before the start of the Event until the conclusion of the Event in all Downtown Center Zoning Districts.

**SECTION FOURTEEN.** Any street closure permits granted during the Clean Zone Time Period shall be governed by this ordinance and the conditions set forth in the street closure permit.

**SECTION FIFTEEN.** Because of the heavy concentration of pedestrians and to provide for pedestrian safety, it shall be unlawful for any person or entity to sell, offer for sale or otherwise distribute any items within the 16<sup>th</sup> Street right of way between 1<sup>st</sup> Avenue South and I-175 from two hours before the start of the Event until one hour after the conclusion of the Event and it shall be unlawful for any person or entity to place, stack or store any items in the right of way in the Clean Zone from two hours before the start of the Event until one hour after the conclusion of the Event.

**SECTION SIXTEEN.** Employees or persons associated with an existing principal use in the Clean Zone shall not stand or sit outside the business, or otherwise be located outside the business, in an effort to entice or attract customers to the business.

**SECTION SEVENTEEN.** The penalty for each violation of this ordinance shall be \$500.00 as well as such other fines, penalties, and remedies as are available under the City Code and/or Florida Statutes.

**SECTION EIGHTEEN.** This ordinance shall supersede any ordinance in conflict therewith.

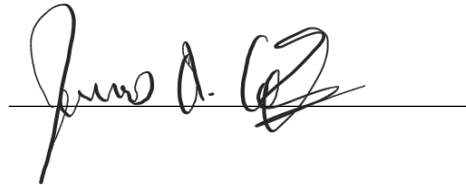
**SECTION NINETEEN. COMPLIANCE WITH § 166.041(4), FLORIDA STATUTES.** Pursuant to City Council resolution 2023-507, a business impact estimate was prepared for this ordinance and posted on the City’s website no later than the date the notice of the proposed ordinance was published.

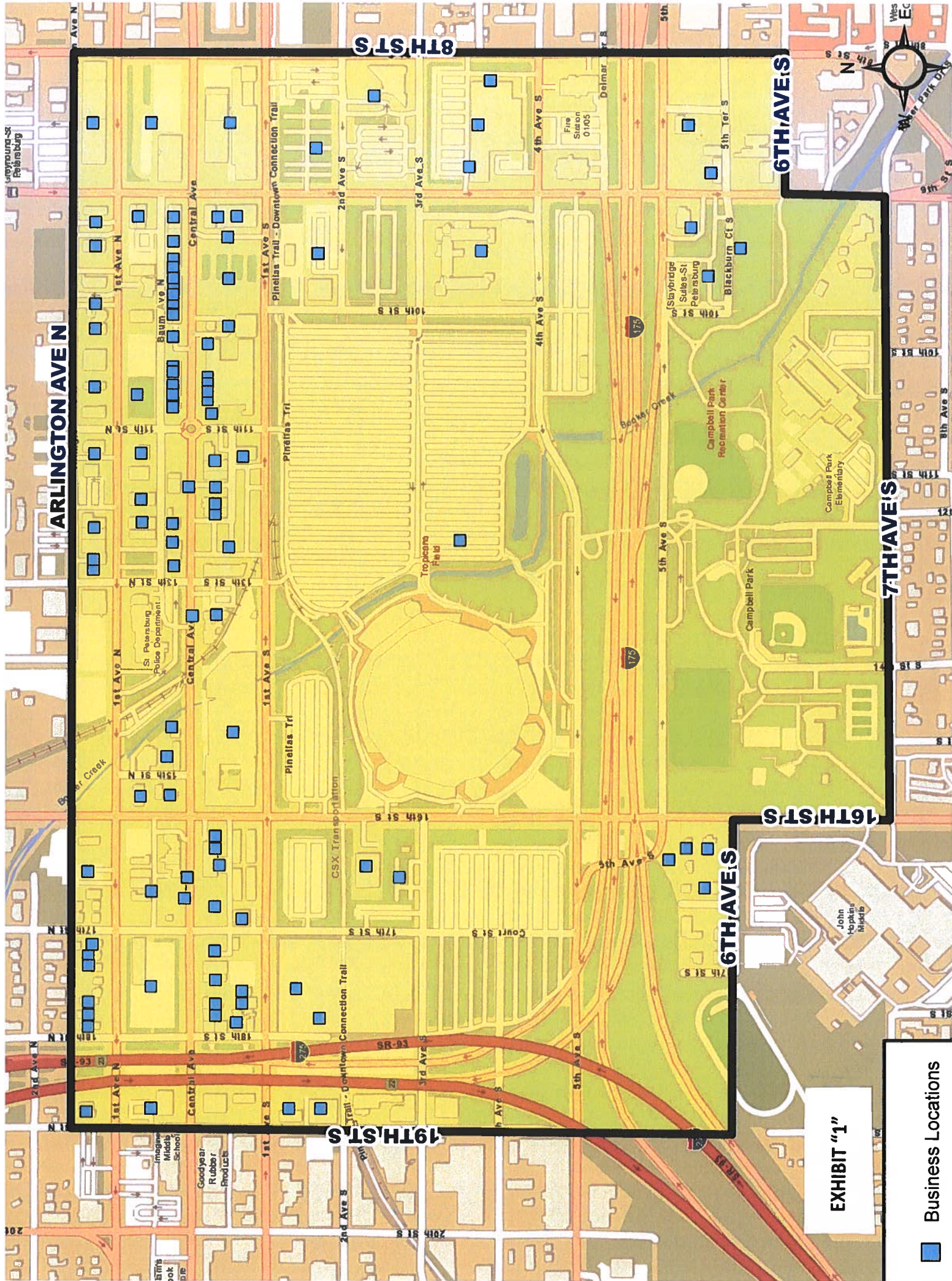
**SECTION TWENTY.** In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective after the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall take effect immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor, it shall not become effective unless and until the City Council overrides the veto, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

A handwritten signature in black ink, appearing to read "Matthew...", written over a horizontal line.

DEPARTMENT:

A handwritten signature in black ink, appearing to read "James A. G...", written over a horizontal line.



**ARLINGTON AVENUE**

**19TH ST S**

**18TH ST S**

**17TH ST S**

**16TH ST S**

**15TH ST S**

**14TH ST S**

**13TH ST S**

**12TH ST S**

**11TH ST S**

**10TH ST S**

**9TH ST S**

**8TH ST S**

**6TH AVENUE S**

**16TH ST S**

**7TH AVENUE S**

**6TH AVENUE S**

**8TH ST S**

**EXHIBIT "1"**

**Business Locations**



EXHIBIT "2"



1-175

RESOLUTION NO. \_\_\_\_

A RESOLUTION ESTABLISHING THE CLEAN ZONE TIME PERIOD FOR THE 2024 WWE ROYAL RUMBLE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg (“City”) will be the host city for the WWE Royal Rumble even on January 27, 2024 (the “Event”); and

WHEREAS, the Event will attract many visitors to the City and expose the City to television viewers internationally; and

WHEREAS, the Event will have a positive economic impact on the City and encourage other events to come to the City; and

WHEREAS, it is in the best interest of the City and its residents to regulate the area which will be the focus of these activities to preserve the public health, safety and welfare of all citizens, visitors and participants; and


WHEREAS, the City Council adopted Ordinance 571-H on January 18, 2024 establishing a Clean Zone and regulations to be in effect during the Event; and

WHEREAS, the ordinance provides that City Council shall by resolution establish the dates when the ordinance shall be in effect (“Clean Zone Time Period”).

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Clean Zone Time Period for the 2024 WWE Royal Rumble, shall begin at 12:01 a.m. on Wednesday January 24, 2024 and end on Sunday, January 28, 2024 at 11:59 p.m.

This resolution shall take effect immediately upon its adoption.

LEGAL:

  
\_\_\_\_\_  
Assistant City Attorney 00717976

DEPARTMENT:

  
\_\_\_\_\_  
City Development Administration

The following page(s) contain the backup material for Agenda Item: Ordinance 1158-V approving a vacation of the southern 30-feet of 40th Avenue North between 73rd Street North and 74th Street North, generally located at 3801 74th Street North; setting forth conditions for the Vacation to become effective; and providing for an effective date. (City File 23-33000013)  
Please scroll down to view the backup material.





**J-6**



**ST. PETERSBURG CITY COUNCIL**

**Meeting of January 18, 2024**

**TO:** The Honorable Deborah Figgs-Sanders Chair, and Members of City Council

**SUBJECT:** Ordinance 1158-V approving a vacation of the southern 30-feet of 40th Avenue North between 73rd Street North and 74th Street North, generally located at 3801 74th Street North. (City File No.: DRC 23-3300013)

**RECOMMENDATION:** The Administration and the Development Review Commission recommend **APPROVAL**.

**RECOMMENDED CITY COUNCIL ACTION:**

- 1) Conduct the second reading and public hearing of the attached proposed ordinance; and
- 2) Approve the proposed ordinance.

---

**The Request:** The request is to vacate the southern 30-feet of 40th Avenue North between 73rd Street North and 74th Street North, generally located at 3801 74th Street North. The applicant's goal is to vacate a portion of 40<sup>th</sup> Avenue North between 73<sup>rd</sup> Street North and 74<sup>th</sup> Street North to consolidate the area into the overall elementary school campus plan in order for Pinellas County Schools to control vehicular and pedestrian access into the site and throughout the campus.

**Discussion:** As set forth in the attached report provided to the Development Review Commission (DRC), Staff finds that vacating the subject right-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, and the applicable special area plan.

**Agency Review:** This request to vacate right-of-way was routed to City Departments and Private Utility Providers for comments. Engineering stated that they have no objection to the request provided that the applicant submits a sketch and legal description for the public utility and drainage easement to be dedicated after the right-of-way vacation has been recorded. This has been included as a condition of approval. The City's Transportation and Parking Management Department has reviewed the proposed vacation and has no objection. Duke Energy, Frontier Communications and TECO provided comments that they have facilities within the area requested to be vacated and

will require dedication of an easement over their facilities. A condition of approval is included requiring the applicant to obtain letters of no objection from all Private Utility Providers prior to recording of the ordinance.

**DRC Action/Public Comments:** On December 6, 2023, the Development Review Commission (DRC) held a public hearing on the subject application. No person spoke in opposition to the request. After the public hearing, the DRC voted 7-0 to recommend approval of the proposed vacation. The President of the Jungle Terrace Civic Association indicated that the request to vacate a portion of 40<sup>th</sup> Avenue North is acceptable to the Jungle Terrace Civic Association. In advance of this report, no additional comments or concerns were expressed to the author.

### **RECOMMENDATION:**

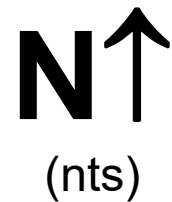
The Administration recommends **APPROVAL** of the vacation of right-of-way, subject to the following conditions:

1. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated November 7, 2023.
2. Prior to recording the vacation ordinance, the applicant shall address the location of public and private utilities and services by dedicating utility easements as needed or relocating City and private utilities at the applicant's expense. In either case a written letter of no objection from the utility providers is required stating that the facilities have been relocated, or that there is no conflict.
3. As required City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded by the City Clerk in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, by the City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one (1) year.

Attachments: Project Location Map, Ordinance including Exhibit A, DRC Case 23-33000013 Staff Report



Project Location Map  
City of St. Petersburg, Florida  
Planning and Development Services  
Department  
Case No.: 23-3300013  
Address: 3801 74<sup>th</sup> Street North



ORDINANCE NO. 1158-V

AN ORDINANCE APPROVING A VACATION OF THE SOUTHERN 30-FEET OF 40<sup>TH</sup> AVENUE NORTH BETWEEN 73<sup>RD</sup> STREET NORTH AND 74<sup>TH</sup> STREET NORTH, GENERALLY LOCATED AT 3801 74<sup>TH</sup> STREET NORTH; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section 1. The following rights-of-way are hereby vacated as recommended by the Administration and the Development Review Commission on December 6, 2023 (City File No. DRC 23-33000013):

Legal Description: See attached Exhibit "A" incorporated as if fully stated herein.

Section 2. The above-mentioned rights-of-way are not needed for public use or travel.

Section 3. The vacation is subject to and conditional upon the following:

1. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated November 7, 2023.
2. Prior to recording the vacation ordinance, the applicant shall address the location of public and private utilities and services by dedicating utility easements as needed or relocating City and private utilities at the applicant's expense. In either case a written letter of no objection from the utility providers is required stating that the facilities have been relocated, or that there is no conflict.
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Section 4. In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

*Michael J Dema*

---

PLANNING & DEVELOPMENT  
SERVICES DEPARTMENT:

*/s/ Elizabeth Abernethy*

---

THIS IS NOT A SURVEY.

SEC. 6 , TWP. 31 S., RNG. 16 E.  
PINELLAS COUNTY, FLORIDA

THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

**DESCRIPTION:**

A PORTION OF 40TH AVENUE NORTH, AS SHOWN ON 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, LYING WEST OF THE SOUTHERLY EXTENSION OF THE EASTERLY LINE OF LOT 13, GALEA HEIGHTS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 35, PAGE 47, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE N24°43'28"W, ALONG THE EASTERLY RIGHT-OF-WAY LINE OF 74TH STREET NORTH, AS DESCRIBED IN OFFICIAL RECORDS BOOK 18401, PAGE 499, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, A DISTANCE OF 33.14 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF 40TH AVENUE NORTH, AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 18401, PAGE 499; THENCE S89°35'51"E, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 361.25 FEET TO THE POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE WESTERLY RIGHT-OF-WAY LINE OF 73RD STREET OF GALEA HEIGHTS SUBDIVISION, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 35, PAGE 47, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE S00°24'09"W, ALONG THE SAID SOUTHERLY EXTENSION OF THE WESTERLY LINE OF 73RD STREET, A DISTANCE OF 30.00 FEET TO A POINT ON THE NORTHERLY LINE OF SAID 74TH STREET ELEMENTARY SCHOOL TRACT; THENCE N89°35'51"W, ALONG SAID NORTHERLY LINE, A DISTANCE OF 347.18 FEET TO THE POINT OF BEGINNING.

CONTAINING 10,627 SQUARE FEET (0.244 ACRE), MORE OR LESS.

**NOTES:**

1. BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE NORTH LINE OF 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF N89°35'51"W.
2. ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
3. THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
4. THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.



565 SOUTH HERCULES AVENUE  
CLEARWATER, FL 33764  
PHONE 727.822.4151  
WWW.TRANSYSTEMS.COM  
LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

**SKETCH OF DESCRIPTION  
3801 74TH STREET NORTH  
ST. PETERSBURG**

PROJECT NO.	2019-149
DATE:	8/9/2023
DRAWN:	TBM
SCALE:	N/A
SHEET NO.	1 OF 2

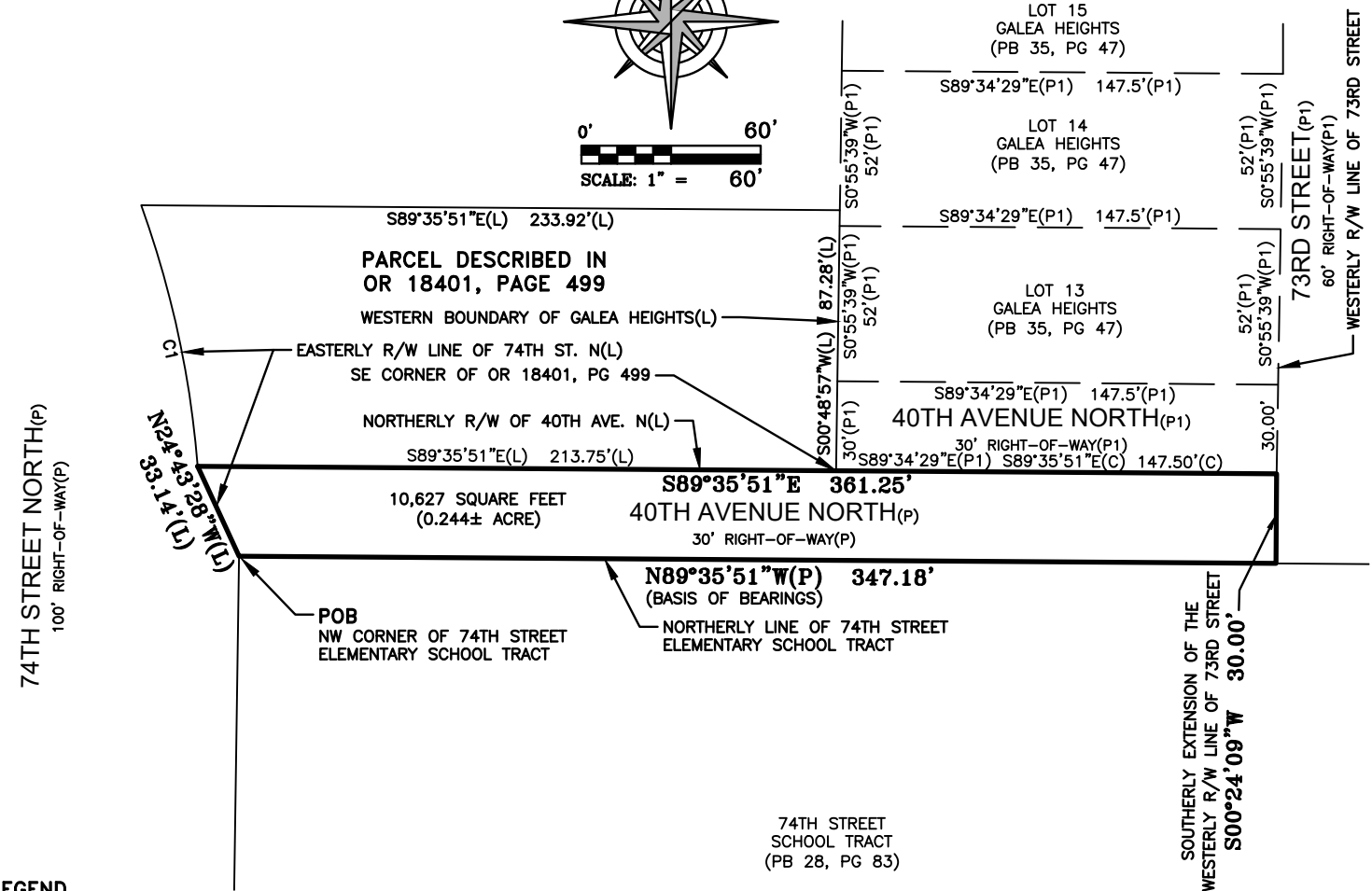
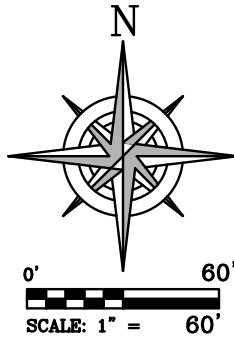
DANA A. WYLLIE, PSM, LS 5874

CITY OF ST. PETERSBURG

FLORIDA

THIS IS NOT A SURVEY.  
 THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY  
 THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SEC. 6 , TWP. 31 S., RNG. 16 E.  
 PINELLAS COUNTY, FLORIDA



**LEGEND**

- (L) OFFICIAL RECORDS BOOK 18401, PAGE 499
- LB LICENSED BUSINESS
- No. NUMBER
- OR OFFICIAL RECORD BOOK
- (P) PLAT BOOK 28, PAGE 83
- (P1) PLAT BOOK 35, PAGE 47
- PB PLAT BOOK
- PG PAGE/PAGES
- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- PSM PROFESSIONAL SURVEYOR & MAPPER
- R/W RIGHT-OF-WAY
- RNG. RANGE
- SEC. SECTION
- TWP. TOWNSHIP

CURVE TABLE					
CURVE	ARC LENGTH	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH
C1	89.71'(L)	335.94'(L)	15°17'59"(L)	N12°12'54"W(L)	89.44'(L)

**NOTES:**

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5. THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/60 OR SMALLER.



565 SOUTH HERCULES AVENUE  
 CLEARWATER, FL 33764  
 PHONE 727.822.4151  
 WWW.TRANSYSTEMS.COM  
 LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

I, DANA A. WYLLIE, THE SURVEYOR IN RESPONSIBLE CHARGE, CERTIFY THAT THE SKETCH REPRESENTED HEREON, WAS MADE UNDER MY SUPERVISION AND MEETS THE STANDARDS OF PRACTICE SET FORTH BY THE FLORIDA BOARD OF LAND SURVEYORS AND MAPPERS, PURSUANT TO SECTION 472.027 OF THE FLORIDA STATUTES AS PRESCRIBED IN CHAPTER 5J-17.052(6) DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES. THIS DOCUMENT IS NOT VALID WITHOUT THE ORIGINAL SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER EXCEPT THOSE WITH ELECTRONIC SIGNATURE AND ELECTRONIC SEAL.

**SKETCH OF DESCRIPTION**  
**3801 74TH STREET NORTH**  
**ST. PETERSBURG**  
 CITY OF ST. PETERSBURG FLORIDA

PROJECT NO.	2019-149
DATE:	8/9/2023
DRAWN:	TBM
SCALE:	1" = 60'
SHEET NO.	2 OF 2





**CITY OF ST. PETERSBURG  
PLANNING & DEVELOPMENT SERVICES DEPT.  
DEVELOPMENT REVIEW SERVICES DIVISION**

**DEVELOPMENT REVIEW COMMISSION  
STAFF REPORT**

---

**VACATION OF RIGHT-OF-WAY  
PUBLIC HEARING**

According to Planning & Development Services Department records, **no Commission member** or his or her spouse has a direct or indirect ownership interest in real property located within 1,000 linear feet of real property contained with the application (measured in a straight line between the nearest points on the property lines). All other possible conflicts should be declared upon the announcement of the item.

**REPORT TO THE DEVELOPMENT REVIEW COMMISSION FROM DEVELOPMENT REVIEW SERVICES DIVISION, PLANNING & DEVELOPMENT SERVICES DEPARTMENT**, for Public Hearing and Executive Action on **December 6, 2023 at 1:00 P.M.** in Council Chambers, City Hall, 175 Fifth Street North, St. Petersburg, Florida.

CASE NO.: 23-33000013 PLAT SHEET: R-22

REQUEST: Approval of a vacation of the southern 30-feet of 40th Avenue North between 73rd Street North and 74th Street North, generally located at 3801 74th Street North.

OWNER: PINELLAS BD OF PUB INST  
PO BOX 2942  
LARGO, FL 33779-2942

ADDRESS: 3801 74th Street North

PARCEL ID NUMBER: 06-31-16-80352-000-0010

LEGAL DESCRIPTION: On File

ZONING: Neighborhood Suburban, Single-Family (NS-1)

---

**DISCUSSION AND RECOMMENDATION:**

**Request.** The request is to vacate the southern 30-feet of 40<sup>th</sup> Avenue North between 73<sup>rd</sup> Street North and 74<sup>th</sup> Street North, generally located at 3801 74<sup>th</sup> Street North.

The area of the right-of-way proposed for vacation is depicted on the attached map, see Attachment A, and legal description and sketch, see Attachment B. The applicant's goal is to vacate a portion of 40<sup>th</sup> Avenue North between 73<sup>rd</sup> Street North and 74<sup>th</sup> Street North to consolidate the area into the overall elementary school campus plan in order for Pinellas County Schools to control vehicular and pedestrian access into the site and throughout the campus.

**Analysis.** Staff's review of a vacation application is guided by:

- A. The City's Land Development Regulations (LDR's);
- B. The City's Comprehensive Plan; and
- C. Any adopted neighborhood or special area plans.

Applicants bear the burden of demonstrating compliance with the applicable criteria for vacation of public right-of-way. In this case, the material submitted by the applicant, see Attachment C, **does** provide background or analysis supporting a conclusion that vacating the subject right-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, or any applicable special area plan.

**A. Land Development Regulations**

Section 16.40.140.2.1E of the LDR's contains the criteria for reviewing proposed vacations. The criteria are provided below in italics, followed by itemized findings by Staff.

1. *Easements for public utilities including stormwater drainage and pedestrian easements may be retained or required to be dedicated as requested by the various departments or utility companies.*

The application was routed to City Departments and Private Utility Providers for review and comments. The Engineering and Capital Improvements Department (ECID) provided a Memorandum dated November 7, 2023, see Attachment D, stating that they have no objection to the request provided their conditions in their Memorandum are included as conditions of approval. Engineering's conditions include providing a sketch and legal description of the public utility and drainage easement that the applicant has indicated in the Narrative and Site Plan, see Attachment C, will be dedicated over the existing facilities. A condition of approval has been included at the end of this report requiring compliance with the conditions included in Engineering's Memorandum. Duke Energy, Frontier Communications and TECO also provided comments that they have facilities within the area requested to be vacated and will require dedication of an easement over their facilities, see Attachments E thru G. A condition of approval is included requiring the applicant to obtain letters of no objection from all Private Utility Providers prior to recording of the ordinance vacating the right-of-way. All other City Departments and Private Utility Providers either had no comments or provided letters of no objection to the vacation request.

2. ***The vacation shall not cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record as shown from the testimony and evidence at the public hearing.***

The vacation of the southern 30-feet of 40<sup>th</sup> Avenue North between 73<sup>rd</sup> Street North and 74<sup>th</sup> Street North will not have an effect on access to any lot of record. The applicant is the owner of the properties to the north and south abutting the area proposed for vacation.

3. ***The vacation shall not adversely impact the existing roadway network, such as to create dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or neighborhoods.***

The requested right-of-way vacation will not adversely alter utilized travel patterns and will not create dead-end rights-of-way.

4. ***The easement is not needed for the purpose for which the City has a legal interest and, for rights-of-way, there is no present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.***

The right-of-way is not needed for the purpose for which the City has a legal interest and there is no present or future need for the right-of-way. This request was routed to the Transportation and Parking Management Department for review and comments and they indicated that they have no objection, see Attachment H.

5. ***The POD, Development Review Commission, and City Council shall also consider any other factors affecting the public health, safety, or welfare.***

The right-of-way requested to be vacated is included in the overall Site Plan for the elementary school campus, see Attachment C. Approval of the request would allow for Pinellas County Schools to control vehicular and pedestrian access into the site and throughout the campus.

## B. Comprehensive Plan

Transportation Element Policy T2.4 states, "The City should preserve the historical grid street pattern, including alleys, and shall not vacate public right-of-way until it is determined that the right-of-way is not required for present or future public use."

The City's Transportation and Parking Management Department has reviewed the proposed vacation and has no objection, see Attachment H. The requested vacation of right-of-way will foster redevelopment which is a goal of the Comprehensive Plan.

## C. Adopted Neighborhood or Special Area Plans

The subject right-of-way is within the boundaries of Jungle Terrace Civic Association. The Jungle Terrace Neighborhood Plan does not include any Goals or Objectives related to the vacation of rights-of-way other than alleyways. The President of the Jungle Terrace Civic Association indicated that the request to vacate a portion of 40<sup>th</sup> Avenue North is acceptable to the Jungle Terrace Civic Association, see Attachment I.

## Comments from Agencies and the Public

This request to vacate right-of-way was routed to City Departments and Private Utility Providers for comments. Engineering stated that they have no objection to the request provided that the applicant submits a sketch and legal description for the public utility and drainage easement to be dedicated after the right-of-way vacation has been recorded. This has been included as a condition of approval. The City's Transportation and Parking Management Department has reviewed the proposed vacation and has no objection. Duke Energy, Frontier Communications and TECO provided comments that they have facilities within the area requested to be vacated and will require dedication of an easement over their facilities. A condition of approval is included requiring the applicant to obtain letters of no objection from all Private Utility Providers prior to recording of the ordinance. All other City Departments and Private Utility Providers either had no comments or provided letters of no objection to the vacation request.

At the time of writing of the Staff Report there were no comments received from the public for or against the requested vacation of public right-of-way.

**RECOMMENDATION.** Staff recommends **APPROVAL** of the proposed right-of-way vacation. If the DRC is inclined to support the vacation, Staff recommends the following special conditions of approval:

1. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated November 7, 2023.
2. Prior to recording the vacation ordinance, the applicant shall address the location of public and private utilities and services by dedicating utility easements as needed or relocating City and private utilities at the applicant's expense. In either case a written letter of no objection from the utility providers is required stating that the facilities have been relocated, or that there is no conflict.
3. As required City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded by the City Clerk in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, by the City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one (1) year.

## REPORT PREPARED BY:

*1st Scot Bolyard*

Scot Bolyard, AICP, Deputy Zoning Official  
Development Review Services Division  
Planning & Development Services Department

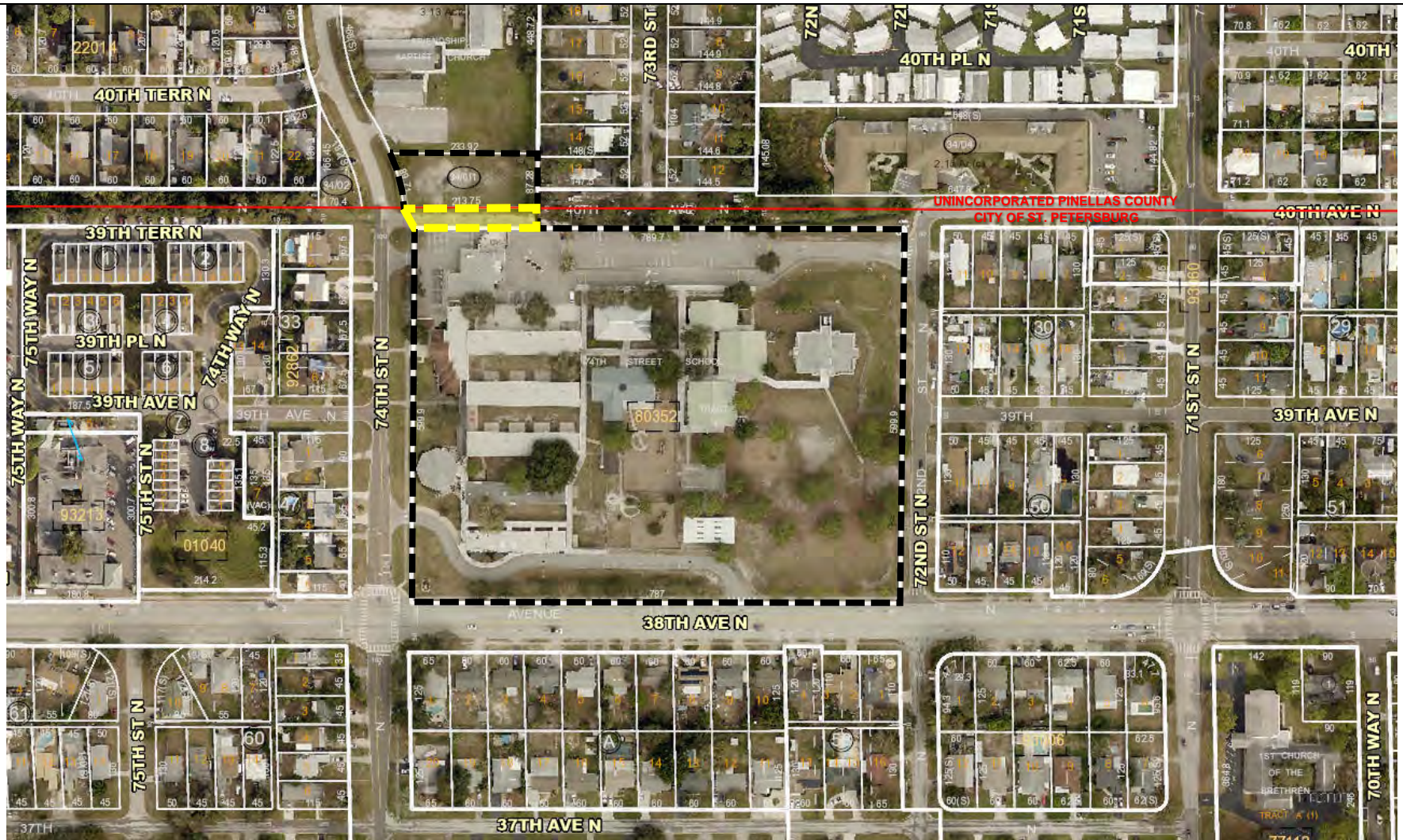
11/16/2023

Date

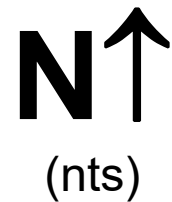
**REPORT APPROVED BY:**

<u>/s/ Corey Malyszka</u>	<u>11/16/2023</u>
Corey Malyszka, AICP, Zoning Official (POD)	Date
Development Review Services Division	
Planning and Development Services Department	

Attachments: A – Location Map, B – Sketch and Legal Description, C – Narrative and Site Plan, D – Engineering Memorandum dated November 7, 2023, E – Duke Energy letter dated October 18, 2023, F – Frontier Communications letter dated October 13, 2023, G – TECO letter dated November 1, 2023, H – Transportation and Parking Management Department Memorandum dated October 30, 2023, I – Public Participation Report



Project Location Map  
City of St. Petersburg, Florida  
Planning and Development Services  
Department  
Case No.: 23-3300013  
Address: 3801 74<sup>th</sup> Street North



THIS IS NOT A SURVEY.

SEC. 6 , TWP. 31 S., RNG. 16 E.  
PINELLAS COUNTY, FLORIDA

THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

**DESCRIPTION:**

A PORTION OF 40TH AVENUE NORTH, AS SHOWN ON 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, LYING WEST OF THE SOUTHERLY EXTENSION OF THE EASTERLY LINE OF LOT 13, GALEA HEIGHTS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 35, PAGE 47, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE N24°43'28"W, ALONG THE EASTERLY RIGHT-OF-WAY LINE OF 74TH STREET NORTH, AS DESCRIBED IN OFFICIAL RECORDS BOOK 18401, PAGE 499, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, A DISTANCE OF 33.14 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF 40TH AVENUE NORTH, AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 18401, PAGE 499; THENCE S89°35'51"E, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 361.25 FEET TO THE POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE WESTERLY RIGHT-OF-WAY LINE OF 73RD STREET OF GALEA HEIGHTS SUBDIVISION, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 35, PAGE 47, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE S00°24'09"W, ALONG THE SAID SOUTHERLY EXTENSION OF THE WESTERLY LINE OF 73RD STREET, A DISTANCE OF 30.00 FEET TO A POINT ON THE NORTHERLY LINE OF SAID 74TH STREET ELEMENTARY SCHOOL TRACT; THENCE N89°35'51"W, ALONG SAID NORTHERLY LINE, A DISTANCE OF 347.18 FEET TO THE POINT OF BEGINNING.

CONTAINING 10,627 SQUARE FEET (0.244 ACRE), MORE OR LESS.

**NOTES:**

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LICENSED BUSINESS NUMBER 8103

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**SKETCH OF DESCRIPTION  
3801 74TH STREET NORTH  
ST. PETERSBURG**

DANA A. WYLLIE, PSM, LS 5874

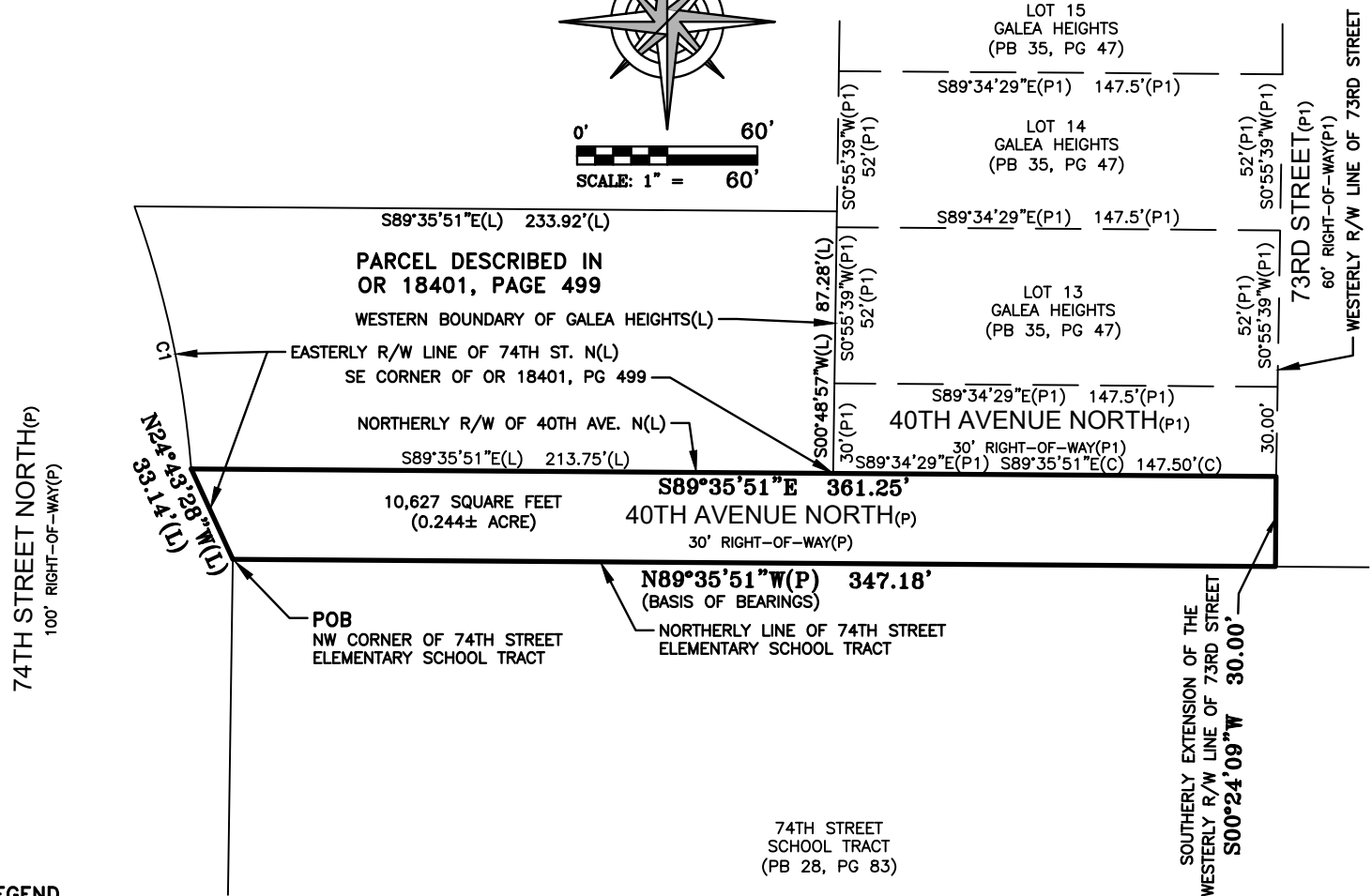
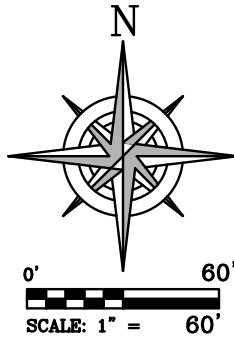
CITY OF ST. PETERSBURG

FLORIDA

PROJECT NO.	2019-149
DATE:	8/9/2023
DRAWN:	TBM
SCALE:	N/A
SHEET NO.	1 OF 2

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SEC. 6 , TWP. 31 S., RNG. 16 E.  
 PINELLAS COUNTY, FLORIDA



**LEGEND**

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- LB LICENSED BUSINESS
- No. NUMBER
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 PHONE 727.822.4151  
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**SKETCH OF DESCRIPTION**  
**3801 74TH STREET NORTH**  
**ST. PETERSBURG**  
 CITY OF ST. PETERSBURG FLORIDA

PROJECT NO.	2019-149
DATE:	8/9/2023
DRAWN:	TBM
SCALE:	1" = 60'
SHEET NO.	2 OF 2





J20200937.000

September 1, 2023

Corey Malyszka, AICP  
Zoning Official  
City of St Petersburg  
One 4<sup>th</sup> St N  
St Petersburg, ZFL 33701

Re: 74<sup>th</sup> St Elementary School – Vacation of 40<sup>th</sup> Ave Right-of-Way

Dear Corey:

The School Board of Pinellas County is requesting the vacation of a portion of 40<sup>th</sup> Ave N which currently bisects two parcels owned and operated as a part of the 74<sup>th</sup> St Elementary School campus. We are submitting the following to support this request:

- The Application for Vacation of Right-of-way
- Legal Description and Sketch
- R/W Vacation Exhibit
- Notifications to Neighborhood and Business Associations

The following provides responses to the matters for consideration for this vacation.

1. **The need for easements for public utilities including stormwater drainage and pedestrian easements to be retained or required to be dedicated as requested by the various departments or utility companies.**

The City municipal limits of St Petersburg runs along the centerline of 40th Avenue North along the northern property line of the 74<sup>th</sup> St Elementary School between 72<sup>nd</sup> St N and 74<sup>th</sup> St N. The northern thirty feet of the right-of-way lies within unincorporated Pinellas County except for the westernmost 361.25 Feet crossing through the Pinellas County Schools property. The southern thirty feet lies within the city limits for the entire distance between 72<sup>nd</sup> St and 74<sup>th</sup> St. (Refer to R/W Vacation Exhibit for graphic depiction).

The eastern six hundred feet of 40<sup>th</sup> Ave from 72<sup>nd</sup> St N to the county R/W terminus contains an open ditch which is maintained by Pinellas County. The county does not have plans to construct a roadway in this stretch of 40<sup>th</sup> Ave and piping the ditch.

Existing Power, gas, and data utilities exist within the right-of-way and a Utility easement will be dedicated allowing those utilities to remain.

A Drainage ditch exists within portions of the right-of-way proposed for vacation and a



Drainage Easement will be dedicated allowing the drainage systems to remain.

The existing roadway within the city's 30-foot-wide right-of-way dead ends within the school property and is not likely to be extended east to 72<sup>nd</sup> St N due to the existence of the county-maintained drainage ditch as noted above.

**2. Whether the vacation would cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record.**

The western portion of the city right-of-way only provides access to the school campus currently. Vacating this portion of right-of-way will not deny access to the Galea Heights subdivision lots which has access to the 73<sup>rd</sup> St N County right-of-way.

**3. Whether the vacation would adversely impact the existing roadway network, such as creating dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or districts.**

The portion of right-of-way to be vacated only provides access to the internal parking and services access to the school campus. There are no additional roadways within the 40<sup>th</sup> Ave corridor between 72<sup>nd</sup> St N and 73<sup>rd</sup> St N. The remainder of the right-of-way is encumbered by the county-maintained ditch which will remain.

Drainage and Utility easements dedicated over the vacated portion of 40<sup>th</sup> Ave will maintain access for those functions.

Vacating this portion of the right-of-way does not create a dead end since the 40<sup>th</sup> Ave right-of-way intersects with the 73<sup>rd</sup> St right-of-way providing for continuous public access.

**4. Whether the easement is needed for the purpose for which the City has a legal interest and, for rights- of-way, whether there is a present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.**

Since the right-of-way being vacated is only thirty feet wide, it does not meet the city's standards for roadway widths (minimum of 50 ft) and since the county does not have plans to construct a roadway in place of the ditch, the purpose of the existing right-of-way is not consistent with the city's standards.

Providing future public pedestrian access is not warranted since the drainage ditch is an impediment.

The use for utilities will be maintained by dedication of the utility and drainage



easement in place of the right-of-way.

5. **The POD, Development Review Commission, and City Council may also consider any other factors affecting the public health, safety, or welfare.**

The request for vacation of this portion of right-of-way is in the best interest of public safety for the adjacent use by Pinellas County Schools as an elementary school campus. Allowing the school district to maintain access control for vehicles as well as pedestrians encourages a safe campus without the possibility of uncontrolled interruption from motor vehicles.

Please consider this request for vacation of this portion of 40<sup>th</sup> Ave N to protect the safety of the school campus and allow the school to resume maintenance of the sidewalks and drives associated with this segment of roadway. You may contact our office if there are any questions or additional information needed for the processing of this application.

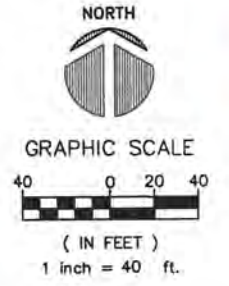
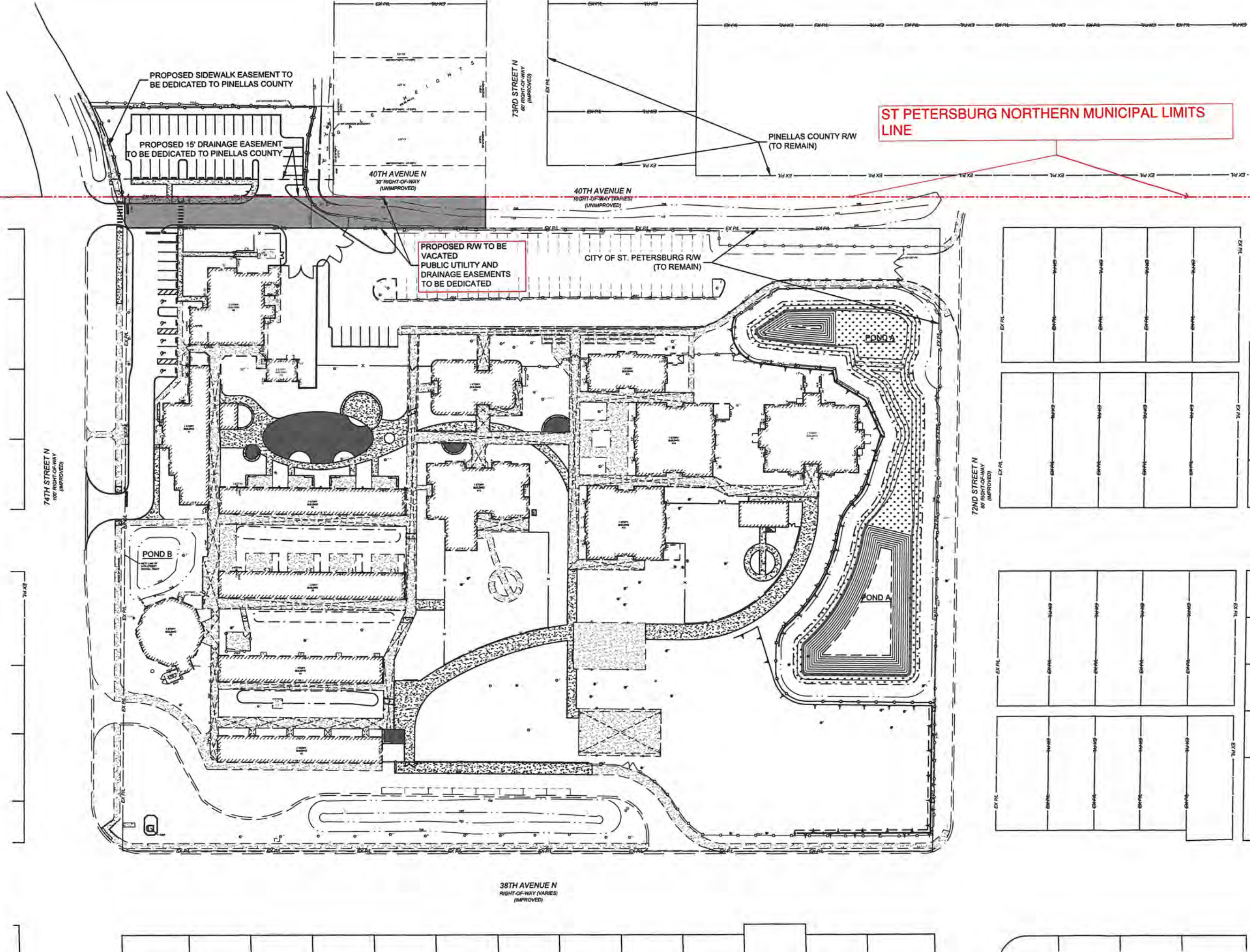
Sincerely,

**OSBORN ENGINEERING**

---

Jonathan J Gotwald, PE  
Director of Civil Engineering \ Florida

cc: Todd Willsie, WJA  
Cliff Powers, PCSB  
Manda Rahgozar, PCSB  
Lutricia Johnson, PCSB



**ST PETERSBURG NORTHERN MUNICIPAL LIMITS LINE**

**WJA**  
**WJA Architects, Inc.**  
**Hoffman Studio**  
 132 Mirror Lake Dr. N  
 St. Petersburg, FL 33701  
 (727) 522-5566  
 www.wjarc.com  
 AR94244  
 ©Wannemacher, Jensen Architects, Inc.

**OSBORN ENGINEERING**  
 3801 74th Street North, St. Petersburg, FL 33709  
 (727) 394-2424  
 osbornengineering.com  
 Osborn Job # 220209937\_001

**OSBORN ENGINEERING**  
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 (727) 394-2424  
 osbornengineering.com  
 Osborn Job # 220209937\_001

JONATHAN J. GOTWALD, P.E.  
 No. 35531  
 STATE OF FLORIDA

**74TH STREET ELEMENTARY  
 MAJOR RENOVATIONS #9329**  
 PINELLAS COUNTY SCHOOLS  
 3801 74TH STREET NORTH, ST. PETERSBURG, FL. 33709

Project number  
**2102**

DISTRIBUTION

MILESTONE	DATE
Schematic Design	3/12/21
Design Development	5/24/21
Construction Documents	8/16/21
▲ Addendum 01	8/26/21
▲ Site/Field Comments	12/28/21
▲ Site/Field Comments	4/11/22
▲ ASI 015	8/22/22
▲ ASI 016	9/02/22
▲ ASI 017	11/28/22
▲ ASI 019	1/12/23
▲ ASI 020	1/12/23

R/W VACATION  
 EXHIBIT  
**EXH-RW**

MEMORANDUM  
CITY OF ST. PETERSBURG  
ENGINEERING & CAPITAL IMPROVEMENTS DEPARTMENT (ECID)

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**TO:** Scot Bolyard, Deputy Zoning Official  
**FROM:** Kyle Hurin, Engineering Plans Review Supervisor  
**DATE:** November 7th, 2023  
**SUBJECT:** Vacation of Right-of-Way  
**FILE:** 23-33000013

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**LOCATION AND PIN:** 3801 74<sup>th</sup> St N  
06-31-06-80352-000-0010

**ATLAS:** R-22                      **Zoning:** Neighborhood Suburban, Single-Family (NS-1)

**REQUEST:** Approval of a vacation of 40<sup>th</sup> Ave North between 73<sup>rd</sup> Street North and 74<sup>th</sup> Street North, generally located at 3801 74<sup>th</sup> Street North.

**SPECIAL CONDITIONS OF APPROVAL:** The Engineering and Capital Improvements Department (ECID) has no objection to the proposed partial right of way vacation provided the following special conditions are added as conditions of approval:

**Disclaimer, standards subject to change.** The comments provided are based on current design standards and are subject to change based on statutory requirements and updates.

**Disclaimer, Permit coordination.** For consistency of permits and work associated with the project, coordinate with ECID Right-of-way (ROW) staff for any impacts in the City Right of Way prior to issuance of building construction permit. Email ECID ROW staff at: [ROW\\_permitting@stpete.org](mailto:ROW_permitting@stpete.org). A ROW work permit issued by ECID must be obtained prior to the commencement of any work within City controlled right-of-way or public easement. All work within right-of-way or public easement shall be installed at the applicant's expense and in accordance with the standards, specifications, and policies adopted by the City.

**SPECIAL CONDITIONS OF APPROVAL:**

- 1. Prior to recording, provide sketch and legal description for entire vacated right of way to be retained *Public Utility and Public Drainage Easement*.** A site sketch notes that a public utility and drainage easement will be dedicated for the entire area of the to-be vacated right of way; however, a legal sketch and description have not been provided for review at this time. Prior to recording of the vacation provide detailed legal sketch and description to the satisfaction of ECID staff. Pinellas County confirmed that the existing drainage ditch in its east/west orientation is maintained by Pinellas County and the easement must provide for continued Pinellas County maintenance.

**Notes:**

- a. **Coordination with Pinellas County.** The property directly to the north of the right of way to be vacated is outside of St. Petersburg city limits and is within Pinellas County's jurisdiction. All impacts and requests north of the center line of 40<sup>th</sup> Avenue North are to be coordinated with Pinellas County through their permit process, including but not limited to the proposed drainage easements. It was noted in correspondence with Pinellas County that they currently maintain the drainage ditch that extends east/west through 40<sup>th</sup> Avenue North.
- b. **Not a Dead End.** ECID staff is not considering this vacation as creating a dead end right of way. The proposed right of way vacation will not *create*, but rather continue the existing condition 40<sup>TH</sup> Avenue North being primarily a drainage ditch between 72<sup>nd</sup> Street North and 74<sup>th</sup> Street North.

KJH/akp

ec: WRD  
Kayla Eger – Development Review Services



452 East Crown Point Road  
Winter Garden, Florida 34787  
Irma.Cuadra@duke-energy.com

Oct. 18, 2023

Via email: [Scot.Bolyard@StPete.org](mailto:Scot.Bolyard@StPete.org)

Mr. Scot Bolyard  
Deputy Zoning Official  
Development Review Services  
City of St. Petersburg  
One Fourth Street North  
St. Petersburg, Florida 33731

**RE: Vacation of a portion of 40<sup>th</sup> Avenue North Right Of Way  
3801 74<sup>th</sup> Street N, St. Petersburg  
Pinellas County, Florida**

Dear Mr. Bolyard:

Please be advised that Duke Energy, “**objects**” to the vacation and abandonment of a portion of 40<sup>th</sup> Avenue North Right Of Way lying North of 74<sup>th</sup> STREET ELEMENTARY SCHOOL TRACT, as recorded in Plat Book 28, Page 83, of the Public Records of Pinellas County, Florida, being more particularly as described on the accompanying Exhibit “A” sketch of description drawn by Transystems, dated August 9, 2023, Project # 2019-149, attached hereto and by this reference made a part hereof.

A No Objection letter would be provided upon either:

1. Removal/relocation of existing facilities (handled by a Duke Energy Engineering).
2. Granting of a Duke Energy Easement over the described property (If Right of Way is split, we would need an Easement from abutting owner as well).
3. City/County confirmation that this proposed area will retain a Public Utility Easement in the recorded Resolution.

Facilities that require relocation will be done at no cost to Duke Energy. If the facilities do not interfere with your plans, an easement will be prepared for your execution.

If I can be of further assistance, please do not hesitate to contact me.

Sincerely,

*Irma Cuadra*

Irma Cuadra  
Senior Research Specialist

THIS IS NOT A SURVEY.

SEC. 6 , TWP. 31 S., RNG. 16 E.  
PINELLAS COUNTY, FLORIDA

THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

**DESCRIPTION:**

A PORTION OF 40TH AVENUE NORTH, AS SHOWN ON 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, LYING WEST OF THE SOUTHERLY EXTENSION OF THE EASTERLY LINE OF LOT 13, GALEA HEIGHTS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 35, PAGE 47, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE N24°43'28"W, ALONG THE EASTERLY RIGHT-OF-WAY LINE OF 74TH STREET NORTH, AS DESCRIBED IN OFFICIAL RECORDS BOOK 18401, PAGE 499, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, A DISTANCE OF 33.14 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF 40TH AVENUE NORTH, AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 18401, PAGE 499; THENCE S89°35'51"E, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 361.25 FEET TO THE POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE WESTERLY RIGHT-OF-WAY LINE OF 73RD STREET OF GALEA HEIGHTS SUBDIVISION, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 35, PAGE 47, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE S00°24'09"W, ALONG THE SAID SOUTHERLY EXTENSION OF THE WESTERLY LINE OF 73RD STREET, A DISTANCE OF 30.00 FEET TO A POINT ON THE NORTHERLY LINE OF SAID 74TH STREET ELEMENTARY SCHOOL TRACT; THENCE N89°35'51"W, ALONG SAID NORTHERLY LINE, A DISTANCE OF 347.18 FEET TO THE POINT OF BEGINNING.

CONTAINING 10,627 SQUARE FEET (0.244 ACRE), MORE OR LESS.

**NOTES:**

1. BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE NORTH LINE OF 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF N89°35'51"W.
2. ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
3. THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
4. THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.



565 SOUTH HERCULES AVENUE  
CLEARWATER, FL 33764  
PHONE 727.822.4151  
WWW.TRANSYSTEMS.COM  
LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

**SKETCH OF DESCRIPTION  
3801 74TH STREET NORTH  
ST. PETERSBURG**

DANA A. WYLLIE, PSM, LS 5874

CITY OF ST. PETERSBURG

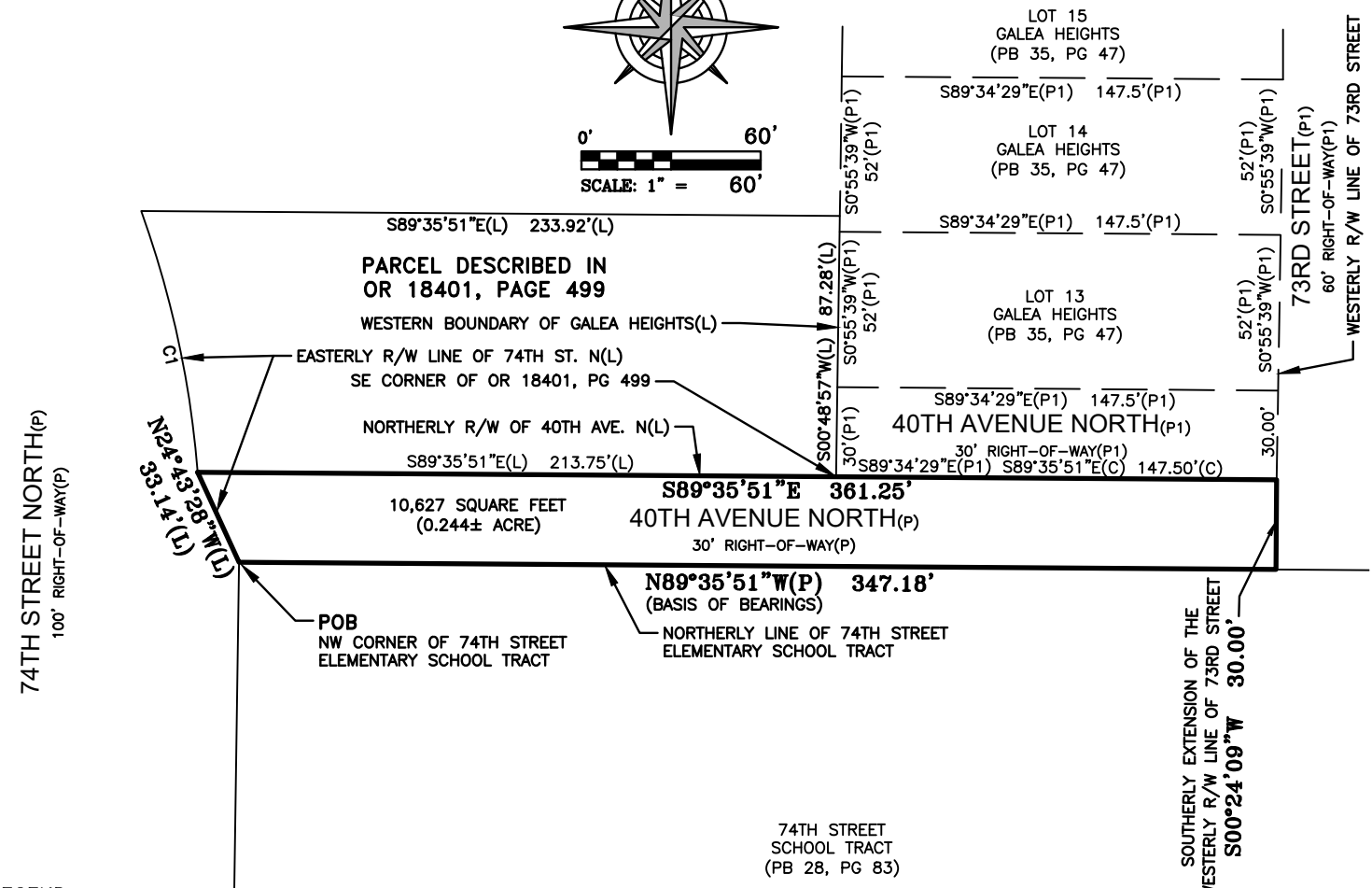
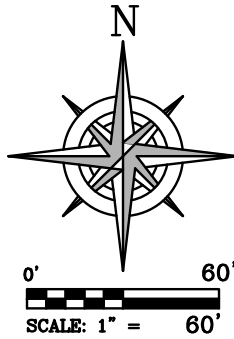
FLORIDA

PROJECT NO.	2019-149
DATE:	8/9/2023
DRAWN:	TBM
SCALE:	N/A
SHEET NO.	1 OF 2



THIS IS NOT A SURVEY.  
 THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY  
 THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SEC. 6 , TWP. 31 S., RNG. 16 E.  
 PINELLAS COUNTY, FLORIDA



**LEGEND**

- (L) OFFICIAL RECORDS BOOK 18401, PAGE 499
- LB LICENSED BUSINESS
- No. NUMBER
- OR OFFICIAL RECORD BOOK
- (P) PLAT BOOK 28, PAGE 83
- (P1) PLAT BOOK 35, PAGE 47
- PB PLAT BOOK
- PG PAGE/PAGES
- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- PSM PROFESSIONAL SURVEYOR & MAPPER
- R/W RIGHT-OF-WAY
- RNG. RANGE
- SEC. SECTION
- TWP. TOWNSHIP

CURVE TABLE					
CURVE	ARC LENGTH	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH
C1	89.71'(L)	335.94'(L)	15°17'59"(L)	N12°12'54"W(L)	89.44'(L)

**NOTES:**

- BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE NORTH LINE OF 74TH STREET ELEMENTARY SCHOOL TRACT, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 28, PAGE 83, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF N89°35'51"W.
- ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
- THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
- THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.
- THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/60 OR SMALLER.



565 SOUTH HERCULES AVENUE  
 CLEARWATER, FL 33764  
 PHONE 727.822.4151  
 WWW.TRANSYSTEMS.COM  
 LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

I, DANA A. WYLLIE, THE SURVEYOR IN RESPONSIBLE CHARGE, CERTIFY THAT THE SKETCH REPRESENTED HEREON, WAS MADE UNDER MY SUPERVISION AND MEETS THE STANDARDS OF PRACTICE SET FORTH BY THE FLORIDA BOARD OF LAND SURVEYORS AND MAPPERS, PURSUANT TO SECTION 472.027 OF THE FLORIDA STATUTES AS PRESCRIBED IN CHAPTER 5J-17.052(6) DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES. THIS DOCUMENT IS NOT VALID WITHOUT THE ORIGINAL SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER EXCEPT THOSE WITH ELECTRONIC SIGNATURE AND ELECTRONIC SEAL.

**SKETCH OF DESCRIPTION  
 3801 74TH STREET NORTH  
 ST. PETERSBURG**

CITY OF ST. PETERSBURG

FLORIDA

PROJECT NO.	2019-149
DATE:	8/9/2023
DRAWN:	TBM
SCALE:	1" = 60'
SHEET NO.	2 OF 2



FRONTIER

2185 Range Rd  
Clearwater, FL 33765  
(941) 266-9218  
[stephen.waidley@ftr.com](mailto:stephen.waidley@ftr.com)

10/13/2023

Attn: Scot Bolyard, AICP  
Deputy Zoning Official, Planning & Development Services  
City of St. Petersburg  
One 4th St N  
St. Petersburg, FL 33701

RE: 23-33000013 – Vacation of Right-of-Way – 3801 74<sup>th</sup> St N, St Petersburg, FL

Dear Mr. Bolyard,

Our records do not indicate that there are Frontier facilities in the area of the Plat request as per the attachment provided.

Frontier has no objection to the above referenced request as per the attachment.

Frontier has facilities within the proposed vacate area. A recordable non-exclusive Easement in favor of Frontier will be required for Frontier facilities to remain in the proposed vacated R.O.W.

Frontier has facilities in the area, which may be in conflict with your proposed construction plans. Please contact Sunshine 811 by dialing 811, 2 full business days prior to the start of your work to have these facilities located for you. Please take all necessary precautions to protect and avoid damage of these facilities during your construction.

Frontier has facilities in the area, which may be in conflict with your proposed construction plans. Please send a set of construction plans and references to the Frontier Engineering Department with regards to the above project.

Frontier has facilities in the area of your proposed construction. Prepayment is required to markup a set of construction plans in order to confirm and accurately depict Frontier facilities. There will also be a reimbursement of all costs required for relocation/adjustments of Frontier facilities needed to accommodate the proposed construction project.

Please call me if you have any questions or need any additional information at (941) 266-9218.

Sincerely,

*Stephen Waidley*

Stephen Waidley  
Frontier Florida LLC  
Regional Rights of Way & Municipal Affairs Manager



November1, 2023

Scot Bolyard, AICP  
Deputy Zoning Official, Planning & Development Services  
City of St. Petersburg  
One Fourth Street North, St. Petersburg, FL 33701

RE: 23-33000013 – Vacation of ROW – 3801 74<sup>th</sup> St N, St. Petersburg  
Parcel ID#06-31-16-80352-000-0010  
Pinellas County

Dear Mr. Bolyard,

Peoples Gas System, Inc. does not object to vacating that certain ROW described on Exhibit A, located on the subject property as long as the following conditions are met:

- There is hereby reserved a perpetual non-exclusive easement in, on, under, over, through and across the vacated area for the use and benefit of Peoples Gas System, Inc. ("Company"), its successors and assigns, for the installation, maintenance, repair, reconstruction, and replacement of natural gas lines, data transmission and communications, supporting structures, and necessary appurtenances thereto, whether existing or hereafter installed ("Facilities"), together with the full right of ingress and egress to the Facilities and easement area and over, across, under, and through the easement. The property owner may use said land for any purpose which will not interfere or conflict in any manner with the use by the Company of the same for the purposes enumerated above and which will not endanger any person or property, except that in no event shall any improvement or structure be installed or constructed thereon. Prior to commencing any excavation or demolition in the vacated area, persons are obligated to notify "Sunshine State One-Call of Florida, Inc." and will be held responsible for costs and expenses incurred due to damage of Company's Facilities in they fail to notify. Company will relocate its Facilities only at the sole expense of Grantor.

**Please send the ordinance to [imorales@tecoenergy.com](mailto:imorales@tecoenergy.com) once available.**

If you have any questions or concerns, you may contact me at 813-228-1627 or [imorales@tecoenergy.com](mailto:imorales@tecoenergy.com). Thank you very much for your cooperation in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Isabel M. Morales".

Isabel M. Morales  
Real Estate Services



## CITY OF ST. PETERSBURG

### Transportation and Parking Management Department

#### MEMORANDUM

TO: Scot Bolyard, Deputy Zoning Official, Planning and Development Services Department

FROM: Tom Whalen, Transportation Planning Coordinator, Transportation and Parking Management Department

DATE: October 30, 2023

SUBJECT: Approval of a vacation of 40th Avenue North between 73rd Street North and 74th Street North, generally located at 3801 74th Street North

CASE: 23-33000013

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The Transportation and Parking Management ("Transportation") Department has reviewed the proposed vacation of 10,627 square feet of 40<sup>th</sup> Avenue North right-of-way located to the east of 74<sup>th</sup> Street. The right-of-way is 30 feet wide and lies within the City of St. Petersburg. The applicant is Pinellas County Schools. The Transportation Department does not object to the proposed vacation.

Section 16.40.120.2.1.E of the City Code provides matters of consideration when reviewing proposed vacations of rights-of-way, easements or air rights. Relevant matters of consideration include the following:

*2. Whether the vacation would cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record.*

The road facility located in the section of 40<sup>th</sup> Avenue North proposed to be vacated only serves the Pinellas County Schools' 74<sup>th</sup> Street Elementary School campus. The vacation of the right-of-way will not deny access to any lot of record.

*3. Whether the vacation would adversely impact the existing roadway network, such as creating dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or districts.*

The portion of the 40<sup>th</sup> Avenue North right-of-way proposed to be vacated only provides access to the internal parking on the school campus. The 40<sup>th</sup> Avenue North right-of-way between the section

proposed to be vacated and 72<sup>nd</sup> Street does not contain a roadway facility; it has a ditch that Pinellas County maintains and the City does not plan to build a roadway facility along this right-of-way.



# PUBLIC PARTICIPATION REPORT

Application No. 23-33000013

In accordance with LDR Section 16.70.040.1.F., "It is the policy of the City to encourage applicants to meet with residents of the surrounding neighborhoods prior to filing an application for a decision requiring a streamline review or public hearing. Participation in the public participation process prior to required public hearings will be considered by the decision-making official when considering the need, or request, for a continuance of an application. It is not the intent of this section to require neighborhood meetings, (except when the application is for a local historic district) but to encourage meetings prior to the submission of applications for approval and documentation of efforts which have been made to address any potential concerns prior to the formal application process."

**NOTE: This Report may be updated and resubmitted up to 10 days prior to the scheduled Public Hearing.**

## APPLICANT REPORT

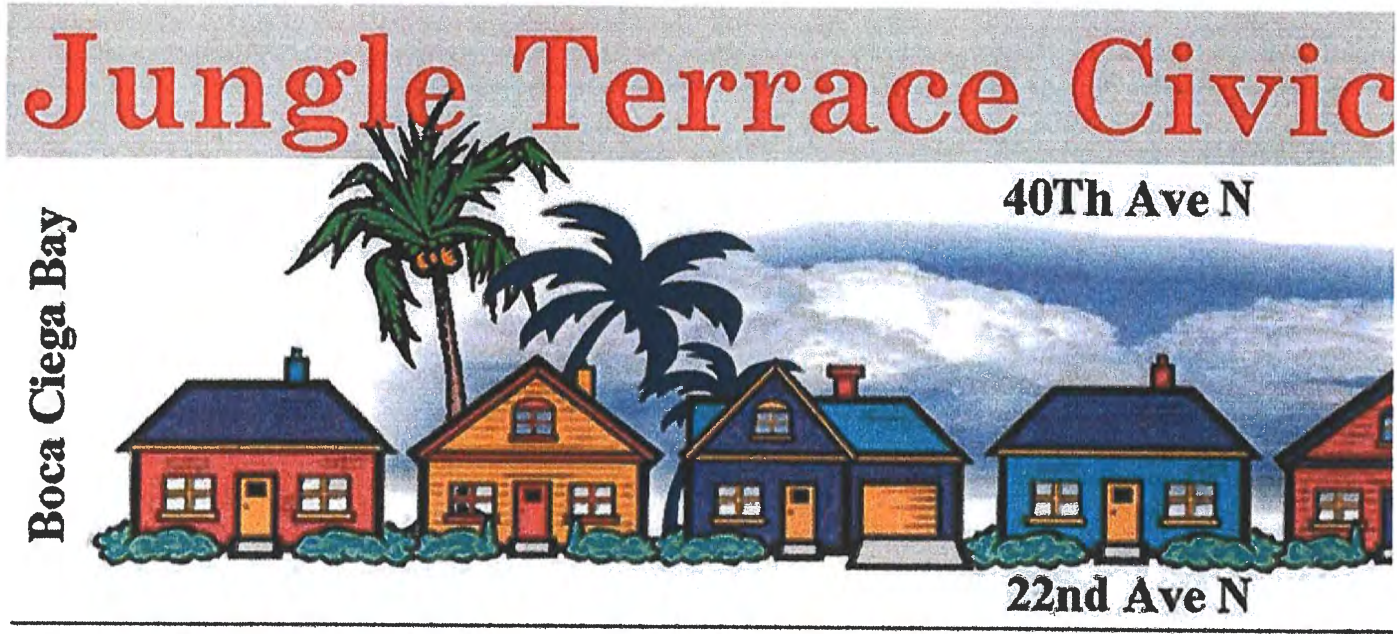
<b>Street Address:</b>	
<b>1. Details of techniques the applicant used to involve the public</b>	
<b>(a) Dates and locations of all meetings where citizens were invited to discuss the applicant's proposal</b>	Since the adjacent properties adjoining the R/W to be vacated are owned by Pinellas County Schools and the roadway has been utilized entirely by 74th Street Elementary School, public involvement meetings were not initiated
<b>(b) Content, dates mailed, and number of mailings; including letters, meeting notices, newsletters, and other publications</b>	Email Notifications were sent to CONA, Jungle Terrace, and FICO Associations on 06-30-2023. Jungle Terrace responded with acceptable. FICO and CONA did not respond
<b>(c) Where residents, property owners, and interested parties receiving notices, newsletters, or other written materials are located</b>	None
<b>2. Summary of concerns, issues, and problems expressed during the process</b>	None

## NOTICE OF INTENT TO FILE

A minimum of ten (10) days prior to filing an application for a decision requiring Streamline or Public Hearing approval, the applicant shall send a copy of the application by email to the Council of Neighborhood Associations (CONA) ([variance@stpetecona.org](mailto:variance@stpetecona.org)) and to Federation of Inner-City Community Organizations (FICO) ([kleggs11@outlook.com](mailto:kleggs11@outlook.com)) and by email to all other Neighborhood Associations and/or Business Associations within 300 feet of the subject property as identified in the Pre-Application Meeting Notes. The applicant shall file evidence of such notice with the application.

<input checked="" type="checkbox"/>	Date Notice of Intent to File sent to Associations within 300 feet, CONA and FICO: <u>June 30, 2023</u>
<input checked="" type="checkbox"/>	Attach the evidence of the required notices to this sheet such as Sent emails. <u>June 30, 2023, attached</u>

**From:** "Dr. Ed" Carlson <acegang1@aol.com>  
**Sent:** Friday, June 30, 2023 4:42 PM  
**To:** Gotwald, Jonathan  
**Subject:** Re: Request to Vacate a Portion of 40th Ave N Right-of-Way



---

## 68 Years Advocating for Jungle Ter

Looks good to Jungle Terrace Civic Assn, Inc.

Vacating designated portion of 40th Ave ROW is acceptable to Jungle Terrace Civic Assn, Inc.

"Dr. Ed" Carlson  
President, JTCA

On Friday, June 30, 2023 at 03:31:39 PM EDT, Gotwald, Jonathan <[jgotwald@osborn-eng.com](mailto:jgotwald@osborn-eng.com)> wrote:

Ed Carlson, Jungle Terrace C.A.

Kimberly Frazier-Leggett, FICO

Tom Lally, CONA

Osborn Engineering is representing the Pinellas County Schools in a request to vacate a portion of 40<sup>th</sup> Ave N on the 74<sup>th</sup> Street Elementary School campus.

The section of this right-of-way is not a through street and has been used as a part of the school campus since the 1960's. The School District purchased the property north of this portion of 40<sup>th</sup> Avenue and plans to utilize it for visitor parking to serve the school and reduce traffic congestion in 74<sup>th</sup> St N.

Since the School District owns both sides of this right-of-way, we are requesting to vacate this street right-of-way and join the two school parcels together.

Please review the attached exhibits which show overall site plan and the right-of-way being requested to vacate, and the school District's plan to safely improve the traffic circulation and parking for the elementary school functions.

Any comments or questions that your neighborhood association may have can be forwarded to my attention which will be responded to you directly.

Thank you

Jon Gotwald

**Jonathan J. Gotwald, PE**

Director|Civil Engineering, Florida

**Osborn Engineering**

360 Central Avenue, Suite 1150

St. Petersburg, FL 33701

p 727 209 0436 x16305 | c 727 599 3937 | [jgotwald@osborn-eng.com](mailto:jgotwald@osborn-eng.com)

Ohio | Florida | Michigan | Tennessee





**From:** Gotwald, Jonathan  
**Sent:** Friday, June 30, 2023 3:32 PM  
**To:** 'acegang1@aol.com'; 'kleggs11@outlook.com'; 'variance@stpetecona.org'  
**Cc:** Manda Rahgozar ; Denny, Jeff; Johnson Lutricia; Powers Clifford  
**Subject:** Request to Vacate a Portion of 40th Ave N Right-of-Way  
**Attachments:** [74th Street ROW Vacation Exhibit.pdf](#); [R-W Vac Exhibit 2023-06-06.pdf](#); [C03.00 Site Plan.pdf](#)

Ed Carlson, Jungle Terrace C.A.  
Kimberly Frazier-Leggett, FICO  
Tom Lally, CONA

Osborn Engineering is representing the Pinellas County Schools in a request to vacate a portion of 40<sup>th</sup> Ave N on the 74<sup>th</sup> Street Elementary School campus. The section of this right-of-way is not a through street and has been used as a part of the school campus since the 1960's. The School District purchased the property north of this portion of 40<sup>th</sup> Avenue and plans to utilize it for visitor parking to serve the school and reduce traffic congestion in 74<sup>th</sup> St N.

Since the School District owns both sides of this right-of-way, we are requesting to vacate this street right-of-way and join the two school parcels together.

Please review the attached exhibits which show overall site plan and the right-of-way being requested to vacate, and the school District's plan to safely improve the traffic circulation and parking for the elementary school functions.

Any comments or questions that your neighborhood association may have can be forwarded to my attention which will be responded to you directly.

Thank you  
Jon Gotwald

**Jonathan J. Gotwald, PE**  
Director | Civil Engineering, Florida

**Osborn Engineering**  
360 Central Avenue, Suite 1150  
St. Petersburg, FL 33701

p 727 209 0436 x16305 | c 727 599 3937 | [jgotwald@osborn-eng.com](mailto:jgotwald@osborn-eng.com)  
Ohio | Florida | Michigan | Tennessee



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The following page(s) contain the backup material for Agenda Item: Ordinances approving vacations of 5 feet right-of-way on the north and south sides of 87th Avenue North, generally located at 420 and 429 87th Avenue North. (City File 23-33000012)  
Please scroll down to view the backup material.



**J-7**



**ST. PETERSBURG CITY COUNCIL**

**Meeting of January 18, 2024**

**TO:** The Honorable Deborah Figg-Sanders, Chair, and Members of City Council

**SUBJECT:** Ordinances approving a vacation of 5-feet of right-of-way on the north and south sides of 87th Avenue North, generally located at 420 and 429 87th Avenue North. (City File No.: DRC 23-33000012)

a. Ordinance 1159-V approving a vacation of 5-feet of right-of-way on the north and south sides of 87th Avenue North, generally located at 420 and 429 87th Avenue North; Setting forth conditions for the vacation to become effective; and providing for an effective date.

b. Ordinance 1160-V approving a vacation of 5-feet of right-of-way on the north side of 87th Avenue North, generally located at 429 87th Avenue North; Setting forth conditions for the vacation to become effective; and providing for an effective date.

**RECOMMENDATION:** The Administration and the Development Review Commission recommend **APPROVAL**.

**RECOMMENDED CITY COUNCIL ACTION:**

- 1) Conduct the second reading and public hearing of the attached proposed ordinances; and
- 2) Approve the proposed ordinances

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**The Request:** The request is to vacate 5-feet of right-of-way on the north and south sides of 87th Avenue North, generally located at 420 and 429 87th Avenue North. The applicant's goal is to vacate 5-feet of right-of-way on the north and south sides of 87<sup>th</sup> Avenue North for the portions of the rights-of-way abutting 420 and 429 87<sup>th</sup> Avenue North for redevelopment. The applicant is redeveloping and replatting the property in four phases and as a result there are four separate ordinances with each ordinance containing

the sketch and description of the rights-of-way requested to be vacated associated with each phase of redevelopment. The separation of the ordinances based on the phases associated with replatting is to allow for the individual recording of the ordinances and plats as they are completed. At this time only the ordinances associated with Phase 1 (420 87<sup>th</sup> Avenue North) and Phase 2 (429 87<sup>th</sup> Avenue North) are included in the request for approval by City Council. The ordinances associated with Phase 3 (644 87<sup>th</sup> Avenue North) and Phase 4 (647 87<sup>th</sup> Avenue North) will be brought before City Council for approval at a later date based on the timing of the redevelopment of the property.

**Discussion:** As set forth in the attached report provided to the Development Review Commission (DRC), Staff finds that vacating the subject rights-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, and the applicable special area plan.

**Agency Review:** The application was routed to City Departments and Private Utility Providers for review and comments. Engineering reviewed the proposed vacation and has no objection provided their conditions in their Memorandum are included as conditions of approval. Engineering's conditions include dedication of public easements for future installation and maintenance of public infrastructure. The City's Transportation and Parking Management Department reviewed the proposed vacation and has no objection provided that sufficient right-of-way is retained to provide the required 4-foot wide public sidewalk on the north side of 87<sup>th</sup> Avenue North within the public right-of-way. Engineering included a condition in their Memorandum requiring a public sidewalk easement to be dedicated should the vacation request result in the required public sidewalk being located within private property boundaries. Compliance with Engineering's conditions is included as a condition of approval within the Ordinance.

Duke Energy also provided comments objecting to the request. A condition of approval is included requiring a letter of no objection from all private utilities prior to recording of the ordinance vacating rights-of-way.

**DRC Action/Public Comments:** On November 1, 2023, the Development Review Commission (DRC) held a public hearing on the subject application. No person spoke in opposition to the request. After the public hearing, the DRC voted 7-0 to recommend approval of the proposed vacation for all phases. In advance of this report, no additional comments or concerns were expressed to the author.

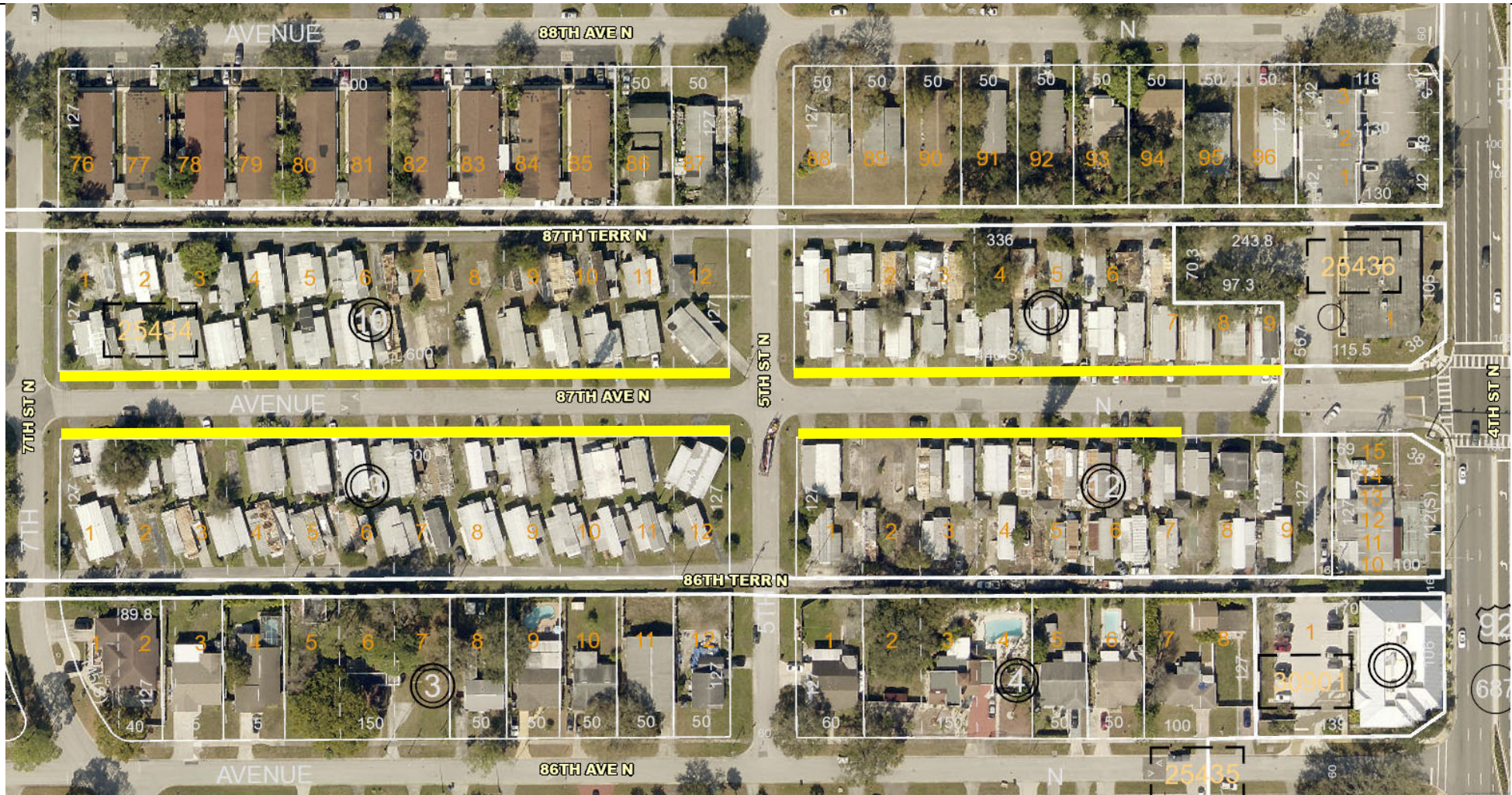
### **RECOMMENDATION:**

The Administration recommends **APPROVAL** of the vacation of rights-of-way, with each ordinance subject to the following conditions:

1. Prior to the recording of the vacation ordinance the vacated rights-of-way, along with the abutting properties, shall be replatted.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated October 5, 2023.

3. Prior to recording the vacation ordinance, the applicant shall address the location of public and private utilities and services by dedicating utility easements as needed or relocating City and private utilities at the applicant's expense. In either case a written letter of no objection from the utility providers is required stating that the facilities have been relocated, or that there is no conflict.
4. As required City Code Section 16.70.050.1.1.F, approval of right-of-way vacations requiring replat shall lapse unless a final plat based thereon is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one (1) year.

Attachments: Project Location Map, Site Plan with Redevelopment Phases, Phase 1 Ordinance including Exhibit A, Phase 2 Ordinance including Exhibit A, DRC Case 23-33000012 Staff Report

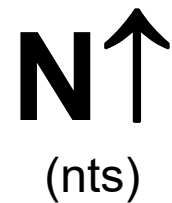


## PROJECT LOCATION MAP

Case No.: 23-3300012

Addresses: 420, 429, 644 and 647 87th Ave N

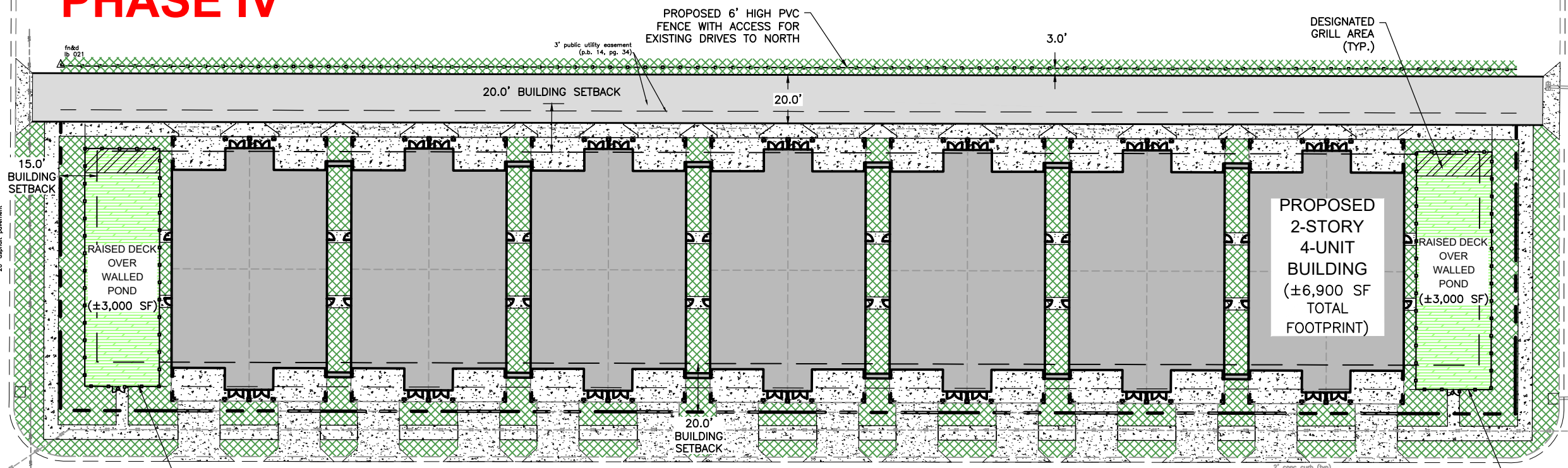
City of St. Petersburg, Florida  
 Planning & Development Services Department



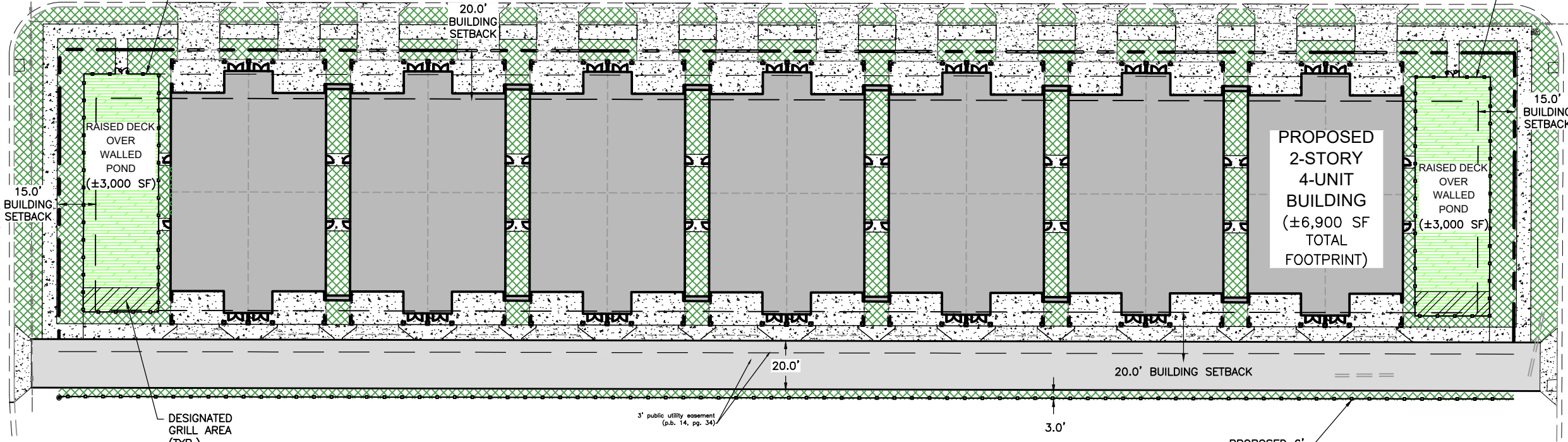
TERRACES AT 87TH TOWNHOMES

G:\SHARED DRIVES\CLIENTS\BELLEAIR\_DEV\GROUP\PROJECTS\1.19.001.03 - TERRACES AT 87TH TOWNHOMES - BLOCK 10 & 13\DRAWINGS\EXHIBITS\GENERAL SITE PLAN EXHIBIT #6.DWG - 6/22/2023 11:47 AM

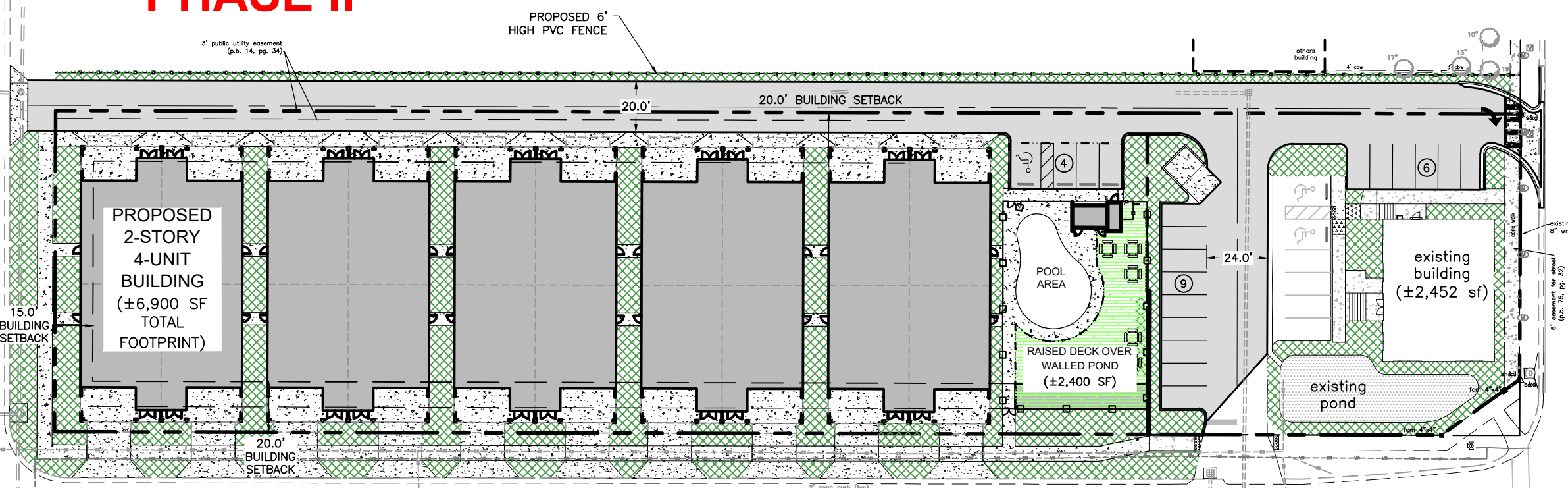
PHASE IV



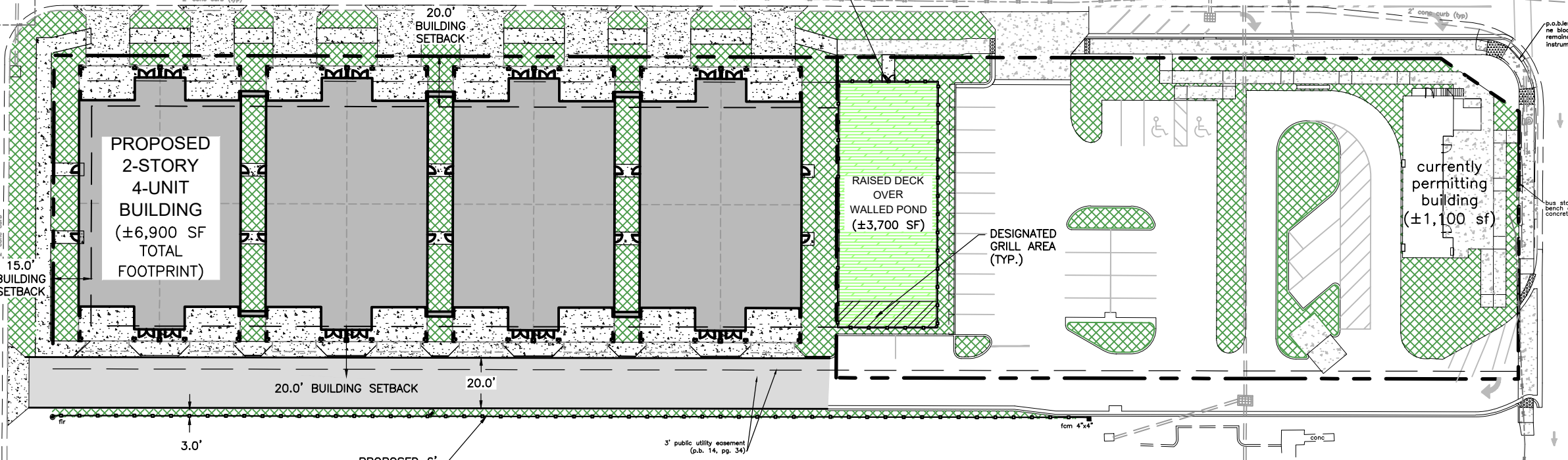
PHASE III



PHASE II

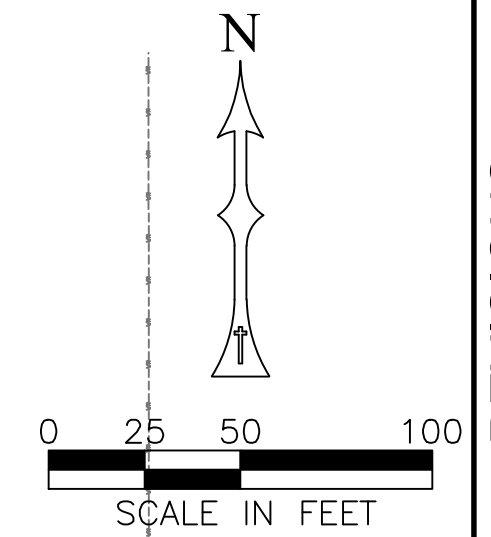


PHASE I (INCLUDING POOL AREA ON NORTH PARCEL)



PARCELS NOT INCLUDED IN TERRACES AT 87TH TOWNHOMES

VACATION OF 5 FOOT OF ROW ALONG THE NORTH AND SOUTH SIDE OF 87TH AVE N. IN FRONT OF PHASE I THRU PHASE IV



LEGEND

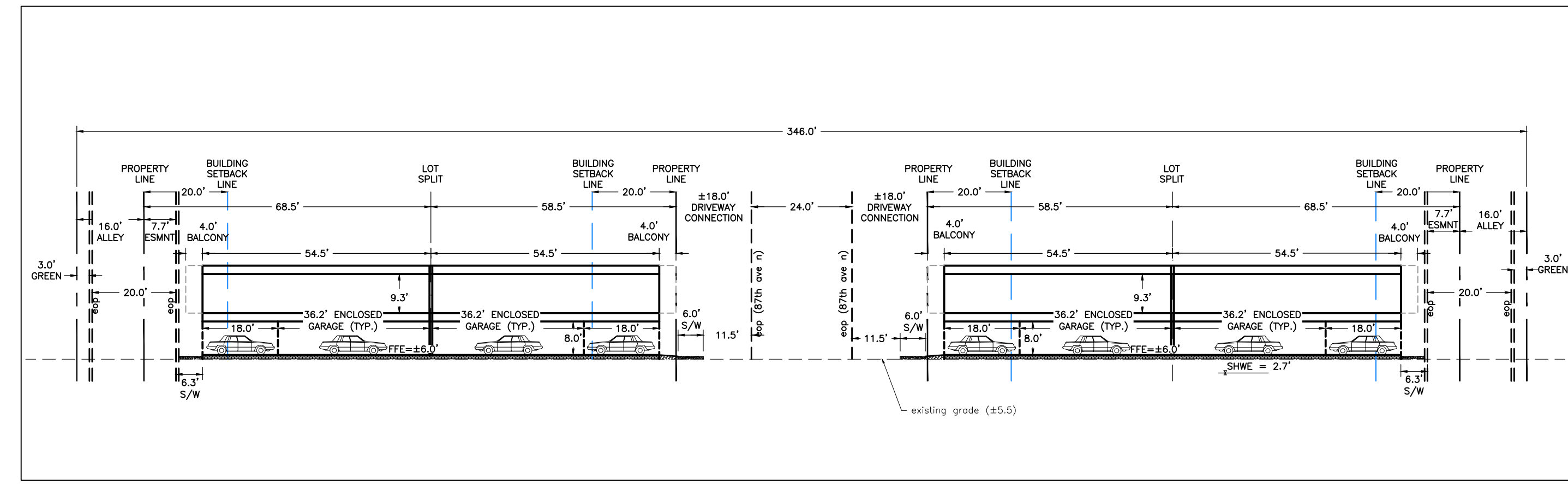
	PROPERTY LINE
	PROPOSED CENTERLINE
	EXISTING EDGE OF PAVEMENT & BACK OF CURB
	PROPOSED EDGE OF PAVEMENT & BACK OF CURB
	EXISTING CONCRETE
	PROPOSED ASPHALT
	PROPOSED 4" THICK PEDESTRIAN CONCRETE (UNLESS OTHERWISE NOTED)
	PROPOSED 6" THICK 4,000 PSI FIBERMESH REINFORCED CONCRETE PAVEMENT
	PROPOSED GREEN SPACE

OVERALL SITE DATA

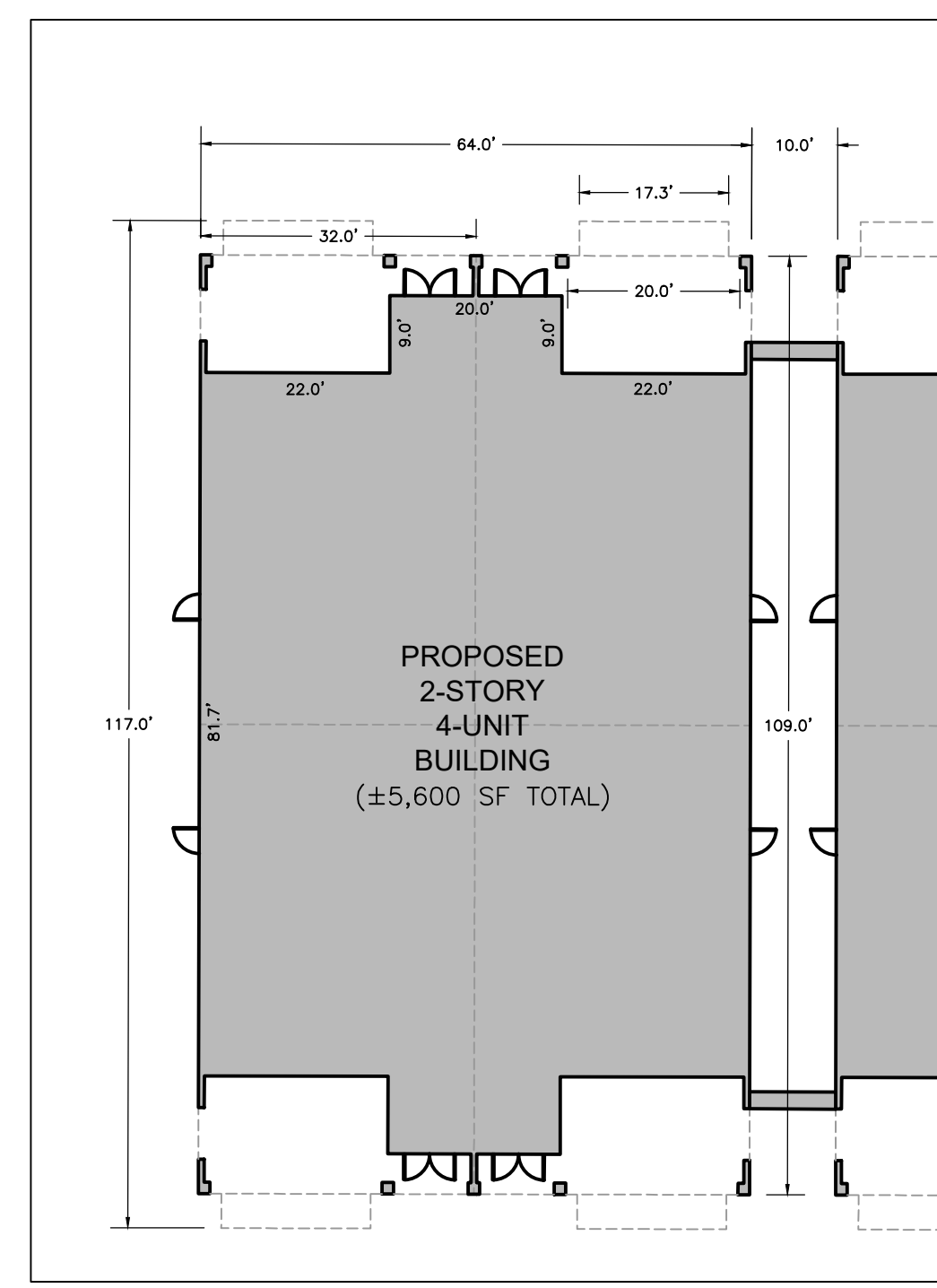
IMPERVIOUS SURFACE:

BUILDINGS	±162,000 SF
*PEDESTRIAN CONCRETE	±13,000 SF
*VEHICLE USE CONCRETE	±10,000 SF
*PAVEMENT (VUA)	±42,000 SF
TOTAL	227,000 SF = 5.21 AC (±7%)
POUND	20,000 SF = 0.46 AC (±7%)
OPEN SPACE (IMPERVIOUS AREA)	52,324 SF = 1.20 AC (±17%)
TOTAL AREA	299,024 SF = 6.864 AC (±)
COMMERCIAL F.A.R.	3,552 SF/59,011 SF = 0.06

\*NOT INCLUDING IMPERVIOUS AREAS INSIDE THE RIGHT-OF-WAY



CROSS-SECTION 32'x54.5' 4-UNITS (TYP.)  
SCALE: 1"=25'



4-UNIT BUILDING FOOTPRINT DETAIL (TYP.)  
SCALE: 1"=20'

REVISIONS

NO.	DATE	DESCRIPTION

NATIVE engineering.plc  
P.O. BOX 2995  
LAND O' LAKES, FL 34639  
813-536-2539  
CERTIFICATE OF AUTHORIZATION NUMBER: 28759

LAMPLIGHT VILLAGE FOR  
BDG LAMPLIGHT VILLAGE, LLC  
6654 78TH AVE NORTH

GENERAL SITE PLAN EXHIBIT

SHEET NUMBER

EX  
S-T-R  
19-30-17



ORDINANCE NO. 1159-V

AN ORDINANCE APPROVING A VACATION OF 5-FEET OF RIGHT-OF-WAY ON THE NORTH AND SOUTH SIDES OF 87<sup>TH</sup> AVENUE NORTH, GENERALLY LOCATED AT 420 AND 429 87<sup>TH</sup> AVENUE NORTH; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section 1. The following rights-of-way are hereby vacated as recommended by the Administration and the Development Review Commission on November 1, 2023 (City File No. DRC 23-33000012/Phase I):

Legal Description: See attached Exhibit "A" incorporated as if fully stated herein.

Section 2. The above-mentioned rights-of-way are not needed for public use or travel.

Section 3. The vacation is subject to and conditional upon the following:

1. Prior to the recording of the vacation ordinance the vacated rights-of-way, along with the abutting properties, shall be replatted.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated October 5, 2023.
3. Prior to recording the vacation ordinance, the applicant shall address the location of public and private utilities and services by dedicating utility easements as needed or relocating City and private utilities at the applicant's expense. In either case a written letter of no objection from the utility providers is required stating that the facilities have been relocated, or that there is no conflict.
4. As required City Code Section 16.70.050.1.1.F, approval of right-of-way vacations requiring replat shall lapse unless a final plat based thereon is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one (1) year.

Section 4. In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

PLANNING & DEVELOPMENT  
SERVICES DEPARTMENT:

*Michael J Dema*

---

*/s/ Elizabeth Abernethy*

---

THIS IS NOT A SURVEY.

SEC. 19, TWP. 30 S., RNG. 17 E.  
PINELLAS COUNTY, FLORIDA

THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

**DESCRIPTION:**

A PORTION OF THE SOUTH 5.00 FEET OF THE RIGHT-OF-WAY OF 87TH AVENUE LYING NORTHERLY OF BLOCK 12, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF BLOCK 12, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE N00°12'09"E, ALONG THE NORTHERLY EXTENSION OF THE WESTERLY LINE OF SAID BLOCK 12, A DISTANCE OF 5.00 FEET; THENCE S89°51'51"E, ALONG A LINE PARALLEL TO AND 5.00 FEET NORTH OF THE NORTHERLY LINE OF SAID BLOCK 12, A DISTANCE OF 348.83 FEET; THENCE S00°12'09"W, A DISTANCE OF 5.00 FEET TO SAID NORTHERLY LINE; THENCE N89°51'51"W, ALONG SAID NORTHERLY LINE, A DISTANCE OF 348.83 FEET TO THE POINT OF BEGINNING.

CONTAINING 1,744 SQUARE FEET (0.040 ACRE), MORE OR LESS.

TOGETHER WITH A PORTION OF THE NORTH 5.00 FEET OF THE RIGHT-OF-WAY OF 87TH AVENUE LYING SOUTHERLY OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE S89°51'51"E, ALONG THE SOUTHERLY LINE OF SAID BLOCK 11, A DISTANCE OF 375.19 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID SOUTHERLY LINE, S89°51'51"E, A DISTANCE OF 57.06 FEET; THENCE DEPARTING SAID SOUTHERLY LINE, S00°06'57"W, A DISTANCE OF 5.00 FEET TO A POINT ON A LINE LYING PARALLEL TO AND 5.00 FEET SOUTHERLY OF SAID SOUTHERLY LINE; THENCE N89°51'51"W, ALONG SAID LINE, A DISTANCE OF 57.06 FEET; THENCE DEPARTING SAID LINE, N00°06'57"E, A DISTANCE OF 5.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 285 SQUARE FEET, MORE OR LESS.

REV 1: ADDED SKETCH AND DESCRIPTION OF 5.00' STRIP ALONG BLOCK 11.  
12/12/2023 TBM

**NOTES:**

1. BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE NORTH LINE OF BLOCK 12, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF N89°51'51"W (AS SURVEYED).
2. ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
3. THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
4. THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.

# TRANSYSTEMS

565 SOUTH HERCULES AVENUE  
CLEARWATER, FL 33764  
PHONE 727.822.4151  
WWW.TRANSYSTEMS.COM  
LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

**SKETCH OF DESCRIPTION  
TERRACES AT 87TH  
PHASE 1 RIGHT-OF-WAY VACATION**

PROJECT NO. 2021-223

DATE: 9/6/2023

DRAWN: TBM

SCALE: N/A

DANA A. WYLLIE, PSM, LS 5874

CITY OF ST. PETERSBURG

FLORIDA

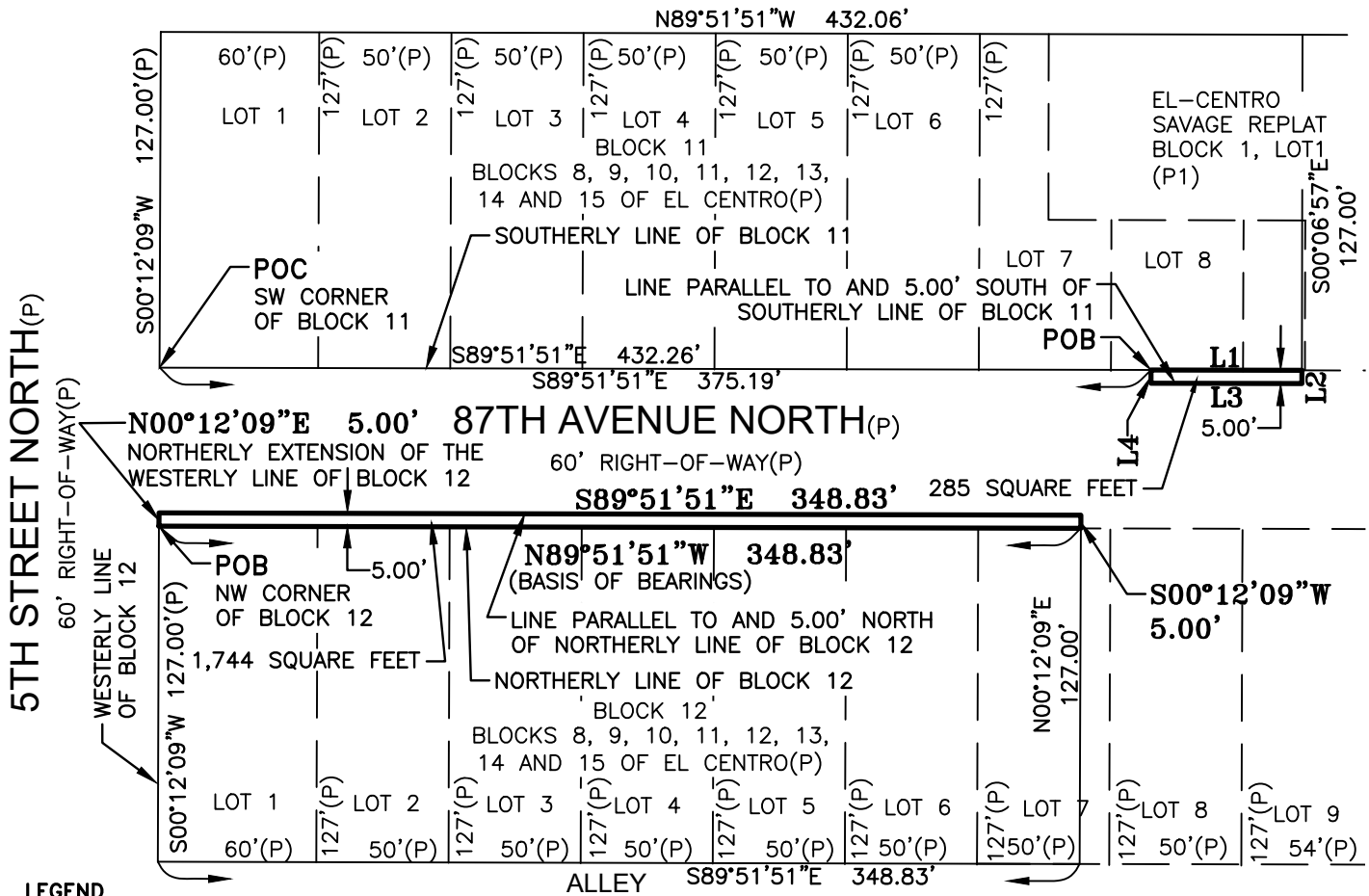
SHEET NO. 1 OF 2

Dec 13, 2023 - 12:20pm X:\2021\2021-223 Terraces at 87th Ave Townhomes, 420 429 87th Ave N\Survey\Acad\2021-223-LS 87th Vacation Phase 1 rev1.dwg

THIS IS NOT A SURVEY.  
 THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY  
 THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SEC. 19, TWP. 30 S., RNG. 17 E.  
 PINELLAS COUNTY, FLORIDA

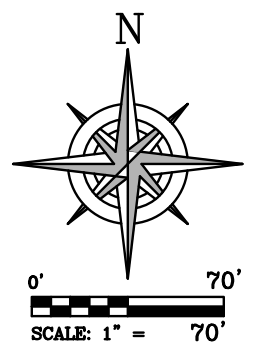
Dec 13, 2023 - 12:20pm X:\2021\2021-223 Terraces at 87th Ave Townhomes, 420 429 87th Ave N\Survey\Acad\2021-223-LS 87th Vacation Phase 1 rev1.dwg



**LEGEND**

- (L) LEGAL DESCRIPTION
- LB LICENSED BUSINESS
- No. NUMBER
- OR OFFICIAL RECORD BOOK
- (P) PLAT BOOK 14, PAGE 37
- PB PLAT BOOK
- PG PAGE/PAGES
- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- PSM PROFESSIONAL SURVEYOR & MAPPER
- R/W RIGHT-OF-WAY
- RNG. RANGE
- SEC. SECTION
- TWP. TOWNSHIP

LINE	BEARING	DISTANCE
L1	S89°51'51"E	57.06'
L2	S00°06'57"W	5.00'
L3	N89°51'51"W	57.06'
L4	N00°06'57"E	5.00'



REV 1: ADDED SKETCH AND DESCRIPTION OF 5.00' STRIP ALONG BLOCK 11.  
 12/12/2023 TBM

**NOTES:**

1. BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE NORTH LINE OF BLOCK 12, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF N89°51'51"W (AS SURVEYED).
2. ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
3. THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
4. THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.
5. THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/70 OR SMALLER.

# TRANSYSTEMS

565 SOUTH HERCULES AVENUE  
 CLEARWATER, FL 33764  
 PHONE 727.822.4151  
 WWW.TRANSYSTEMS.COM  
 LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

I, DANA A. WYLLIE, THE SURVEYOR IN RESPONSIBLE CHARGE, CERTIFY THAT THE SKETCH REPRESENTED HEREON, WAS MADE UNDER MY SUPERVISION AND MEETS THE STANDARDS OF PRACTICE SET FORTH BY THE FLORIDA BOARD OF LAND SURVEYORS AND MAPPERS, PURSUANT TO SECTION 472.027 OF THE FLORIDA STATUTES AS PRESCRIBED IN CHAPTER 5J-17.052(6) DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES. THIS DOCUMENT IS NOT VALID WITHOUT THE ORIGINAL SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER EXCEPT THOSE WITH ELECTRONIC SIGNATURE AND ELECTRONIC SEAL.

**SKETCH OF DESCRIPTION  
 TERRACES AT 87TH  
 PHASE 1 RIGHT-OF-WAY VACATION**

CITY OF ST. PETERSBURG      FLORIDA

PROJECT NO.	2021-223
DATE:	9/6/2023
DRAWN:	TBM
SCALE:	1"=70'
SHEET NO.	2 OF 2

ORDINANCE NO. 1160-V

AN ORDINANCE APPROVING A VACATION OF 5-FEET OF RIGHT-OF-WAY ON THE NORTH SIDE OF 87<sup>TH</sup> AVENUE NORTH, GENERALLY LOCATED AT 429 87<sup>TH</sup> AVENUE NORTH; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section 1. The following right-of-way is hereby vacated as recommended by the Administration and the Development Review Commission on November 1, 2023 (City File No. DRC 23-33000012/Phase II):

Legal Description: See attached Exhibit "A" incorporated as if fully stated herein.

Section 2. The above-mentioned right-of-way is not needed for public use or travel.

Section 3. The vacation is subject to and conditional upon the following:

1. Prior to the recording of the vacation ordinance the vacated right-of-way, along with the abutting properties, shall be replatted.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated October 5, 2023.
3. Prior to recording the vacation ordinance, the applicant shall address the location of public and private utilities and services by dedicating utility easements as needed or relocating City and private utilities at the applicant's expense. In either case a written letter of no objection from the utility providers is required stating that the facilities have been relocated, or that there is no conflict.
4. As required City Code Section 16.70.050.1.1.F, approval of right-of-way vacations requiring replat shall lapse unless a final plat based thereon is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one (1) year.

Section 4. In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth

business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

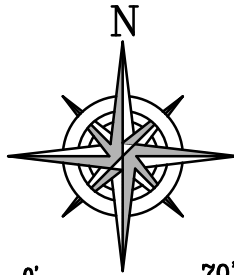
PLANNING & DEVELOPMENT  
SERVICES DEPARTMENT:

*Michael J Dema*  
\_\_\_\_\_

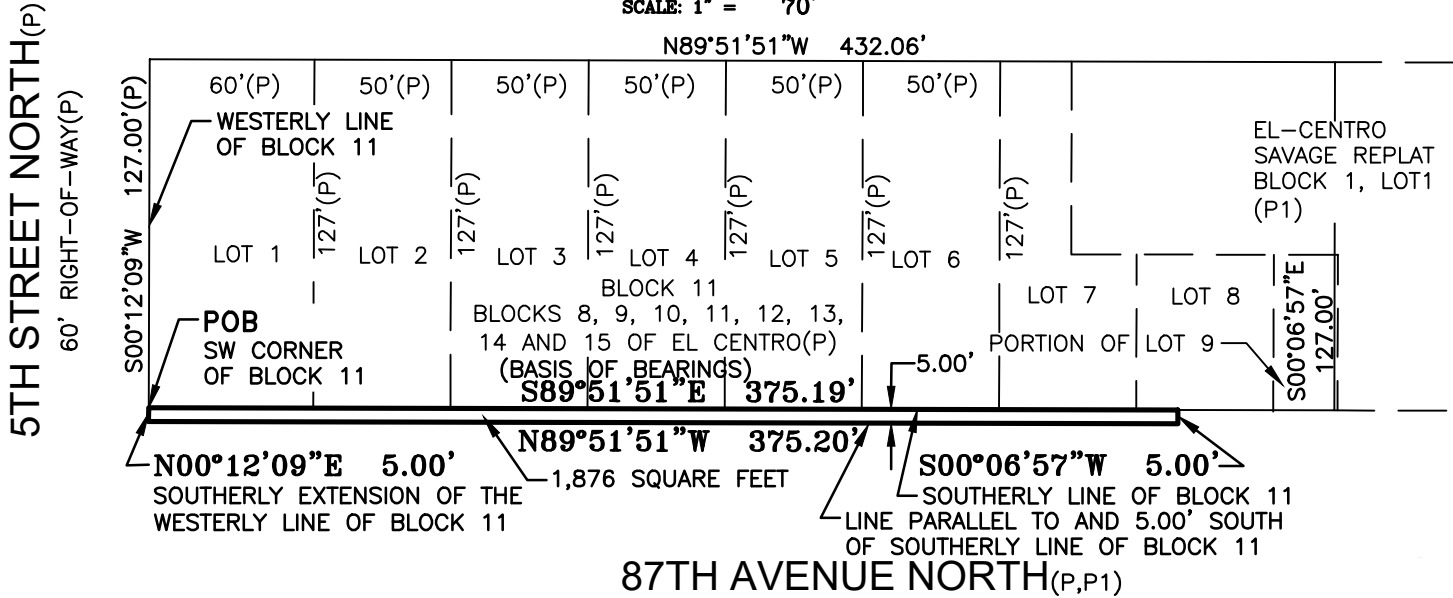
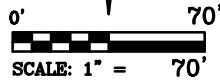
*/s/ Elizabeth Abernethy*  
\_\_\_\_\_

THIS IS NOT A SURVEY.  
THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY  
THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SEC. 19, TWP. 30 S., RNG. 17 E.  
PINELLAS COUNTY, FLORIDA



REV 1: UPDATED SKETCH AND DESCRIPTION.  
12/13/2023 TBM



**DESCRIPTION:**

60' RIGHT-OF-WAY(P,P1)

A PORTION OF THE NORTH 5.00 FEET OF THE RIGHT-OF-WAY OF 87TH AVENUE LYING SOUTHERLY OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**LEGEND**

(L)	LEGAL DESCRIPTION
LB	LICENSED BUSINESS
No.	NUMBER
OR	OFFICIAL RECORD BOOK
(P)	PLAT BOOK 14, PAGE 37
(P1)	PLAT BOOK 75, PAGE 32
PB	PLAT BOOK
PG	PAGE/PAGES
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PSM	PROFESSIONAL SURVEYOR & MAPPER
R/W	RIGHT-OF-WAY
RNG.	RANGE
SEC.	SECTION
TWP.	TOWNSHIP

BEGIN AT THE SOUTHWEST CORNER OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE S89°51'51"E, ALONG THE SOUTHERLY LINE OF SAID BLOCK 11, A DISTANCE OF 375.19 FEET; THENCE DEPARTING SAID SOUTHERLY LINE, S00°06'57"W, A DISTANCE OF 5.00 FEET; THENCE N89°51'51"W, ALONG A LINE PARALLEL TO AND 5.00 FEET SOUTH OF THE SAID SOUTH LINE OF BLOCK 11, A DISTANCE OF 375.20 FEET TO A POINT ON THE SOUTHERLY EXTENSION OF THE WESTERLY LINE OF SAID BLOCK 11; THENCE N00°12'09"E ALONG SAID SOUTHERLY EXTENSION, A DISTANCE OF 5.00 FEET TO THE POINT OF BEGINNING.

**NOTES:**

CONTAINING 1,876 SQUARE FEET (0.043 ACRE), MORE OR LESS.

- BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE SOUTH LINE OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF S89°51'51"E (AS SURVEYED).
- ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
- THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
- THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.
- THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/70 OR SMALLER.

**TRANSYSTEMS**

565 SOUTH HERCULES AVENUE  
CLEARWATER, FL 33764  
PHONE 727.322.4151  
WWW.TRANSYSTEMS.COM  
LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

**SKETCH OF DESCRIPTION  
TERRACES AT 87TH  
PHASE 2 & PART OF PHASE 1  
RIGHT-OF-WAY VACATION**

PROJECT NO.	2021-223
DATE:	9/6/2023
DRAWN:	TBM
SCALE:	1"=70'
SHEET NO.	1 OF 1

DANA A. WYLLIE, PSM, LS 5874

CITY OF ST. PETERSBURG

FLORIDA



**CITY OF ST. PETERSBURG  
PLANNING & DEVELOPMENT SERVICES DEPT.  
DEVELOPMENT REVIEW SERVICES DIVISION**

**DEVELOPMENT REVIEW COMMISSION  
STAFF REPORT**

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## **VACATION OF RIGHTS-OF-WAY PUBLIC HEARING**

According to Planning & Development Services Department records, **no Commission member** or his or her spouse has a direct or indirect ownership interest in real property located within 1,000 linear feet of real property contained with the application (measured in a straight line between the nearest points on the property lines). All other possible conflicts should be declared upon the announcement of the item.

**REPORT TO THE DEVELOPMENT REVIEW COMMISSION FROM DEVELOPMENT REVIEW SERVICES DIVISION, PLANNING & DEVELOPMENT SERVICES DEPARTMENT**, for Public Hearing and Executive Action on **November 1, 2023 at 1:00 P.M.** in Council Chambers, City Hall, 175 Fifth Street North, St. Petersburg, Florida.

CASE NO.: 23-33000012 PLAT SHEET: F-46

REQUEST: Approval of a vacation of 5-feet of right-of-way on the north and south sides of 87th Avenue North, generally located at 420, 429, 644 and 647 87th Avenue North.

OWNER: Terraces at 87<sup>th</sup> LLC  
6654 78<sup>th</sup> Ave N  
Pinellas Park, FL 33781-2053

ADDRESSES: 420, 429, 644 and 647 87th Avenue North

PARCEL ID NUMBERS: 19-30-17-25434-010-0010, 19-30-17-25434-011-0010  
19-30-17-25434-012-0010, 19-30-17-25434-013-0010

LEGAL DESCRIPTION: On File

ZONING: Neighborhood Suburban, Multi-Family (NSM-1)



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**DISCUSSION AND RECOMMENDATION:**

**Request.** The request is to vacate 5-feet of right-of-way on the north and south sides of 87<sup>th</sup> Avenue North, generally located at 420, 429, 644 and 647 87<sup>th</sup> Avenue North.

The areas of the rights-of-way proposed for vacation are depicted on the attached map, see Attachment A, and sketches and descriptions, see Attachment B. The applicant's goal is to vacate 5-feet of right-of-way on the north and south sides of 87<sup>th</sup> Avenue North for the portions of the rights-of-way abutting 420, 429, 644 and 647 87<sup>th</sup> Avenue North for redevelopment.

**Analysis.** Staff's review of a vacation application is guided by:

- A. The City's Land Development Regulations (LDR's);
- B. The City's Comprehensive Plan; and
- C. Any adopted neighborhood or special area plans.

Applicants bear the burden of demonstrating compliance with the applicable criteria for vacation of public rights-of-way. In this case, the material submitted by the applicant, see Attachment C, **does** provide background or analysis supporting a conclusion that vacating the subject rights-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, or any applicable special area plan.

**A. Land Development Regulations**

Section 16.40.140.2.1E of the LDR's contains the criteria for reviewing proposed vacations. The criteria are provided below in italics, followed by itemized findings by Staff.

1. *Easements for public utilities including stormwater drainage and pedestrian easements may be retained or required to be dedicated as requested by the various departments or utility companies.*

The application was routed to City Departments and Private Utility Providers for review and comments. The Engineering and Capital Improvements Department (ECID) provided a Memorandum dated October 5, 2023, see Attachment D, stating that they have no objection to the request provided their conditions in their Memorandum are included as conditions of approval. Engineering's conditions include dedication of public easements for future installation and maintenance of public infrastructure that will be dedicated via plat (DRC 23-2000003). A condition of approval has been included at the end of this report requiring compliance with the conditions included in Engineering's Memorandum. Duke Energy also provided comments objecting to the request, see Attachment E. A condition of approval is included requiring the applicant to work with Duke Energy to provide a letter of no objection prior to recording of the ordinance vacating the rights-of-way. All other City Departments and Private Utility Providers either had no comments or provided letters of no objection to the vacation request.

2. *The vacation shall not cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record as shown from the testimony and evidence at the public hearing.*

The vacation of 5-feet of right-of-way on the north and south sides of 87<sup>th</sup> Avenue North will not have an effect on access to any lot of record. The applicant is the owner of the properties to the north and south abutting the areas proposed for vacation.

3. *The vacation shall not adversely impact the existing roadway network, such as to create dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or neighborhoods.*

Vacating the existing 5-foot wide sections of rights-of-way will not adversely alter utilized travel patterns and they do not create dead-end rights-of-way.

4. *The easement is not needed for the purpose for which the City has a legal interest and, for rights-of-way, there is no present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.*

The rights-of-way are not needed for the purpose for which the City has a legal interest and there is no present or future need for the rights-of-way. This request was routed to the Transportation and Parking Management Department and Engineering for review and comments. Transportation indicated that they have no objection provided that sufficient right-of-way is retained to provide the required 4-foot wide public sidewalk on the north side of 87<sup>th</sup> Avenue North within the public right-of-way, see Attachment F. Engineering included a condition in their Memorandum requiring a public sidewalk easement to be dedicated should the vacation request result in the required public sidewalk being located within private property boundaries. Compliance with Engineering's conditions is included as a condition of approval at the end of this report.

5. *The POD, Development Review Commission, and City Council shall also consider any other factors affecting the public health, safety, or welfare.*

No other factors have been raised for consideration.

#### B. Comprehensive Plan

Transportation Element Policy T2.4 states, *"The City should preserve the historical grid street pattern, including alleys, and shall not vacate public right-of-way until it is determined that the right-of-way is not required for present or future public use."*

The City's Transportation and Parking Management Department has reviewed the proposed vacation and has no objection. The requested vacation of rights-of-way will foster redevelopment which is a goal of the Comprehensive Plan.

#### C. Adopted Neighborhood or Special Area Plans

The subject rights-of-way are not within the boundaries of any neighborhood associations. As a result, there are no neighborhood or special area plans which affect vacation of rights-of-way in this area of the City.

#### **Comments from Agencies and the Public**

The application was routed to City Departments and Private Utility Providers for review and comments. The City's Transportation and Parking Management Department reviewed the proposed vacation and has no objection. Engineering stated that they have no objection to the request provided the conditions in their Memorandum are included as conditions of approval,

these have been included as conditions at the end of this report. Duke Energy also provided comments objecting to the request. A condition of approval is included requiring a letter of no objection from all private utilities prior to recording of the ordinance vacating rights-of-way.

At the time of writing of the Staff Report there were no comments received from the public for or against the requested vacation of public rights-of-way.

**RECOMMENDATION.** Staff recommends **APPROVAL** of the proposed vacation of rights-of-way. If the DRC is inclined to support the vacation, Staff recommends the following special conditions of approval:

1. Prior to the recording of the vacation ordinance the vacated rights-of-way, along with the abutting properties, shall be replatted.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated October 5, 2023.
3. Prior to recording the vacation ordinance, the applicant shall address the location of public and private utilities and services by dedicating utility easements as needed or relocating City and private utilities at the applicant's expense. In either case a written letter of no objection from the utility providers is required stating that the facilities have been relocated, or that there is no conflict.
4. As required City Code Section 16.70.050.1.1.F, approval of right-of-way vacations requiring replat shall lapse unless a final plat based thereon is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one (1) year.

**REPORT PREPARED BY:**

*/s/ Scot Bolyard*

10/17/2023

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Scot Bolyard, AICP, Deputy Zoning Official  
Development Review Services Division  
Planning & Development Services Department

Date

**REPORT APPROVED BY:**

*/s/ Corey Malyszka*

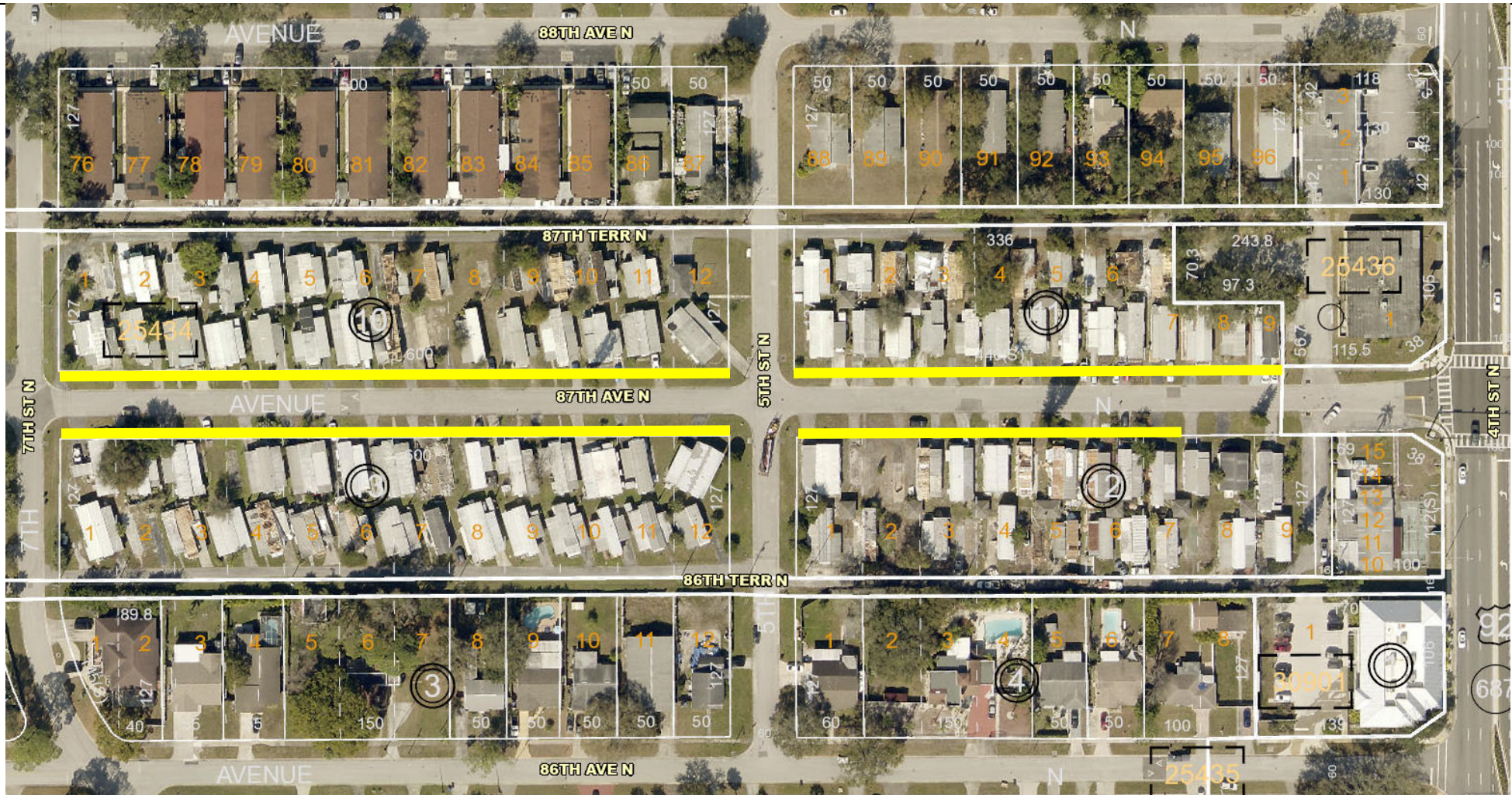
10/17/2023

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Corey Malyszka, AICP, Zoning Official (POD)  
Development Review Services Division  
Planning and Development Services Department

Date

Attachments: A – Location Map, B – Sketches and Legal Descriptions, C – Application and Site Plan, D – Engineering Memorandum dated October 5, 2023, E – Duke Energy letter dated September 18, 2023, F – Transportation and Parking Management Department Memorandum dated October 3, 2023

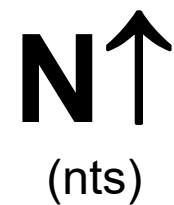


## PROJECT LOCATION MAP

Case No.: 23-3300012

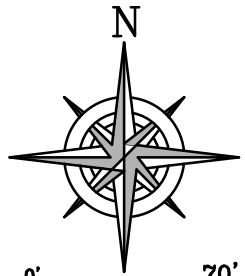
Addresses: 420, 429, 644 and 647 87th Ave N

City of St. Petersburg, Florida  
 Planning & Development Services Department



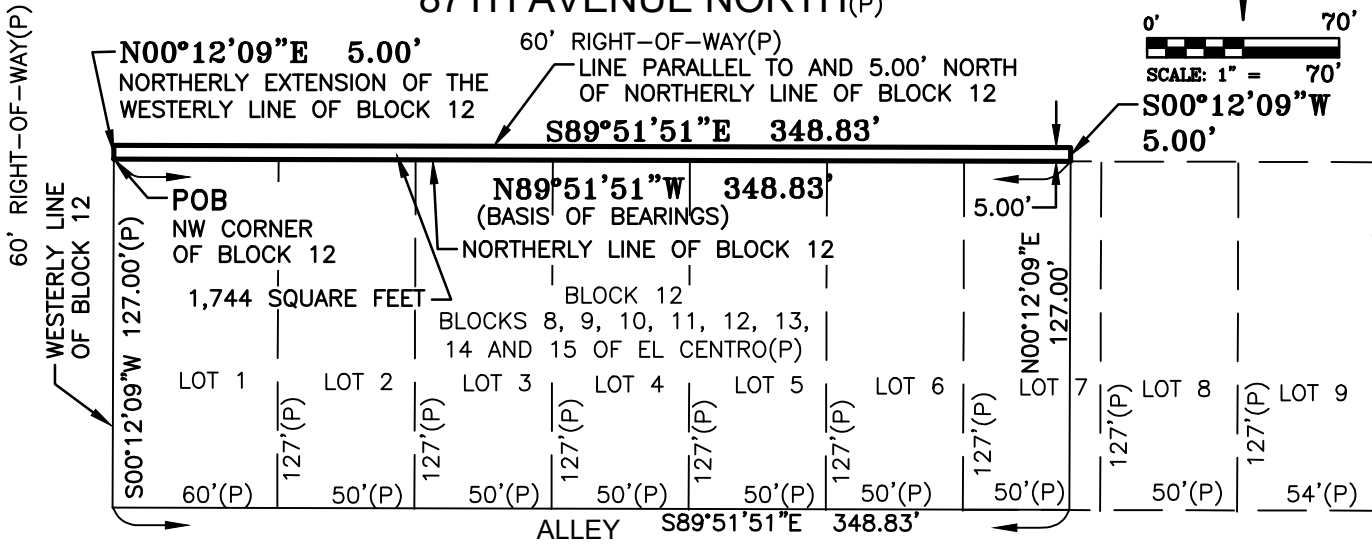
THIS IS NOT A SURVEY.  
 THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY  
 THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SEC. 19, TWP. 30 S., RNG. 17 E.  
 PINELLAS COUNTY, FLORIDA



0' 70'  
 SCALE: 1" = 70'  
 S00°12'09"W  
 5.00'

5TH STREET NORTH(P)  
 60' RIGHT-OF-WAY(P)  
 WESTERLY LINE OF BLOCK 12



**DESCRIPTION:**

A PORTION OF THE SOUTH 5.00 FEET OF THE RIGHT-OF-WAY OF 87TH AVENUE LYING NORTHERLY OF BLOCK 12, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**LEGEND**

(L)	LEGAL DESCRIPTION
LB	LICENSED BUSINESS
No.	NUMBER
OR	OFFICIAL RECORD BOOK
(P)	PLAT BOOK 14, PAGE 37
PB	PLAT BOOK
PG	PAGE/PAGES
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PSM	PROFESSIONAL SURVEYOR & MAPPER
R/W	RIGHT-OF-WAY
RNG.	RANGE
SEC.	SECTION
TWP.	TOWNSHIP

BEGIN AT THE NORTHWEST CORNER OF BLOCK 12, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE N00°12'09"E, ALONG THE NORTHERLY EXTENSION OF THE WESTERLY LINE OF SAID BLOCK 12, A DISTANCE OF 5.00 FEET; THENCE S89°51'51"E, ALONG A LINE PARALLEL TO AND 5.00 FEET NORTH OF THE NORTHERLY LINE OF SAID BLOCK 12, A DISTANCE OF 348.83 FEET; THENCE S00°12'09"W, A DISTANCE OF 5.00 FEET TO SAID NORTHERLY LINE; THENCE N89°51'51"W, ALONG SAID NORTHERLY LINE, A DISTANCE OF 348.83 FEET TO THE POINT OF BEGINNING.

**NOTES:**

CONTAINING 1,744 SQUARE FEET (0.040 ACRE), MORE OR LESS.

- BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE NORTH LINE OF BLOCK 12, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF N89°51'51"W (AS SURVEYED).
- ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
- THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
- THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.
- THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/70 OR SMALLER.

**TRANSYSTEMS**

565 SOUTH HERCULES AVENUE  
 CLEARWATER, FL 33764  
 PHONE 727.822.4151  
 WWW.TRANSYSTEMS.COM  
 LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

**SKETCH OF DESCRIPTION  
 TERRACES AT 87TH  
 PHASE 1 RIGHT-OF-WAY VACATION**

PROJECT NO. 2021-223

DATE: 9/6/2023

DRAWN: TBM

SCALE: 1"=70'

DANA A. WYLLIE, PSM, LS 5874

CITY OF ST. PETERSBURG

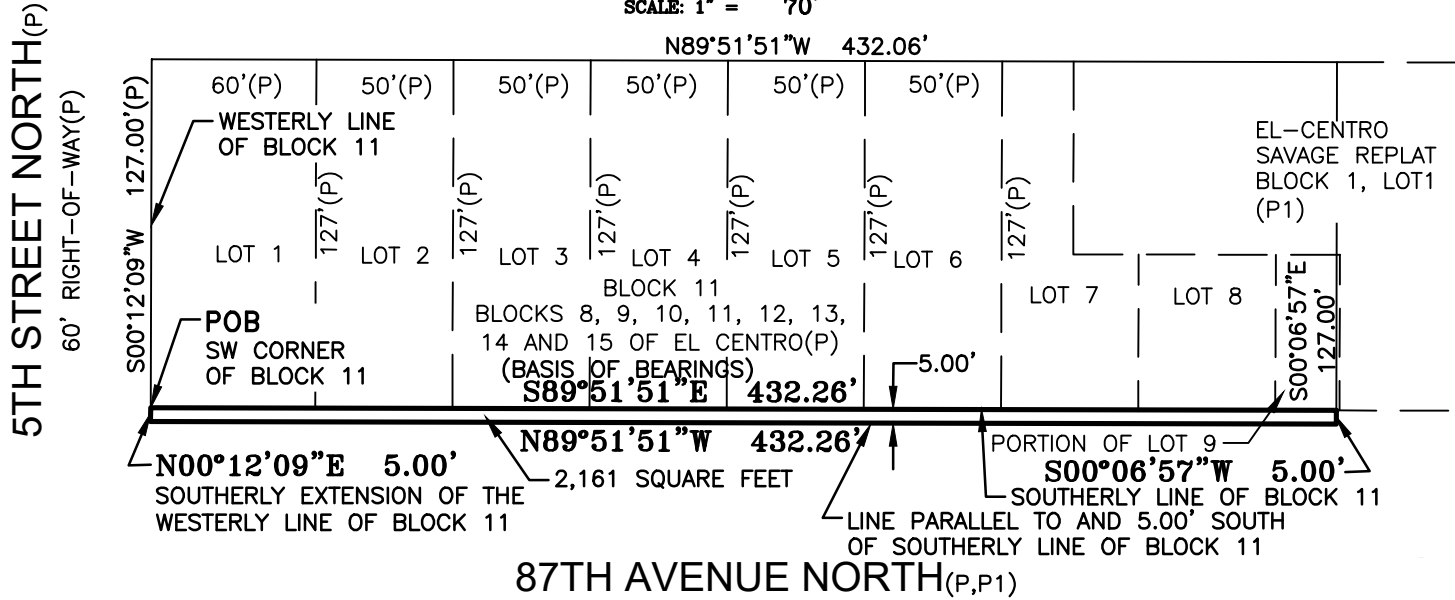
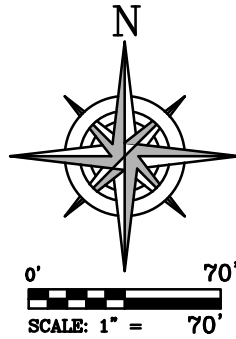
FLORIDA

SHEET NO. 1 OF 1

Sep 07, 2023 - 8:13am I:\CAD Projects\Projects\SEPI X Drive\2021\2021-223 Terraces at 87th Ave Townhomes, 420 429 87th Ave N\Survey\Acad\2021-223-LS 87th Vacation Phase 1.dwg

THIS IS NOT A SURVEY.  
 THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY  
 THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SEC. 19, TWP. 30 S., RNG. 17 E.  
 PINELLAS COUNTY, FLORIDA



**87TH AVENUE NORTH(P,P1)**

**DESCRIPTION:** 60' RIGHT-OF-WAY(P,P1)

A PORTION OF THE NORTH 5.00 FEET OF THE RIGHT-OF-WAY OF 87TH AVENUE LYING SOUTHERLY OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**LEGEND**

(L)	LEGAL DESCRIPTION
LB	LICENSED BUSINESS
No.	NUMBER
OR	OFFICIAL RECORD BOOK
(P)	PLAT BOOK 14, PAGE 37
(P1)	PLAT BOOK 75, PAGE 32
PB	PLAT BOOK
PG	PAGE/PAGES
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PSM	PROFESSIONAL SURVEYOR & MAPPER
R/W	RIGHT-OF-WAY
RNG.	RANGE
SEC.	SECTION
TWP.	TOWNSHIP

BEGIN AT THE SOUTHWEST CORNER OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE S89°51'51"E, ALONG THE SOUTHERLY LINE OF SAID BLOCK 11, A DISTANCE OF 432.26 FEET; THENCE DEPARTING SAID SOUTHERLY LINE, S00°06'57"W, A DISTANCE OF 5.00 FEET; THENCE N89°51'51"W, ALONG A LINE PARALLEL TO AND 5.00 FEET SOUTH OF THE SAID SOUTH LINE OF BLOCK 11, A DISTANCE OF 432.26 FEET TO A POINT ON THE SOUTHERLY EXTENSION OF THE WESTERLY LINE OF SAID BLOCK 11; THENCE N00°12'09"E, A DISTANCE OF 5.00 FEET TO THE POINT OF BEGINNING.

**NOTES:** CONTAINING 2,161 SQUARE FEET (0.050 ACRE), MORE OR LESS.

1. BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE SOUTH LINE OF BLOCK 11, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF S89°51'51"E (AS SURVEYED).
2. ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
3. THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
4. THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.
5. THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/70 OR SMALLER.

**TRANSYSTEMS**

565 SOUTH HERCULES AVENUE  
 CLEARWATER, FL 33764  
 PHONE 727.322.4151  
 WWW.TRANSYSTEMS.COM  
 LICENSED BUSINESS NUMBER 8103

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**SKETCH OF DESCRIPTION  
 TERRACES AT 87TH  
 PHASE 2 & PART OF PHASE 1  
 RIGHT-OF-WAY VACATION**

PROJECT NO.	2021-223
DATE:	9/6/2023
DRAWN:	TBM
SCALE:	1"=70'
SHEET NO.	1 OF 1

DANA A. WYLLIE, PSM, LS 5874

CITY OF ST. PETERSBURG

FLORIDA

Sep 07, 2023 - 8:18am I:\CAD Projects\Projects\SEPI X Drive\2021\2021-223 Terraces at 87th Ave Townhomes, 420 429 87th Ave N\Survey\Acad\2021-223-LS 87th Vacation Phase 2.dwg

THIS IS NOT A SURVEY.  
 THERE MAY BE ADDITIONAL RESTRICTIONS AFFECTING THIS PROPERTY  
 THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

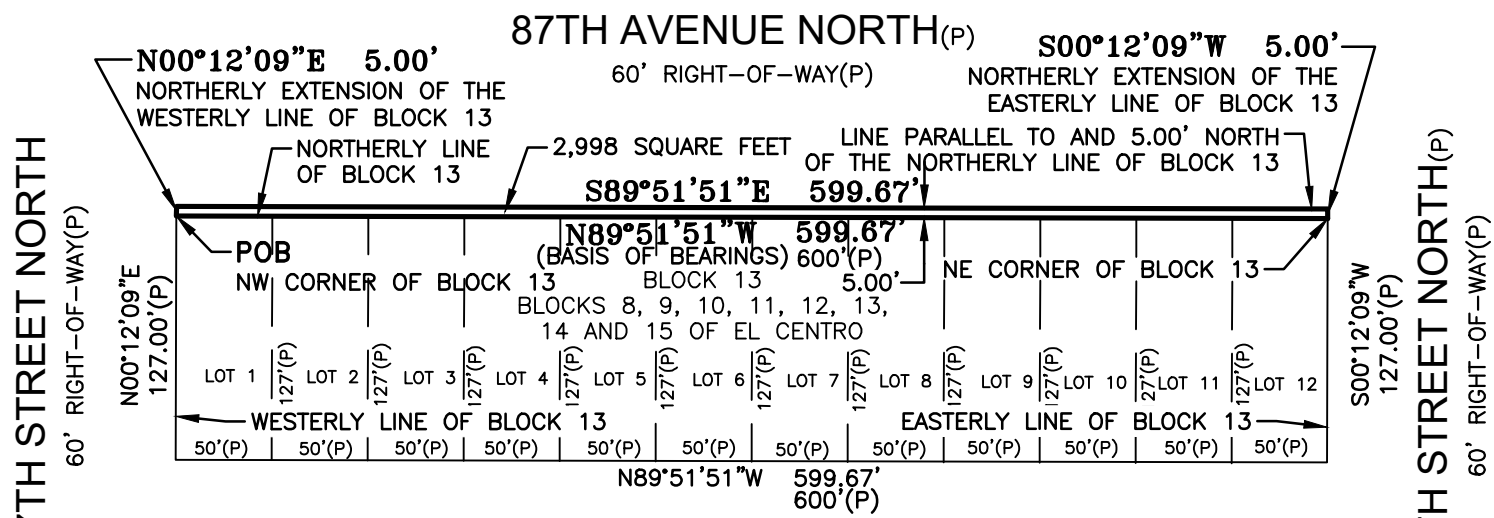
SEC. 19, TWP. 30 S., RNG. 17 E.  
 PINELLAS COUNTY, FLORIDA

**DESCRIPTION:**

A PORTION OF THE SOUTH 5.00 FEET OF THE RIGHT-OF-WAY OF 87TH AVENUE LYING NORTHERLY OF BLOCK 13, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF BLOCK 13, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE N00°12'09"E, ALONG THE NORTHERLY EXTENSION OF THE WESTERLY LINE OF SAID BLOCK 13, A DISTANCE OF 5.00 FEET; THENCE S89°51'51"E, ALONG A LINE PARALLEL TO AND 5.00 FEET NORTH OF THE NORTHERLY LINE OF SAID BLOCK 13, A DISTANCE OF 599.67 FEET TO A POINT ON THE NORTHERLY EXTENSION OF THE EASTERLY LINE OF SAID BLOCK 13; THENCE S00°12'09"W, ALONG SAID NORTHERLY EXTENSION, A DISTANCE OF 5.00 FEET TO THE NORTHERLY LINE OF SAID BLOCK 13; THENCE N89°51'51"W, ALONG SAID NORTHERLY LINE, A DISTANCE OF 599.67 FEET TO THE POINT OF BEGINNING.

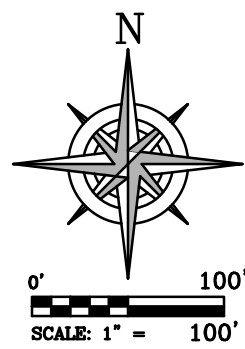
CONTAINING 2,998 SQUARE FEET (0.069 ACRE), MORE OR LESS.



**LEGEND**

LB	LICENSED BUSINESS
No.	NUMBER
(P)	PLAT BOOK 14, PAGE 37
PB	PLAT BOOK
PG	PAGE/PAGES
POB	POINT OF BEGINNING
PSM	PROFESSIONAL SURVEYOR & MAPPER
RNG.	RANGE
SEC.	SECTION
TWP.	TOWNSHIP

ALLEY



- NOTES:**
1. BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE NORTH LINE OF BLOCK 13, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF N89°51'51"W (AS SURVEYED).
  2. ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
  3. THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
  4. THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.
  5. THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/100 OR SMALLER.

**TRANSYSTEMS**

565 SOUTH HERCULES AVENUE  
 CLEARWATER, FL 33764  
 PHONE 727.822.4151  
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 LICENSED BUSINESS NUMBER 8103

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DANA A. WYLLIE, PSM, LS 5874	SKETCH OF DESCRIPTION TERRACES AT 87TH PHASE 3 RIGHT-OF-WAY VACATION	WORK ORDER	2021-223
		DATE:	9/6/2023
CITY OF ST. PETERSBURG	FLORIDA	DRAWN:	TBM
		SCALE:	1"=100'
		SHEET NO.	1 OF 1

Sep 07, 2023 - 8:20am I:\CAD Projects\Projects\SEPI X Drive\2021\2021-223 Terraces at 87th Ave Townhomes, 420 429 87th Ave N\Survey\Acad\2021-223-LS 87th Vacation Phase 3.dwg

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 THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

SEC. 19, TWP. 30 S., RNG. 17 E.  
 PINELLAS COUNTY, FLORIDA

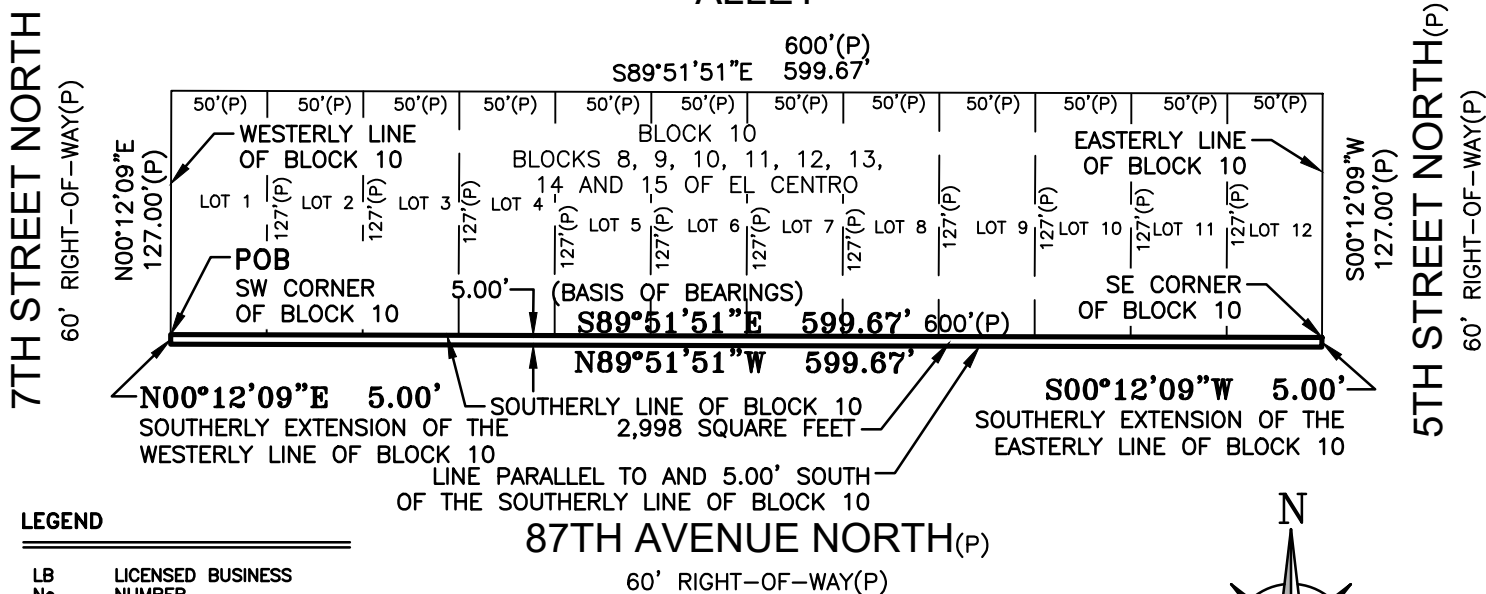
**DESCRIPTION:**

A PORTION OF THE NORTH 5.00 FEET OF THE RIGHT-OF-WAY OF 87TH AVENUE LYING SOUTHERLY OF BLOCK 10, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE SOUTHWEST CORNER OF BLOCK 10, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA; THENCE S89°51'51"E, ALONG THE SOUTHERLY LINE OF SAID BLOCK 10, A DISTANCE OF 599.67 FEET TO THE SOUTHEAST CORNER OF SAID BLOCK 10; THENCE S00°15'09"W, ALONG THE SOUTHERLY EXTENSION OF THE EASTERLY LINE OF SAID BLOCK 10, A DISTANCE OF 5.00 FEET; THENCE N89°51'51"W, ALONG A LINE PARALLEL TO AND 5.00 FEET SOUTH OF THE SOUTHERLY LINE OF BLOCK 10, A DISTANCE OF 599.67 FEET TO A POINT ON THE SOUTHERLY EXTENSION OF THE WESTERLY LINE OF SAID BLOCK 10; THENCE N00°12'09"E, ALONG SAID SOUTHERLY EXTENSION, A DISTANCE OF 5.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 2,998 SQUARE FEET (0.069 ACRE), MORE OR LESS.

**ALLEY**

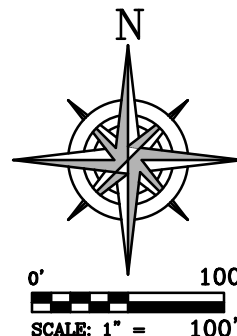


**LEGEND**

- LB LICENSED BUSINESS
- No. NUMBER
- (P) PLAT BOOK 14, PAGE 37
- PB PLAT BOOK
- PG PAGE/PAGES
- POB POINT OF BEGINNING
- PSM PROFESSIONAL SURVEYOR & MAPPER
- RNG. RANGE
- SEC. SECTION
- TWP. TOWNSHIP

**NOTES:**

1. BEARINGS FOR THIS SKETCH OF DESCRIPTION ARE BASED ON THE SOUTH LINE OF BLOCK 10, BLOCKS 8, 9, 10, 11, 12, 13, 14 AND 15 OF EL CENTRO, AS SHOWN ON THE MAP OR PLAT THEREOF RECORDED IN PLAT BOOK 14, PAGE 37, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. HAVING A BEARING OF S89°51'51"E (AS SURVEYED).
2. ADDITIONS OR DELETIONS TO THIS SKETCH OF DESCRIPTION OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED.
3. THIS SKETCH OF DESCRIPTION IS BASED ON U.S. SURVEY FEET.
4. THIS SKETCH OF DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND MAY BE SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY AND OTHER MATTERS OF RECORD. THE GEOMETRY AS DESCRIBED ON THE RECORDED DOCUMENTS AS NOTED HEREIN AND IS SUBJECT TO AN ACCURATE FIELD BOUNDARY SURVEY.
5. THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1/100 OR SMALLER.



**TRANSYSTEMS**

565 SOUTH HERCULES AVENUE  
 CLEARWATER, FL 33764  
 PHONE 727.322.4151  
 WWW.TRANSYSTEMS.COM  
 LICENSED BUSINESS NUMBER 8103

THIS DOCUMENT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OR THE DIGITAL SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN HEREON.

**SKETCH OF DESCRIPTION  
 TERRACES AT 87TH  
 PHASE 4 RIGHT-OF-WAY VACATION**

WORK ORDER	2021-223
DATE:	9/6/2023
DRAWN:	TBM
SCALE:	1"=100'
SHEET NO.	1 OF 1

DANA A. WYLLIE, PSM, LS 5874

CITY OF ST. PETERSBURG

FLORIDA

Sep 07, 2023 - 8:23am I:\CAD Projects\Projects\SEPI X Drive\2021\2021-223 Terraces at 87th Ave Townhomes, 420 429 87th Ave N\Survey\Acad\2021-223-LS-87th Vacation Phase 4.dwg





# SUBDIVISION DECISION Application

Application No. 23-3300012

All applications are to be filled out completely and correctly. The application shall be submitted to the City of St. Petersburg's Development Review Services Division, located on the 1<sup>st</sup> floor of the Municipal Services Building, One 4<sup>th</sup> Street North.

- |                          |   |   |
|--------------------------|---|---|
| <b>Application Type:</b> | <input type="checkbox"/> <b>Lot Line Adjustment</b> | <input checked="" type="checkbox"/> <b>Vacating – Street Right-of-Way</b> |
| Per: 16.40.140 &         | <input type="checkbox"/> <b>Lot Split</b>           | <input type="checkbox"/> <b>Vacating – Alley Right-of-Way</b>             |
| 16.70.050                | <input type="checkbox"/> <b>Lot Refacing</b>        | <input type="checkbox"/> <b>Vacating – Walkway Right-of-Way</b>           |
|                          | <input type="checkbox"/> <b>Street Name Change</b>  | <input type="checkbox"/> <b>Vacating – Easement</b>                       |
|                          | <input type="checkbox"/> <b>Street Closing</b>      | <input type="checkbox"/> <b>Vacating – Air Rights</b>                     |

GENERAL INFORMATION	
<b>NAME of APPLICANT (Property Owner):</b> Terraces at 87th, LLC	
Street Address:	6654 78th Avenue N.
City, State, Zip:	Pinellas Park, FL 33781
Telephone No:	727-536-8686
Email Address:	Carlos@bdgfl.com and Christian@bdgfl.com
<b>NAME of AGENT or REPRESENTATIVE:</b> Carlos Yepes or Christian Yepes	
Street Address:	Same as above
City, State, Zip:	
Telephone No:	
Email Address:	
<b>PROPERTY INFORMATION:</b>	
Street Address or General Location:	4th St. N. & 87th Ave. N., St. Pete (420, 429, 644 & 647 87th Ave N.)
Parcel ID#(s):	See attached Property List
<b>DESCRIPTION OF REQUEST:</b> Request to vacate 5 feet of ROW along the north and south side of 87th Avenue N. only for those Parcels on the attached Property List to provide for private utilities	
<b>PRE-APPLICATION DATE:</b>	<b>PLANNER:</b>

### FEE SCHEDULE

Lot Line & Lot Split Adjustment Administrative Review	\$200.00	Vacating Streets & Alleys	\$1,000.00
Lot Line & Lot Split Adjustment Commission Review	\$300.00	Vacating Walkway	\$400.00
Lot Refacing Administrative Review	\$300.00	Vacating Easements	\$500.00
Lot Refacing Commission Review	\$500.00	Vacating Air Rights	\$1,000.00
Variance with any of the above	\$350.00	Street Name Change	\$1,000.00
		Street Closing	\$1,000.00

Checks made payable to the "City of St. Petersburg"

### AUTHORIZATION

City Staff and the designated Commission may visit the subject property during review of the requested variance. Any Code violations on the property that are noted during the inspections will be referred to the City's Codes Compliance Assistance Department.

The applicant, by filing this application, agrees he or she will comply with the decision(s) regarding this application and conform to all conditions of approval. The applicant's signature affirms that all information contained within this application has been completed, and that the applicant understands that processing this application may involve substantial time and expense. Filing an application does not guarantee approval, and denial or withdrawal of an application does not result in remittance of the application fee.

**NOTE: IT IS INCUMBENT UPON THE APPLICANT TO SUBMIT CORRECT INFORMATION. ANY MISLEADING, DECEPTIVE, INCOMPLETE, OR INCORRECT INFORMATION MAY INVALIDATE YOUR APPROVAL.**

Signature of Owner/Agent: \_\_\_\_\_

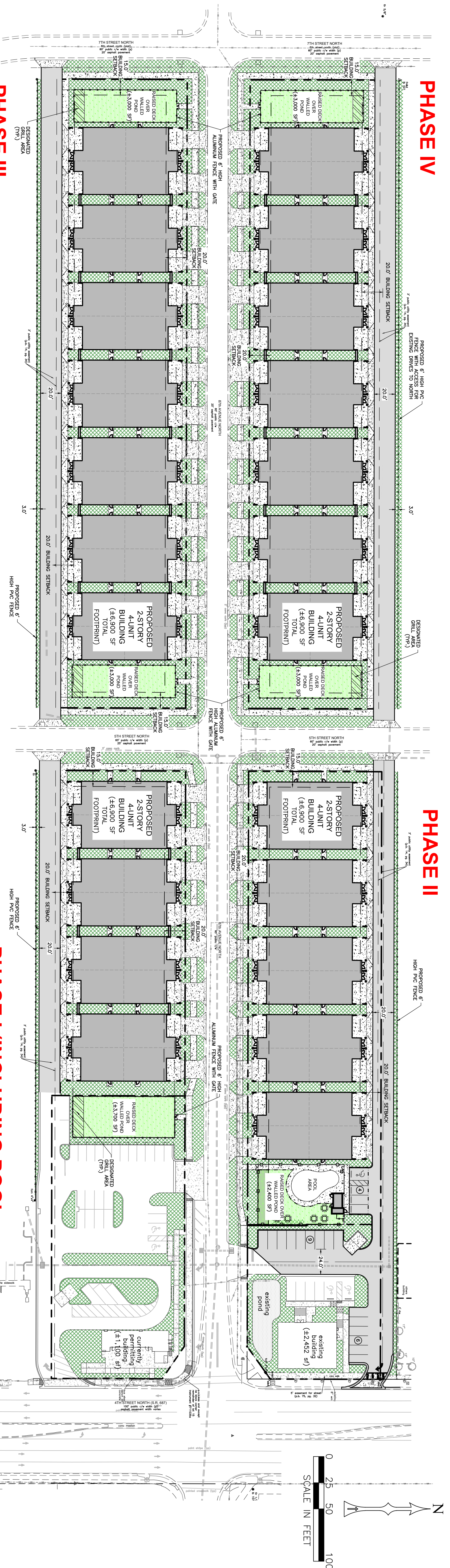
Date: 8-24-23

\*Affidavit to Authorize Agent required, if signed by Agent.

Typed name of Signatory: Carlos Yepes

# TERRACES AT 87TH TOWNHOMES

G:\SHARED DRIVES\CLIENTS\BELLEAIR DEV GROUP\PROJECTS\1.19.001.03 - TERRACES AT 87TH TOWNHOMES - BLOCK 10 & 13\DRAWINGS\EXHIBITS\GENERAL SITE PLAN EXHIBIT #6.DWG - 6/22/2023 11:47 AM



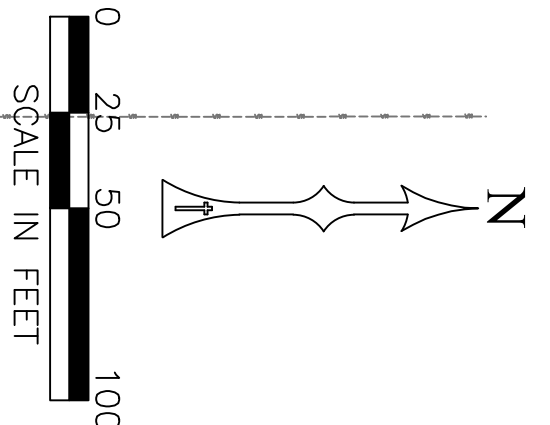
**PHASE IV**

**PHASE II**

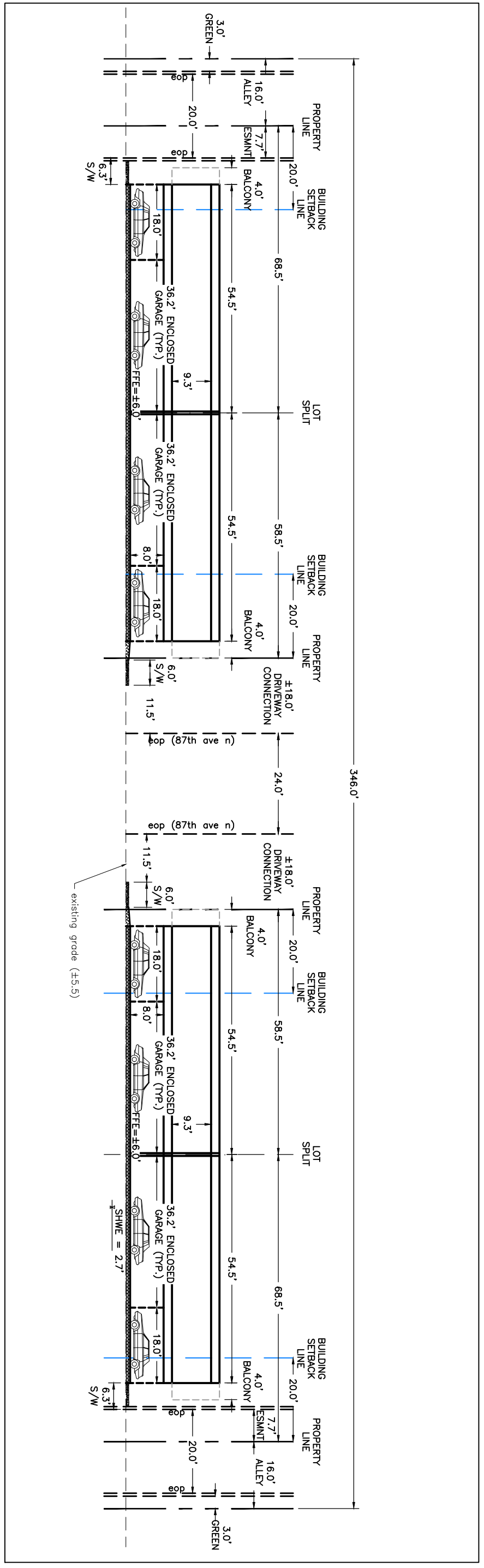
**PHASE III**

**PHASE I (INCLUDING POOL AREA ON NORTH PARCEL)**

**PARCELS NOT INCLUDED IN TERRACES AT 87TH TOWNHOMES**

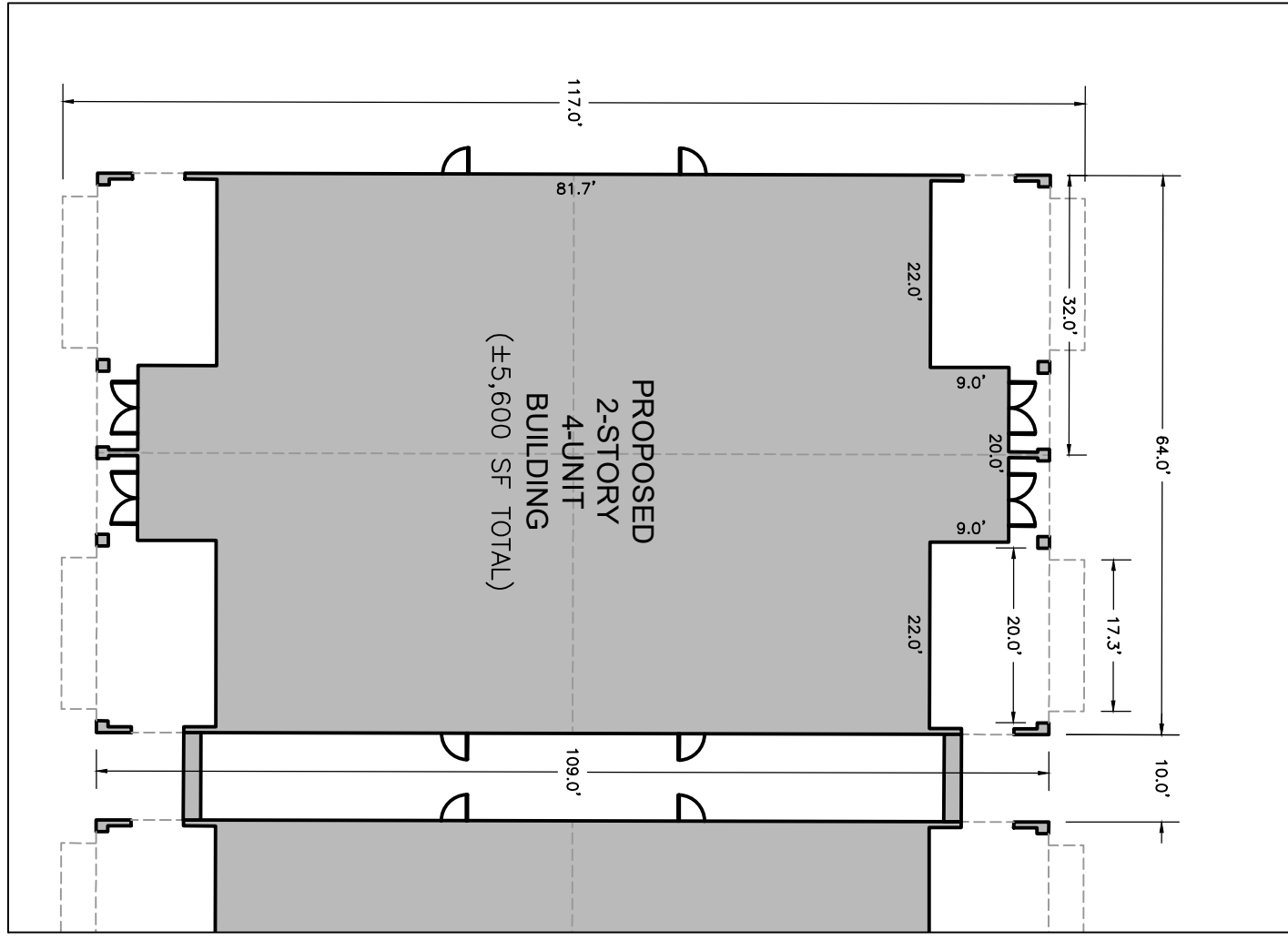


**VACATION OF 5 FOOT OF ROW ALONG THE NORTH AND SOUTH SIDE OF 87TH AVE N. IN FRONT OF PHASE I THRU PHASE IV**



CROSS-SECTION 32X54.5' 4 UNITS (TYP.)

SCALE: 1"=25'



4 UNIT BUILDING FOOTPRINT DETAIL (TYP.)

SCALE: 1"=20'

**LEGEND**

	PROPERTY LINE
	PROPOSED CENTERLINE
	EXISTING EDGE OF PAVEMENT & BACK OF CURB
	PROPOSED EDGE OF PAVEMENT & BACK OF CURB
	EXISTING CONCRETE
	PROPOSED ASPHALT
	PROPOSED 4" THICK PEDESTRIAN CONCRETE (UNLESS OTHERWISE NOTED)
	PROPOSED 4" THICK 4,000 PSI FIBERESH REINFORCED CONCRETE PAVEMENT
	PROPOSED GREEN SPACE

**OVERALL SITE DATA**

IMPERVIOUS SURFACE:	BUILDINGS ±162,000 SF
	*PEDESTRIAN CONCRETE ±13,000 SF
	*VEHICLE USE CONCRETE ±110,000 SF
	*PAVEMENT (VUA) ±42,000 SF
TOTAL:	227,000 SF = 5.21 AC (4.76%)
POIN:	20,000 SF = 0.46 AC (4.7%)
OPEN SPACE(IMPERVIOUS AREA):	52,324 SF = 1.20 AC (4.17%)
TOTAL AREA:	299,024 SF = 6.864 AC (4)
COMMERCIAL F.A.R.:	3,552 SF/59,011 SF = 0.06

\*NOT INCLUDING IMPERVIOUS AREAS INSIDE THE RIGHT-OF-WAY

GENERAL SITE PLAN EXHIBIT

LAMPLIGHT VILLAGE  
FOR  
BDG LAMPLIGHT VILLAGE, LLC  
6654 78TH AVE NORTH

**NATIVE** engineering.pllc  
P.O. BOX 2995  
LAND O' LAKES, FL 34639  
813-536-2539  
CERTIFICATE OF AUTHORIZATION NUMBER: 28759

**REVISIONS**

NO.	DATE	DESCRIPTION

SHEET NUMBER  
**EX**  
S-TR  
19-30-17

MEMORANDUM  
CITY OF ST. PETERSBURG  
ENGINEERING & CAPITAL IMPROVEMENTS DEPARTMENT (ECID)

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**TO:** Scot Bolyard, Deputy Zoning Official  
**FROM:** Kyle Hurin, Engineering Plan Review Supervisor  
**DATE:** October 5<sup>th</sup>, 2023  
**SUBJECT:** Partial ROW Vacation  
**FILE:** 23-33000012

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**LOCATION AND PIN:** 420, 429, 644, and 647 87<sup>th</sup> Ave N  
19-30-17-25434-010-0010, 19-30-17-25434-011-0010  
19-30-17-25434-012-0010, 19-30-17-25434-013-0010

**ATLAS:** F-46                      **Zoning:** Neighborhood Suburban Multi-Family (NSM-1)

**REQUEST:** Approval of a vacation of 5-feet of right – of – way on the north and south sides of 87<sup>th</sup> Ave North, generally located at 420, 429, 644, and 647 87<sup>th</sup> Ave North.

**SPECIAL CONDITIONS OF APPROVAL:** The Engineering and Capital Improvements Department (ECID) has no objection to the proposed partial right of way vacation provided the following special conditions are added as conditions of approval:

1. It is acknowledged that some of the following items may have already been addressed or will be addressed with the submittal of the associated site construction permit application 21-09000252, 23-05001391, and 23-06002070 but remain listed below as documentation since the site plan, vacation and plat are being processed concurrently with construction. ECID conditions of DRC approval will be verified prior to Engineering departmental release of the project Certificate of Occupancy.
  
2. The vacation limits includes sections of 87<sup>th</sup> Avenue North right of way in close proximity to existing public infrastructure. To ensure there is adequate space for future installation and maintenance of public infrastructure, public right of way will either need to be retained or, public easement will need to be dedicated per my comments listed below. Any required public easement shall be dedicated to the city by instrument or by plat if the associated parcels are required to be replatted as part of this vacation or redevelopment. The applicant will need to field locate the existing utilities and provide a survey showing the existing and proposed right of way line with the utilities and the required easement per ECID easement sizing chart centered on the public utility.
  - a. Any required or proposed public sidewalk must be located within public right of way and/or public sidewalk easement and have a minimum of 2-feet of clearance from the edge of the sidewalk and the easement or property boundary to provide sufficient

- space for installation and maintenance. The public sidewalk shall be shown in relation to the proposed vacation limits to verify the need for public right of way or easement.
- b. There is a 6-inch potable watermain within the northern parkway of 87<sup>th</sup> Avenue North between 4<sup>th</sup> and 5<sup>th</sup> Street North and the southern parkway of 87<sup>th</sup> Avenue North between 5<sup>th</sup> and 7<sup>th</sup> Street North which requires 15-feet of accessible right of way or public utility easement centered on the main. Any portion of the right of way or parcel encompassed by this 15-feet shall remain or be dedicated as public utility easement and be shown on the revised vacation.
  - c. There is an 8-inch sanitary sewer main within the northern and southern parkway of 87<sup>th</sup> Avenue North between 4<sup>th</sup> and 5<sup>th</sup> Street North which requires 20-feet of accessible right of way or easement centered on the main, any portion of the right of way or parcel encompassed by this 20-feet shall remain and be shown on the revised vacation.
  - d. There is an 8-inch sanitary sewer main within the northern parkway of 87<sup>th</sup> Avenue North between 5<sup>th</sup> and 7<sup>th</sup> Street North which is approximately 10 to 11 feet deep and requires 30-feet of accessible right of way or easement centered on the main, any portion of the existing public right of way or parcel encompassed by this 30-feet shall be dedicated as public utility easement and be shown on the revised vacation.
  - e. Any existing or required public street lighting must have adequate space for installation and future maintenance of fixtures and associated power supply. See my comment below to coordinate with Michael Kirn to verify the street lighting requirements for this development. Plans must show the existing and proposed street lighting in relation to the proposed vacation limits. Any required easement shall be dedicated as public utility easement.
3. Please assure that the developer's design professional(s) coordinate with Duke Energy regarding any landscaping proposed under Duke's overhead transmission or distribution systems or necessary Duke pole relocations or installations prior to proceeding with further development of this site plan to assure that the design has provided adequate space for any Duke Energy equipment which may be required to be placed within the private property boundary to accommodate the building power needs. Early coordination is necessary to avoid additional expense and project delays which may occur if plans must be changed later in the building/site design stage as necessary to accommodate power systems on and off site. Please initiate contact via email to [newconstruction@duke-energy.com](mailto:newconstruction@duke-energy.com).
- a. \*Needs for on-street decorative lighting or additional street lighting must be coordinated through [Michael.Kirn@stpete.org](mailto:Michael.Kirn@stpete.org), the City's liaison with Duke Energy. All lighting shall be installed at the developer's expense.

4. No building, structure or private utility necessary for occupancy shall be erected or installed, and no trees or shrubbery shall be planted on any public right of way or easement other than trees, shrubbery, and hedges of a type approved by the POD. All costs involving repairing of hard surfaces, removal and replacement of fences, walls, trees, shrubbery, and hedges shall be the responsibility of the property owner.
5. Any proposed incidental architectural encroachments into the public right of way and easement shall meet the requirements of City Code Chapter 25, Article VII. Any building projections or balconies which extend over the public right of way or easement must meet the specific requirements of City Code 25-275; any building foundation encroachments into the public right of way or easement shall meet the specific requirements of City Code 25-274.
6. Proposed connections to public infrastructure including potable water and reclaimed water receive prior approval from the City's Water Resources department. Coordinate a review with the City's Water Resources department Technical Services Division via email to [WRDUtilityreview@stpete.org](mailto:WRDUtilityreview@stpete.org), or phone 727-892-5334 for additional information.
7. A work permit issued by the City Engineering & Capital Improvements Department must be obtained prior to the commencement of construction within City controlled right-of-way or public easement. All work within right of way or public utility easement shall be in compliance with current City Engineering Standards and Specifications and shall be installed at the applicant's expense in accordance with the standards, specifications, and policies adopted by the City.
  - a. Engineering Standard Details are available at the City's Website at the following link: [https://www.stpete.org/business/building\\_permitting/forms\\_applications.php](https://www.stpete.org/business/building_permitting/forms_applications.php)
  - b. City infrastructure maps are available via email request to [ECID@stpete.org](mailto:ECID@stpete.org). All City infrastructure adjacent to and within the site must be shown on the development project's construction plans.

KJH/akp

ec: Sean McWhite – WRD  
Kayla Eger – Development Review Services



Sep. 18, 2023

Via email: [Scot.Bolyard@stpete.org](mailto:Scot.Bolyard@stpete.org)

Mr. Scot Bolyard, AICP  
Deputy Zoning Official  
Planning & Development Services  
City of St. Petersburg  
One Fourth Street North  
St. Petersburg, Florida 33701

**RE: Vacation of a Portion of Right Of Way  
420, 429, 644 & 647 87<sup>th</sup> Avenue N, St. Petersburg  
Terraces At 87<sup>th</sup>  
Pinellas County, Florida**

Dear Mr. Bolyard:

Please be advised that Duke Energy, “**objections**” to the vacation and abandonment of portions of 87<sup>th</sup> Avenue, being more particularly described on the accompanying four (4) Sketches of Descriptions drawn by Transystems, dated September 6, 2023, Work Order # 2021-223, attached hereto and by this reference made a part hereof.

A No Objection letter will be provided upon either:

1. Removal/relocation of existing facilities (handled by a Duke Energy Engineering).
2. Granting of a Duke Energy Easement over the described property (If Right of Way is split, we would need an Easement from abutting owner as well).
3. City/County confirmation that this proposed area will retain a Public Utility Easement in the recorded Resolution.

Facilities that require relocation will be done at no cost to Duke Energy. If the facilities do not interfere with your plans, an easement will be prepared for your execution.

If I can be of further assistance, please do not hesitate to contact me.

Sincerely,

*Irma Cuadra*

Irma Cuadra  
Senior Research Specialist



## CITY OF ST. PETERSBURG

### Transportation and Parking Management Department

#### MEMORANDUM

TO: Scot Bolyard, Deputy Zoning Official, Planning and Development Services Department

FROM: Tom Whalen, Transportation Planning Coordinator, Transportation and Parking Management Department

DATE: October 3, 2023

SUBJECT: Approval of a vacation of 5-feet of right-of-way on the north and south sides of 87th Avenue North, generally located at 420, 429, 644 and 647 87th Avenue North

CASE: 23-3300012

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The Transportation and Parking Management ("Transportation") Department has reviewed the proposed vacation of five feet of right-of-way along the northern and southern sides of 87<sup>th</sup> Avenue North, generally located at 420, 429, 644 and 647 87th Avenue North. The Transportation Department does not object to the proposed vacation.

Section 16.40.120.2.1.E of the City Code provides matters of consideration when reviewing proposed vacations of rights-of-way, easements or air rights. Relevant matters of consideration include the following:

*2. Whether the vacation would cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record.*

The proposed vacation will not impair or deny access to any lot of record.

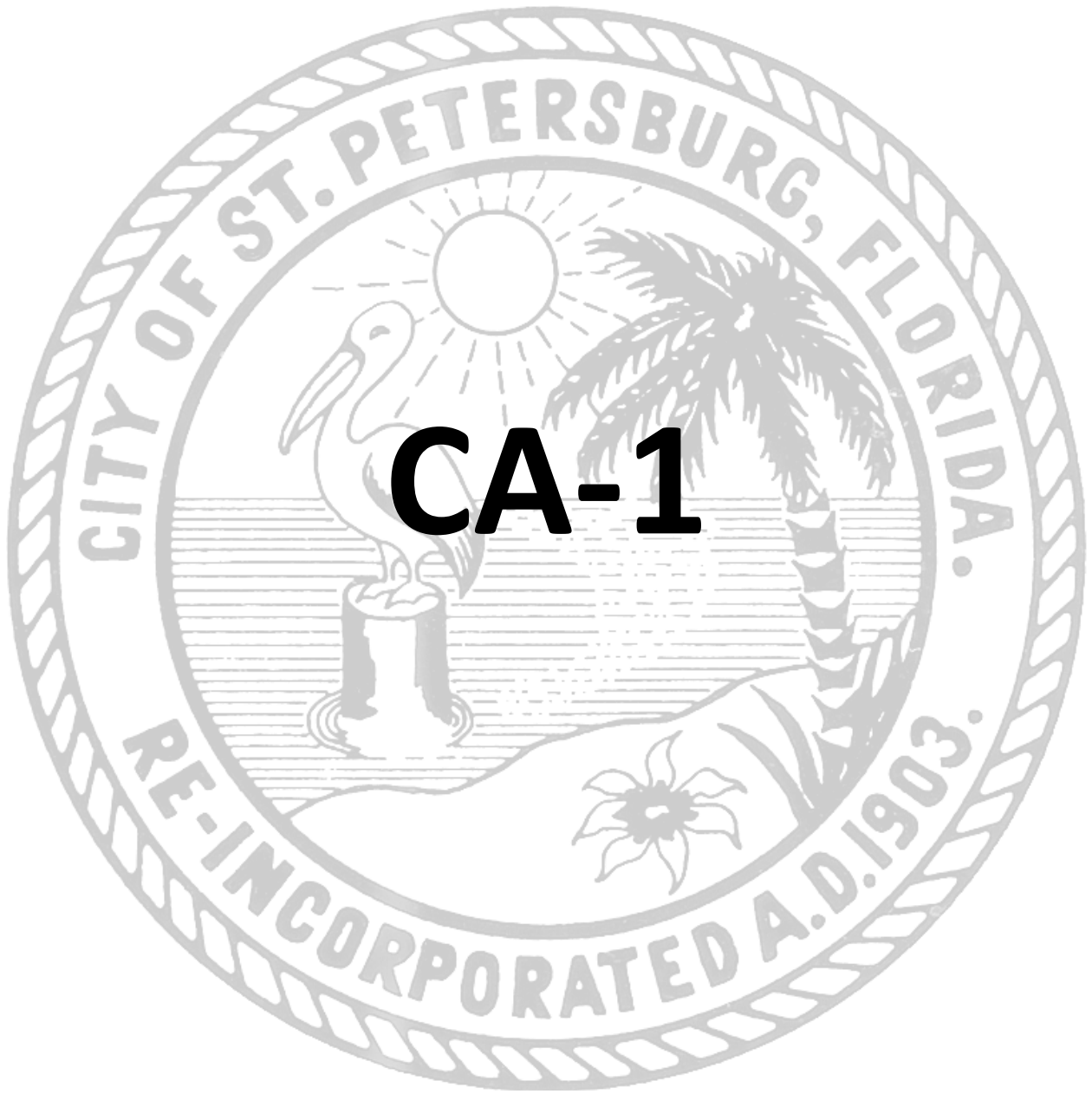
*3. Whether the vacation would adversely impact the existing roadway network, such as creating dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or districts.*

The proposed vacation will not adversely impact the existing road network. It will not create dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or districts.

Sufficient right of way should be preserved to comply with Section 16.40.140.4.2 of the City Code. Based on the NSM zoning for the adjacent properties, a four-foot-wide sidewalk is required on the northern side of 87th Avenue North.



The following page(s) contain the backup material for Agenda Item: Approving the use of a piggyback agreement with Professional Piping Services, Inc., for poly-pig pipeline maintenance and repair services, for the Water Resources Department, in the amount of \$950,000. Please scroll down to view the backup material.



**CA-1**

**ST. PETERSBURG CITY COUNCIL**  
**Consent Agenda**  
**Meeting of January 18, 2024**

**To: The Honorable Chair, and Members of City Council**

**Subject:** Approving the use of a piggyback agreement with Professional Piping Services, Inc., for poly-pig pipeline maintenance and repair services, for the Water Resources Department, in the amount of \$950,000.

**Explanation:** This purchase is being made from Pinellas County Contract 22-0655-B.

Pipe pigging is used to clean, inspect, and maintain sewer pipelines. As a pig travels through the sewer pipe, it removes debris, sediment, and other materials that may accumulate on the pipe walls. Pigging sewer pipes improves wastewater flow, enhances pipeline integrity, and ensures compliance with environmental regulations. In emergency situations, pigging is used to clear blockages, identify problem areas, maintain system functionality, and prevent or minimize overflows.

The City owns and operates 82 lift stations connected by 62 miles of force main. Regular cleaning ensures operational reliability and extends the useful life of the pipe network.

The Procurement and Supply Management Department, in cooperation with the Water Resources Department recommends for approval:

Professional Piping Services, Inc. (Wesley Chapel) .....\$950,000

The vendor has met the specifications, terms and conditions of the Pinellas County Bid No. 22-0655-B-BW dated June 24, 2023. The purchase is being made in accordance with Section 2-198 (b) of the Procurement Code, which authorizes the Mayor, or his designee, to utilize competitively solicited contracts of other governmental entities. The Procurement and Supply Management Director has reviewed the applicable solicitation and determined (i) that the agreement was awarded on the basis of a competitive process substantially equivalent to the one specified in the City's Procurement Code and (ii) it is in the best interest of the City to utilize this agreement.

A blanket purchase agreement will be issued to the supplier and will be binding only for actual services rendered. This agreement will be effective through June 23, 2026, with the option to renew for one (1) two-year (2) period after the initial term.

**Cost/Funding/Assessment Information:** Funds have been previously appropriated from the Water Resources Capital Projects Fund (4003), Various Project.

**Attachments:** Resolution

RESOLUTION NO. 2024-\_\_\_\_\_

A RESOLUTION APPROVING THE AWARD OF A BLANKET PURCHASE AGREEMENT WITH ONE TWO-YEAR RENEWAL OPTION TO PROFESSIONAL PIPING SERVICES, INC. FOR POLY-PIG PIPELINE MAINTENANCE AND REPAIR SERVICES FOR THE WATER RESOURCES DEPARTMENT IN THE AMOUNT OF \$950,000 FOR THE INITIAL TERM THROUGH JUNE 23, 2026 UTILIZING PINELLAS COUNTY CONTRACT NO. 22-0655-B-BW DATED JUNE 24, 2023; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg (“City”) desires to purchase poly-pig pipeline maintenance and repair services for the Water Resources Department; and

WHEREAS, Section 2-198 (b) of the St. Petersburg City Code allows the City to use competitively bid contracts of other government entities or consortiums; and

WHEREAS, Professional Piping Services, Inc. has met the specifications, terms and conditions of Pinellas County Contract No. 22-0655-B-BW dated June 24, 2023; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with the Water Resources Department, recommends approval of this Resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the award of a blanket purchase agreement with one two-year renewal option to Professional Piping Services, Inc. for poly-pig pipeline maintenance and repair services for the Water Resources Department in the amount of \$950,000 for the initial term through June 23, 2026 utilizing Pinellas County Contract No. 22-0655-B-BW dated June 24, 2023 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.


This resolution shall become effective immediately upon its adoption.


LEGAL:



00716202

DEPARTMENT:



 <p style="text-align: center;">-- City of St. Petersburg Authorization Request --  <b>General Authorization</b></p>					<b>Request #</b>
					249314
Name:	Papadopoulos, Briell Marintina	Request Date:	26-DEC-2023	Status:	APPROVED

Authorization Request	
Subject:	913-78 Pipeline Maintenance and Repair
Message:	Submitted for your approval, please find attached Consent Write-up for 913-78 Pipeline Maintenance and Repair, scheduled to go before City Council Jan 18, 2024. Resolution currently in development and will be included on the finalized version when posted into City Clerk's Office Questys system. Should you have any questions, please contact me. Thank you.
Supporting Documentation:	913-78 Pipeline Maintenance and Repair, Poly Pig Services, January 18, 2024 v.2 (GD).docx

	Approver	Completed By	Response	Response Date	Type
0	Papadopoulos, Briell Marintina		SUBMITTED	26-DEC-2023	
1	Wahl, Margaret Brown	Wahl, Margaret Brown	APPROVE	26-DEC-2023	User Defined
2	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	02-JAN-2024	User Defined

The following page(s) contain the backup material for Agenda Item: Approving an increase in allocation for temporary staffing services with Personnel Solutions Plus, LLC, for the city departments, in the amount of \$1,500,000.  
Please scroll down to view the backup material.



**CA-2**

**ST. PETERSBURG CITY COUNCIL  
Consent Agenda  
Meeting of January 18, 2024**

**To: The Honorable Chair, and Members of City Council**

**Subject:** Approving an increase in allocation for temporary staffing services with Personnel Solutions Plus, LLC, for the city departments, in the amount of \$1,500,000.

**Explanation:** The vendor provides as-needed temporary staffing services, including recruitment, screening, testing, training, orientation, payroll, and reporting for city departments to include the Sanitation, Water Resources, and Real Estate and Property Management departments.

The Procurement and Supply Management Department, in cooperation with various city departments, recommends an allocation increase:

Personnel Solutions Plus, LLC. (Tampa, FL) ..... \$1,500,000

On November 9, 2021, City Council approved a blanket purchase agreement for temporary staffing services in the amount of \$3,750,000. The total spend for this contract to date is \$3,399,801.14. An allocation increase is needed to ensure continuation of as-needed services through the end of the contract.

**Cost/Funding/Assessment Information:** Funds have previously been appropriated in the Water Resources Operating Fund (4001) Water Resources Department (420), multiple divisions, Sanitation Operating Fund (4021) Sanitation Department (450), multiple divisions, Airport Operating Fund (4031), Enterprise Facilities Department, Airport Division (282-1877), Marina Operating Fund (4041), Enterprise Facilities Department, Marina Division (282-1885), and General Fund (0001), multiple departments and divisions.

**Attachments:** Resolution



RESOLUTION NO. \_\_\_\_

A RESOLUTION APPROVING AN INCREASE IN THE AMOUNT OF \$1,500,000 TO THE ALLOCATION FOR THE AGREEMENT WITH PERSONNEL SOLUTIONS PLUS, LLC FOR TEMPORARY STAFFING SERVICES; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on November 9, 2021, City Council approved an agreement with Personnel Solutions Plus, LLC for temporary staffing services in the amount of \$3,750,000 for the initial three-year term; and

WHEREAS, an increase in the amount of \$1,500,000 to the allocation for the agreement is necessary to ensure continuation of as-needed services through the end of the initial term; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with various City departments, recommends approval of this Resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that an increase in the amount of \$1,500,000 to the allocation for the agreement with Personnel Solutions Plus, LLC for temporary staffing services is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.


This Resolution shall become effective immediately upon its adoption.

LEGAL:

  
\_\_\_\_\_  
00716861

DEPARTMENT:

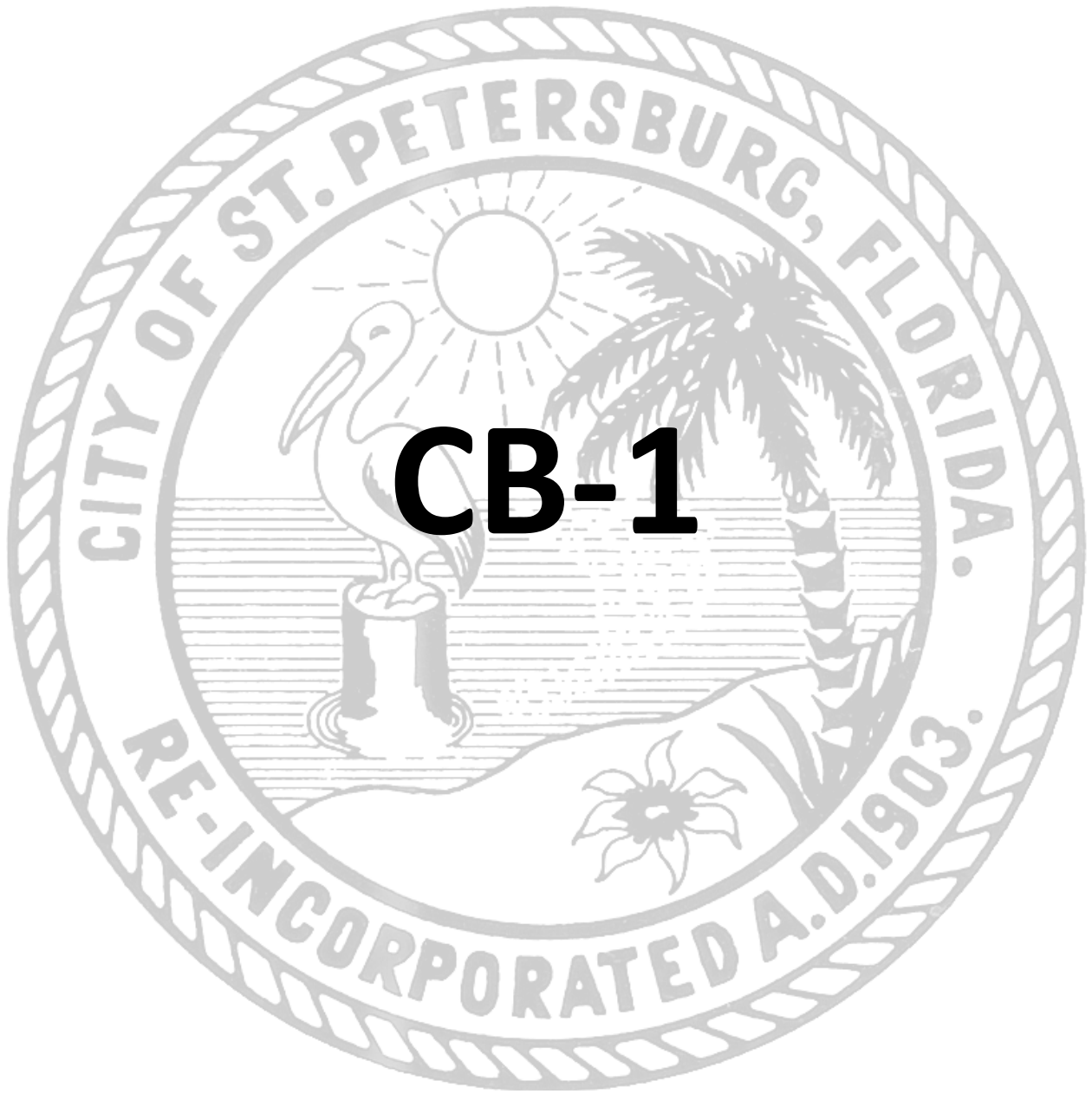
  
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 <div style="text-align: center;"> <p>-- City of St. Petersburg Authorization Request --</p> <h2>General Authorization</h2> </div>					<b>Request #</b>
					249306
<b>Name:</b>	Papadopoulos, Briell Marintina	<b>Request Date:</b>	26-DEC-2023	<b>Status:</b>	APPROVED

Authorization Request	
<b>Subject:</b>	961-30 Temporary Staffing Services, Jan18
<b>Message:</b>	Submitted for your approval, please find attached Consent Write-up for 961-30 Temporary Staffing Services, scheduled to go before City Council Jan 18, 2024. Resolution currently in development and will be included on the finalized version when posted into City Clerk's Office Questys system. Should you have any questions, please contact me. Thank you.
<b>Supporting Documentation:</b>	961-30 Temporary Staffing Services January 18, 2024 - Consent Writeup v4.docx

	Approver	Completed By	Response	Response Date	Type
0	Papadopoulos, Briell Marintina		SUBMITTED	26-DEC-2023	
1	Stanford, Lance N	Wahl, Margaret Brown	APPROVE	26-DEC-2023	User Defined
2	Foster, Amy E	Foster, Amy E	APPROVE	27-DEC-2023	User Defined

The following page(s) contain the backup material for Agenda Item: Accepting a bid for a three-year blanket purchase agreement with Lawmen's & Shooters' Supply, Inc., for Police and Fire Accessories, for a total contact amount of \$122,000.  
Please scroll down to view the backup material.



**CB-1**

**ST. PETERSBURG CITY COUNCIL  
Consent Agenda  
Meeting of January 18, 2024**

**To: The Honorable Chair, and Members of City Council**

**Subject:** Accepting a bid for a three-year blanket purchase agreement with Lawmen’s & Shooters’ Supply, Inc., for Police and Fire Accessories, for a total contact amount of \$122,000.

**Explanation:** The Procurement and Supply Management Department issued IFB-24-022 on November 7, 2023. The bid was opened on November 21, 2023. The Procurement and Supply Management department received one bid for the Police and Fire Accessories. It is tabulated as follows:

<u>Bidder</u>	<u>Amount</u>
Lawmen's & Shooters' Supply, Inc.	\$40,670.00

The vendor will furnish and deliver accessories such as badges, belts, and holsters. These items are stocked at the Consolidated Warehouse (CW).

The Procurement and Supply Management Department, in cooperation with the Police and Fire Rescue Departments, recommends an award to:

Lawmen's & Shooters' Supply Inc. (Titusville, FL) .....\$122,000

Lawmen's & Shooters' Supply, Inc., the lowest responsible and responsive bidder, has met the specifications, terms and conditions of IFB-24-022, dated November 7, 2023. A blanket purchase agreement will be issued and will be binding only for the actual quantities ordered. This agreement will be effective from the date of approval through January 31, 2026, with one, two-year renewal option.

**Cost/Funding/Assessment Information:** Funds have been previously appropriated in the General Fund (0001), Police Department, Uniform Services Administration Division (1401461), Fire Rescue Department, Suppression Division (1501497) and the Emergency Medical Services Fund (1009), Fire Rescue Department, EMS Division (1501513).

**Attachments:** Bid Tabulation  
Resolution

City of St. Petersburg  
**Bid Tabulation**  
Procurement and Supply Management

**Lawman's & Shooters' Supply Inc.**  
Titusville, FL  
Terms: Net 30  
Delivery: 5 days.

Line	Stock No	Description	EAU UOM	Unit Price	Extended Price
1	64831	Adapter, Belt, Loop, Mid-Ride, Blackhawk Serpa 44H902BK	1 Each	\$19.14	\$19.14
2	50277	Badge, Fire, Cap, Asst. Chief, 4 Bugles	1 Each	\$22.90	\$22.90
3	50274	Badge, Fire, Cap, Chief, 5 Bugles	1 Each	\$22.90	\$22.90
4	50283	Badge, Fire, Cap, Div Chief, 3 Bugles	1 Each	\$22.90	\$22.90
5	50280	Badge, Fire, Cap, Fire Marshal, 3 Bugles	1 Each	\$22.90	\$22.90
6	50292	Badge, Fire, Cap, Lieutenant, Scramble, 1 Vertical Bugle	5 Each	\$22.90	\$114.50
7	50295	Badge, Fire, Uniform, Asst. Chief, 4 Bugles, B318G	1 Each	\$58.70	\$58.70
8	50322	Badge, Fire, Uniform, Captain, 2 Bugles, B318G	4 Each	\$58.70	\$234.80
9	50298	Badge, Fire, Uniform, Chief, 5 Bugles, B318G	1 Each	\$58.70	\$58.70
10	50316	Badge, Fire, Uniform, Division Chief, 3 Bugles, B318G	2 Each	\$58.70	\$117.40
11	50313	Badge, Fire, Uniform, Fire Marshal, 4 Bugles, B318G	1 Each	\$58.70	\$58.70
12	50304	Badge, Fire, Uniform, Firefighter, W/Scramble, B318R	14 Each	\$52.95	\$741.30
13	50301	Badge, Fire, Uniform, Inspector, Scramble, B318G	1 Each	\$58.70	\$58.70
14	50325	Badge, Fire, Uniform, Lieutenant, Scramble with 1 Vertical Bugle, B318G	8 Each	\$58.70	\$469.60
15	50310	Badge, Fire, Uniform, Public Ed., Scramble, B318G	1 Each	\$58.70	\$58.70
16	50175	Badge, Police, Cap, Assistant Chief, B627G	1 Each	\$62.35	\$62.35
17	50172	Badge, Police, Cap, Chief, B627G	1 Each	\$62.35	\$62.35
18	50190	Badge, Police, Cap, Lieutenant, B627G	2 Each	\$62.35	\$124.70
19	50184	Badge, Police, Cap, Major, B627G	2 Each	\$62.35	\$124.70
20	50193	Badge, Police, Cap, Gold, Sergeant, B627G	6 Each	\$62.35	\$374.10
21	50196	Badge, Police, Cap, Patrol, B627R	31 Each	\$56.65	\$1,756.15
22	50220	Badge, Police, Uniform, Assistant Chief, B550G	1 Each	\$71.50	\$71.50
23	50217	Badge, Police, Uniform, Chief, B550G	1 Each	\$71.50	\$71.50
24	50247	Badge, Police, Uniform, Det Lieutenant, B30G	2 Each	\$62.35	\$124.70
25	50235	Badge, Police, Uniform, Det Major, B30G	3 Each	\$62.35	\$187.05
26	50244	Badge, Police, Uniform, Det Sergeant, B30G	6 Each	\$32.35	\$194.10
27	50238	Badge, Police, Uniform, Detective, Gold with Colored Seal, B30	35 Each	\$62.35	\$2,182.25
28	50232	Badge, Police, Uniform, Lieutenant, B550G	3 Each	\$71.50	\$214.50
29	50229	Badge, Police, Uniform, Major, B550G	2 Each	\$71.50	\$143.00
30	50259	Badge, Police, Uniform, Patrol Officer, B550R	44 Each	\$60.50	\$2,662.00
31	50223	Badge, Police, Uniform, Sergeant, B550G	8 Each	\$71.50	\$572.00
32	50250	Badge, Police, Uniform, Technician, B550R	1 Each	\$60.50	\$60.50
33	50265	Badge, Police, Wallet, Assistant Chief, B30G	1 Each	\$62.35	\$62.35
34	50262	Badge, Police, Wallet, Chief, B30G	1 Each	\$62.35	\$62.35
35	50271	Badge, Police, Wallet, Major, B30G	1 Each	\$62.35	\$62.35
36	64938	Belt, Hi Gloss Brass, 30", Sam Brown, Bianchi # 7960-22380	1 Each	\$55.20	\$55.20
37	64941	Belt, Hi Gloss Brass, 32", Sam Brown, Bianchi # 7960-22381	1 Each	\$55.20	\$55.20
38	64944	Belt, Hi Gloss Brass, 34", Sam Brown, Bianchi # 7960-22382	1 Each	\$55.20	\$55.20
39	64947	Belt, Hi Gloss Brass, 36", Sam Brown, Bianchi # 7960-22383	2 Each	\$55.20	\$110.40
40	64950	Belt, Hi Gloss Brass, 38", Sam Brown, Bianchi # 7960-22384	2 Each	\$55.20	\$110.40
41	64953	Belt, Hi Gloss Brass, 40", Sam Brown, Bianchi # 7960-22385	1 Each	\$55.20	\$55.20
42	64956	Belt, Hi Gloss Brass, 42", Sam Brown, Bianchi # 7960-22386	1 Each	\$55.20	\$55.20
43	64959	Belt, Hi Gloss Brass, 44", Sam Brown, Bianchi # 7960-22387	1 Each	\$57.25	\$57.25
44	64962	Belt, Hi Gloss Brass, 46", Sam Brown, Bianchi # 7960-22388	1 Each	\$59.50	\$59.50
45	64968	Belt, Hi Gloss Brass, 50", Sam Brown, Bianchi # 7960-22390	1 Each	\$59.50	\$59.50
46	64965	Belt, Hi Gloss Brass, 48", Sam Brown, Bianchi # 7960-22389	1 Each	\$59.50	\$59.50
47	64935	Belt, Hi Gloss Brass, 28", Sam Brown, Bianchi # 7960-22379	1 Each	\$55.20	\$55.20

City of St. Petersburg  
**Bid Tabulation**  
Procurement and Supply Management

**Lawman's & Shooters' Supply Inc.**  
Titusville, FL  
Terms: Net 30  
Delivery: 5 days.

Line	Stock No	Description	EAU UOM	Unit Price	Extended Price
48	64821	Belt, Liner, Nylon, Med, Bianchi # 7205-17707	36 Each	\$17.70	\$637.20
49	64818	Belt, Liner, Nylon, Small, Bianchi # 7205-17706	11 Each	\$17.70	\$194.70
50	64827	Belt, Liner, Nylon, X-Large, Bianchi # 7205-17709	5 Each	\$17.70	\$88.50
51	64824	Belt, Liner, Nylon, Large, Bianchi # 7205-17708	21 Each	\$17.70	\$371.70
52	64788	Belt, Nylon, Sam Brown, Large, Bianchi # 7200-17382	27 Each	\$38.90	\$1,050.30
53	64785	Belt, Nylon, Sam Brown, Medium, Bianchi # 7200-17381	34 Each	\$38.90	\$1,322.60
54	64782	Belt, Nylon, Sam Brown, Small, Bianchi # 7200-17380	11 Each	\$38.90	\$427.90
55	64791	Belt, Nylon, Sam Brown, X-Large, Bianchi # 7200-17383	6 Each	\$38.90	\$233.40
56	64779	Belt, Nylon, Sam Brown, X-Small, Bianchi # 7200-17379	1 Each	\$38.90	\$38.90
57	64836	Case, Handcuff w/hidden snap, Covered. Bianchi # 31300	57 Each	\$21.45	\$1,222.65
58	65025	Case, Single Cuff Covered, Hi Gloss Brass Snap, Bianchi # 7900-23103	3 Each	\$28.65	\$85.95
59	65067	Handcuffs, Standard Nickel, Smith & Wesson. w/Key, model # 100	48 Each	\$19.50	\$936.00
60	64806	Holder, Badge Detective, Clip On, Strong Leather # 71200	18 Each	\$7.20	\$129.60
61	64797	Holder, Badge, Officer B550, Top Open, Strong Leather # 77200-36	2 Each	\$15.50	\$31.00
62	64800	Holder, Badge, Side Open for B30, Strong Leather # 86900-193	9 Each	\$20.15	\$181.35
63	64794	Holder, Badge, Side Open w/ID, for B550, Strong Leather # 77500-036	40 Each	\$14.50	\$580.00
64	64848	Holder, Baton, Accu Mold, 21", Blackhawk #44A700BK	27 Each	\$18.90	\$510.30
65	63042	Holder, Citation, Saunders # AH48102-10006	1 Each	\$19.75	\$19.75
66	64845	Holder, Glove Pouch, Bianchi accumold, #7328, size 22960	49 Each	\$13.95	\$683.55
67	64863	Holder, Mace MKIII, Bianchi # 7907-22375	2 Each	\$23.85	\$47.70
68	64839	Holder, Magazine, Double, Open Top, Glock 45, Black, STX Plain, Safariland 79-83-41	43 Each	\$20.10	\$864.30
69	64837	Holder, Magazine, Handcuff, Glock .45, Right Hand, STX, Black, Safariland No. 573-83-411	17 Each	\$32.70	\$555.90
70	64838	Holder, Handcuff/Magazine, Glock .45, Left Hand, Black, Safariland No. 573-83-412	3 Each	\$32.70	\$98.10
71	64860	Holder, OC/Mace, Nylon, Bianchi Accumold, #7307, Size 18205	49 Each	\$17.85	\$874.65
72	64857	Holder, Radio, Universal, Adjustable Straps, Bianchi Accumold, #7314S, Size 18521	50 Each	\$29.70	\$1,485.00
73	65061	Holster, Detective Duty, Left Hand, Glock .45, ALS Concealment Paddle & Loop, Combo, SF7378-28327-412	5 Each	\$51.00	\$255.00
74	64884	Holster, Detective Duty, Right Hand, Glock .45, ALS Concealment Paddle & Loop, Combo, SF7378-28327-411	16 Each	\$51.00	\$816.00
75	65058	Holster, Mid-Ride, Left Hand, Glock 21SF, Gloss Black, Safariland #295-383-92	1 Each	\$0.00	\$0.00
76	64887	Holster, Mid-Ride, Right Hand, Glock 21SF, Gloss Black, Safariland # 295-383-91	2 Each	\$0.00	\$0.00
77	64833	Holster, Patrol, Low-Ride, Left Hand, Glock 21SF-SF w/Light, Black, Blackhawk 44H513BK-L	1 Each	\$0.00	\$0.00
78	64830	Holster, Patrol, Low-Ride, Right Hand, Glock 21SF-SF w/Light, Black, Blackhawk 44H513BK-	1 Each	\$0.00	\$0.00
79	50199	Insignia, Fire, 1 Bugle (Lieutenant)	4 Each	\$5.80	\$23.20
80	50202	Insignia, Fire, 2 Crossed Bugle (Chief)	4 Each	\$5.80	\$23.20
81	50205	Insignia, Fire, 3 Bugle (Chief)	1 Each	\$5.80	\$5.80
82	50208	Insignia, Fire, 4 Bugle, Asst Chief	1 Each	\$5.80	\$5.80
83	50211	Insignia, Fire, 5 Bugle, Gold (Fire Chief)	1 Each	\$5.80	\$5.80
84	50214	Insignia, Fire, Inspector, SPFR, Style 5, 1/2"	1 Each	\$25.90	\$25.90
85	50381	Insignia, Fire, SM Bar, Captain, Gold, C536	6 Each	\$6.75	\$40.50
86	50364	Insignia, Police, 1" 3 Star Bar, Chief	1 Each	\$8.90	\$8.90
87	50361	Insignia, Police, 1/2" 3 Star Bar, Chief	1 Each	\$8.15	\$8.15
88	50373	Insignia, Police, 1/2" 4 Star Bar, Chief	1 Each	\$10.70	\$10.70
89	50370	Insignia, Police, 2 Star Bar, 5/8", Asst Chief, A4888-2	1 Each	\$17.50	\$17.50
90	50328	Insignia, Police, 5/8" Star, Asst Chief, A4888	1 Each	\$11.95	\$11.95
91	50352	Insignia, Police, LG Bar, Lieutenant, Gold, W17G	4 Each	\$3.45	\$13.80
92	50346	Insignia, Police, LG Leaf, Major	1 Each	\$3.45	\$3.45

City of St. Petersburg  
**Bid Tabulation**  
Procurement and Supply Management

**Lawman's & Shooters' Supply Inc.**  
Titusville, FL  
Terms: Net 30  
Delivery: 5 days.

Line	Stock No	Description	EAU UOM	Unit Price	Extended Price
93	50357	Insignia, Police, S.P.P., Gold, Style 5, 1/2"	27 Each	\$4.75	\$128.25
94	50355	Insignia, Police, S.P.P., Silver, Style 5, 1/2"	135 Each	\$4.75	\$641.25
95	50367	Insignia, Police, Silver, 1" 2 Bar Chevron, J131	1 Each	\$3.45	\$3.45
96	50340	Insignia, Police, Silver, Style 5, 1/2" K9	1 Each	\$5.10	\$5.10
97	50343	Insignia, Police, SM Leaf, Major, Gold,W26G	8 Each	\$3.45	\$27.60
98	50379	Insignia, Police, Wings, Traffic, Gold, A2143	2 Each	\$15.62	\$31.24
99	50376	Insignia, Police, Wings, Traffic, Silver, A2143	2 Each	\$15.62	\$31.24
100	64881	Keeper, Belt, High Gloss. Brass Snap, Bianchi # 7906-22374	5 Each	\$16.05	\$80.25
101	64854	Keeper, Black Snap, Nylon, Uncle Mike's UM88652	206 Each	\$3.1125	\$641.18
102	65084	Tourniquet Holder, Eleven 10, Rigid C-A-T TQ Case, E10-3021M-BSK	56 Each	\$35.05	\$1,962.80
103	65095	Tourniquets, C.A.T., One Handed, Black, C.A.T.	94 Each	\$27.58	\$2,592.52
104	65076	Whistle, Chain, Silver, Premier Emblem #P4911	48 Each	\$2.90	\$139.20
105	65082	Whistle, Gold Chain, Premier Emblem, P4910	5 Each	\$2.90	\$14.50
106	65073	Whistle, Silver, NPW1	72 Each	\$1.75	\$126.00
107	50289	Badge, Fire, Cap, Captain, 2 Bars	4 Each	\$20.45	\$81.80
108	64866	Holder, Double Magazine, w/Brass Snaps, High Gloss, Bianchi 7902-22373	3 Each	\$35.55	\$106.65
109	50286	Badge, Fire, Cap, District Chief, 2 Crossed Bugles, (threaded back)	2 Each	\$24.45	\$48.90
110	50319	Badge, Fire, Uniform, District Chief, 2 Crossed Bugles, B318G	2 Each	\$58.70	\$117.40
111	65022	Glove, Holder, Flat, High Gloss, Velcro Closure, BC22963	2 Each	\$22.65	\$45.30
112	65019	Radio Holder, 7914S, Universal w/Swivel, Hi Gloss, BC22316	2 Each	\$45.30	\$90.60
113	51387	Rain Cap, Clear, Vinyl Cover w/Visor Protection, P9008	41 Each	\$3.75	\$153.75
114	50369	Insignia, Police, 2 Star Bar, 3/4", Asst Chief, A5697-2	1 Each	\$17.50	\$17.50
115	65065	Holder, Light, Compact, BLK Stinger XT, Polystinger 8026	46 Each	\$20.85	\$959.10
116	65084	Tourniquet Holder, Eleven 10, Rigid C-A-T TQ Case, E10-3021M-BSK	1 Each	\$35.05	\$35.05
117	65095	Tourniquets, C.A.T., One Handed, Black, C.A.T.	1 Each	\$27.58	\$27.58
118	65055	Pocket, Window, Punch, Black, ZT57P	42 Each	\$9.70	\$407.40
119	65088	Whistle, Gold, GPW1	8 Each	\$2.25	\$18.00
120	50370	Insignia, Police, 2 Star Bar, 5/8", Asst Chief, A4888-2	1 Each	\$17.50	\$17.50
121	50337	Insignia, Fire/Police, 3/4" Bar, Lieutenant, Gold, A1973	16 Each	\$15.60	\$249.60
122	64832	Holster, Glock .45, Right Hand, ALS/SLS, Mid-Ride, Level III, TLR-7, SF7360-28327-411	36 Each	\$139.00	\$5,004.00
123	64834	Holster, Glock .45, Left Hand, ALS/SLS, Mid-Ride, Level III, TLR-7, SF7360-28327-412	6 Each	\$139.00	\$834.00
124	50391	Tie Bar, Silver, Long, Premier P51L, JW801	12 Each	\$3.45	\$41.40
				<b>SubTotal:</b>	\$40,670.85
				<b>Grand Total:</b>	<b>\$40,670.85</b>



RESOLUTION 2024-\_\_\_\_\_

A RESOLUTION ACCEPTING THE BID AND APPROVING THE AWARD OF AN AGREEMENT TO LAWMEN'S & SHOOTERS' SUPPLY, INC. FOR POLICE AND FIRE ACCESSORIES FOR A TOTAL CONTRACT AMOUNT OF \$122,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department received one (1) bid for police and fire accessories pursuant to IFB-24-022 dated November 7, 2023; and

WHEREAS, Lawmen's & Shooters' Supply, Inc., the lowest responsible and responsive bidder, has met the specifications, terms and conditions of IFB-24-022; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Police and Fire Rescue Departments, recommends approval of this award.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the bid is hereby accepted and the award of an agreement to Lawmen's & Shooters' Supply, Inc. for police and fire accessories for a total contract amount of \$122,000 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.


LEGAL:

  
\_\_\_\_\_

00716229

DEPARTMENT:

David Gerardo, Assistant Chief

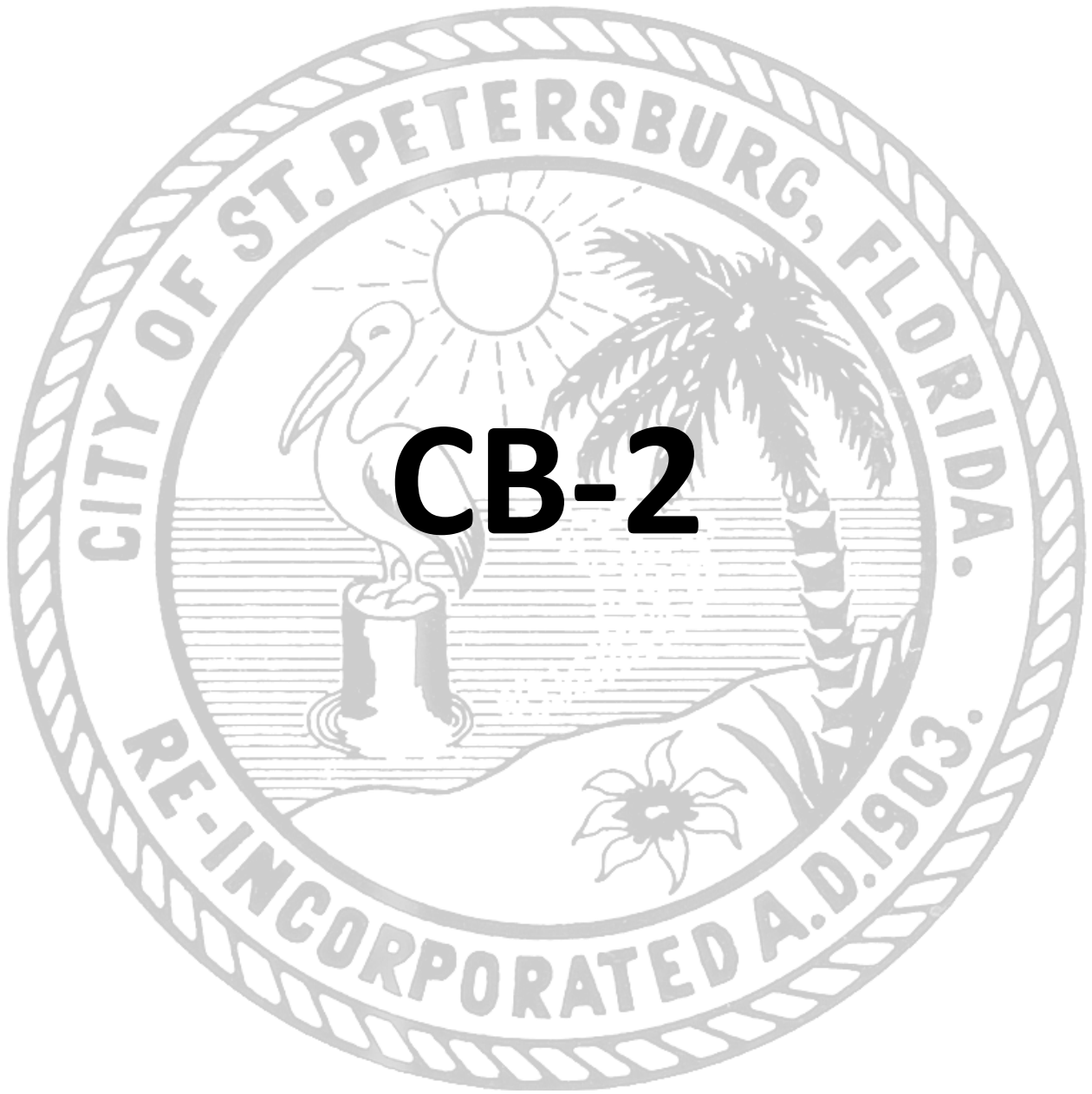
 <p style="text-align: center;">-- City of St. Petersburg Authorization Request --  <b>General Authorization</b></p>					<b>Request #</b>
					249298
Name:	Papadopoulos, Briell Marintina	Request Date:	26-DEC-2023	Status:	APPROVED

Authorization Request	
Subject:	680-12 Uniforms, Police and Fire Accessories
Message:	Submitted for your approval, please find attached Consent Write-up for 680-12 Uniforms, Police and Fire Accessories, scheduled to go before City Council Jan 18, 2024. Resolution currently in development and will be included on the finalized version when posted into City Clerk's Office Questys system. Should you have any questions, please contact me. Thank you.
Supporting Documentation:	680-12 Uniforms, Police and Fire Accessories, January 18, 2024 - Consent Agenda.docx

	Approver	Completed By	Response	Response Date	Type
0	Papadopoulos, Briell Marintina		SUBMITTED	26-DEC-2023	
1	Wahl, Margaret Brown	Wahl, Margaret Brown	APPROVE	26-DEC-2023	User Defined
2	McGee, Megan Cassidy	McGee, Megan Cassidy	APPROVE	27-DEC-2023	User Defined

The following page(s) contain the backup material for Agenda Item: Approving a one-year blanket purchase agreement with McKeithen Growers, Inc. for nursery tree furnishing and delivery in the amount of \$300,000.

Please scroll down to view the backup material.



**CB-2**

**ST. PETERSBURG CITY COUNCIL**  
**Consent Agenda**  
**Meeting of January 18, 2023**

**To: The Honorable Chair, and Members of City Council**

**Subject:** Approving a one-year blanket purchase agreement with McKeithen Growers, Inc. for nursery tree furnishing and delivery in the amount of \$300,000.

**Explanation:** On August 3, 2023, City Council approved the Procurement and Supply Management Department to move forward with direct negotiations with vendors (City Code 2-207(k)) for nursery tree furnishing and delivery services for the Office of Sustainability and Resilience along with the Neighborhood Relations Department. The negotiation process has been completed and the City would like to move forward with the execution of a one-year agreement for nursery tree furnishing and delivery services with McKeithen Growers, Inc. with two, one-year renewal options.

The vendor will furnish and deliver nursery trees to Boyd Hill. Nursery trees will then be installed by volunteers. Furnished trees will be planted in the Childs Park Neighborhood to meet requirements for the Florida Forest Service grant (approved by City Council on November 2, 2023) and other neighborhoods participating in the 2023 Mayor's Tree Mini-Grant Program being executed by the Office of Sustainability and Resilience, and Neighborhood Relations Department.

The Procurement and Supply Management Department, in cooperation with the Office of Sustainability and Resilience, and Neighborhood Relations Department recommends for award:

McKeithen Growers, Inc. (Myakka City, FL) ..... \$300,000

The vendor is located in Myakka City, Florida and has been in business since 1995. The agreement will be effective one-year after contract execution with two, one-year renewal options available. A blanket purchase agreement will be issued and will only be binding for actual services rendered.

**Cost/Funding/Assessment Information:** Funds have been previously appropriated in the General Fund (0001) Public Works Administration Department, Office of Sustainability and Resilience Division (040-1251); and Neighborhood Relations Department, Neighborhood Partnership Program Division (083-1081).

**Attachments:** Resolution

RESOLUTION NO. 2024-\_\_\_\_

A RESOLUTION APPROVING THE AWARD OF A ONE YEAR BLANKET PURCHASE AGREEMENT WITH TWO ONE-YEAR RENEWAL OPTIONS TO MCKEITHEN GROWERS, INC. FOR NURSERY TREE FURNISHING AND DELIVERY SERVICES FOR THE OFFICE OF SUSTAINABILITY AND RESILIENCE AND NEIGHBORHOOD RELATIONS DEPARTMENTS FOR AN AMOUNT NOT TO EXCEED \$300,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department received no bids in response to Bid No. 8673 or Bid No. 8676, dated June 30, 2023, for nursery tree furnishing and delivery services (“the Services”); and

WHEREAS, on August 3, 2023, City Council authorized City Administration to negotiate directly with vendors for the Services pursuant to Section 2-207(k) of the City’s Procurement Code; and

WHEREAS, City Administration completed the negotiation process and desires to enter into a one-year agreement with two, one-year renewal options with McKeithen Growers, Inc. (“McKeithen Growers”) for the Services; and

WHEREAS, the Procurement & Supply Management Department in cooperation with the Office of Sustainability and Resilience and Neighborhood Relations Department recommends approval of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the award of a one-year blanket purchase agreement with two one-year renewal options to McKeithen Growers, Inc. for nursery tree furnishing and delivery services for the Office of Sustainability and Resilience and Neighborhood Relations Department for an amount not to exceed \$300,000 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.


This Resolution shall become effective immediately upon its adoption.

LEGAL:

Shawn Michmaricy  
00716882

DEPARTMENT:

Allison Michalich 1/4/202  
Director, Office of Sustainable  
and Resilience

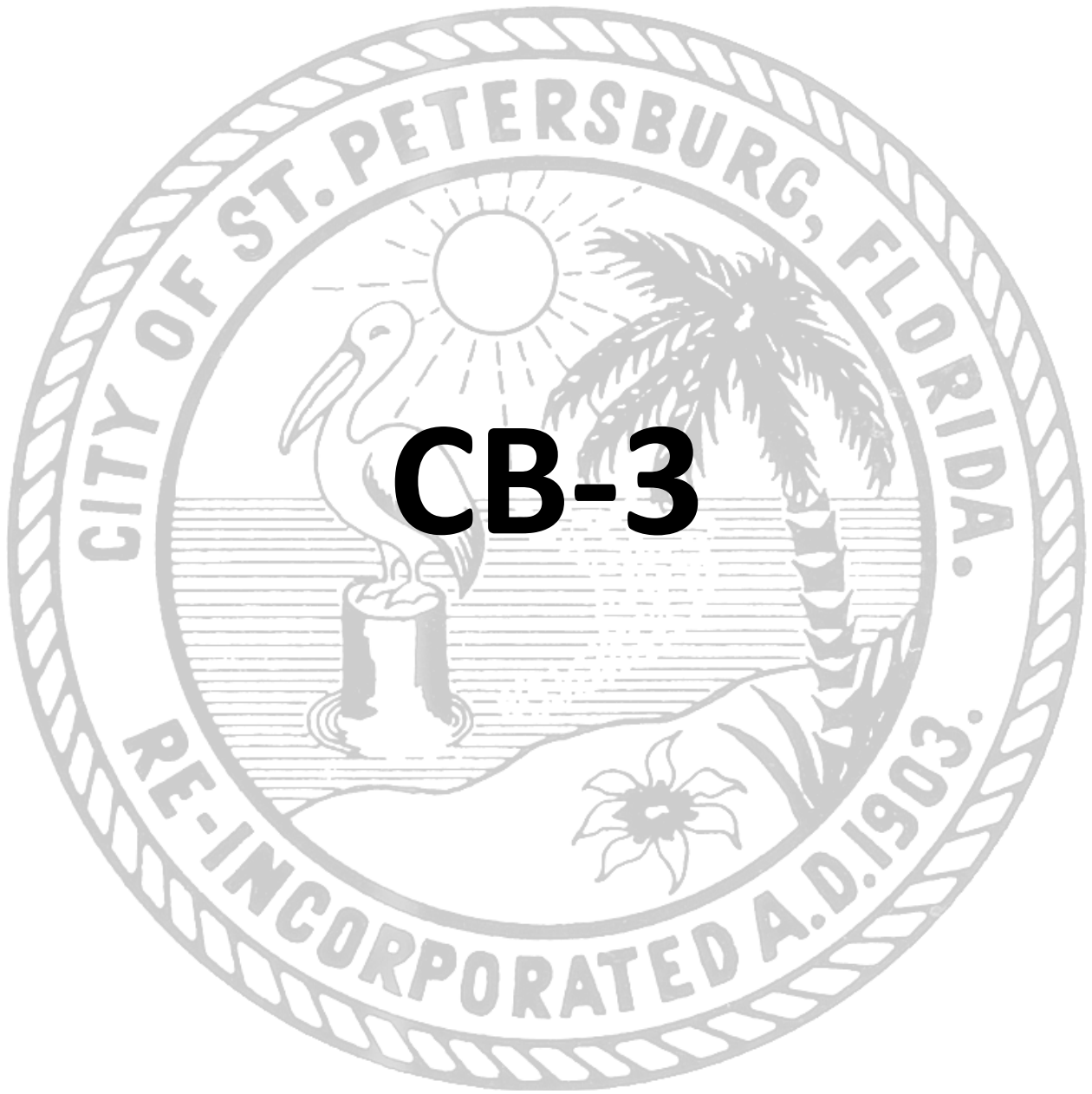
 <p style="text-align: center;">-- City of St. Petersburg Authorization Request -- <b>General Authorization</b></p>					<b>Request #</b>
					249264
Name:	Papadopoulos, Briell Marintina	Request Date:	26-DEC-2023	Status:	APPROVED

Authorization Request	
Subject:	595-75 Nursery Trees Furnishing Delivery Jan 18
Message:	Submitted for your approval, please find attached Consent Write-up for 595-75 Nursery Trees Furnishing, scheduled to go before City Council Jan 18 2024. Resolution currently in development and will be included on the finalized version when posted into City Clerk's Office Questys system. Should you have any questions, please contact me. Thank you.
Supporting Documentation:	595-75 Nursery Trees Furnishing Delivery January 18 2024 - Consent Writeup v17 Final.docx

	Approver	Completed By	Response	Response Date	Type
0	Papadopoulos, Briell Marintina		SUBMITTED	26-DEC-2023	
1	Stanford, Lance N	Wahl, Margaret Brown	APPROVE	26-DEC-2023	User Defined
2	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	02-JAN-2024	User Defined



The following page(s) contain the backup material for Agenda Item: Accepting a quote and approving an Agreement with Transmap Corporation (Transmap), to perform an updated pavement condition survey and inventory on asphalt roadways throughout the City for the Engineering and Capital Improvements Department for a not-to-exceed amount of \$263,058.98. (ECID Project No. 24106-130; Oracle Project No. 19846).  
Please scroll down to view the backup material.



**CB-3**

**ST. PETERSBURG CITY COUNCIL**  
**Consent Agenda**  
**Meeting of January 18, 2024**

**To: The Honorable Chair, and Members of City Council**

**Subject:** Accepting a quote and approving an Agreement with Transmap Corporation (Transmap), to perform an updated pavement condition survey and inventory on asphalt roadways throughout the City for the Engineering and Capital Improvements Department for a not-to-exceed amount of \$263,058.98. (ECID Project No. 24106-130; Oracle Project No. 19846).

**Explanation:** On December 19, 2017, the City issued a Request for Qualifications, RFQ No. 6760, Pavement Management System Upgrade & Implementation. On January 3, 2019, Council approved the award of an agreement with Transmap.

Pursuant to that agreement, Transmap performed a pavement condition survey and inventory of the City's streets and alleys, evaluated the City's then-current procedures for pavement maintenance, developed a pavement management future work program, and delivered the final report on Citywide Pavement Condition to the Engineering and Capital Improvements Department in February 2020. The findings on the inspection resulted in an average citywide Pavement Condition Index (PCI) Rating of 75. The report also concluded that the cost to maintain a PCI of 75 out of a possible 100 would cost nearly \$18 million per year (2020).

The software program implementation included Transmap performing a Citywide pavement survey, inventory development, and installation of the industry standard PAVER™ software program which was developed by the Army Corps of Engineers. Transmap is the sole provider of data collection in a consistent format for data analysis and integration to develop the PCI ratings. Current recommendations from Federal Highway Administration for developing and maintaining an effective pavement management program includes cyclic and consistent data updates.

Pursuant to American Public Works Association standards, the City needs to perform a pavement condition survey and inventory updates on an ongoing basis at a determined interval to develop predictive rates of degradation to forecast maintenance and replacement cycles. The City utilizes a four-to-five-year inspection cycle to capture the changing conditions on city asphalt streets. This is utilized to develop the predictive curves for prioritization of segments of roadway to be resurfaced.

This pavement condition survey process conducts data gathering to be uploaded into the City's PAVER™ Program which will result in updated PCI ratings for all asphalt streets within the City. The City's Geographic Information System will be updated, and a Condition Report will show the average citywide PCI rating with the anticipated funding needs to maintain City streets.

Transmap Corporation (Columbus, OH) ..... \$263,058.98

This purchase is made in accordance with Section 2-196 (a) (4) of the City Code which authorizes the Mayor or his designee to purchase services where additional services and software when they are needed to complete an ongoing task. Transmap has agreed to maintain the 2019 pricing for data gathering as outlined in Task 2 and Task 3 of the Task Order. It is in the best interest of the City to retain Transmap to perform an updated Pavement Condition Survey.

**Cost/Funding/Assessment Information:** Funds have been previously appropriated in the Citywide Infrastructure CIP Fund (3027), Street and Road Improvements FY24 Project (19846).

**Attachments:** Resolution

RESOLUTION NO. 2024-\_\_\_\_

A RESOLUTION ACCEPTING THE QUOTE AND APPROVING AN AGREEMENT WITH TRANSMAP CORPORATION (“TRANSMAP”) TO PERFORM AN UPDATED PAVEMENT CONDITION SURVEY AND INVENTORY ON ASPHALT ROADWAYS THROUGHOUT THE CITY FOR THE ENGINEERING AND CAPITAL IMPROVEMENTS DEPARTMENT FOR AN AMOUNT NOT TO EXCEED \$263,058.98; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE. (ECID Project No. 24106-130; Oracle Project No. 19846).

WHEREAS, On January 3, 2019, City Council approved the award of an agreement with Transmap for the Pavement Management System Upgrade and Implementation Project; and

WHEREAS, part of Transmap’s duties under that agreement included data gathering and performing a pavement condition survey and inventory of the City’s streets and alleys, which found an average citywide pavement condition index (“PCI”) rating of 75; and

WHEREAS, current recommendations from the Federal Highway Administration (“FHWA”) for developing and maintaining an effective pavement management program include cyclic and consistent data updates; and

WHEREAS, in accordance with those FHWA recommendations, the City desires for an updated pavement condition survey to be performed; and

WHEREAS, Transmap is the sole provider of data collection for the pavement condition survey in a consistent format for data analysis and integration to develop the PCI ratings; and

WHEREAS, Section 2-196(a)(4) of the City Code authorizes the Mayor or his designee to purchase additional supplies, services, or software when they are needed to complete an ongoing task; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with the Engineering and Capital Improvements Department, recommends approval of this Resolution to allow the City to complete ongoing updated pavement condition surveys.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the quote is accepted and an agreement with Transmap Corporation (“Transmap”) to perform an updated pavement condition survey and inventory on asphalt

roadways throughout the City for the Engineering and Capital Improvements Department for an amount not to exceed \$263,058.98 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.

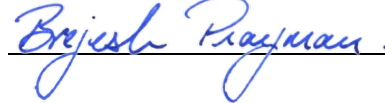
This Resolution shall become effective immediately upon its adoption.


LEGAL:

  
\_\_\_\_\_

00716024

DEPARTMENT:

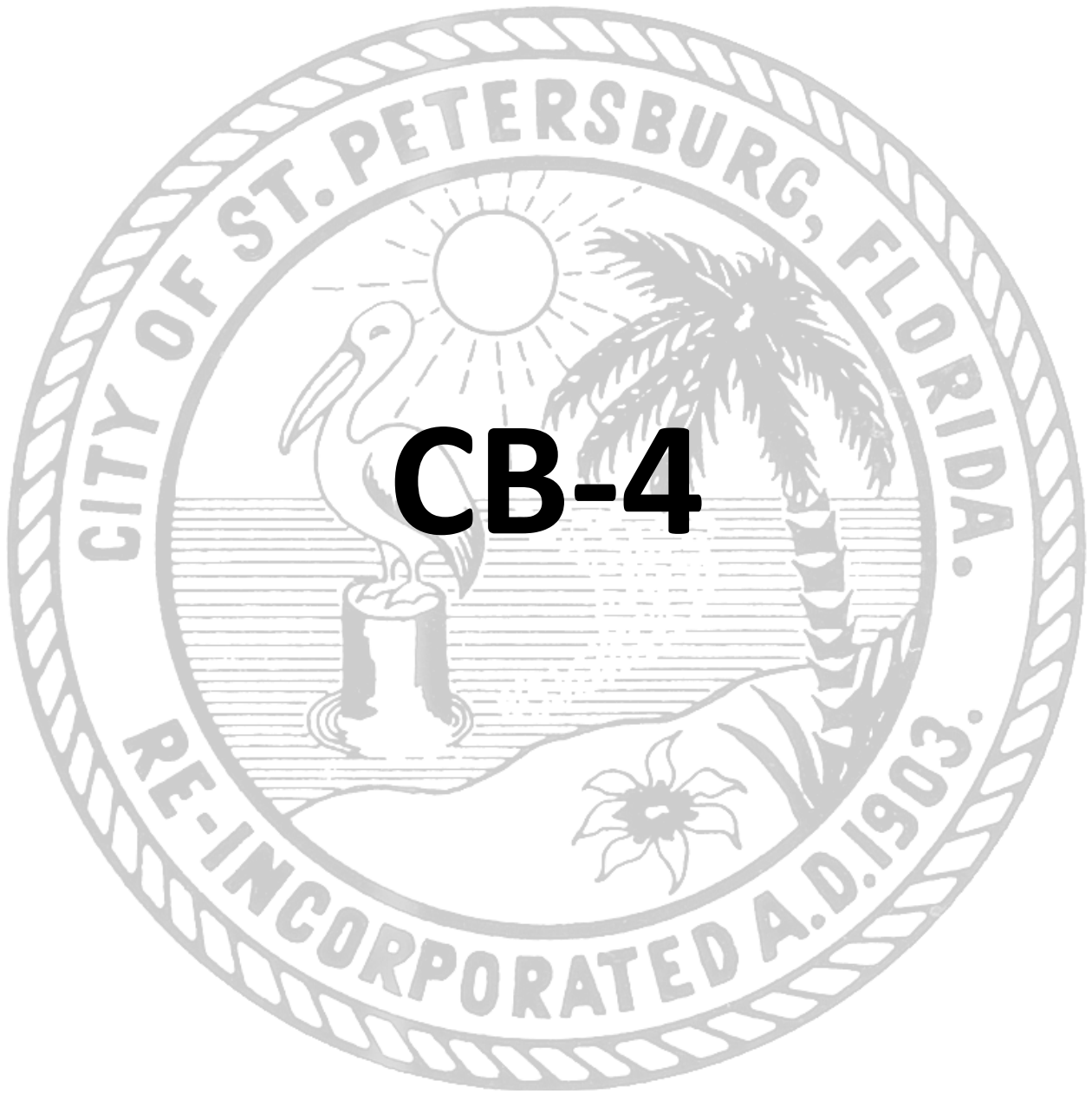
  
\_\_\_\_\_

 <p style="text-align: center;">-- City of St. Petersburg Authorization Request --  <b>General Authorization</b></p>					<b>Request #</b>
					250630
Name:	Papadopoulos, Briell Marintina	Request Date:	04-JAN-2024	Status:	APPROVED

Authorization Request	
Subject:	962-52 Pavement Condition Survey, January 18
Message:	Submitted for your approval, please find attached Consent Write-up for 962-52 Pavement Condition Survey, scheduled to go before City Council Jan 18, 2024. Resolution currently in development and will be included on the finalized version when posted into City Clerk's Office Questys system. Should you have any questions, please contact me. Thank you.
Supporting Documentation:	962-52 Pavement Condition Survey January 18 2024 - Consent Write-up.v6.docx

	Approver	Completed By	Response	Response Date	Type
0	Papadopoulos, Briell Marintina		SUBMITTED	04-JAN-2024	
1	Wahl, Margaret Brown	Wahl, Margaret Brown	APPROVE	04-JAN-2024	User Defined
2	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	04-JAN-2024	User Defined

The following page(s) contain the backup material for Agenda Item: A Resolution recognizing a donation in the amount of \$83,500 from the Sunken Gardens Forever Foundation, Inc. to fund the design, construction and installation of animal enclosures in the new animal care center; approving a supplemental appropriation in the amount of \$83,500 from the increase in the unappropriated balance of Sunken Gardens Operating Fund (1207), resulting from the above donation, to the Enterprise Facilities Department, Sunken Gardens Division (282-2461); and providing an effective date. (MOVED TO REPORTS AS AGENDA ITEM F-3 FOR GOOD NEWS)  
Please scroll down to view the backup material.

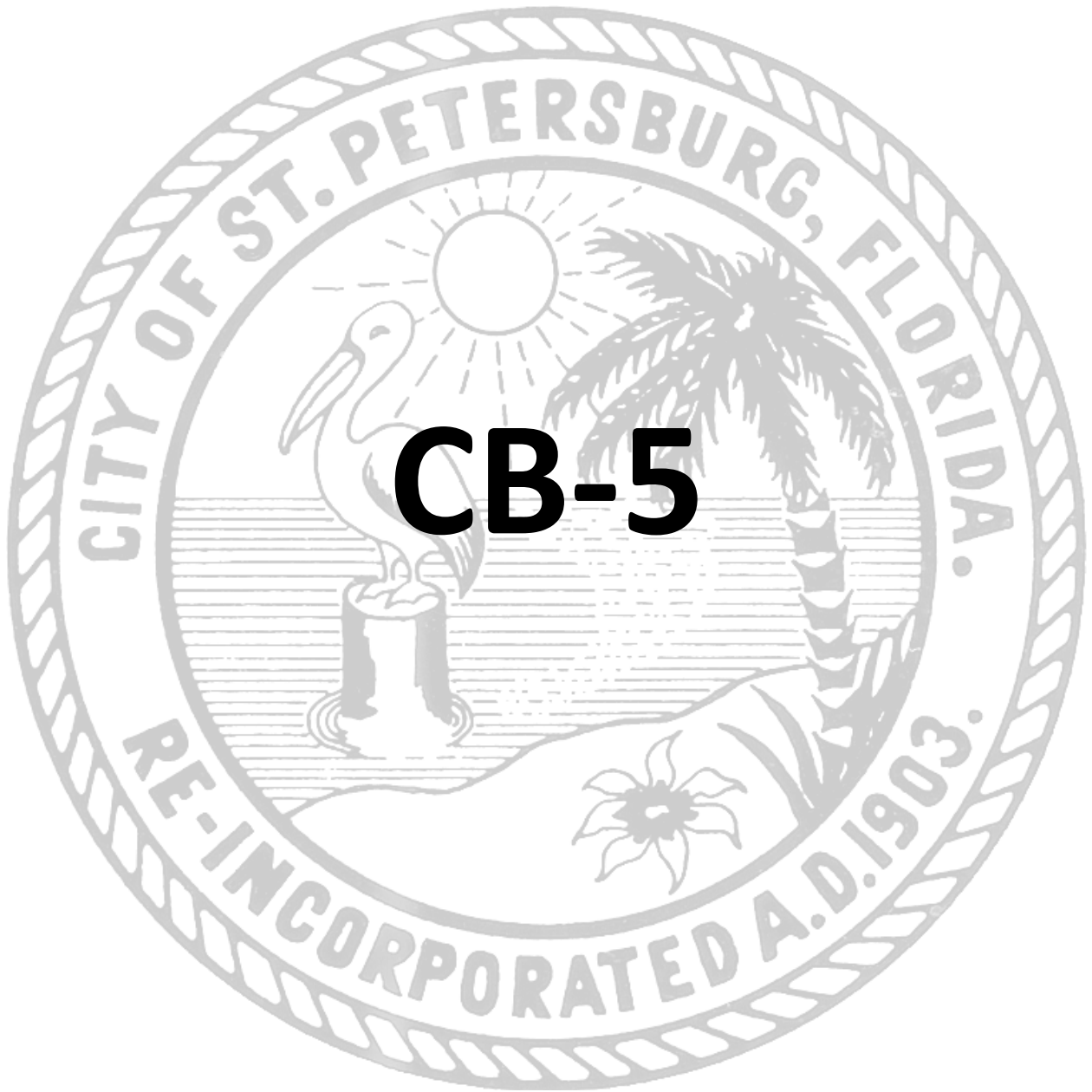


**CB-4**



The following page(s) contain the backup material for Agenda Item: A resolution approving a supplemental appropriation in the amount of \$69,500 from the unappropriated balance of the Sunken Gardens Operating Fund (1207) to the Enterprise Facilities Department, Sunken Gardens Division (282-2461) to provide the necessary funding for a new south gate and wall/fencing, new security cameras, new alarm panels, and miscellaneous small furniture for the Sunken Gardens Animal care center; and providing an effective date. (MOVED TO REPORTS AS AGENDA ITEM F-4 FOR GOOD NEWS)

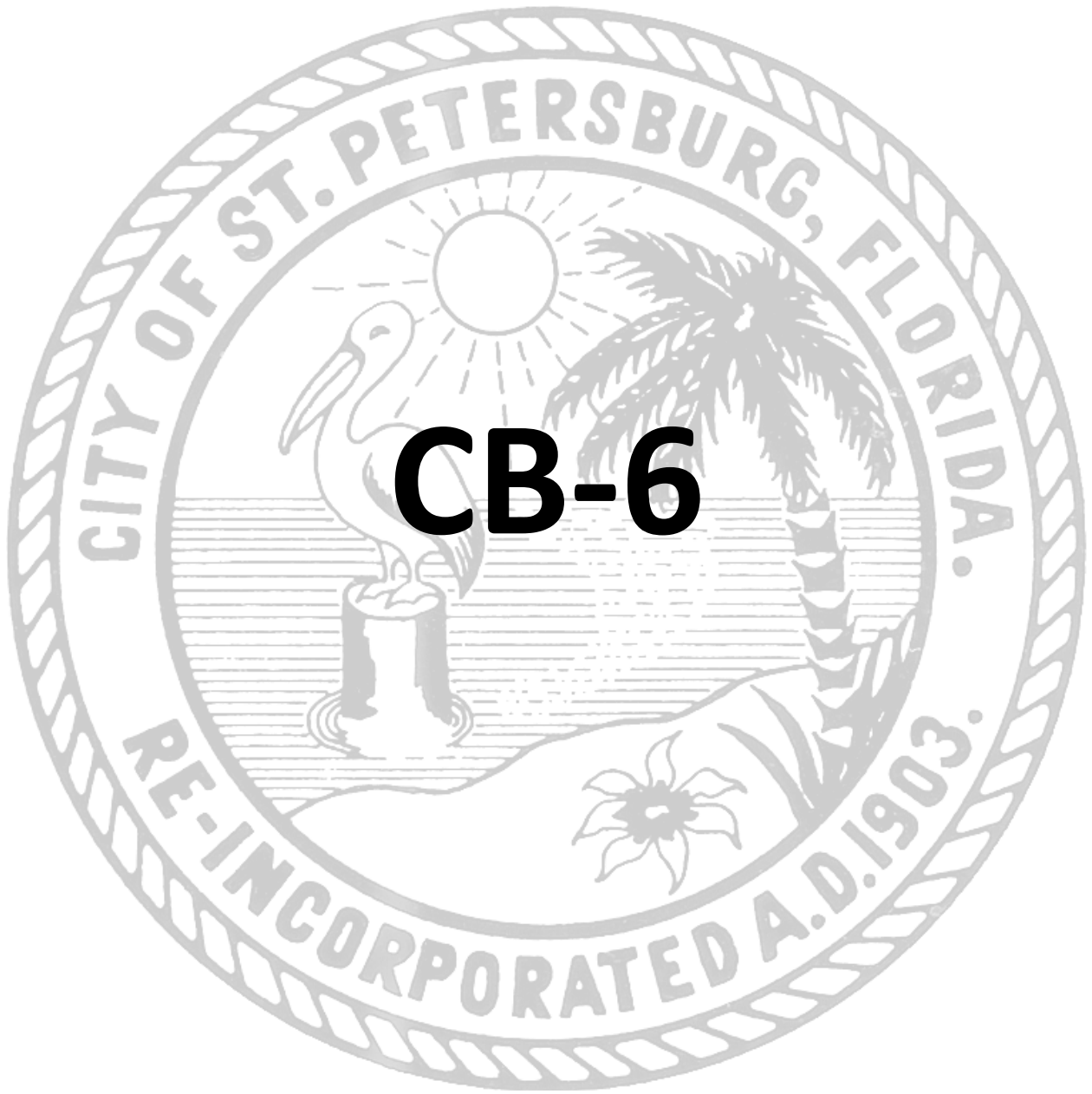
Please scroll down to view the backup material.



**CB-5**

The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor, or his designee, to execute a License Agreement with Fossil Park Youth Baseball, Inc., a Florida not-for-profit corporation, for the use of 1) a concession/boardroom building and 2) a storage building within a portion of the City-owned Fossil Park located at 6335 Dr. MLK Jr. Street North, St. Petersburg for a period of thirty-six (36) months for a fee of \$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. (Requires affirmative vote of at least six (6) members of City Council.)

Please scroll down to view the backup material.



**CB-6**

**ST. PETERSBURG CITY COUNCIL**

**Consent Agenda**

**Meeting of January 18, 2024**

**TO:** The Honorable Deborah Figg-Sanders, Chair and Members of City Council

**SUBJECT:** A resolution authorizing the Mayor, or his designee, to execute a License Agreement with Fossil Park Youth Baseball, Inc., a not-for-profit corporation, for the use of 1) a concession/boardroom building and 2) a storage building within a portion of the City-owned Fossil Park located at 6635 Dr. MLK Jr. Street North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date. *(Requires affirmative vote of at least six (6) members of City Council.)*

**EXPLANATION:** The Real Estate and Property Management Department received a request from Fossil Park Youth Baseball, Inc. ("Licensee") to enter into a new license agreement for the continued use of 1) a concession/boardroom building and 2) a storage building within a portion of City-owned Fossil Park located at 6635 Dr. MLK Jr. Street North, St. Petersburg ("Premises"), that the Licensee has utilized since 1984.

The Licensee has executed a new License Agreement ("License") for a term of thirty-six (36) months, subject to City Council approval, with the terms and conditions providing it with the same basic rights and privileges it has enjoyed during the preceding term. The license fee is thirty-six dollars (\$36.00) for the entire term.

The Licensee is responsible for (i.) all interior and exterior maintenance of the Premises (excluding the restrooms); (ii.) payment of utilities including, but not limited to, electricity, telephone, internet service, water, gas, cable/satellite television, sewerage, garbage, and trash collection; and (iii.) any applicable taxes. Additionally, the Licensee will maintain a commercial general liability insurance policy in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, protecting the City against all claims or demands that may arise or be claimed on account of the Licensee's use of the Premises. The License may be terminated without cause by either party with ninety (90) days written notice prior to the scheduled date of termination. The City is under no obligation to provide a replacement facility under any circumstances.

City Council Resolution No. 79-740A, dated October 4, 1979, establishes policies for the sale and leasing of City-owned park and waterfront property. This resolution requires that when leasing City property to a non-profit, private organization "...the organization pays operating costs plus a reserve for replacement." Due to the limited financial resources of this organization, nominal rent is being charged and it is recommended that the reserve for replacement requirement be waived in an effort to minimize operating costs. These terms and conditions are consistent with prior leases of other non-profit organizations.

Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront property for three (3) years or less on residentially zoned property with approval by an affirmative vote of at least six (6) members of City Council. The subject property is zoned Neighborhood Suburban Single Family-1 (NS-1).

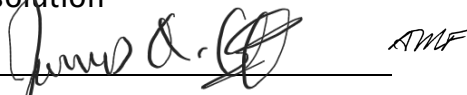
**RECOMMENDATION:** Administration recommends that City Council adopt the attached resolution authorizing the Mayor, or his designee, to execute a License Agreement with Fossil Park Youth Baseball, Inc., a not-for-profit corporation, for the use of 1) a concession/boardroom building and 2) a storage building within a portion of the City-owned Fossil Park located at 6335 Dr. MLK Jr. Street North, St. Petersburg for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** N/A

**ATTACHMENTS:** Illustrations and Resolution

**APPROVALS:**

Administration:

  
\_\_\_\_\_

Budget:

\_\_\_\_\_ N/A

ILLUSTRATION "A"

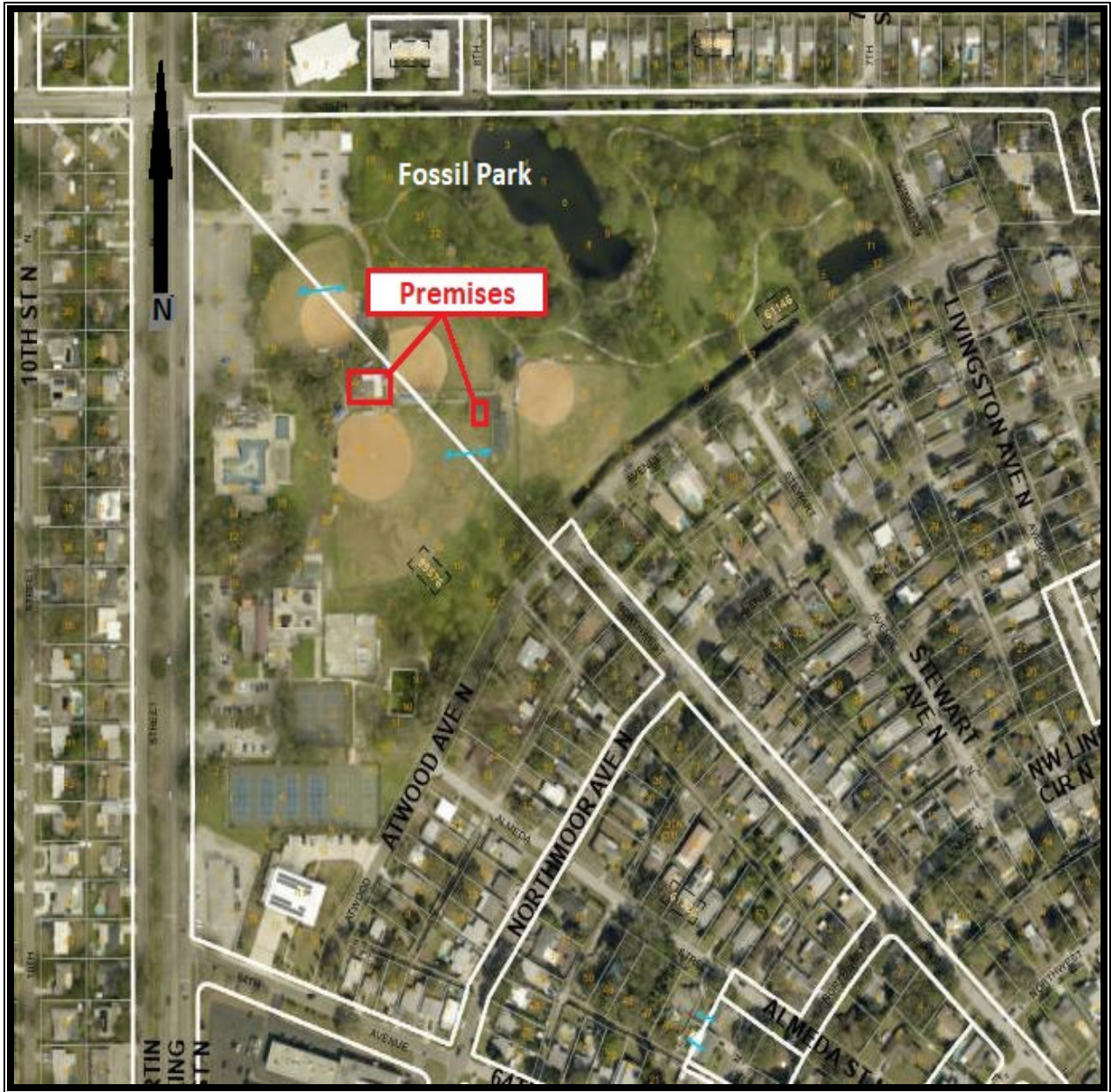


ILLUSTRATION "B"





Resolution No. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A LICENSE AGREEMENT WITH FOSSIL PARK YOUTH BASEBALL, INC., A NOT-FOR-PROFIT CORPORATION, FOR THE USE OF 1) A CONCESSION/BOARDROOM BUILDING AND 2) A STORAGE BUILDING WITHIN A PORTION OF CITY-OWNED FOSSIL PARK LOCATED AT 6335 DR. MLK JR. STREET NORTH, ST. PETERSBURG, FOR A PERIOD OF THIRTY-SIX (36) MONTHS FOR A FEE OF \$36.00; AND TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; WAIVING THE RESERVE FOR REPLACEMENT REQUIREMENT OF CITY COUNCIL RESOLUTION NO. 79-740A; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Fossil Park Youth Baseball, Inc. ("Licensee") desires to continue to use certain City-owned property located at 6335 Dr. MLK Jr. Street North, St. Petersburg, referred to as "Premises", to operate 1) a concession/boardroom building and 2) a storage building, which it has done so since 1984; and

WHEREAS, the proposed License Agreement ("License") will be for a term of thirty-six (36) months, for a license fee of \$36.00, to be paid on or before the effective date of the License; and

WHEREAS, the Licensee is responsible for (i.) all interior and exterior maintenance of both buildings (excluding the restrooms); (ii.) payment of utilities including, but not limited to, electricity, telephone, internet service, water, gas, cable/satellite television, sewerage, garbage, and trash collection; and (iii.) any applicable taxes; and

WHEREAS, the License is in accordance with the policies established in Resolution No. 79-740A, provided however that due to the limited financial resources of the organization, the City is charging nominal rent and recommending that the reserve for replacement requirement be waived in an effort to minimize operating costs; and

WHEREAS, these terms and conditions are consistent with prior leases with this and other non-profit organizations; and

WHEREAS, Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront Property for three (3) years or less on residentially zoned property with approval by an affirmative vote of at least six (6) members of City Council; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor, or his designee, is authorized to execute a License Agreement with Fossil Park Youth Baseball, Inc., a not-for-profit corporation, for the use of 1) a concession/boardroom building and 2) a storage building within a portion of the City-owned Fossil Park located at 6335 Dr. MLK Jr. Street North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; and

BE IT FURTHER RESOLVED that the reserve for replacement requirement pursuant to Resolution No. 79-740A is hereby waived.

This Resolution shall become effective immediately upon its adoption.

Legal:

  
\_\_\_\_\_  
City Attorney (Designee)

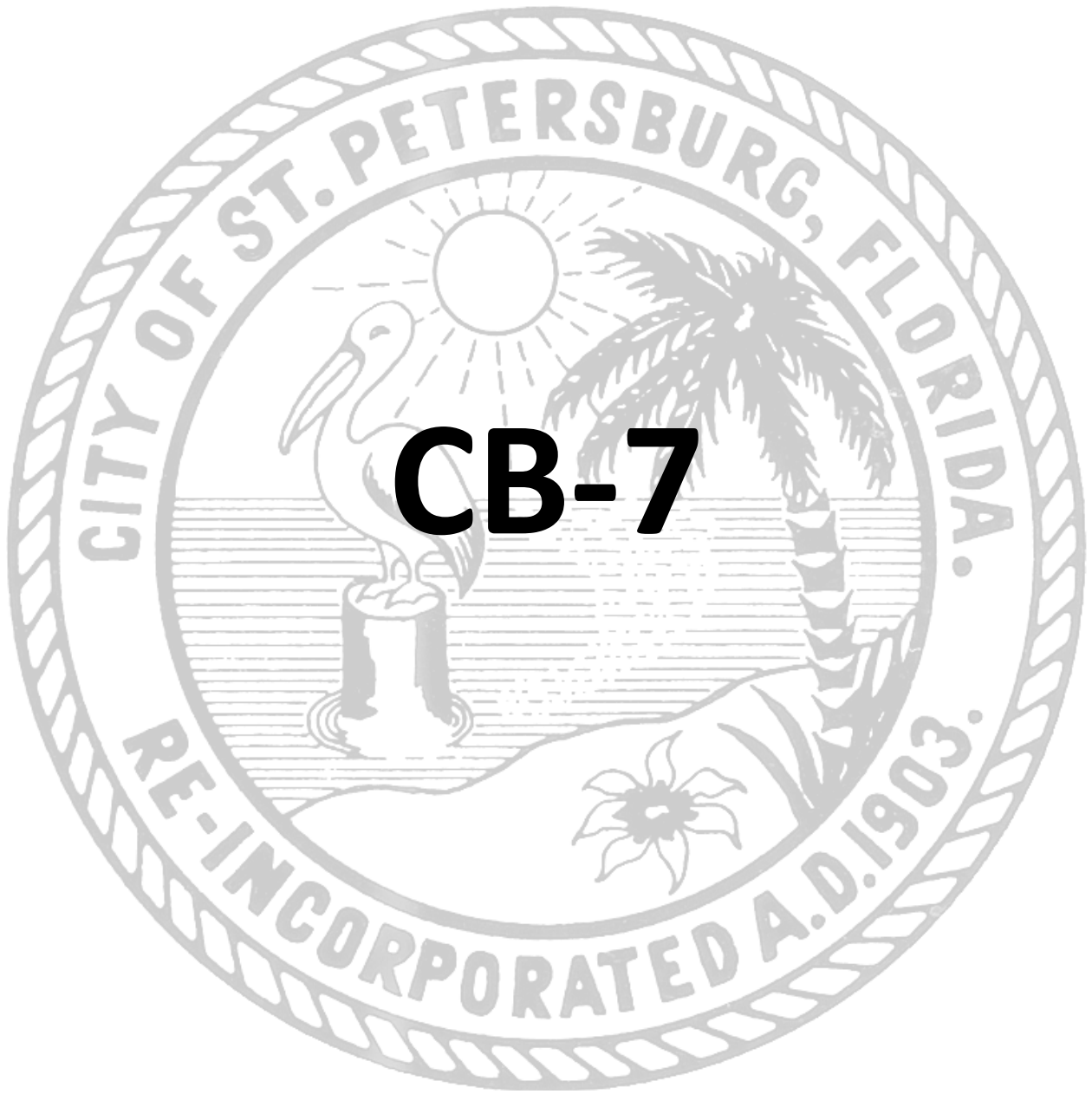
Community Enrichment Administration:

\_\_\_\_\_  
Michael J. Jefferis, Administrator

Real Estate and Property Management:

  
\_\_\_\_\_  
Aaron Fisch, Director  
00715631

The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Azalea Junior Football Association, Inc., a Florida not-for-profit corporation, for the use of 1) a concession/storage building and 2) a board room/storage building within a portion of the City-owned Azalea Park located at 1400 72nd Street North, St. Petersburg for a period of thirty-six (36) months for a fee of \$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. (Requires affirmative vote of at least six (6) members of City Council.)  
Please scroll down to view the backup material.



**CB-7**

# ST. PETERSBURG CITY COUNCIL

## Consent Agenda

Meeting of January 18, 2024

**TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

**SUBJECT:** A resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Azalea Junior Football Association, Inc., a Florida not-for-profit corporation, for the use of 1) a concession/storage building and 2) a board room/storage building within a portion of the City-owned Azalea Park located at 1400 72nd Street North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date. ***(Requires affirmative vote of at least six (6) members of City Council.)***

**EXPLANATION:** The Real Estate and Property Management Department received a request from the Azalea Junior Football Association, Inc. ("Licensee") to enter into a new license agreement for the use of 1) a concession/storage building and 2) a board room/storage building within a portion of City-owned Azalea Park located at 1400 72nd Street North, St. Petersburg ("Premises"), that the Licensee has utilized since 1982.

The Licensee has executed a new License Agreement ("License") for a term of thirty-six (36) months, subject to City Council approval, with the terms and conditions providing it with the same basic rights and privileges it has enjoyed during the preceding term. The license fee is thirty-six dollars (\$36.00) for the entire term.

The Licensee is responsible for (i.) all interior and exterior maintenance of the Premises (excluding the restrooms); (ii.) payment of utilities including, but not limited to, electricity, telephone, internet service, water, gas, cable/satellite television, sewerage, garbage, and trash collection; and (iii.) any applicable taxes. Additionally, the Licensee will maintain a commercial general liability insurance policy in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, protecting the City against all claims or demands that may arise or be claimed on account of the Licensee's use of the Premises. The License may be terminated without cause by either party with ninety (90) days written notice prior to the scheduled date of termination. The City is under no obligation to provide a replacement facility under any circumstances.

City Council Resolution No. 79-740A, dated October 4, 1979, establishes policies for the sale and leasing of City-owned park and waterfront property. This resolution requires that when leasing City property to a non-profit, private organization "...the organization pays operating costs plus a reserve for replacement." Due to the limited financial resources of this organization, nominal rent is being charged and it is recommended that the reserve for replacement requirement be waived in an effort to minimize operating costs. These terms and conditions are consistent with prior leases of other non-profit organizations.

Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront property for three (3) years or less on residentially zoned property with approval by an affirmative vote of at least six (6) members of City Council. The subject property is zoned Neighborhood Suburban Single Family-1 (NS-1).

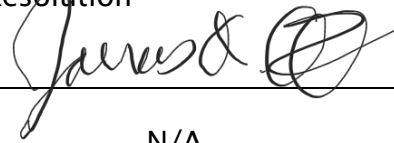
**RECOMMENDATION:** Administration recommends that City Council adopt the attached resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Azalea Junior Football Association, Inc., a Florida not-for-profit corporation, for the use of 1) a concession/storage building and 2) a board room/storage building within a portion of the City-owned Azalea Park located at 1400 72nd Street North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** N/A

**ATTACHMENTS:** Illustration and Resolution

**APPROVALS:**

Administration:

  
\_\_\_\_\_ AMF

Budget:

\_\_\_\_\_ N/A

ILLUSTRATION



Resolution No. 2024 - \_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A LICENSE AGREEMENT WITH THE AZALEA JUNIOR FOOTBALL ASSOCIATION, INC., A FLORIDA NOT-FOR-PROFIT CORPORATION, FOR THE USE OF 1) A CONCESSION/STORAGE BUILDING AND 2) A BOARD ROOM/STORAGE BUILDING WITHIN A PORTION OF THE CITY-OWNED AZALEA PARK LOCATED AT 1400 72ND STREET NORTH, ST. PETERSBURG, FOR A PERIOD OF THIRTY-SIX (36) MONTHS FOR A FEE OF \$36.00; AND TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; WAIVING THE RESERVE FOR REPLACEMENT REQUIREMENT OF CITY COUNCIL RESOLUTION NO. 79-740A; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Azalea Junior Football Association, Inc. ("Licensee") desires to continue to use certain City-owned property located at 1400 72nd Street North, St. Petersburg, referred to as "Premises", to operate 1) a concession/storage building and 2) a board room/storage building, that the Licensee has utilized since 1982; and

WHEREAS, the proposed License Agreement ("License") will be for a term of thirty-six (36) months, for a license fee of \$36.00, to be paid on or before the effective date of the License; and

WHEREAS, the Licensee is responsible for (i.) all interior and exterior maintenance of the building (excluding the restrooms); (ii.) payment of utilities including, but not limited to, electricity, telephone, internet service, water, gas, cable/satellite television, sewerage, garbage, and trash collection; and (iii.) any applicable taxes; and

WHEREAS, the License is in accordance with the policies established in Resolution No. 79-740A, provided however that due to the limited financial resources of the organization, the City is charging nominal rent and recommending that the reserve for replacement requirement be waived in an effort to minimize operating costs; and

WHEREAS, these terms and conditions are consistent with prior leases with this and other non-profit organizations; and

WHEREAS, Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront Property for three (3) years or less on residentially zoned property with approval by an affirmative vote of at least six (6) members of City Council.



NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor, or his designee, is authorized to execute a License Agreement with the Azalea Junior Football Association, Inc., a Florida not-for-profit corporation, for the use of 1) a concession/storage building and 2) a board room/storage building within a portion of the City-owned Azalea Park located at 1400 72nd Street North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; and

BE IT FURTHER RESOLVED that the reserve for replacement requirement pursuant to Resolution No. 79-740A is hereby waived.

This Resolution shall become effective immediately upon its adoption.

Legal:

  
\_\_\_\_\_  
City Attorney (Designee)

Community Enrichment Administration:

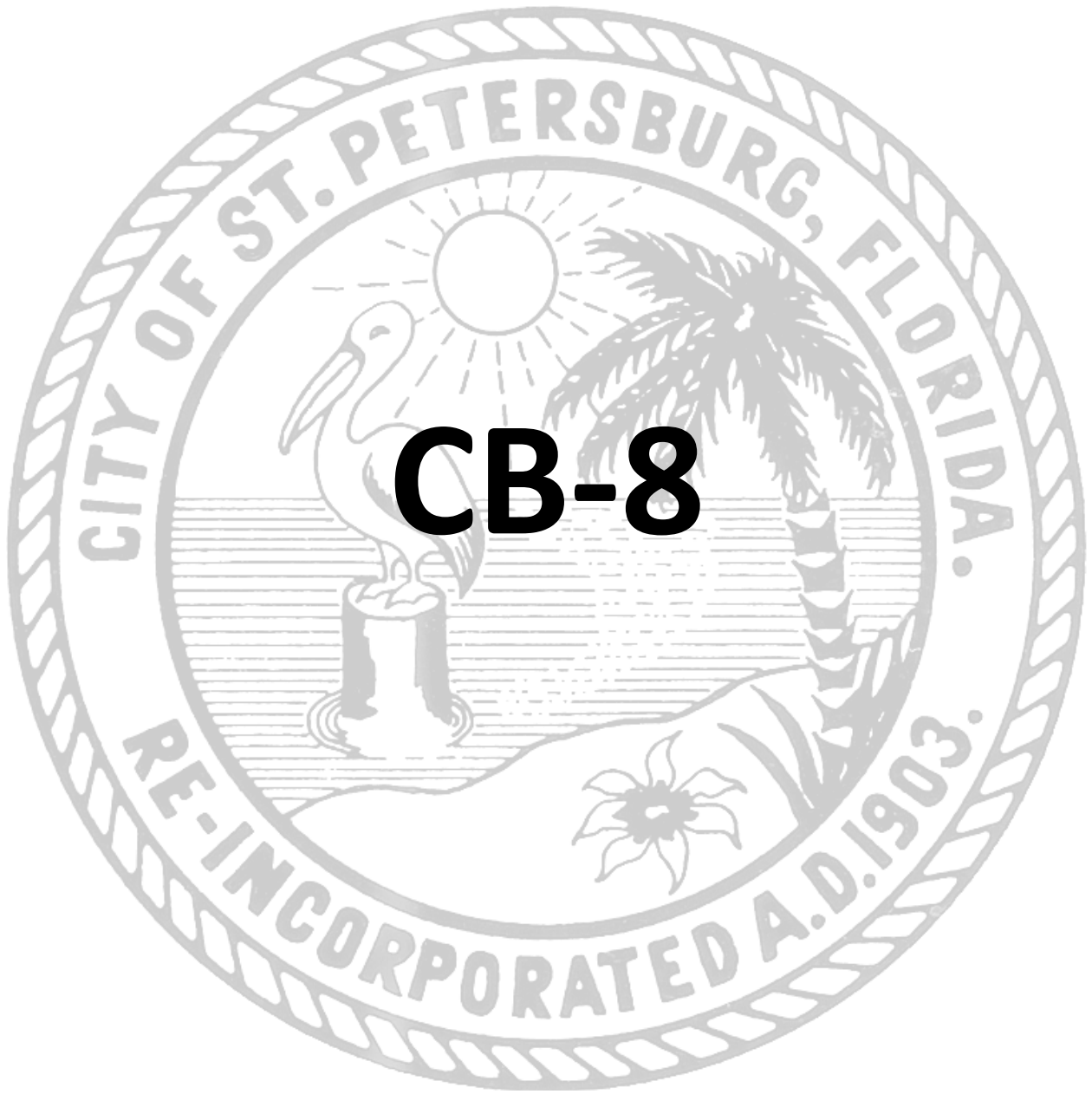
\_\_\_\_\_  
Michael J. Jefferis, Administrator

Real Estate and Property Management:

  
\_\_\_\_\_  
Aaron Fisch, Director  
00715628

The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor, or his designee, to execute a License Agreement with The Azalea Youth Soccer League, Inc., a Florida not-for-profit corporation, for the use of 1) a concession stand/board room building and 2) a storage building within a portion of the City-owned Walter Fuller Park located at 7557 - 26th Avenue North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. (Requires affirmative vote of at least six (6) members of City Council.)

Please scroll down to view the backup material.



**CB-8**

## ST. PETERSBURG CITY COUNCIL

### Consent Agenda

Meeting of January 18, 2024

**TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

**SUBJECT:** A resolution authorizing the Mayor, or his designee, to execute a License Agreement with The Azalea Youth Soccer League, Inc., a Florida not-for-profit corporation, for the use of 1) a concession stand/board room building and 2) a storage building within a portion of City-owned Walter Fuller Park located at 7557 - 26<sup>th</sup> Avenue North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date. ***(Requires affirmative vote of at least six (6) members of City Council.)***

**EXPLANATION:** Real Estate and Property Management received a request from The Azalea Youth Soccer League, Inc. ("Licensee") to renew its license agreement for the use of 1) a concession stand/board room building and 2) a storage building within a portion of City-owned Walter Fuller Park located at 7557 - 26<sup>th</sup> Avenue North, St. Petersburg ("Premises"). The Licensee, a youth soccer organization, has utilized the Premises since 1987.

The proposed License Agreement ("License") will be for a term of thirty-six (36) months, subject to City Council approval, with the terms and conditions providing it with the same basic rights and privileges it has enjoyed during the preceding term. The fee is one dollar (\$1.00) per month or thirty-six dollars (\$36.00) for the entire term. The Licensee is responsible for all interior and exterior maintenance of both buildings and utilities/services including, but not limited to, water, electric, telephone, internet service, sewer, gas, cable/satellite television, trash collection and stormwater fees, in addition to any applicable taxes and insurance. Additionally, the Licensee will maintain a commercial general liability insurance policy in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, protecting the City against all claims or demands that may arise or be claimed on account of the Licensee's use of the Premises. The License may be terminated without cause by either party with ninety (90) days written notice prior to the scheduled date of termination.

City Council Resolution No. 79-740A, dated October 4, 1979, establishes policies for the sale and leasing of City-owned park and waterfront property. This resolution requires that when leasing City property to a non-profit, private organization ". . . the organization pays operating cost plus a reserve for replacement." Due to the limited financial resources of the organization, the City is charging a nominal fee and recommending that the reserve for replacement requirement be waived in an effort to minimize operating costs. These terms and conditions are consistent with prior licenses with this and other non-profit organizations. Under the terms of the License, the City is under no obligation to provide a replacement facility under any circumstances.

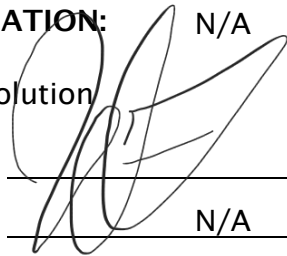
Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront property for three (3) years or less on residentially-zoned property with approval by an affirmative vote of at least six (6) members of City Council. The subject property is zoned Neighborhood Suburban Estate (NS-E).

**RECOMMENDATION:** Administration recommends that City Council adopt the attached resolution authorizing the Mayor, or his designee, to execute a License Agreement with The Azalea Youth Soccer League, Inc., a Florida not-for-profit corporation, for the use of 1) a concession stand/board room building and 2) a storage building within a portion of City-owned Walter Fuller Park located at 7557 - 26<sup>th</sup> Avenue North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** N/A

**ATTACHMENTS:** Illustration and Resolution

**APPROVALS:** Administration:

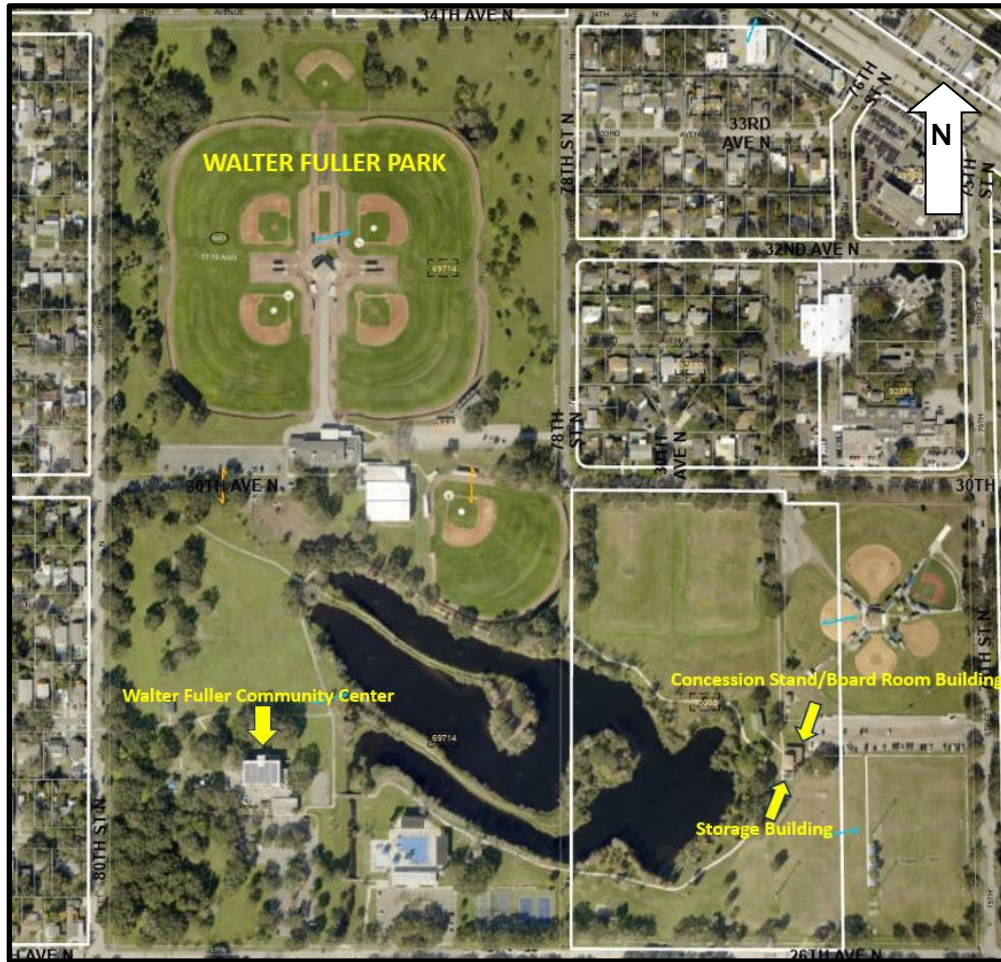


\_\_\_\_\_ AMF

Budget:

\_\_\_\_\_ N/A

**ILLUSTRATION**



**Premises:**

**Concession Stand/Board Room Building and Storage Building within a portion of City-owned Walter Fuller Park located at 7557 - 26<sup>th</sup> Avenue North, St. Petersburg**

Resolution No. 2024 - \_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A LICENSE AGREEMENT WITH THE AZALEA YOUTH SOCCER LEAGUE, INC., A FLORIDA NOT-FOR-PROFIT CORPORATION, FOR THE USE OF 1) A CONCESSION STAND/BOARD ROOM BUILDING AND 2) A STORAGE BUILDING WITHIN A PORTION OF CITY-OWNED WALTER FULLER PARK LOCATED AT 7557 - 26TH AVENUE NORTH, ST. PETERSBURG, FOR A PERIOD OF THIRTY-SIX (36) MONTHS FOR A FEE OF \$36.00; AND TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; WAIVING THE RESERVE FOR REPLACEMENT REQUIREMENT OF CITY COUNCIL RESOLUTION NO. 79-740A; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The Azalea Youth Soccer League, Inc. ("Licensee") desires to continue to use 1) a concession stand/board room building and 2) a storage building within a portion of Walter Fuller Park located at 7557 - 26<sup>th</sup> Avenue North, St. Petersburg ("Premises"), that the Licensee has utilized since 1987; and

WHEREAS, the proposed License Agreement ("License") will be for a term of thirty-six (36) months for a fee of \$36.00, with the Licensee assuming all maintenance and utility obligations, to be paid at the commencement of the License; and

WHEREAS, the Licensee is responsible for (i.) all interior and exterior maintenance of the building (excluding the restrooms); (ii.) payment of utilities including, but not limited to, electricity, telephone, internet service, water, gas, cable/satellite television, sewerage, garbage, and trash collection; and (iii.) any applicable taxes; and

WHEREAS, the License is in accordance with the policies established in Resolution No. 79-740A provided, however, that due to the limited financial resources of the organization, the City is charging nominal rent and recommending that the reserve for replacement requirement be waived in an effort to minimize operating costs; and

WHEREAS, these terms and conditions are consistent with prior leases with this and other non-profit organizations; and

WHEREAS, Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront property for three (3) years or less on residentially-zoned property with approval by an affirmative vote of at least six (6) members of City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor, or his designee, is hereby authorized to execute a License Agreement with The Azalea Youth Soccer League, Inc., a Florida not-for-profit corporation, for the use of 1) a concession stand/board room building and 2) a storage building within a portion of the City-owned Walter Fuller Park located at 7557 - 26<sup>th</sup> Avenue North, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; and

BE IT FURTHER RESOLVED that the reserve for replacement requirement pursuant to Resolution No. 79-740A is hereby waived.

This Resolution shall become effective immediately upon its adoption.

Legal:

  
\_\_\_\_\_  
City Attorney (Designee)

Community Enrichment Administration:

\_\_\_\_\_  
Michael J. Jefferis, Administrator

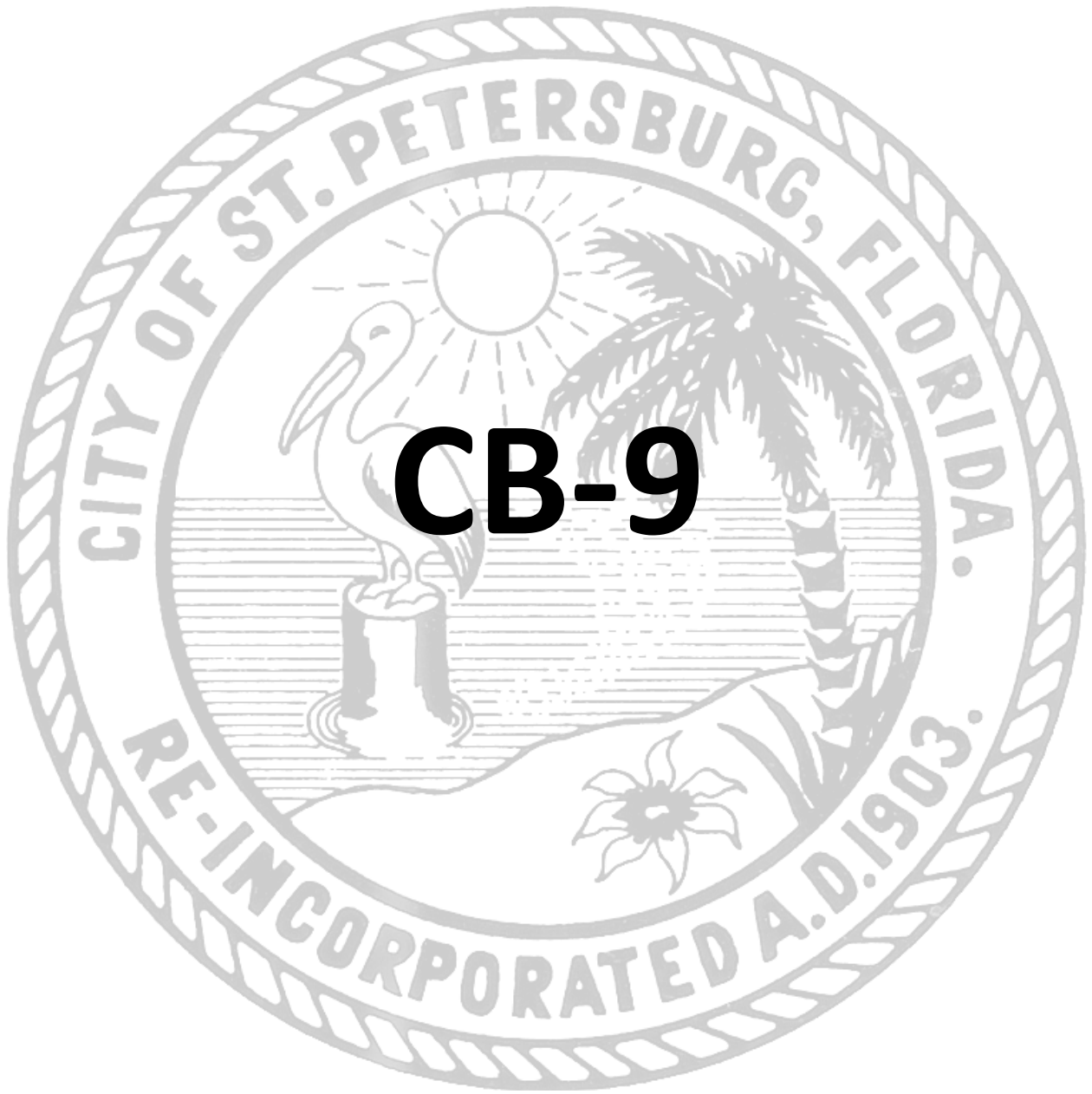
Real Estate and Property Management:

  
\_\_\_\_\_  
Aaron Fisch, Director  
00715626



The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Northeast Raiders Youth Association, Inc., a Florida not-for-profit corporation, for the use of a concession stand/storage building within a portion of City-owned Puryear Park, located at 5701 Lee Street Northeast, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and waiving the reserve for replacement requirement of City Council Resolution No. 79-740A. (Requires affirmative vote of at least six (6) members of City Council.)

Please scroll down to view the backup material.



**CB-9**

**ST. PETERSBURG CITY COUNCIL**

**Consent Agenda**

**Meeting of January 18, 2024**

**TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

**SUBJECT:** A resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Northeast Raiders Youth Association, Inc., a Florida not-for-profit corporation, for the use of a concession stand/storage building within a portion of City-owned Puryear Park, located at 5701 Lee Street Northeast, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date. ***(Requires affirmative vote of at least six (6) members of City Council.)***

**EXPLANATION:** The Real Estate and Property Management Department received a request from Northeast Raiders Youth Association, Inc. ("Licensee") to renew its license agreement for use of a concession stand/storage building within a portion of City-owned Puryear Park located at 5701 Lee Street Northeast, St. Petersburg ("Premises"). The Licensee, a youth soccer organization, has utilized the Premises since 1997.

The proposed License Agreement ("License") will be for a term of thirty-six (36) months, subject to City Council approval, with the terms and conditions providing it with the same basic rights and privileges it has enjoyed during the preceding term. The fee is one dollar (\$1.00) per month or thirty-six dollars (\$36.00) for the entire term. The Licensee is responsible for all interior and exterior maintenance of the building (excluding restrooms) and utilities/services including, but not limited to, water, electric, telephone, internet service, sewer, gas, cable/satellite television, trash collection and stormwater fees, in addition to any applicable taxes and insurance. Additionally, the Licensee will maintain a commercial general liability insurance policy in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, protecting the City against all claims or demands that may arise or be claimed on account of the Licensee's use of the Premises. The License may be terminated without cause by either party with ninety (90) days written notice prior to the scheduled date of termination.

City Council Resolution No. 79-740A, dated October 4, 1979, establishes policies for the sale and leasing of City-owned park and waterfront property. This resolution requires that when leasing City property to a non-profit, private organization ". . . the organization pays operating costs plus a reserve for replacement." Due to the limited financial resources of this organization, nominal rent is being charged and it is recommended that the reserve for replacement requirement be waived in an effort to minimize operating costs. These terms and conditions are consistent with prior licenses with this and other non-profit organizations. Under the terms of the License, "the City is under no obligation to provide a replacement facility under any circumstances."

Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront property for three (3) years or less on residentially-zoned property with approval by an affirmative vote of at least six (6) members of City Council. The subject property is zoned (NS-E) Neighborhood Suburban Estate.

**RECOMMENDATION:** Administration recommends that City Council adopt the attached resolution authorizing the Mayor, or his designee, to execute a License Agreement with the Northeast Raiders Youth Association, Inc., a Florida not-for-profit corporation, for the use of a concession stand/storage building within a portion of City-owned Puryear Park located at 5701 Lee Street Northeast, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; waiving the reserve for replacement requirement of City Council Resolution No. 79-740A; and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** N/A

**ATTACHMENTS:** Illustration and Resolution

**APPROVALS:** Administration: James D. [Signature] AMF  
Budget: N/A

# ILLUSTRATION



Resolution No. 2024-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A LICENSE AGREEMENT WITH THE NORTHEAST RAIDERS YOUTH ASSOCIATION, INC., A FLORIDA NOT-FOR-PROFIT CORPORATION, FOR THE USE OF A CONCESSION STAND/STORAGE BUILDING WITHIN A PORTION OF CITY-OWNED PURYEAR PARK LOCATED AT 5701 LEE STREET NORTHEAST, ST. PETERSBURG, FOR A PERIOD OF THIRTY-SIX (36) MONTHS FOR A FEE OF \$36.00; AND TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; WAIVING THE RESERVE FOR REPLACEMENT REQUIREMENT OF CITY COUNCIL RESOLUTION NO. 79-740A; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Northeast Raiders Youth Association, Inc. ("Licensee") desires to continue use of the concession stand/storage building within a portion of Puryear Park located at 5701 Lee Street Northeast, St. Petersburg ("Premises"), that the Licensee has utilized since 1997; and

WHEREAS, the proposed License Agreement ("License") will be for a term of thirty-six (36) months, for a license fee of \$36.00, to be paid on or before the effective date of the License; and

WHEREAS, the Licensee is responsible for (i.) all interior and exterior maintenance of the Premises (excluding the restrooms); (ii.) payment of utilities including, but not limited to, electricity, telephone, internet service, water, gas, cable/satellite television, sewerage, garbage and trash collection; and (iii.) any applicable taxes and insurance; and

WHEREAS, the License is in accordance with the policies established in Resolution No. 79-740A provided; however, due to the limited financial resources of the organization, the City is charging nominal rent and recommending that the reserve for replacement requirement be waived in an effort to minimize operating costs; and

WHEREAS, these terms and conditions are consistent with prior licenses with this and other non-profit organizations; and

WHEREAS, Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of leases for Park and Waterfront property for three (3) years or less on residentially-zoned property with approval by an affirmative vote of at least six (6) members of City Council.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor, or his designee, is hereby authorized to execute a License Agreement with the Northeast Raiders Youth Association, Inc., a Florida not-for-profit corporation, for the use of a concession stand/storage building within a portion of City-owned Puryear Park located at 5701 Lee Street Northeast, St. Petersburg, for a period of thirty-six (36) months for a fee of \$36.00; and to execute all documents necessary to effectuate same; and

BE IT FURTHER RESOLVED that the reserve for replacement requirement of City Council Resolution No. 79-740A is waived.

This Resolution shall become effective immediately upon its adoption.

Legal:



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City Attorney (Designee)

Community Enrichment Administration:

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Michael J. Jefferis, Administrator

Real Estate and Property Management:

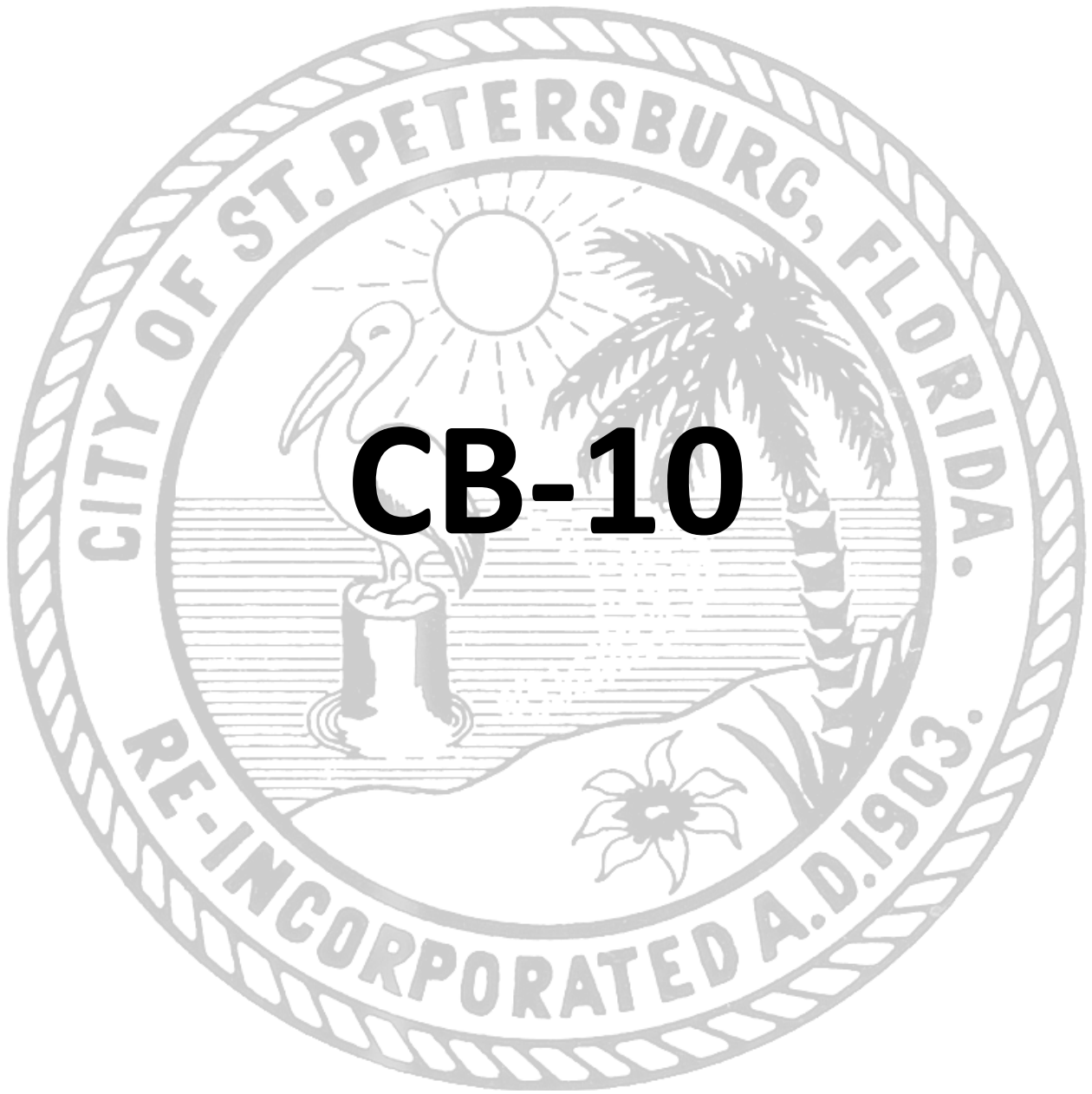


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Aaron Fisch, Director  
00715618

The following page(s) contain the backup material for Agenda Item: A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-05-WT/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Wade Trim, Inc. (“A/E”) for A/E to provide (i) project management, (ii) surveying services, (iii) geotechnical services, (iv) environmental services, (v) engineering design services and (vi) permitting services including permit fees related to the DIS 36" TM Water Cross FY23 Project in an amount not to exceed \$182,595 (ECID Project No. 23157-100; Oracle No. 19720); and providing an effective date. Please scroll down to view the backup material.





**CB-10**

**ST. PETERSBURG CITY COUNCIL**

**Consent Agenda**

Meeting of January 18, 2024

**TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

**SUBJECT:** A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-05-WT/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Wade Trim, Inc. (“A/E”) for A/E to provide (i) project management, (ii) surveying services, (iii) geotechnical services, (iv) environmental services, (v) engineering design services and (vi) permitting services including permit fees related to the DIS 36" TM Water Cross FY23 Project in an amount not to exceed \$182,595 (ECID Project No. 23157-100; Oracle No. 19720); and providing an effective date.

**EXPLANATION:** This project will address two distinct creek crossings of the 36" transmission main within the City's drinking water distribution system that have been identified as in need of repair or replacement. The transmission main at these two creek crossings is supported by structures which are approaching the end of their service life and exhibit signs of deficiencies.

*This work includes preparation of construction documents and permitting services to support the existing pipe in place, restore and provide future protection against erosion of the stream embankment, inspect the entire circumference of the pipe, and provide recommendations for remedial actions to the exterior of the pipe and joints.*

On July 15, 2021, the City of St. Petersburg, Florida and Wade Trim, Inc. (“A/E”) entered into an architect/engineering agreement for A/E to provide miscellaneous professional services for Potable Water, Wastewater, and Reclaimed Water Projects.

Task Order No. 21-05-WT/W(A) in the amount of \$182,595 shall provide professional engineering services including but not limited to consultation and data collection, surveying, geotechnical services, environmental services, engineering design, and permitting. The Task Order includes a \$20,000 allowance to be authorized if any unforeseen conditions are experienced while performing the work.

Task Order No. 21-05-WT/W(A) includes the following phases and associated not to exceed costs respectively:

Project Management	\$ 36,183.60
Surveying Services	\$ 8,160.00
Geotechnical Services	\$ 13,791.26
Environmental Services	\$ 10,267.50
Engineering Design	\$ 79,714.40
Permitting	\$ 10,478.24
Permit Fees	\$ 4,000.00
Allowance	\$ 20,000.00
<b>Total</b>	<b>\$182,595.00</b>

*A/E services during the construction phase will be provided to Council for approval as an Amendment to this Task Order.*

*Contractor costs for the improvements will be provided to Council for approval as a separate Agreement.*

**RECOMMENDATION:** Administration recommends authorizing the Mayor or his designee to execute Task Order No. 21-05-WT/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Wade Trim, Inc. (“A/E”) for A/E to provide (i) project management, (ii) surveying services, (iii) geotechnical services, (iv) environmental services, (v) engineering design services and (vi) permitting services including permit fees related to the DIS 36" TM Water Cross FY23 Project in an amount not to exceed \$182,595 (ECID Project No. 23157-100; Oracle No. 19720); and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003) DIS 36" TM Water Cross Replacements FY23 Project (19720).

**ATTACHMENTS:** Resolution  
Task Order No. 21-05-WT/W(A)

RESOLUTION 2024-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 21-05-WT/W(A) TO THE ARCHITECT/ENGINEERING AGREEMENT DATED JULY 15, 2021 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND WADE TRIM, INC. (“A/E”) FOR A/E TO PROVIDE (I) PROJECT MANAGEMENT, (II) SURVEYING SERVICES, (III) GEOTECHNICAL SERVICES, (IV) ENVIRONMENTAL SERVICES, (V) ENGINEERING DESIGN SERVICES AND (VI) PERMITTING SERVICES INCLUDING PERMIT FEES RELATED TO THE DIS 36" TM WATER CROSS FY23 PROJECT IN AN AMOUNT NOT TO EXCEED \$182,595 (ECID PROJECT NO. 23157-100; ORACLE NO. 19720); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida (“City”) and Wade Trim, Inc. (“A/E”) executed an architect/engineering agreement on July 15, 2021 for A/E to provide professional services on a continuing basis for work of a specified nature as outlined in the agreement related to miscellaneous Potable Water, Wastewater, and Reclaimed Water Projects; and

WHEREAS, Administration desires to issue Task Order No. 21-05-WT/W(A) for A/E to provide (i) project management, (ii) surveying services, (iii) geotechnical services, (iv) environmental services, (v) engineering design services and (vi) permitting services including permit fees related to the DIS 36" TM Water Cross FY23 Project in an amount not to exceed \$182,595, which amount includes a \$20,000 allowance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor or his designee is hereby authorized to execute Task Order No. 21-05-WT/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Wade Trim, Inc. (“A/E”) for A/E to provide (i) project management, (ii) surveying services, (iii) geotechnical services, (iv) environmental services, (v) engineering design services and (vi) permitting services including permit fees related to the DIS 36" TM Water Cross FY23 Crossings Project in an amount not to exceed \$182,595.

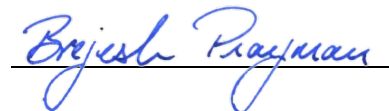
This resolution shall become effective immediately upon its adoption.

LEGAL:

  
\_\_\_\_\_

00717112

DEPARTMENT:

  
\_\_\_\_\_

**MEMORANDUM**

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

**DATE:** January 18, 2024

**TO:** The Honorable Chair, and City Councilmembers

**FROM:** Brejesh Prayman, P.E., Director  
Engineering & Capital Improvements Department

**RE:** Consultant Selection Information  
Firm: Wade Trim, Inc.  
Task Order No. 21-05-WT/W(A) in the amount of \$182,595.00

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This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

The project involves data collection, surveying, geotechnical services, environmental services, engineering design, and permitting related to the 36-inch Water Transmission Main – Water Crossings Project.

Wade Trim, Inc. has satisfactorily completed similar work under previous A/E Annual Master Agreement and is familiar with the City Standards.

Wade Trim, Inc. has significant experience in the design, permitting and construction phase activities of potable water transmission main projects.

This is the fifth Task Order issued under the 2021 Master Agreement.

2. Transaction Report listing current work – See Attachment A

# ATTACHMENT A

## Transaction Report for

Wade Trim, Inc.

Miscellaneous Professional Services for Potable Water, Wastewater & Reclaimed Water Projects

A/E Agreement Effective - July 15, 2021  
A/E Agreement Expiration - August 30, 2025

Task Order No.	Project No.	Project Title	NTP Issued	Authorized Amount
01	22042-111	CCTV Program Management	12/09/21	70,915.98
		Amendment No. 1	04/13/22	400,875.76
		Revision No. 1	04/27/23	20,000.00
02	22106-111	Cosme WTP Storage Tanks - Plant Water	08/19/22	70,854.23
03	23078-100	Utility Policy and Standards Manual	04/06/23	209,601.00
04	20042-110	Stormwater Lift Stations Rehab	10/17/23	45,409.00
<b>05</b>	<b>23157-100</b>	<b>36" Transmission Main Repairs - Creek Crossings</b>	<b>Pending</b>	
			Total:	817,655.97

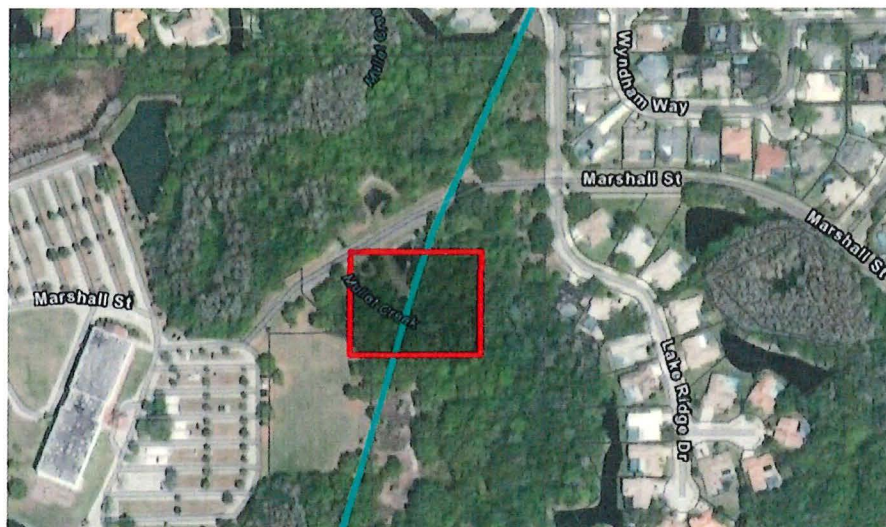
TASK ORDER NO. 21-05-WT/W(A)  
36" TRANSMISSION MAIN REPAIRS - WATER CROSSINGS  
MISCELLANEOUS PROFESSIONAL SERVICES FOR  
POTABLE WATER, WASTEWATER AND RECLAIMED WATER PROJECTS  
CITY PROJECT NO. 23157-100

This Task Order No. 21-05-WT/W(A) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 202\_\_, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE WATER, WASTEWATER AND RECLAIMED WATER PROJECTS dated July 15, 2021 ("Agreement") between Wade Trim, Inc. ("A/E"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

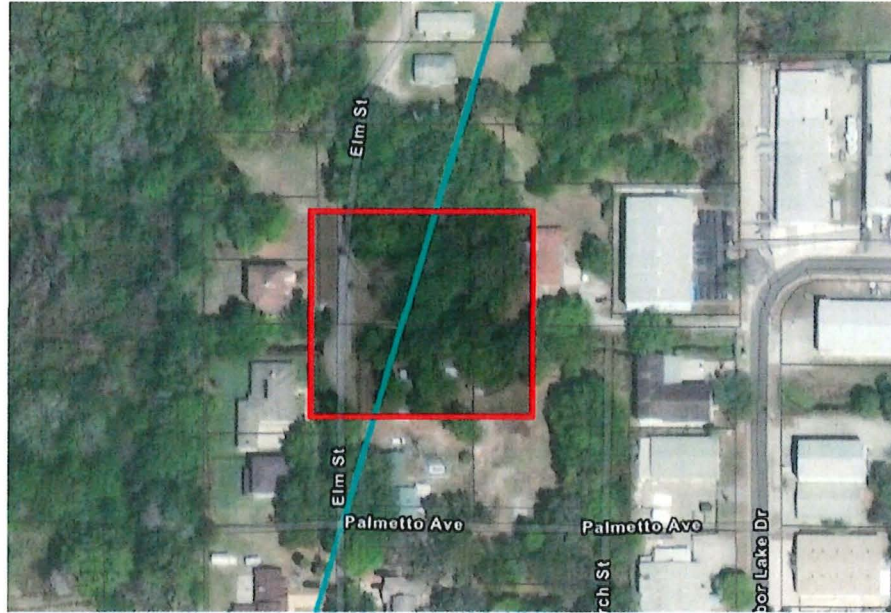
**I. DESCRIPTION OF PROJECT**

The City of St. Petersburg, Florida, receives its potable water supply through two concrete pressure pipe water transmission mains. The 36-inch and 48-inch diameter water transmission mains are both approximately 25 miles (40 km) long and were constructed in 1930s and 1960s, respectively. The 36-in diameter water transmission main was installed with shallow cover using open cut trenching techniques in the early 1930s. This water transmission main crosses multiple creeks and wetlands along the 25-mile alignment. Over time, development, channelization, and large storm events have contributed to erosion of the creek beds, exposing the 36-inch water transmission main and eroding the embankments adjacent to the creek crossings, threatening the integrity of the pipe.

There are two critical crossings of the water transmission main along sections of Mullet Creek in Safety Harbor that are in need of evaluation and fortification. The first location is near 2200 Marshall Street, Safety Harbor FL 34695. The second location is near 760 Elm Street, Safety Harbor FL 34695.



*CROSSING NO. 1*



CROSSING NO. 2

Under this project, the A/E shall provide professional engineering services to prepare a set of construction documents and provide permitting services to support the existing pipe in place, allow for inspection of the entire circumference of the pipe, provide recommendations for remedial actions to the exterior of the pipe and joints as needed, and to restore and provide future protection against erosion of the stream embankment. The design documents shall also include limits of disturbance for the Contractor to access and perform the work. It is intended that the field work be accomplished by a Construction Manager at Risk (CMAR) from the City's Continuing Services List.

Professional services to be provided under this Task Order include the following Tasks:

- Task 1 - Project Management, Coordination, Consultation and Data Collection;
- Task 2 - Surveying Services;
- Task 3 - Geotechnical Services;
- Task 4 - Environmental Services;
- Task 5 - Engineering Design Services;
- Task 6 - Permitting Services; and

## II. SCOPE OF SERVICES

### Task 1 - Data Gathering, Project Management, and Coordination

#### Task 1.1 - Project Management

A/E will provide general correspondence and office administration services for the project that will include project setup, a project management plan, and hard and electronic file systems and document control. The A/E will provide monthly invoices and reports for work completed and will administer the project from inception through the end of the scope of services as part of this task. A/E will retain design subconsultants as necessary and manage



all design subconsultants work, including reviewing subconsultant progress and invoices monthly.

#### Task 1.2 - Kick-off Meeting

A/E will coordinate and attend Kick-off Meeting with the CITY, and a selected CMAR to review the design submittal process, and the project schedule; communication protocols for consultation during design and construction and to establish procedures for submittals, applications for payment, and a working understanding among the parties related to the work. The kick-off meeting agenda and meeting summaries will be developed and distributed via electronic delivery in PDF Format by the A/E.

An in-person kick-off meeting with a 2-hour duration and up to three key team members has been budgeted for this task. Up to one additional hour per person per meeting has been budgeted for preparation of agenda and items for two key members.

#### Task 1.3 - Progress and Design Meetings

A/E will conduct a monthly meeting with the CITY, and CMAR to review progress, present an updated schedule, and discuss any current major project decisions or challenges during the design phase of the project. Five (5) monthly progress meetings of a 1-hour duration with up to two key team members have been budgeted for this task. Up to one additional hour per person per meeting has been budgeted for preparation of agenda and items for two key members.

These meetings will be held on a virtual meeting platform with up to two (2) attendees from the A/E. The progress meeting agenda and summaries will be developed and distributed via electronic delivery in PDF Format by the A/E.

Subcontractor costs for Environmental Services participation at meetings have been included here.

A/E will conduct Design Review Meetings at 60% and 95% design completion, respectively. Two (2) design review meetings of a 3-hour duration with up to three (3) key team members have been budgeted for this task. Up to one additional hour per person per meeting has been budgeted for preparation of agenda and items for two key members.

These 3-hr meetings shall be held in person and will include up to three attendees from the A/E. The progress meeting agenda and summaries will be developed and distributed via electronic delivery in PDF Format by the A/E.

#### Task 1.4 - Public Meetings

A/E will coordinate and attend up to two Public Meetings with the CITY, and a selected CMAR to discuss details of the project, project schedule, construction expectations with the surrounding residents and/or other Public. The public meeting agenda will be prepared by the City. The A/E will prepare visual aids or other complimenting information required for the meeting and prepare meeting summaries, which will be developed and distributed via electronic delivery in PDF Format or Power Point Format as necessary.

Two (2) Public Meetings of a 2-hour duration with up to two (2) key team members have been budgeted for this task. Up to two additional hours per person per meeting has been budgeted for preparation of visual aids or supporting information for two key members.

### **Task 2 – Surveying Services**

Survey services will be performed by Suncoast Land Surveying and include providing topographic and tree surveys at two locations to include all above-ground improvements, visible utilities, trees 4 inches and above, cross-sections every 10 feet, and all grade changes. Survey will include approximately 50 feet at each location and extend 15 feet past the top of bank on both sides of creek. Survey will include access paths and roads to each location and adjacent property lines. Survey will also include a special purpose wetland delineation survey.

### **Task 3 – Geotechnical Services**

Geotechnical field investigations will be performed by Tierra Inc. as directed by the A/E will include the following:

1. Review published soils and topographic information. This published information will be obtained from the appropriate Quadrangle Map published by the United States Geological Survey (USGS) and the Soil Survey of Pinellas County, Florida, published by the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) along with any existing soil borings that can be provided by Wade Trim or the City (if available).
2. Perform two (2) Standard Penetration Test (SPT) borings within the areas of the pipe crossing. One boring will be performed at each crossing location to a depth of on the order of 40 feet below grade, in accessible areas.
3. Perform slope stability analyses using FDOT approved software to assist in developing slope recommendations and/or general recommendations for slope armoring, if necessary.
4. Visually classify the soil samples in the laboratory using the Unified Soil Classification System (USCS). Identify soil conditions at the boring locations.
5. Prepare an engineering report that summarizes the course of study pursued, the field data generated, subsurface conditions encountered and our engineering recommendations including: describing potentially deleterious materials discovered in the borings which may interfere with construction progress; providing allowable pile capacities for specific embedment depths to support the potential pipe cradle system (timber or concrete piles); pile installation considerations; and slope stability recommendations.

### **Task 4 – Environmental Services**

Environmental field investigations will be performed by Earth Resources, Inc. as directed by the A/E will include the following:

1. Delineation of jurisdictional boundaries the wetlands at the two project locations in accordance with the State of Florida Wetland Delineation Methodology outlined in Chapter

62-340, F.A.C. Collection of GPS coordinates of the wetland flags, and preparation of a map showing the approximate wetland limits overlain on aerial imagery. Earth Resources will meet on-site with the Florida Department of Environmental Protection (FDEP) and if necessary, the Southwest Florida Water Management District (SWFWMD) to obtain agency approval of the wetland and surface water boundaries. Earth Resources will coordinate with the survey subconsultant to obtain jurisdictional wetland data to produce a signed and sealed Specific Purpose Survey.

2. Conduct a field review to characterize the habitats within the project area to determine the potential presence of threatened and endangered floral and faunal species. Review of GIS data and U.S. Fish and Wildlife Service and Florida Fish and Wildlife Conservation Commission protected species databases. Preparation of a technical memorandum summarizing the results of the above tasks along with an aerial map showing the location of wetlands and surface waters, habitat descriptions, potential for listed species involvement and photo documentation.

## **Task 5 – Design Services**

A/E will perform structural calculations and prepare design documents as described by the following Tasks:

### Task 5.1 - 60% Design Documents

A/E shall prepare and submit 60% Construction Documents representing design concepts accepted by the CITY and CMAR for the following:

- Protection of existing 36" RCP Water Main in Place with the use of supports or cradles built around the existing pipe.
- Repair and protection of existing stream embankment and slopes.
- Conceptual stream bypassing for execution of the work
- General Construction Sequence
- Structural Details

### Task 5.2 - 95% Design Documents

A/E shall prepare and submit 95% Construction Documents that advances the design and incorporates any additional comments received from the CMAR and City Staff.

Construction Documents will consist of the following:

- Complete Construction Documents consisting of drawings and technical specifications.
- Other deliverables required to adequately depict development of design concept.
- Copies of meeting summaries and relevant correspondence.
- Design Consultant return 60% Review Comment Log that will be populated with responses and submitted to the CITY via electronic delivery in PDF Format.

### Task 5.3 - Issued For Construction (IFC) Design Documents

A/E shall prepare and submit signed and sealed IFC Construction Documents that completes the design and will incorporate any additional comments received from the CMAR and City

Staff. IFC Construction Documents will consist of the following:

- Complete Construction Documents consisting of drawings and technical specifications
- Other deliverables required to adequately depict development of design concept
- Copies of meeting summaries and relevant correspondence.
- Design Consultant return 95% Review Comment Log that will be populated with responses and submitted to the CITY via electronic delivery in PDF Format.

Below is an anticipated list of drawings and specifications that may be required for this project.

a. Plans:

Sheet No.	Description
1	Cover Sheet, Index and Vicinity Map
2	Location Map, Limits of Disturbance
3	Legend, General Notes, and Stream Bank Restoration Notes
4	Site Plan – Crossing No. 1
5	Site Plan – Crossing No. 2
6	Pipe Support – Plan and Section
7	Pipe Support Details
8	Stream Bank Restoration Details
9	Stream Bank Restoration Details
10	Pipe Inspection and Protection Sequence of Construction
11	Miscellaneous Details

b. Technical Specifications: A/E shall prepare Technical Specifications for use with CITY’s standard contract bidding documents as follows:

Section 1	General (CITY standard, modified by A/E)
Section 2	Excavation and Backfill (CITY standard)
Section 3	Concrete, Masonry and Reinforcing Steel (CITY standard)
Section 13	Surface Restoration (CITY standard)
Section 14	Miscellaneous Work (CITY standard)
Section 17	Specific Provisions (Prepared by A/E if required)
Section 20	Pay Item Descriptions (CITY standard, modified by A/E)

As the CITY intends to use a CMAR contractor, A/E is not anticipating preparing any opinion of probable construction costs. However, it is intended that the A/E review and comment on any Rough Order of Magnitude (ROM) or Guaranteed Maximum Price (GMP) price models prepared by CMAR under this task at 60% and 95% design completion stages.

### Task 6 - Permitting Services

A/E and key design subconsultants shall coordinate and attend preapplication meetings with the CITY and the permit agencies listed below to discuss the project, project phasing and schedule, and to confirm our understanding of the applicable regulations and

submittal processes. Meetings will be in person, virtual, or both as suited to meet the needs of the agency and the attendees. The pre-application meeting agenda and meeting summaries will be developed and distributed via electronic delivery in PDF Format by the A/E.

After incorporating the CITY's 60% review comments (95% design completion), the A/E shall prepare and submit the executed permit applications and supporting documents to the permitting agencies. A/E shall review and respond to Requests for Additional Information (RAI) received from each agency. The comments received from the permit agencies will be incorporated into the IFCs. All permit application fees will be paid by A/E directly out of the CITY's Allowance for Permits.

List of Agencies with Potential Jurisdiction for this project:

- Florida Department of Environmental Protection (FDEP)
- Southwest Florida Water Management District (SWFWMD)

Permit applications included in this scope of work include:

- State 404 General Permit Application, administered through FDEP
- Request for Exemption for an Environmental Resources Permit (through either FDEP or SWFWMD)

Based on current research it is likely this project will qualify for an exemption from an Environmental Resources Permit. The fee includes meeting with the jurisdictional authority and formally requesting an exemption. Should this project not qualify for an exemption, an application for Notice of Intent to use a General Permit will have to be completed and submitted. Effort to prepare for this application will be considered additional services and will be compensated separately under the contingency allowance by written authorization.

### III. **SCHEDULE**

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

	<u>Number of Days from NTP</u>
Task 1 – Project Management and Coordination	210
Task 2 – Surveying Services	45
Task 3 – Geotechnical Services	45
Task 4 – Environmental Services	60
Task 5 – Engineering Design Services	
60% Design Documents	100
95% Design Documents	155
IFC Documents	210
Task 6 – Permitting Services	210

**IV. A/E'S RESPONSIBILITIES**

- A/E will engage and authorize necessary subconsultants within 7 days of receiving Notice to Proceed (NTP).
- A/E will maintain the City apprised of design schedule changes, if any.
- A/E shall obtain written consent from the CITY prior to engaging in any unauthorized additional services currently not included in the scope.
- A/E will provide a schedule of permitting fees after preapplication meetings with jurisdictional authorities and provide copies receipts for any permitting applications fees paid during reimbursements sought under the permitting allowance.
- A/E will provide comments to City and CMAR related to review of ROM and GMP estimates with two weeks of receipt of documents.

**V. CITY'S RESPONSIBILITIES**

- This scope does not include Public Outreach or communication efforts. City will be responsible for coordinating any public outreach efforts during design and CMAR will be responsible for coordinating public outreach during construction. The City will work with local Neighborhood Associations to present the project.
- Due to the limited nature of the project, this scope of services does not include Envision Project Verification Services nor the use of the Envision Checklist or Online Scorecard for this project. Any Envision related services for this project will be responsibility of the City or will be authorized as additional services.
- In order to meet proposed deliverable schedule, City shall provide comments within 14 calendar days from submittal.
- The Scope of Services does not include review workshops. Comments are intended to be provided in the form of emails or redlines. The City shall coordinate directly with plan reviewers and shall confirm once all comments have been received and transmitted for the Engineer to proceed with revisions.
- The Scope of Services does not include services during construction. These services, if required by the City will be included as an amendment or separate authorization.

**VI. DELIVERABLES**

Task 1 – Project Management and Coordination

- Monthly Invoices
- Schedule Updates
- Meeting Agendas and Minutes (if Applicable)
- Data Request
- Visual Aids or other Support Information for Public Meetings

Task 2 – Surveying Services

- One 24x36 Hard Copy of Signed and Sealed Survey

Task 3 – Geotechnical Services

- Final Geotechnical Report

Task 4 – Environmental Services

- Environmental and Ecological Technical Memorandum

Task 5 – Engineering Design Services

- 60% Design Drawings, 60% Specifications and 60% OPCC (Electronic Copies in PDF)
- 95% Design Drawings, 95 Specifications, Comments on CMAR OPCC or GMP (Electronic Copies in PDF)
- Final Design Drawings and Specifications (Signed and Sealed Electronic Copies in PDF)

Task 6 – Permitting Services

- Copies of Signed and Sealed Environmental Resources Permit Application and corresponding exhibits.

**VII. A/E'S COMPENSATION**

For Tasks 1 through 6, the City shall compensate the A/E in the lump sum amount of \$158,595.

This Task Order establishes a Permit Fee Allowance in the amount of \$4,000 in order to reimburse the A/E for any permit application fees directly paid by the A/E during the permitting process. A/E shall provide support documentation during the reimbursement request.

This Task Order also establishes an Allowance in the amount of \$20,000 for additional services not identified in the Scope of Services. Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Task Order.

The total Task Order amount is **\$182,595**, per Appendix A.

**VIII. PROJECT TEAM**

Prime Consultant / WADE TRIM

Project Manager/ EOR – Freddy Betancourt, PE

Project Director: Bill Harrington, PE

Lead Designer Civil: Abbigail Burns

Lead Designer Structural: Dennis Bartole, PE

QA/QC: Tom Wilson, PE (Civil); Jim White, PE (Structural)

Project Specialist: Melanie Phillips

Sr. Designer: John White

Construction Manager: Jim Gunther, PE

Resident Project Representative: Lensey Casmir

Surveying:

Kyle McClung, PLS - Suncoast Land Surveying

Geotechnical Engineering Services:

Joe Distefano, P.E. - Tierra Inc.

Environmental Services:

Nancy Scott - Earth Resources

**IX. MISCELLANEOUS**

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.



**IN WITNESS WHEREOF** the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

**ATTEST**

**CITY OF ST. PETERSBURG, FLORIDA**

By: \_\_\_\_\_  
Chandrahasa Srinivasa  
City Clerk

By: \_\_\_\_\_  
Brejesh Prayman, P.E., Director  
Engineering & Capital

Improvements (SEAL)

APPROVED AS TO FORM FOR CONSISTENCY  
WITH THE STANDARD TASK ORDER.  
NO OPINION OR APPROVAL OF THE SCOPE OF  
SERVICES IS BEING RENDERED BY  
THE CITY ATTORNEY'S OFFICE

By: \_\_\_\_\_  
City Attorney (Designee)

Wade Trim, Inc.  
\_\_\_\_\_  
(Company Name)

**WITNESSES:**

By: Dennis Puro  
(Authorized Signatory)

By: [Signature]  
(Signature)

Senior Vice President  
\_\_\_\_\_  
(Printed Name and Title)

FREDDY BETANCOURT  
\_\_\_\_\_  
(Printed Name)

Date: December 20, 2023

By: Nmita P.  
(Signature)

Nita Naik  
\_\_\_\_\_  
(Printed Name)

**APPENDIX A**  
**Work Task Breakdown**  
**City of St. Petersburg**  
**COSME 36" WTM Creek Crossing Stabilizations**  
**Project No. 23157-100**

**I. Manpower Estimate: All Tasks**

Direct Labor Rates Classifications		Professional Engineer V FJB, BH	Professional Engineer IV TYW/JW/JG	Professional Engineer III (DB) DB	Project Engineer I (AB) AB	Sr. Designer John W	Project Specialist II MP	Project Aide KK	Total Hours	Direct Labor Cost (\$)
Direct Salary		\$ 93.28	\$ 87.50	\$ 50.06	\$ 36.36	\$ 42.80	\$ 37.10	\$ 24.26		
Indirect Labor 2.3		\$ 214.55	\$ 201.25	\$ 115.14	\$ 83.63	\$ 98.44	\$ 85.33	\$ 55.80		
Billing Rates (3.3 Contract Multiplier)		\$ 307.83	\$ 288.75	\$ 165.20	\$ 119.99	\$ 141.24	\$ 122.43	\$ 80.06		
Max Contract Billing Rates (Capped)		\$ 300.00	\$ 285.00	\$ 165.20	\$ 120.00	\$ 115.00	\$ 122.43	\$ 80.06		
<b>Task 1</b>	<b>Project Management and Coordination</b>									
1.1	Project Management (13.5 months)	48					20		68	\$16,848.60
1.2	Kick-off Meeting	3	3		3				9	\$2,115.00
1.3	Progress and Design Review Meetings	18	14		18				50	\$11,550.00
1.4	Public Meetings	8			8				16	\$3,360.00
<b>Task 2</b>	<b>Surveying Services</b>									
2	Surveying Services	2	2		4				8	\$1,650.00
<b>Task 3</b>	<b>Geotechnical Services</b>									
3	Geotechnical Services	2	4	4					10	\$2,400.80
<b>Task 4</b>	<b>Environmental Services</b>									
4.1	Wetland Delineation	2			2				4	\$840.00
4.2	Field Review and Technical Memorandum	4	4						8	\$2,340.00
<b>Task 5</b>	<b>Design Services</b>									
5.1	60% Design Documents	20	12	60	60	96		8	256	\$38,212.48
5.2	95% Design Documents	16	10	40	40	72		8	186	\$27,978.48
5.3	Issued For Construction Design Documents	12	8	16	16	24		4	80	\$13,523.44
<b>Task 6</b>	<b>Permitting Services</b>									
6	Permitting Services	6	6		12			4	28	\$5,270.24
<b>SUBTOTAL FOR TASKS 1-6</b>										<b>\$126,089.04</b>
	<b>Allowances</b>									
	Permit Fee Allowance									\$4,000.00
	Allowance									\$20,000.00
<b>SUBTOTAL FOR ALLOWANCES</b>										<b>\$24,000.00</b>
<b>TOTAL FOR WORK ORDER</b>										<b>\$150,089.04</b>

**II. Fee Calculation**


Task	LaborCost	Expenses <sup>2</sup>	Subconsultant Services	Mark-up on Subconsultant Services <sup>3</sup>	Total Cost Without Allowance
1	\$33,873.60	\$0.00	\$2,200.00	\$110.00	\$36,183.60
2	\$1,650.00	\$0.00	\$6,200.00	\$310.00	\$8,160.00
3	\$2,400.80	\$0.00	\$10,848.06	\$542.40	\$13,791.26
4	\$3,180.00	\$0.00	\$6,750.00	\$337.50	\$10,267.50
5	\$79,714.40	\$0.00	\$0.00	\$0.00	\$79,714.40
6	\$5,270.24	\$0.00	\$4,960.00	\$248.00	\$10,478.24
Total	\$126,089.04	\$0.00	\$30,958.06	\$1,547.90	\$158,595.00

**III. Fee Limit**

Lump Sum Cost	\$158,595.00
Allowance <sup>4</sup>	\$24,000.00
<b>Total:</b>	<b>\$182,595.00</b>

**IV. Notes:**

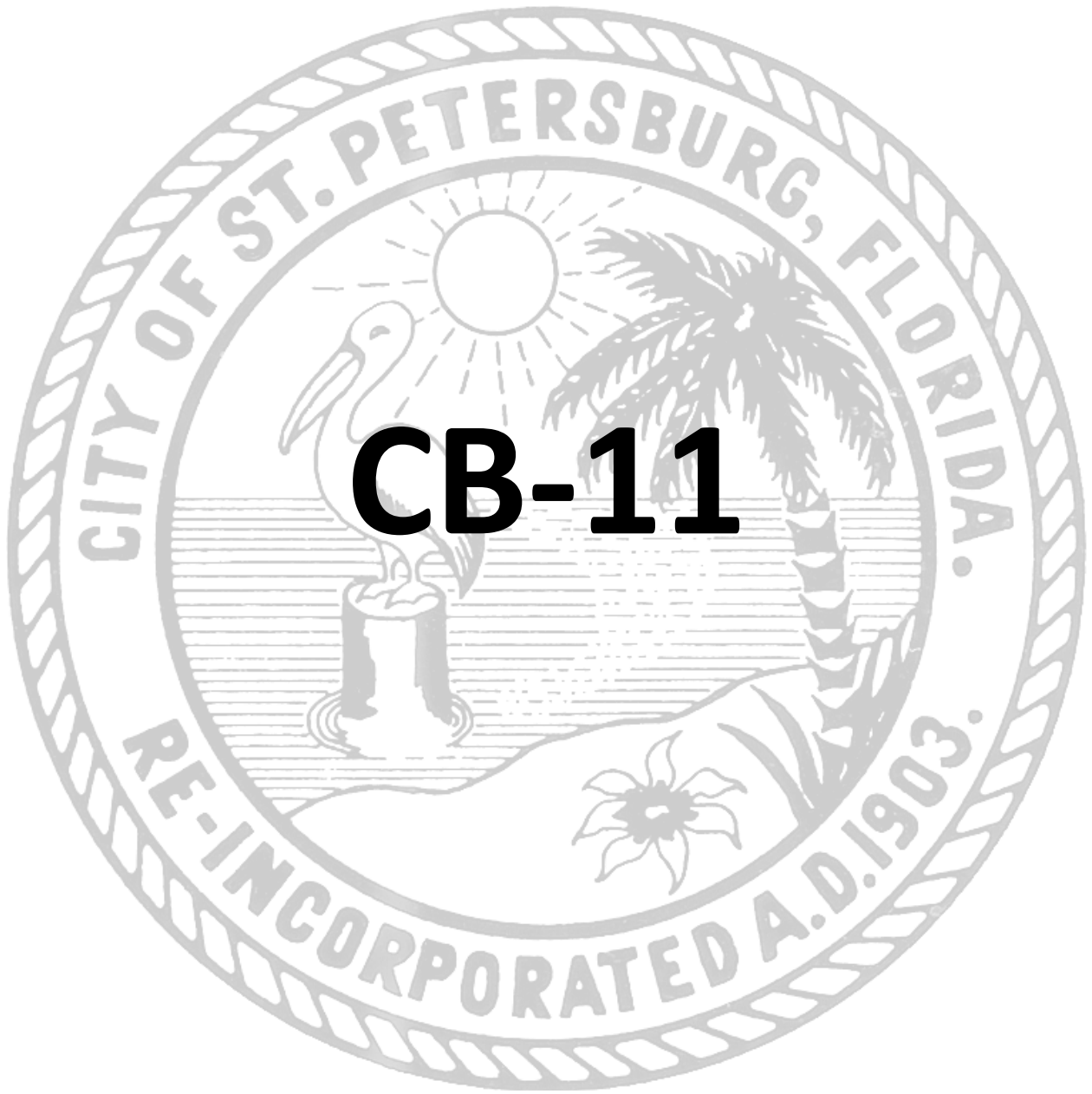
1. Rates and Multiplier per contract.
2. Includes expenses for:
3. Includes 5% percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization

 <p style="text-align: center;">-- City of St. Petersburg Authorization Request --  <b>General Authorization</b></p>					<b>Request #</b>
					250574
Name:	Johnson, Sarah B	Request Date:	04-JAN-2024	Status:	APPROVED

Authorization Request	
Subject:	Council Approval 1/18
Message:	23157-100 - Wade Trim - 36-Inch WTM - Task Order
Supporting Documentation:	Wade Trim - 36-Inch WTM - Task Order - Final.pdf

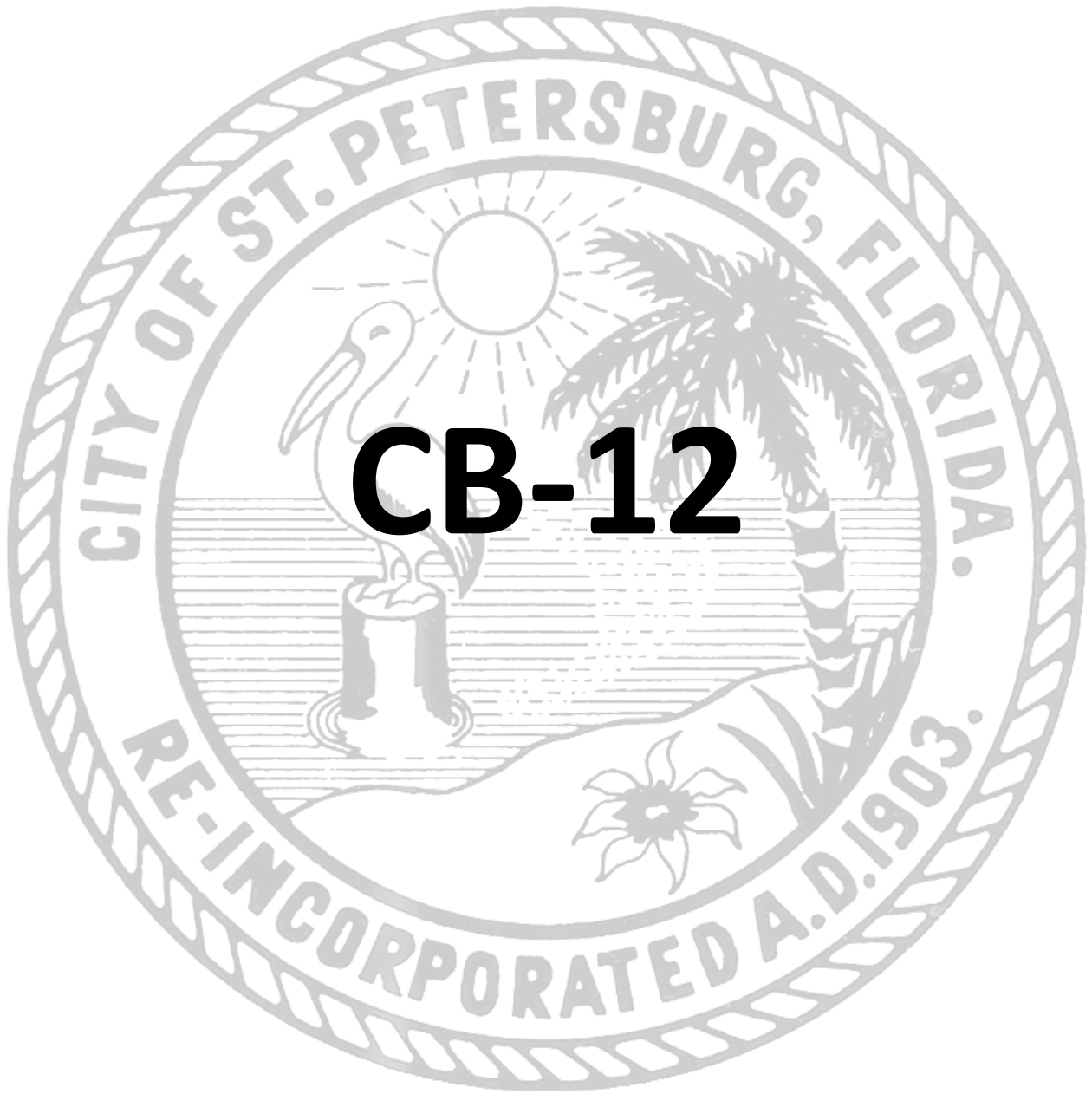
	Approver	Completed By	Response	Response Date	Type
0	Johnson, Sarah B		SUBMITTED	04-JAN-2024	
1	Prayman, Brejesh B	Prayman, Brejesh B	APPROVE	04-JAN-2024	User Defined
2	Wahl, Margaret Brown	Wahl, Margaret Brown	APPROVE	04-JAN-2024	User Defined
3	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	04-JAN-2024	User Defined

The following page(s) contain the backup material for Agenda Item: A Resolution authorizing the Mayor or his designee to execute Task Order No. 21-04-CDM/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, CDM Smith, Inc. (A/E) for A/E to provide (i) project management, (ii) a kickoff meeting, (iii) data collection and review, (iv) design services (conceptual through final design), (V) site exploration coordination, (vi) permitting services and (vii) construction manager coordination services related to the DIS Shore Acres FY24 Project in an amount not to exceed \$127,487.76 (ECID Project No. 24127-130; Oracle No. 19980); and providing an effective date. (MOVED TO REPORTS AS AGENDA ITEM F-5)  
Please scroll down to view the backup material.



**CB-11**

The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor to execute the Hurricane Idalia Disaster Declaration Federally Funded Sub-Award and Grant Agreement, DR 4734 - Hurricane Idalia, with the State of Florida, Division of Emergency Management, as well as all other documents concerning disaster relief funding, including direct administrative costs, for federal and state assistance for Hurricane Idalia (Idalia Documents); authorizing the Mayor to delegate signature authority to the Assistant City Administrator or designee for the purpose of executing the Idalia Documents; and providing an effective date. Please scroll down to view the backup material.



**CB-12**

**ST. PETERSBURG CITY COUNCIL**  
**Consent Agenda**

**Meeting of January 18, 2024**

**TO:** The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

**SUBJECT:** A resolution authorizing the Mayor to execute the Hurricane Idalia Disaster Declaration (DR-4734-Hurricane Idalia) Federally Funded Subaward and Grant Agreement with the State of Florida, Division of Emergency Management, and all other documents concerning disaster relief funding, including direct administrative costs, for federal and state assistance for Hurricane Idalia ("Idalia Documents"); authorizing the Mayor to delegate signature authority to the Assistant City Administrator for the purpose of executing the Idalia Documents; and providing an effective date.

**EXPLANATION:** On August 31, 2023, the President issued a major disaster declaration designated DR-4734-Hurricane Idalia for the State of Florida as a result of Hurricane Idalia ("Declaration"). The Declaration, as amended on September 3, 2023, and October 2, 2023, authorized Public Assistance in several Florida Counties including Pinellas.

As a result of the Declaration, the City of St. Petersburg is considered a subgrantee to receive federal and state funds under the Declaration.

In order for the City to be eligible to receive funds under the Declaration, the City must execute a Federally Funded Subaward and Grant Agreement as well as other documents related to this storm event ("Idalia Documents").

The Mayor has designated the Assistant City Administrator as the person authorized to execute the Idalia Documents concerning disaster relief funding under the Declaration.

**RECOMMENDATION:** The Administration recommends that City Council adopt the attached resolution authorizing the Mayor to execute the Hurricane Ian Disaster Declaration (DR-4734-Hurricane Idalia) Federally Funded Subaward and Grant Agreement with the State of Florida, Division of Emergency Management, and all other documents concerning disaster relief funding, including direct administrative costs, for federal and state assistance for Hurricane Idalia ("Idalia Documents"); authorizing the Mayor to delegate signature authority to the Assistant City Administrator for the purpose of executing the Idalia Documents; and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** NA

**APPROVALS:**

*Robert Jerdes*

Administration

*E. Makofske*

Budget



RESOLUTION NO. \_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE HURRICANE IDALIA DISASTER DECLARATION FEDERALLY FUNDED SUB-AWARD AND GRANT AGREEMENT, DR – 4734 - HURRICANE IDALIA, WITH THE STATE OF FLORIDA, DIVISION OF EMERGENCY MANAGEMENT, AS WELL AS ALL OTHER DOCUMENTS CONCERNING DISASTER RELIEF FUNDING, INCLUDING DIRECT ADMINISTRATIVE COSTS, FOR FEDERAL AND STATE ASSISTANCE FOR HURRICANE IDALIA (“IDALIA DOCUMENTS”); AUTHORIZING THE MAYOR TO DELEGATE SIGNATURE AUTHORITY TO THE ASSISTANT CITY ADMINISTRATOR OR DESIGNEE FOR THE PURPOSE OF EXECUTING THE IDALIA DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 31, 2023, the President issued a major disaster declaration for the State of Florida as a result of Hurricane Idalia (“Declaration”) and the Declaration was amended on September 3, 2023, and October 2, 2023; and

WHEREAS, the Declaration authorized Public Assistance in several Florida Counties including Pinellas; and

WHEREAS, as a result of the Declaration, the City of St. Petersburg is considered a subgrantee to receive federal and state funds under the Declaration; and

WHEREAS, in order for the City to be eligible to receive funds under the Declaration, the City must execute a Federally Funded Subaward and Grant Agreement as well as other documents related to this storm event (“Idalia Documents”); and

WHEREAS, the Mayor has designated the Assistant City Administrator or designee as the person authorized to execute the Idalia Documents concerning disaster relief funding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor is authorized to execute the Hurricane Idalia Disaster Declaration Federally Funded Subaward and Grant Agreement, DR-4734-Hurricane Idalia, with the State of Florida, Division of Emergency Management, as well as all other documents concerning disaster relief funding, including direct administrative costs, for federal and state assistance for Hurricane Idalia (“Idalia Documents”), and the Mayor is authorized to delegate signature authority to the Assistant City Administrator or designee for the purpose of executing the Idalia Documents.

This resolution shall take effect immediately upon its adoption.

LEGAL:

DEPARTMENT:

/s/Jeannine S. Williams  
00716704

\_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: Budget, Finance & Taxation  
Committee Minutes (12/7/2023)  
Please scroll down to view the backup material.



**CB-13**

City of St. Petersburg  
**Budget, Finance and Taxation Committee**  
**December 7, 2023 Meeting Minutes**  
*City Hall, Room 100*

**Present:** Committee Chair Copley Gerdes, Committee Vice-Chair Deborah Figgs-Sanders, Council Member Ed Montanari, and Council Member Richie Floyd.

**Absent:** None

**Also Present:** Assistant City Administrator Tom Greene, Chief Assistant City Attorney Jeannine Williams, Human Resources Director Chris Guella, Employee Benefits Manager Jason Hall, Chuck Tobin (Gallagher Benefit Services), Procurement Director Stephanie Swinson, Purchasing Manager Steven Poceous, Supplier Diversity Manager Kourey Hendryx-Bell, Supplier Diversity Analyst Admir Delic, and Deputy City Clerk Paul Traci.

**Support Staff:** Jayne Ohlman – Senior Legislative Aide

1. **Call to Order** – 10:50 AM
2. **Approval of Agenda** – CM Montanari motioned for approval. All voted in favor.
3. **Approval of November 27, 2023 Minutes** – CM Montanari motioned for approval. All voted in favor.
4. **New Business – December 7, 2023**

**2024 Health Insurance Renewal and Status Update on Current Year Health Plan** – *Chris Guella, Human Resources Director, Jason Hall, Employee Benefits Manager, and Chuck Tobin (Gallagher Benefit Services)*

Human Resources Director Chris Guella introduced Chuck Tobin from Gallagher Benefit Services, the City's health insurance consultant. Mr. Guella noted that Gallagher Benefit Services has been the City's employee benefits consultant since 2004.<sup>1</sup> For background, UnitedHealthcare (UHC) administers the City's self-funded group medical insurance plan. The plan is funded by employee and City contributions and maintained in the Insurance Internal Service Fund.

Mr. Tobin began by comparing the current year plan's original versus updated cost estimates. The initial projected cost for total claims (medical and pharmacy) was about \$57.2 million as of October 2022, while the current estimate, as of September 2023, is 2.6% less than anticipated at around \$55.7 million. Mr. Guella and Mr. Tobin emphasized the cost containment efforts in the current plan year, including the continued efficiency and utilization of the Wellness Center by employees and their dependents. Mr. Tobin detailed the Wellness Center's cost savings, tangible cost savings, and other "soft" dollar savings such as reduced absenteeism. Additionally, Mr. Tobin and Mr. Guella emphasized that the current plan design has remained unchanged since 2016, highlighting the innumerable benefits associated with health insurance stability.<sup>2</sup>

Council Member Montanari asked for clarification on the stop loss deductible amount of \$450,000, especially how it is established and how often it is reviewed. Mr. Tobin explained that the

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<sup>1</sup> Gallagher Benefit Services assists the City in analyzing the structure, costs, and administrative services of health insurance, pharmaceutical benefits, group life and disability insurance, supplemental insurance, and stop-loss insurance. Gallagher also provides annual claims analysis and actuarial services.

<sup>2</sup> Plan design elements include medical and prescription co-pay amounts, deductibles, and coinsurance.

amount is reviewed annually during the plan renewal process and typically increases by about 1% every year or two. Generally, the amount is about 1% of the expected total claim costs, but there is no standard for the stop loss deductible amount. Mr. Tobin explained that the City's amount is within range to meet the stop loss purpose: to provide risk coverage against high-value claims. Committee Chair Gerdes asked if there was data to illustrate the historical stop loss versus premium increases, and Mr. Guella responded that they would follow up with the requested data.

Next, Mr. Tobin explained that UHC's most recent Request for Proposal (RFP) response offered improved pharmacy rebates, discount guarantees, and changes to address the recent implementation of Senate Bill 1550.<sup>3</sup> The bill's primary goal was to increase transparency of prescription drug price increases above certain thresholds and the relationships between pharmacy benefit managers, pharmacy benefits plans, and pharmacy providers. Mr. Tobin explained that before SB 1550, the City's arrangement with UHC was a traditional pharmacy administration plan that allowed UHC to retain a portion of discounts and rebates through "spread pricing."<sup>4</sup> As a result of this change, UHC introduced a pharmacy administrative fee to recoup revenue provided by the previous spread pricing arrangement. Ultimately, the administrative fee was negotiated to about \$1 per employee per month (PEPM).

**Annual Report on Apprentices and Disadvantaged Workers Participating in Major Construction Projects** – *Kourey Hendryx-Bell, Supplier Diversity Manager, Admir Delic, Supplier Diversity Analyst, and Stephanie Swinson, Procurement Director*

Supplier Diversity Manager Kourey Hendryx-Bell provided the committee with a detailed summary of qualifying contracts and associated apprenticeship and disadvantaged worker data for the period beginning December 1, 2022, through December 1, 2023. Ms. Hendryx-Bell stated that there were 16 qualifying contracts totaling \$83,798,181, with 200,519.72 project hours.<sup>5</sup> In addition, Ms. Hendryx-Bell noted that four projects do not qualify for the reporting period because the City's ordinance requirements do not apply to federal or state-funded projects.

Ms. Hendryx-Bell reviewed the apprenticeship program and its associated data for the current reporting period.<sup>6</sup> Ms. Hendryx-Bell stated that 33 apprentices were employed and worked 25,903 hours, or 13% of the total contract hours worked.<sup>7</sup> Next, Ms. Hendryx-Bell detailed the disadvantaged worker ordinance requirements and the associated data for the reporting period.<sup>8</sup> Ms. Hendryx-Bell

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<sup>3</sup> SB 1550 (Chapter 2023-29, L.O.F.) regulates the coverage of pharmacy benefits, and was passed by the Florida Senate during the 2023 regular session.

<sup>4</sup> "Spread pricing" is the practice in which a Pharmacy Benefits Manager (PBM) charges a plan or program a different amount for pharmacist services than the amount the PBM reimburses a pharmacy for such pharmacist services.

<sup>5</sup> For comparison, during the previous reporting year there were 17 contracts totaling \$84,582,754, with 148,026.27 project hours.

<sup>6</sup> City Code, Sec. 2-261 – 2-264 (Apprentices) requires prime contractors to employ apprentices to perform 15% of the work on major construction projects of \$1 million or more. An apprentice is a person who is enrolled in an apprenticeship program registered with the State of Florida Department of Education, or after review by City staff, could mean a person participating in a company-sponsored training program, on-the-job training program, or an industry certification program.

<sup>7</sup> For comparison, during the previous reporting period there were 84 apprentices were hired and worked 39,617.75 hours, or 26.76% of the total contract hours worked.

<sup>8</sup> City Code Sec. 2-268 – 2-270 (Disadvantaged Workers) requires contractors to employ disadvantaged workers to perform 15% of the work hours on construction projects of \$1 million or more. "Disadvantaged worker" means (i) a person who has a criminal record, (ii) a veteran, (iii) a resident of the South St. Petersburg Community Redevelopment Area (iv) a person who is homeless, (v) a person without a GED or high school diploma, (vi) a person who is a custodial single parent, (vii) a person who is emancipated from the foster care system, or (viii) a person who has received public assistance benefits within the 12 months preceding employment by the prime contractor or subcontractor.

stated that 74 disadvantaged workers were hired, totaling 44,946 hours, or 22% of the total project hours.<sup>9</sup> Ms. Hendryx-Bell noted that the average hourly wage for apprentices was \$21.14 in 2023, a slight increase from \$19.83 in 2022. The average hourly wage for disadvantaged workers was \$22.02, a slight decrease from \$22.96 in 2022.

Lastly, Ms. Hendryx-Bell highlighted the new reporting capabilities for the Office of Supplier Diversity (OSD), including a local hiring breakdown included in the committee's report. Ms. Hendryx-Bell stated that about 44% of workers on city projects are local to Pinellas County, with about 9% coming from the South St. Petersburg CRA.

Council Member Floyd asked for more information on the number of apprentices certified through the Florida Department of Education versus company-based apprentices. CM Floyd also requested a breakdown of the apprenticeship data to include specific trades.

Vice-Chair Figgs-Sanders requested more in-depth information on the disadvantaged worker's data, specifically the data for each category outlined in the ordinance. Procurement Director Stephanie Swinson explained that the disadvantaged worker's data comes from contractors working on qualified city projects, and those contractors can voluntarily disclose which disadvantaged worker category their employees fall into. Ms. Swinson stated they would provide more details on disadvantaged workers categories from the available data. Lastly, CM Figgs-Sanders asked for clarification on the "good faith efforts" outlined in the ordinances. Ms. Swinson responded that contractors are only required to fulfill the good faith efforts outlined in the ordinance if they do not meet the requirements of apprenticeship or disadvantaged worker ordinances by failing to comply or requesting a waiver.

CM Montanari asked when veterans were included in the disadvantaged worker's ordinance, and Ms. Swinson responded that veterans had been included since 2017. CM Montanari agreed that veterans deserve advantages in the workforce. However, he expressed concern about titling veterans as disadvantaged workers and suggested exploring a different term for them. Ms. Swinson stated that when the time comes to make changes to the ordinances, they will explore revisions to place veterans in a more suitable category.

CM Gerdes asked if the local worker data separates the Pinellas County workers (44%) from the 9% in the South St. Petersburg CRA. Ms. Hendryx-Bell responded that the percentages are separate.

Assistant City Administrator Tom Greene and CM Gerdes suggested one-on-one meetings between council members and the OSD staff to check in before the next annual report (December 2024), wherein staff plans to combine the Small Business Enterprise (SBE) programs and the apprentices and disadvantaged worker ordinances into one update.

***CM Gerdes adjourned the meeting at 11:47 AM.***

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<sup>9</sup> For comparison, during the previous reporting period there were 116 disadvantaged workers were hired, totaling 78,782.96 hours, or 53.22% of the total project hours