



Capabilities, Timelines, References, & Cost

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I. CAPABILITIES

EJPress was designed to address all steps of the editorial process from manuscript submission through manuscript acceptance using an easy-to-use web interface. It has over 9,000 configuration settings that allow eJournalPress to tune the software to each customer's needs without resorting to costly custom programming. In recent years, EJPress has been updated with a redesigned user interface, which takes advantage of web browsers' latest capabilities (DHTML, AJAX). This current interface is intuitive, easier to use, easier to learn, and faster at accomplishing tasks.

A. WORKFLOWS

EJPress uses workflow technology to automate most steps of the traditional peer review process. Authors can upload manuscripts and figures that are then converted to PDF. The system uses workflow technology integrated with web pages and emails to assign manuscripts to editors and reviewers. Reviewers can fill out online reviews and Editors can draft decision letters based on customizable template letters.

Because different journals operate in different ways, EJPress supports many workflows. Workflows can be as simple as Editor assigns Reviewers, to more complicated models supporting Editor-In-Chief, Editors, Associate Editors, and Reviewers. As part of the journal configuration process, a questionnaire is used to determine the best workflow from the list below:

Two Tier

- Editor / Reviewer
- Editor-In-Chief / Reviewer

Three Tier

- Editor / Associate Editor / Reviewer
 - Editor makes final decision / AE makes recommendation
- Editor / Section Editor / Reviewer
 - Editor makes final decision / SE makes recommendation
- Editor / Monitoring Editor / Reviewer
 - Editor makes final decision / ME makes recommendation
- Editor / Associate Editor / Reviewer
 - AE makes final decision
- Editor / Section Editor / Reviewer
 - SE makes final decision

- Editor / Monitoring Editor / Reviewer
 - ME makes final decision
- Editor-In-Chief / Associate Editor / Reviewer
 - Editor-In-Chief makes final decision / AE makes recommendation
- Editor-In-Chief / Section Editor / Reviewer
 - Editor-In-Chief makes final decision / SE makes recommendation
- Editor-In-Chief / Monitoring Editor / Reviewer
 - Editor-In-Chief makes final decision / ME makes recommendation
- Editor-In-Chief / Editor / Reviewer
 - Editor-In-Chief makes final decision/Editor makes recommendation
- Editor-In-Chief / Associate Editor / Reviewer
 - AE makes final decision
- Editor-In-Chief / Section Editor / Reviewer
 - SE makes final decision
- Editor-In-Chief / Monitoring Editor / Reviewer
 - ME makes final decision
- Editor-In-Chief / Editor / Reviewer
 - Editor makes final decision

Four Tier

- Editor-In-Chief/Editor/Associate Editor/Reviewer
 - Editor final decision / AE makes recommendation
- Editor-In-Chief/Editor/Associate Editor/Reviewer
 - AE makes decision

[Other workflows are available.]

Depending on the specific workflow and configuration settings, the staff is given a chance to quality check the manuscript files and author-supplied data. The peer review process continues when the manuscript is electronically presented to the Editor, who either assigns an Associate Editor or Reviewers or makes a decision without review. The assignment process is facilitated with a reviewer database of names and areas of expertise. Web screens and template e-mails reduce the traditional labor-intensive and time-consuming steps of assigning Associate Editors and Reviewers.

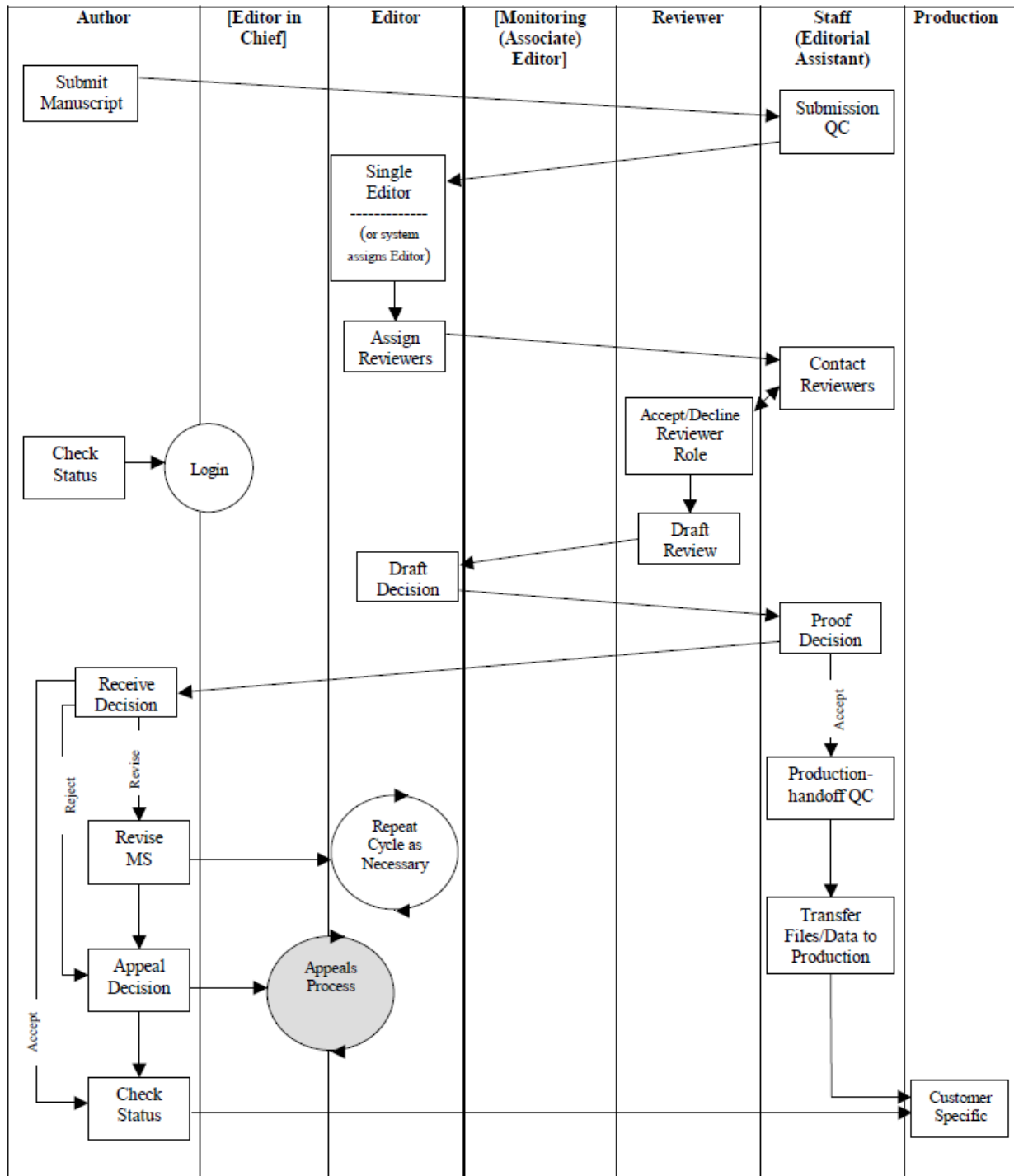
After the Reviewer has completed the web-based review form (customizable by manuscript type), the Associate Editor, or Editor, can then make a decision on the manuscript and draft a decision letter. This step can be accelerated by the use of customizable template emails/decision letters. The process is repeated as necessary for revisions and appeals.

There are Web screens that remind and assist the journal staff in contacting end users concerning late reviews, Reviewer assignments, Associate Editor assignments, outstanding manuscript revisions, and outstanding commissioned/solicited manuscripts. The screens have one-click email generation to quickly draft and send emails as necessary.

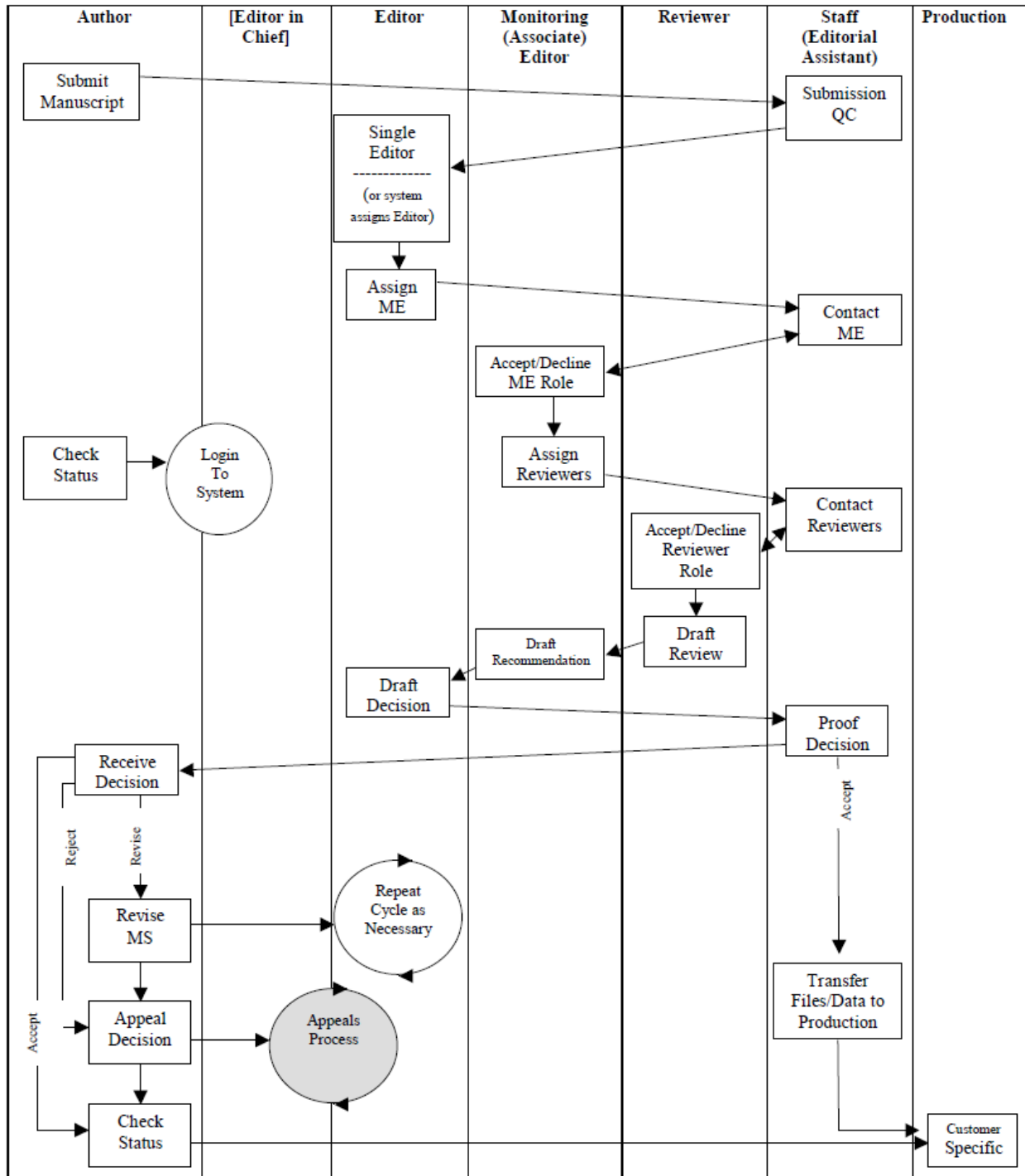
Since EJPress is 100% web-based, all of these tasks can be performed by anyone with a standard web browser anywhere in the world where there is Internet access. The journal staff can be at one site while editors and reviewers are located elsewhere.

Sample workflow diagrams follow.

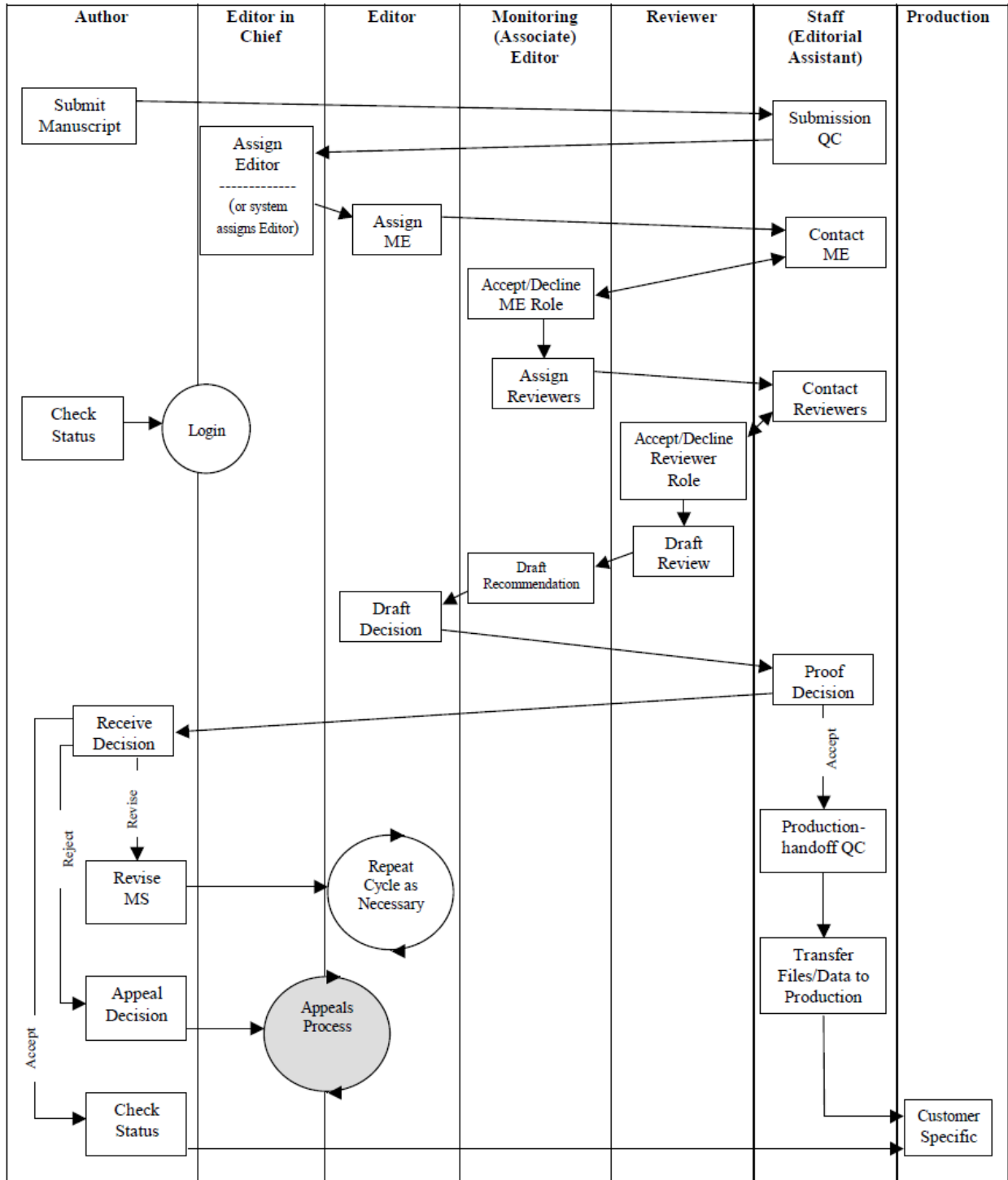
Two-Tier Sample Workflow



Three-Tier Sample Workflow



Four-Tier Sample Workflow



B. AUTHOR REGISTRATION

The first step in the manuscript submission process is for the author to register for a user account. New authors can register for an account with the system using a link from the login page. The registration page is configurable so that the journal can collect the first name, last name, postal address, e-mail, telephone number, area(s) of expertise, and several other fields related to the author. Fields on the registration page can either be required or optional. The system has built-in checks to reduce duplicate accounts by cross-checking the supplied user details against existing accounts.

The screenshot shows the eJournalPress login interface. At the top, there is a navigation menu with the following items: Home, For Authors, For Reviewers, Contact, and a blue 'Login' button. Below the navigation is a central area with the heading 'Please log in.' This area contains a 'Site Login' section with input fields for 'Login Name' and 'Password', a 'Forgot your password?' link, and 'Login' and 'Reset' buttons. A vertical dashed line with 'or' in a circle separates this from the 'Use an existing login' section, which includes the text 'Select the site that you wish to log in from.' and a circular icon with 'id' inside. At the bottom of the login area, there is a link for 'New users: Register here'.

Typically, users only require one account in the system, even if they participate in multiple roles for the journal. For example, a user may be an Author on one manuscript, a Reviewer on a second manuscript, and the Editor of a third manuscript. Through a single login with compartmentalized security and a simple Desktop interface, the user is presented with their work and is only allowed to perform Author Tasks on papers they have authored, Reviewer Tasks on papers they are reviewing, etc.

Home Page for Anna Jester

You have 2 Pending Actions Use Classic Desktop

Author Tasks 2

General Tasks

Author Tasks

- Author Instructions
- Submit Manuscript
- ▶ Awaiting Author Approval # 2019-00038 - Sustainable Farming: Tasty Perfection
- ▶ Complete Copyright Form for # 2019-00092 - One-sentence descriptions are cool!
- 📁 Live Manuscripts (7)
- 📁 Post Decision Manuscripts (64)
- 📁 Manuscripts in Production (39)

C. BIOGRAPHY SCREEN

Once an Author/Reviewer/end user has been added to the system, the Editors and journal staff can view their detailed record via their bio screen. The bio screen contains all the information regarding the end-user, including general information, address history, person email history, pending/completed manuscripts, reviews, review requests, notes, subject areas, keywords, and dates not available.

The bio screen is configurable for individual journals' needs, so that they have the option for particular information to be shown, not shown, or redacted.

General Information	Address History	Consent	Permissions History	Term Dates	Person Email History	Pending/Completed Manuscripts (102)	Reviews (15)	Review Requests (23)	Notes (4)	Subject Areas	Keywords	Dates Not Available	Merge Person Details
<h2 style="margin: 0;">Anna Jester -YIP -VIP</h2> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="text" value="Search PubMed"/> <input type="text" value="Search Google"/> <input type="text" value="Search Google Scholar"/> </div> <p>ORCID: 0000-0001-7951-1396 Send Person Correspondence</p> <p>ajester@ejpress.com</p> <p>ORCID: 0000-0001-7951-1396</p> <p>Author Photo File: None <input type="button" value="Request Author Photo File"/></p> <p>Member? No</p> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <p>Primary Work</p> <p>ejournalPress 6110 Executive Blvd Suite 450 Rockville, Maryland 20852 United States 301.230.7601 ajester@ejpress.com</p> </div> <p style="margin-top: 10px;">view latest Author Electronic Copyright Form</p>													

D. MANUSCRIPT SUBMISSION

After an author has registered for an account, they can immediately log into the system, view the Instructions to Authors, and/or submit a manuscript. The EJPress system features a tab-based manuscript submission form. On the Tab View submission form, the Author begins by uploading files, using a drag and drop interface, so that the files can convert to PDF while the Author enters the manuscript information. The system allow the Author to order each file, name figure files, and mark which files should be included in the merged PDF file.

The screenshot displays the EJPress manuscript submission interface. On the left is a sidebar with navigation tabs: **Submission Summary** (selected), **Upload Files**, **Manuscript Info**, **Review Material**, and **Submit Manuscript**. The **Submission Summary** tab shows: Pending, Anna Jester, Original Article, N/a. Below the sidebar are buttons: Save and Exit, Save and Continue, Cancel Submission.

The main area is titled **Files** and contains the following elements:

- Files** section: "Browse or drag & drop the following:"
 - Cover letter
 - Manuscript text file
 - Figure files
 - Supplemental materials
 - Companion manuscript
- Note: "Please note: The green merged icon indicates that your file will be included in a merged PDF seen by reviewers."
- Upload buttons: Browse, Browse Dropbox, Browse Google Drive
- Drop zone: A dashed box with a downward arrow icon and the text "Drop files here".
- Auto Order** button
- File list table:

File Name	Size	Thumbnail	Label	Actions
A magnificent cluster of...	20 KB		Author Cover Letter	edit, move, replace, delete
A Lovely List of Collect...	31 KB		Manuscript Text File	merge, edit, move, replace, delete
Chicken Chutney Carrots ...	2 MB		Figure - "Figure 1"	merge, edit, move, replace, delete
Chives Tarragon Goat Che...	2 MB		Figure - "Figure 2"	merge, edit, move, replace, delete

Below the table is a **Delete All** button.

At the bottom right of the main area is a **Next** button with a right arrow icon.

Authors can enter details about their submission in the tabs under the Manuscript Info section, which can be relabeled according to journal preferences. Individual journals can pick and choose which questions should appear in this section, in which order they should appear, and which will be optional or required.

Questions typically asked cover manuscript titles, author information, subject areas, reviewer suggestions, funding data, conflict of interest, and electronic forms (e.g. Copyright, CCBY, Disclosure, etc.).

Submission Summary

2019-00102
Anna Jester
Original Article
N/a

Upload Files

- Files

Manuscript Info

- Title/Abstract**
- Author Information
- Classifications
- Detailed Information
- Suggested Reviewers
- Electronic Forms

Review Material

- Review Files
- Review Data

Submit Manuscript

- Confirm Submission

Title/Abstract

Please enter the information requested below. Required fields are marked with an asterisk (*).

*** Title**

Please enter a manuscript title.

Baked Sweet Potatoes with Sage

10 words left

*** Running Title**

Please enter a running title.

Easy, Tasty, and Perfect

16 characters left

*** Abstract**

When you've signed up for a [CSA](#), you may find you have more sweet potatoes than ...

483 words left

Previous Next

Save and Exit

Save and Continue

Cancel Submission

The third step, Review Manuscript Material, allow authors to view each uploaded and converted file, before approving the converted files. These tabs also allow the author to approve all the details filled out earlier. If the author skipped a question or failed to fill out all the journal-specific required information, the system provides a quick “Fix” link, which brings the author directly to the missed item.

Submission Summary

2019-00102
Anna Jester
Original Article
Baked Sweet Potatoes with Sage

Upload Files

- ✓ Files

Manuscript Info

- ✓ Title/Abstract
- ✓ Author Information
- ✓ Classifications
- ✓ Detailed Information
- ✓ Suggested Reviewers
- ✓ Electronic Forms

Review Material

✓ Review Files

- ✓ Review Data

Submit Manuscript

Confirm Submission

Save and Exit

Save and Continue

Cancel Submission

Review Files

Please review the file information below. If everything looks correct, please click "Next" to continue your submission.

File Name	Files	Approve Tools	
Cover Letter A magnificent cluster of... (20 KB) <i>Updated: 12/30/2019 2:40 pm by Anna Jester</i>		<input checked="" type="checkbox"/>	
Merged PDF <input type="checkbox"/> Contains 1 Manuscript Text File and 2 Figures (4 MB) <i>Updated: 12/30/2019 2:40 pm by Anna Jester</i>		<input checked="" type="checkbox"/>	
Article File A Lovely List of Collect... (31 KB) <i>Updated: 12/30/2019 2:40 pm by Anna Jester</i>			
Figure - "Figure 1" Chicken Chutney Carrots ... (2 MB) <i>Updated: 12/30/2019 2:40 pm by Anna Jester</i>			
Figure - "Figure 2" Chives Tarragon Goat Che... (2 MB) <i>Updated: 12/30/2019 2:40 pm by Anna Jester</i>			

edit all

⏪ Previous
Next ⏩

After each submission, acknowledgement emails are sent explaining to the author how to check the status of the manuscript. The system can also be optionally configured to send a notification email to each co-author.

E. DOCUMENT CONVERSION

The Authors can submit manuscript files in Microsoft Word, Word Perfect, PDF, PS, EPS, RTF, LaTeX, TeX, or plain text. Figures can be uploaded embedded in the manuscript article file or uploaded in separate files. If the figures are uploaded in separate files, they can be in TIFF, GIF, JPG, EPS, PS, PSD, PDF, RTF, Microsoft Word Art, Microsoft Excel, Microsoft PowerPoint, or Corel Draw format. Journals can turn off specific formats if desired.

Each individual manuscript and figure file will be converted from their native file format (listed above) and converted to PDF. The resulting PDF files will also be merged into a single PDF to facilitate the peer review process.

EJPress also support integration with various author tools such as Overleaf, in addition to integrations with preprint servers including arXiv and bioRxiv.

F. E-COMMERCE COMPONENT

If the journal charges the Author a manuscript submission fee, and/or an Author Publication Charge for accepted manuscripts, the system can use VeriSign®, PayPal™, or RBS WorldPay™ to automate the collection of these payments.

eJournalPress also offers a separate product, our Billing Payment System (BPS), for journals who wish to bill authors for page charges, proof and/or figure alterations, color figures, open access / author publication charges, and various other fees. The BPS includes functionality to create split invoices (e.g. if multiple authors are each paying part of the total or an institution/funder is paying the invoice).

G. MANUSCRIPT INFORMATION PAGE

When viewing the manuscript information page an editor or journal staff person can see all the details, files, tasks, history, emails, and notes associated with that particular manuscript and appropriate to their role. Individual journals can configure this page to not show or redact particular details and notes can be added, including the example automatically generated sticky note shown below, alerting staff that the authors changed when the revised version was submitted.

2019-00036R Olivia Dissen Initial QC Italian Food is a clear favorite in this office.

This is a revised manuscript.

Details Files Tasks History E-Mails (1 Latest: 12-30-2019) Notes (3)

Manuscript Items

- Merged File containing manuscript text and 1 Figure file.
- Figure 1
- Article File
- Cover Letter

Previous Versions

- Merged File (2019-00036)

Previous Decision Letter (Blind reviews at bottom of letter)

Manuscript Workflow Tasks

- ▶ Quality OK
- ▶ Send back to Author Approval
- ▶ Check for Duplicate Accounts
- ▶ Check for Flagged Persons
- ▶ Decision without Review

Author Changes on Revision

New Contributing Author: Hollywood Holgan #2

[Visible to: Staff, All EICs, All Editors, All Associate Editors]

[\[Edit\]](#)

Manuscript #	2019-00036R					
Current Revision #	1					
Other Version	2019-00036					
Submission Date	12-30-2019 14:48	Days in System: 207				
Current Stage	Initial QC Started	Days in Folder: 0				
Title	Italian Food is a clear favorite in this office.					
Running Title	We also enjoy Korean Fried Chicken.					
Manuscript Type	Original Article					
Theme Issue	There is a Vending Machine for That					
Authors	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">1</td> <td>Olivia Dissen (corr-auth)</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Mr. Hollywood Holgan</td> </tr> </table>		1	Olivia Dissen (corr-auth)	2	Mr. Hollywood Holgan
1	Olivia Dissen (corr-auth)					
2	Mr. Hollywood Holgan					
Abstract	Often, the point of a food day is ... Word Count: 9					
Previous Associate Editor	Christina Berger -SRS -APR					
Associate Editor	N/A					
Editor	Ben Folds					
Potential Reviewers (assigned)	N/A					
Reviewers	N/A					
Original MS Preferred Reviewers	Allison McPheeters (eJournalPress) -APR					
Original MS Non-Preferred Reviewers	Anna Jester (eJournalPress) -YIP -VIP					
Keywords	biochemistry, biocorrosion, biodetection					
Subject Area	acoustic fields, acoustic guitars, noise					
Conflict of Interest	No, there is no duality of interest that I should disclose, having read the above statement.					
Funding Body Archiving Mandates	Funding Summary					
Decision	Previous Decision (Minor Revisions) 2019-00036					
Electronic Forms	1 of 2 forms complete - View Electronic Forms Status - View Form Summary for Authors					
Author ORCID Status	1 of 2 ORCIDs available. View ORCID Status					
Author Photo File Status	0 of 2 Author Photo Files available. View Author Photo File Status					
CrossCheck Manuscript	Never Processed / Send File					

CC-BY Funder Entered

The authors have indicated they have the following funder(s) which require a CC-BY license: HHS | NIH | National Institute on Deafness and Other Communication Disorders

[\[Edit\]](#)

H. QUALITY CONTROL

After an Author approves a manuscript, the journal staff can check the quality of the information and the PDF files provided by the Author from a simple Web page. If the journal staff has a question for the Author, there is a template email that assists the journal staff with the correspondence. The journal staff can also send the manuscript back to the previous “Awaiting Author Approval” stage of the process and ask the Author to fix any issues.

After the journal staff “Approve” the quality of the manuscript, it is moved on to the next step.

There are action items pending. Please click on the links next to the arrows ➤.

➤ Initial QC 8 All

Tracking #	Title	Type	Corresponding Author	Days In Folder
➤ 2018-00105R	A Mobile is FAR better than a chandelier.	Original Article	Caldwell	0
➤ 2019-00036R	Italian Food is a clear favorite in this offi...	Original Article	Dissen	0
➤ 2019-00037	Testing the number of words in the title	Original Article	Kearns	0
➤ 2019-00050	Tomato Juice: What to drink when you fly!	Original Article	Meneses	0
➤ 2019-00092	One-sentence descriptions are cool!	Original Article	Jester	0
➤ 2019-00093	Kimchi Grilled Cheese	Original Article	McPheeters	26
➤ 2019-00098	Turns out you can audition to be a mascot for...	Original Article	Washer	13
➤ 2019-00102	Baked Sweet Potatoes with Sage	Original Article	Jester	0

Various columns of data can be displayed in each workflow Folder such as Tracking Number, Title, Manuscript Type, Corresponding Author, Editor, Associate Editor, and Days in Folder. Clicking on a column heading can sort or reverse sort the folder by that column’s contents.

I. EDITOR / AE ASSIGNMENT (SOME JOURNALS)

After the Quality Control step, an Editor is automatically assigned to the manuscript (single-editor workflow) or the Editor can be assigned by the Editorial Assistant (multi-editor workflow, or Editor/Associate Editor workflow.) In multi-editor journals, the Editor can also be assigned through either an even/odd process, a round-robin process, or based on manuscript types/categories.

Three-tier journals will assign an Associate Editor (or Section Editor, or Monitoring Editor) to the manuscript. There are Web screens that assist the Editor in rapidly assigning one or more Potential Associate Editors to a manuscript.

Display Associate Editors' Subject Areas

Use the links below to assign Potential Associate Editors to the manuscript.

The Editor will handle the review personally.

[Search for Potential Associate Editors](#) | [Suggested Potential Associate Editor List](#) | [Author did not specify Preferred Associate Editor](#)

All | SRS

All | A | B | C | D | E | H | I | K | M | O | P | R | W

Search Associate Editors

Click to select the desired person.

0 selected

Note: * means the Associate Editor term has expired.

Note to Associate Editor:

Assign Potential Associate Editor

Cancel

Associate Editors can either be Assigned or Invited to work on a manuscript. If Assigned, then the Associate Editor has immediate access to the manuscript and can begin his/her work. If Invited, the Potential Associate Editor must first Accept the responsibility for the specific manuscript.

For the Invited configuration, after one or more Potential Associate Editors are assigned, the first Potential Associate Editor is either automatically contacted through e-mail or the journal staff can contact him/her with a contact Web screen. If the contacted Potential Associate Editor declines the role, the next Potential Associate Editor (for the manuscript) is contacted. This process continues until an Associate Editor accepts.

J. REVIEWER ASSIGNMENT

Depending on the journal configuration (two-tier or three-tier), either the Editor or Associate Editor is responsible for assigning Potential Reviewers. Journal Staff are also able to assign reviewers as needed and defined by the journal workflow. They are assisted in this process via several powerful tools:

- Subject Areas: a defined list of terms / controlled taxonomy
- Keywords: free form keywords
- Area of Expertise with auto-completion: auto-completion based on a journal specified master list allows for better matches
- Saved Searches
- Person Tags
- PubMed and Google Scholar searches
- Filtering by EBM / Opt-in Reviewer Lists
- Autocomplete of names and institutions

Simple Search **Search** Auto Search Search Results Add Reviewer Current Reviewers Reviewer Notes Manuscript Details Manuscript Files

Identify Potential Reviewers by using the Potential Reviewer Search Criteria boxes. Fill in the criteria you know (at least Last Name), then click Search.

First Name

Last Name

ORCID ID

Email

Organization

Department

Country

Area of Expertise


Other

Turnaround time ≤

Reviewer Ranking ≤

Subject Areas
A | B | H | L | M | N | P | S | U | V | W

Click to select the desired terms. *0 selected*

 Search only users with the following tags:

- YIP - Young Investigator Person
- VIP - Very Important Person
- SRS - Science Rock Star
- APR - Accelerated Publication Reviewer

Use these links to see who the author(s) suggested to use / not to use as Reviewers; to view your Reviewer list and / or the current Editorial Board Member list; and / or to see Reviewers that match based on the manuscript keywords.

Quick Search Links

- [Include List](#)
- [Editorial Board Member List](#)
- [Google Scholar Keyword Search](#)
- [Pubmed Keyword Search](#)
- [Reviewers with Matching Subject Areas](#)
- [Search By Keyword](#)
- [Folks with Person Tags](#)

Saved Searches

- 1) Turnaround Time less than 10 days and Reviewer Ranking Excellent [Search](#) [Edit](#)
- 2) Bioavail [Search](#) [Edit](#)

[Save Search Criteria](#)

The staff or Editors can assign as many Potential Reviewers as desired. As shown on the following page, the Editor or Associate Editor is notified of potential conflicts with the Potential Reviewers via color-coded search results. Potential conflicts may include unavailability, author's preference, organization, author conflict, or potential author conflict.

Simple Search
Search
Auto Search
Search Results
Add Reviewer
Current Reviewers
Reviewer Notes
Manuscript Details
Manuscript Files










Filter Results

You may wish to filter your search results using one of these default filters.

Name Organization Last Review Date Terms Other

Results: 16

Select All

Select	Name	Organization	Average Duration	Average Ranking	# of Ranked Reviews	Conflicts	Notes	Last Review Date	Workload Stats	Terms	Matching Subject Area Percentage
<input checked="" type="checkbox"/>	 Craig Ferguson	CF Institute	14	E: Excellent	9	Has Pending Review		02-22-2018	1 asg, 0 inv, 0 pnd, 9 cmp	Area of Expertise: biosensors, bioreactors Subject Areas: speech, speech intelligibility, speech processing, speech recognition	50 %
<input type="checkbox"/>	 Anduin Llano Wrynn	Stormwind University							0 asg, 0 inv, 0 pnd, 0 cmp	Area of Expertise: Healing Subject Areas: patents	50 %
<input type="checkbox"/>	 John Taylor	University of Newcastle Upon Tyne	281	E: Excellent	7			08-09-2018	0 asg, 0 inv, 0 pnd, 9 cmp	Subject Areas: acoustic fields, patents, Decision making, High-risk acute care, Intervention effects, Language and social interaction	50 %
<input type="checkbox"/>	 Vincent Malanga	COPD Foundation	59	V: Very Good	5			04-22-2019	0 asg, 0 inv, 0 pnd, 5 cmp	Area of Expertise: pulmonary immunity Subject Areas: patents, : Ecology	50 %
<input type="checkbox"/>	 George Lombardi	Imperial College at Hammersmith Hospital	20	E: Excellent	3			03-25-2015	0 asg, 0 inv, 0 pnd, 3 cmp	Subject Areas: acoustic noise, speech intelligibility, underwater, underwater sound, Economics, Elder health	50 %
<input type="checkbox"/>	 Paula Laudan	University of Aarhus	262	E: Excellent	6			11-25-2019	0 asg, 0 inv, 0 pnd, 7 cmp	Subject Areas: acoustic signal processing, acoustic transducers, loudspeakers, microphones, patents, ultrasonic imaging, underwater, Elder health, Fall Prevention	50 %
<input type="checkbox"/>	 Jeremy Keaton	KS International	48	G: Good	1			01-08-2018	0 asg, 0 inv, 0 pnd, 1 cmp	Area of Expertise: atherosclerosis, clinical therapeutics Subject Areas: patents, speech, speech intelligibility	100 %
<input type="checkbox"/>	 Tim Jones	Jones University	255	E: Excellent	4			11-16-2015	0 asg, 0 inv, 0 pnd, 5 cmp	Subject Areas: noise, patents, speech, speech intelligibility, speech processing	100 %
<input type="checkbox"/>	 Marvina Hu	North Shore University Hospital	86	E: Excellent	2			07-17-2018	0 asg, 0 inv, 0 pnd, 2 cmp	Area of Expertise: biomineralization, bioenergetics Subject Areas: hearing aids, speech, speech intelligibility, speech processing	50 %

The journal staff can either manually contact Potential Reviewers or the system can be configured to contact Potential Reviewers automatically. When a reviewer declines or accepts, the decision is recorded in the system. After a Potential Reviewer agrees to review a manuscript, they are granted access to the manuscript PDF files.

The Editor (or AE) can also have the option to make a Decision/Recommendation on the manuscript without review.

K. REVIEW / DECISION FORMS

The system can be configured to ask Reviewers a set of questions to structure their review or provide them with text blocks to enter notes to the Author or Editor. The number of questions and text blocks are configurable.

After the reviews for a manuscript have been received, the Associate Editor can make a recommendation to the Editor (three-tier journals) or the Editor can make a decision regarding the manuscript (two- or three-tier journals). The system has web screens that assist the decision maker in drafting a decision letter based on template decision emails.

L. CHASING LATE REVIEWERS

The system includes web screens that assist the journal staff with tracking late reviews and with contacting the associated Reviewers. Template emails can be sent out to late Reviewers individually, through a “Bulk Chaser” Web screen, or the process can be entirely automated.

Send All: Send all chasers Chase all by phone Do not send any chasers

Showing Manuscripts 1 - 13 (23 Chasers)

Manuscript #	2018-00020	Review Almost Due
Reviewer	Blake Shelton	Dear Mr. Shelton,
Telephone #	252.537.4358	This is a reminder from EJPDEMO Demo Jou "Car Washes: We Need More" by Sandy Smi
Review Start Date	12-18-2019	To view the manuscript and prepare your re
Review Due Date	01-01-2020	https://ejpdemo.msubmit.net/cgi-bin/main.js
Last Chaser Type and Date	None	Please let us know as soon as possible if you
Next Chaser Type and Date	Review Almost Due / 12-25-2019	Sincerely,

Reviewer Chaser Note

Send chaser Chase by phone Do not send chaser

Manuscript #	2018-00020	Review Almost Due
Reviewer	Ringo Starr	Dear Rev. Starr,
Telephone #	11 123654 654789	This is a reminder from EJPDEMO Demo Jou "Car Washes: We Need More" by Sandy Smi
Review Start Date	12-18-2019	To view the manuscript and prepare your re
Review Due Date	01-01-2020	https://ejpdemo.msubmit.net/cgi-bin/main.js
Last Chaser Type and Date	None	Please let us know as soon as possible if you
Next Chaser Type and Date	Review Almost Due / 12-25-2019	Sincerely,

Reviewer Chaser Note


Send chaser Chase by phone Do not send chaser

M. ADVANCED MANUSCRIPT TASKS

The system has several Advanced Manuscript Tasks that allow the journal staff to perform less frequent tasks, such as replacing a reviewer, withdrawing a manuscript, correcting manuscript information, uploading or replacing manuscript files, etc.

🔗 AMT FAQ		
Assign/Un-Assign/Re-Assign Theme Issue	Modify Decision Comments	Replace Reviewer
Change Next Chase Date	Modify Manuscript Category	Request Electronic Forms
Check Author Address	Modify Manuscript Corresponding Author	Resend Manuscript to Repository
Check for Duplicate Accounts	Modify Manuscript Data	Reset Manuscript Transfer
Click Here to Expedite Manuscript	Modify Manuscript Files	Reset for Revision
Consider Manuscript Appeal	Modify Manuscript Type	Reset Stage
CrossCheck Manuscript	Modify Recommendation	Return Manuscript to Author for Corrections
Delete Decision	Modify Review	Send Manuscript for Recommendation
Export Manuscript	Modify Reviewer Rankings	Send Manuscript for Decision / Recommendation
Extend Review Deadline	Modify Study Type	Send Manuscript Review Parts
Extend Revise Deadline	Modify Post Acceptance Checklist	Send Manuscript to Initial QC
Extend Partial Submission Deadline	Move Manuscript	Set/Modify Production Data
Fix Potential Reviewer Assignment	Print Manuscript Information	Transfer Manuscript
Link Manuscripts	Pull from Production	Undo Deleted Submission
Make Manuscript a Revision	Remove Appeal Request	Undo Withdraw Manuscript
Make Manuscript an Appeal	Rename Manuscript Tracking Number	Unlink Manuscripts
Make Manuscript an Original Submission	ReNUMBER Reviewers	Upload Attachment
Mark/Unmark Duplicate Manuscript	Reorder Supplemental Materials	View Checklists
Mark/Unmark Manuscript as Commissioned	Reorder Video Files	Withdraw Manuscript
Modify Decision	Replace Editor	Withdraw Reviewer
Modify Decision Date	Replace Associate Editor	

N. ONLINE HELP

Icons such as  assist users as they use the software. The help text can be modified by the journal staff to reflect specific journal requirements or instructions.

Submission and review forms can also include journal specific text and Author, Reviewer, and Editor Instructions can all be customized by the journal via online interfaces at any time.

O. REPORTS

The system has over 250 reports that assist the journal staff and Editor in managing the journal. Reports detail manuscript status and tracking information, Reviewer information, Associate Editor information, and many other areas. Some of the standard reports include:

- All Pending Manuscripts
- Appealed Manuscripts
- Associate Editor Keywords
- Associate Editor Manuscript Recommendation Chart
- Check Manuscript History Report
- Countries and Laboratories of Origin of Manuscripts
- Daily Submissions Report
- Duplicate Manuscripts
- Editor Allocation Summary
- Editor Availability
- Editor Keywords
- Editor Report Card
- Editorial Board Member / Society Member Publications
- Editorial Board Member E-Mail List
- Editorial Board Member Report Card
- Issues
- Journal Summary
- Manuscript Categories Summary
- Manuscript Status
- Manuscript Tracking Report
- Manuscript Types Summary Year over Year
- Member Submissions
- Monthly Activity Report
- Monthly Summary Statistics
- New Manuscripts Received
- New users
- Oldest Papers Without an Initial Decision
- Production - 12-Month Summary of Issue Content
- Production - Accepted Manuscript / No Issue
- Production - Author / Reviewer Extraction
- Production - Data
- Production - Durations
- Production - Pages Per Issue (Average)
- Production - Pages Printed (Total)
- Production - Table of Contents
- Reviewer Look back
- Reviewer Report Card
- Unused Reviewers

- Utilization of Online Submission Facilities
- Withdrawn Reviewers

The data from these reports are displayed in HTML, can be printed and report results can also be downloaded in Excel (CSV) format.

Traditionally, if a journal requires a special report that is going to be used over and over again, they request the report to be built into the software.

Examples:

The following report lists the number of manuscripts received from each country within a specified date range. Results can be drilled down by clicking the number (e.g. 5 for United Kingdom in the Total Manuscripts column)

[Print Report](#)
The "Print Report" button opens a new window; use the standard print options from this new window.
[Download Report to Excel](#)

General Use Manuscripts By Country
 For Manuscripts from: EJPDEMO Demo Journal
 QC Complete Date: January 1, 2019 to December 30, 2019
 Editor: All
 Associate Editor: All
 Manuscript Types: All
 Manuscript Categories: All Manuscript Version: All Versions (will include each revision)
 Reviewer Status: No filter
 Special Section: All
 Countries: All
 Exclude: Withdrawn, Deleted, Transferred
 Generated on December 30, 2019

Country	Total Manuscripts	Manuscripts Accepted	Manuscripts Rejected	Manuscripts Pending	Acceptance Rate
Afghanistan	29	12	0	17	41.38%
Australia	1	0	0	1	0.00%
Brazil	1	0	0	1	0.00%
Canada	1	0	0	1	0.00%
Italy	1	0	0	1	0.00%
Russia	3	0	0	3	0.00%
Scotland	2	0	0	2	0.00%
United Kingdom	5	0	0	5	0.00%
United States	64	21	3	40	32.81%
TOTAL	107	33	3	71	30.84%

The report below is an example of a Reviewer Report Card. Reviewer Report Cards list all Reviewers, the number of reviews each Reviewer has completed, and whether the Reviewers complete the reviews in the requisite time. The Report can also be configured to show the number of manuscripts accepted and declined.

Reports >> Reviewer Report Card

[Print Report](#)
 The "Print Report" button opens a new window; use the standard print options from this new window.

[Download Report to Excel](#)

1 - 50 of 152 results Page 1 2 3 4 Show All [Next](#) ▶

Reviewer Report Card
 1/1/2019 - 12/31/2019
 Generated on December 30, 2019

Reviewer count: 152

Name	Member	Avg days to review	% Reviews on Time	Reviews completed *	Reviews pending	Invites	Declines	Withdraws	Withdraw Reason	No Response	Not Needed	Acceptance rate	Rejection rate	Ranking Average for All Submissions	Ranking Average for New Submissions
Smith, Carol	No	12	81	11	1	13	1	0		0	1	92	0	E: Excellent (1.0)	E: Excellent (1.0)
Christensen, Kelley	No	70	60	5	1	5	0	0		0	0	100	0	E: Excellent (1.0)	E: Excellent (1.0)
Jones, Bridgett	No	0	100	4	0	12	8	0		0	0	33	0	E: Excellent (1.0)	E: Excellent (1.0)
Cortese, Olivia	No	55	25	4	0	3	0	0		0	0	66	0	E: Excellent (1.0)	E: Excellent (1.0)
Caceres, Jose	No	41	50	4	1	3	1	0		0	0	66	0	E: Excellent (1.0)	E: Excellent (1.0)
Davies, Delyth	Yes	108	50	4	0	3	0	0		0	1	100	0	V: Very Good (1.8)	V: Very Good (1.8)
Lipka, Alexandria	No	77	0	3	1	4	0	0		0	0	100	0	E: Excellent (1.0)	E: Excellent (1.0)
Brady, Patty	No	101	33	3	1	3	0	0		0	0	100	0	E: Excellent (1.0)	E: Excellent (1.0)
Smith, Carlene	No	0	100	3	0	3	0	0		0	0	100	0	G: Good (3.0)	G: Good (3.0)
Amato, Chris	No	115	0	3	1	3	0	0		0	0	100	33	E: Excellent (1.0)	E: Excellent (1.0)
Dranga, Ruxandra	No	91	33	3	0	2	0	0		0	0	100	0	E: Excellent (1.0)	E: Excellent (1.0)
Boatfield, Jefferson	No	139	33	3	0	2	0	0		0	1	100	0	V: Very Good (1.5)	V: Very Good (1.5)
Isaacson, Ruth	No	64	0	2	0	2	0	0		0	0	100	0	E: Excellent (1.0)	E: Excellent (1.0)

The Manuscript Tracking Report, shown on the following page, can be created for any time period and lists the number of original and revised manuscripts that were submitted as well as the decisions made on all manuscripts in the given time period.

[Print Report](#)

The "Print Report" button opens a new window; use the standard print options from this new window.

[Download Report to Excel](#)

Manuscript Tracking Report
Generated on December 30, 2019



	2018												2019												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Original Manuscripts Submitted	12	10	8	2	8	7	17	5	5	5	4	14	3	11	9	12	5	6	7	5	7	6	7	7	182
Revised Manuscripts Resubmitted	4	3	3	2	4	2	4	2	3	4	3	6	3	3	6	1	1	3	2	1	2	2	2	3	69
Manuscripts Accepted Without Revisions	11	13	4	0	0	0	4	2	0	0	0	3	6	13	0	6	7	3	8	1	14	3	5	5	108
Return with Minor Revisions	1	1	2	2	4	1	1	3	1	1	1	1	0	4	1	2	4	4	1	0	2	1	2	1	41
Return with Major Revisions	2	2	1	1	3	2	3	1	3	4	3	5	3	2	4	1	0	1	0	0	0	0	0	1	42
Manuscripts Rejected	2	1	0	0	0	0	0	0	0	0	1	0	2	2	0	0	0	0	0	1	2	2	0	0	13
Rejected With Review	0	0	0	0	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	1	0	1	0	0	5
Rejected Without Review	2	1	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	1	0	0	8
Rejected After Revisions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Requires Another Revision	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Accepted After Minor Revisions	2	7	1	0	1	0	0	1	0	0	0	0	4	0	1	0	1	0	2	0	1	1	1	0	23
Accepted After Major Revisions	1	5	1	1	3	2	3	1	3	4	3	5	3	3	4	1	0	0	0	0	0	0	0	0	43
Manuscripts Withdrawn	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Original Manuscripts Not Withdrawn	12	10	8	2	8	7	17	5	5	5	4	14	3	11	9	12	5	6	7	5	7	6	7	7	182
Total Manuscripts Submitted (originals + revisions)	16	13	11	4	12	9	21	7	8	9	7	20	6	14	15	13	6	9	9	6	9	8	9	10	251

P. AD-HOC REPORTING

The system has a built in Query Tool that supports ad-hoc reporting. Alternately, standard ad-hoc reporting tools such as Crystal Reports can also be used.

Q. LEGACY DATA CONVERSION

Most journals have legacy manuscript data of some sort. eJournalPress highly recommends converting “people” data (names, addresses, e-mail addresses, telephone numbers, keywords, areas of expertise, etc.) into the EJPress database format. This allows for rapid and thorough searches for reviewers.

In the past, in addition to converting the traditional people data, eJournalPress has also converted journal information such as manuscript titles, abstracts, critical dates, reviewers, authors, etc. This is not recommended because it takes extra time (in some cases 2-3 months longer) and greatly increases the setup costs. While people data is normally completed as part of the standard installation (assuming the original legacy data is accurate and fielded in an extractable manner), manuscript detailed data is not loaded as part of the standard installation process. If required, we will undertake this additional data conversion at our standard hourly consulting rate.

R. EASE OF USE

With all of the above features and screens, the key question is “How easy is it to use the system?” One of the main differences between eJournalPress technology and our competitor’s technology is that we have taken great care to make the system as easy and intuitive as possible.

Users gain access to the system using a single login name and password. The users are then presented with a ‘Desktop’ that shows them all the work they need to accomplish divided out by role - e.g., Author Tasks, Reviewer Tasks, Associate Editor Tasks, Editor Tasks, etc. A user only has access to roles that apply to their user privileges. If there is any manuscript requiring their attention, then the manuscript is displayed on the desktop with a red arrow next to it.

Red arrows guide users through the system, showing them all the tasks that they need to complete. This “follow the red arrow” principle greatly reduces training and makes it easy for authors and reviewers to quickly navigate through the system and perform their assigned tasks.

To make it easier for the journal staff to track all of the manuscripts, a staff person is presented with a set of folders that reflect the critical steps in the workflow. Each folder shows how many manuscripts are at that specific step of the workflow process. Clicking on a specific staff folder allows the staff to scroll down and view specific manuscripts and to perform the associated tasks as a surrogate.

The combination of the desktop, red arrows, and folders greatly enhances the system's ease of use. Many of our customers also access the system via mobile devices.

Home Page for EJP Staff
You have 19 Pending Actions Use Classic Desktop

Author Tasks | **Staff Tasks** ¹⁹ | System Administration Tasks | General Tasks

Staff Tasks

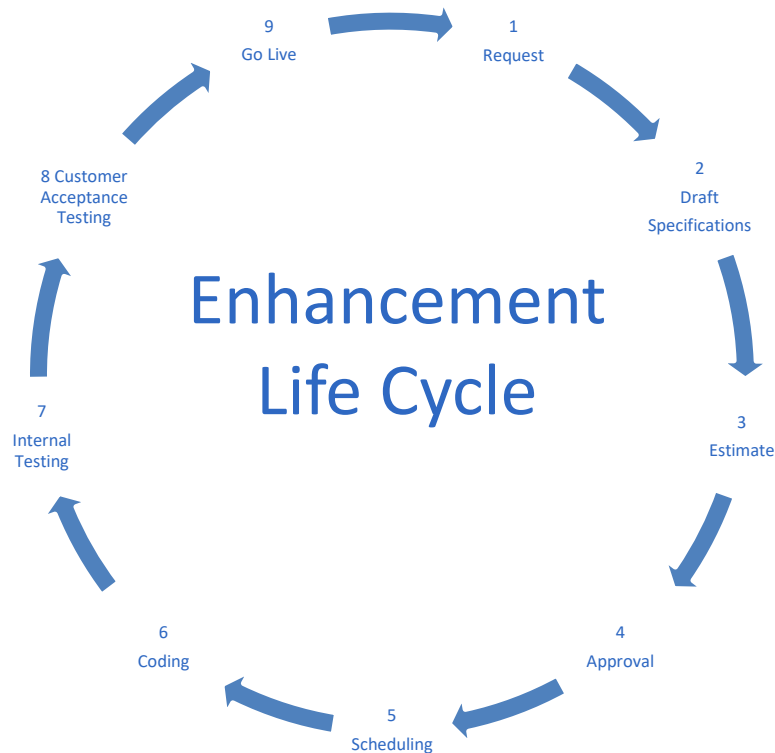
- Find Manuscript
- Find Person
- Manage Accounts
- Theme Issue (305)
- Advanced Manuscript Tasks
- Advanced Journal Tasks
- Chasers
- Reports
- Inbound Emails
- Partial Submissions 14 All
- Commissioned Manuscripts Pending 1 All
- Awaiting Author Approval 2 All
- ▶ Initial QC 8 All
- Awaiting Editor Assignment 0 All
- Awaiting Associate Editor Assignment 6 All
- Awaiting Reviewer Assignment 16 All
- ▶ Contact Potential Reviewer 5 All
- Under Review 13 All
- Review Past Due 9 All
- Awaiting Associate Editor Recommendation 11 All
- Awaiting Editor Decision 10 All
- ▶ Decisions Ready for Author 2 All
- Post Acceptance Check 30 All
- All Pending Manuscripts 72 All
- CME Workflow 1 All
- ▶ Consult on Manuscript 4 All
- Queued E-mail 0 All
- Post Decision All
- Waiting for Revision 8 All
- Awaiting Production Payment All

Search, Home, Help, Logout, Reports

S. INNOVATION – UPDATES/UPGRADES

A key differentiator between eJournalPress and other software vendors is eJournalPress' Continuous Innovation Process™. This process is based on a collaborative research and development model:

- 1) Customer gathers requirements from stakeholders
- 2) eJournalPress Project Manager drafts software enhancement request
- 3) eJournalPress provides cost and time estimate
- 4) Customer either approves cost estimate or requests additional information
- 5) eJournalPress schedules the enhancement
- 6) Coding
- 7) Internal Testing
 - a. eJournalPress moves enhancement to customer acceptance test site
- 8) Customer acceptance testing
 - a. eJournalPress makes coding changes as necessary
 - b. Repeat steps 6-8 as necessary
 - c. Customer signs off on enhancement
- 9) Enhancement moved to live site

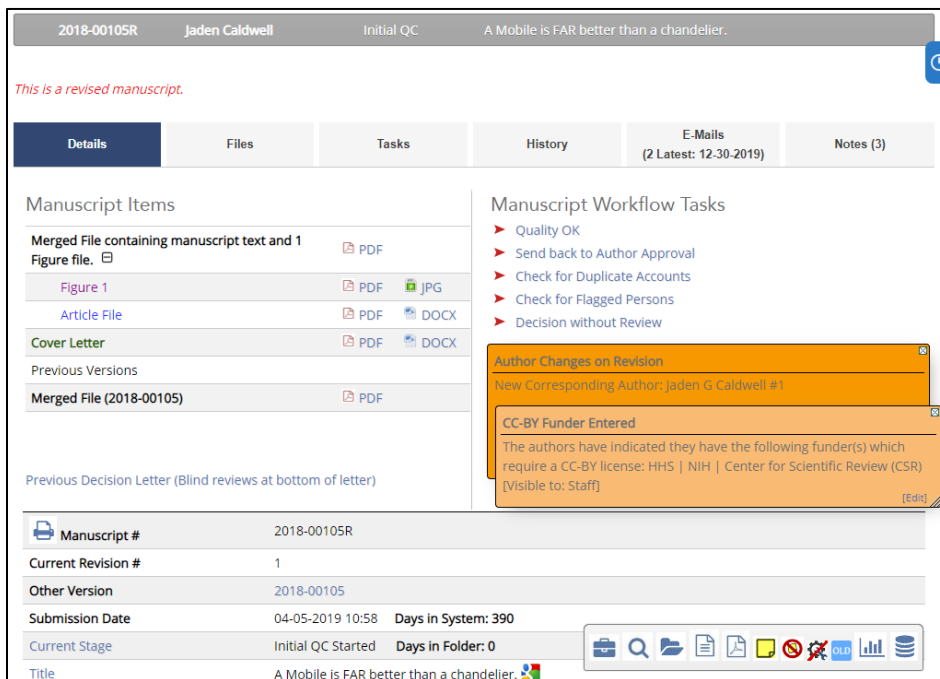


The Continuous Innovation Process™ allows our customers to get enhancements exactly the way they wish or alternately recycle other journal’s enhancements allowing for best value. In order to foster this Continuous Innovation Process™ (and be Agile), eJournalPress is currently implementing software updates/upgrades once per month (11 times per year, skipping December for the holidays). Each update includes multiple enhancements that are documented with detailed release notes. Additionally, the top 10-15 enhancements are presented to customers via web demonstrations (quarterly) so that the customers need not read through all release notes.

eJournalPress has over nineteen years expertise, over 85 software updates/upgrades, where the software is installed without adversely affecting the journals or journal staff. This is done with a simple but powerful approach: any new enhancements are wrapped inside a configuration flag. The new software updates/upgrades should perform the same as the previous version. New functionality is then selectively turned (upon the journal’s request) via configuration flags.

Below are some samples of the new features created through the eJournalPress Continuous Innovation Process. These new features make the user interface easier, faster, and more intuitive.

A floating **icon toolbar**, appears in the lower right-hand corner throughout the system. This icon toolbar allows the user to immediately reach the system’s most popular functions, such as viewing files and manuscript tasks, searching for individuals or manuscripts, and creating sticky notes.





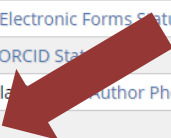
Digital **sticky notes** allow the journal staff or Editors to place a sticky note on their desktop, on reports, or on a manuscript page. Sticky notes can be customized to only be visible to people with particular system roles and each sticky note can be color coded based on user preference.

The screenshot shows a manuscript management interface with a modal dialog titled "CC-BY Funder Entered". The dialog contains the following text: "The authors have indicated they have the following funder(s) which require a CC-BY license: HHS | NIH | Center for Scientific Review (CSR)". Below the text is a row of seven colored squares (white, grey, yellow, red, cyan, green, purple). The dialog also includes a "Visible to:" section with checkboxes for "Staff" (checked), "EIC", "Editor", and "Associate Editor". A "Visible by manuscript to:" section has checkboxes for "Ben Folds (Editor)" and "Assigned Associate Editor". "Save" and "Cancel" buttons are at the bottom right.


Manuscript #	2018-00105R
Current Revision #	1
Other Version	2018-00105
Submission Date	04-05-2019 10:58 Day
Current Stage	Initial QC Started Day
Title	A Mobile is FAR better t
Running Title	A Mobile

CrossCheck/Similarity Check is integrated into the system for publishers who participate in CrossRef’s plagiarism prevention initiative. A simple link allows manuscripts to be sent to CrossCheck for plagiarism checking. The system can also be configured to automatically CrossCheck all submitted manuscripts, revised manuscripts, or only accepted manuscripts.

Manuscript Type	Original Article
Special Issue	N/A
TOC Section	Criminalistics
Corresponding Author	Sally Howells (Physoc) 
Contributing Author	N/A
Group Authorship	None of the authors are group authors or consortia.
Abstract	Once every ...
Associate Editor	Marissa Ayotte
Editor	Dr. Ben Folds
Potential Reviewers (assigned)	Dr. Izzy Connell #2 -VIP (Last Contact Date: 08-18-2014) (Status: Declined) Dr. Parvia Ahmed #3 (Status: Declined) Ai Onda #4 -VIP (Status: Declined)
Reviewers	Jose Caceres -EBM #1 -VIP (Rcvd: 08-18-2014) Julia Child -EBM #2 -VIP -AR (Rcvd: 11-18-2014)
Author Reviewer Suggestions to Include	N/A
Author Reviewer Suggestions to Exclude	N/A
Keywords	editorial 
Subject Area	acoustic noise
Taxonomy	
Conflict of Interest	No, there is no duality of interest that I should disclose, having read the above statement.
Contributing Author Notification	Yes
Funding Body Archiving Mandates	Funding Summary
Decision	Accept / 01-23-2015
Issue	04-01-2015
Page Charges	
Production Status	Sent on 02-12-2015 (Transfer Succeeded)
Copyright Release Date	Not Received
Electronic Forms	1 of 1 forms complete - View Electronic Forms Status - View Form Summary for Authors
Author ORCID Status	0 of 1 ORCID's available. View ORCID Status
Author Photo File Status	0 of 1 Author Photo Files available. View Author Photo File Status
CrossCheck Manuscript	Never Processed / Send File



Sample CrossCheck /Similarity Check iThenticate Report:



Aerosol control on cloud depths for onset of wa...
 By: System Administrator
 As of: Tue Feb 08, 2011 02:44pm EST
 6,603 words - 64 matches - 50 sources

Similarity Index
8%

Mode: Similarity Report

[Include Quotes](#) | [Include Bibliography](#) | [Exclude small sources](#) | [Exclude small matches](#)

Aerosol control on cloud depths for onset of warm rain in convective clouds Mahen Konwar1, R. S. Mahes Kumar1, J. R. Kulkarni1, E. Freud2, B. N. Goswami1, and Daniel Rosenfeld2

1 Indian Institute of Tropical Meteorology, Pune, India
11

411 008 2 The Hebrew University of Jerusalem, Jerusalem, Israel 91904 For correspondence: mikonwar@tropmet.res.in Contact: +91-9011050789 Abstract Aircraft measurements of CCN (cloud condensation nuclei) aerosols and microphysical vertical profiles of convective clouds were conducted over India during CAIPEEX-4 (Cloud Aerosol Interaction and Precipitation Enhancement Experiment). As expected, greater CCN concentration gave rise to clouds with smaller drops at greater number concentrations (Nd). The cloud drop effective radius (re) increased with height above cloud base (D). Warm rain became detectable at the tops of growing convective clouds when re exceeded 12 to 14 μm, regardless of the CCN concentrations, Nd and D. Larger Nd incurred greater D for reaching the re for onset of warm rain, re*, denoted as D*. In extreme cases of highly polluted and moist air that formed the monsoon clouds over the flooded Indo-Gangetic plains, D* exceeded 6 km, well above the 0°C isotherm level. The precipitation particles were initiated there as supercooled rain drops at temperature of -8°C. Giant CCN lowered re* and D*, respectively. This effect was minor except for very large concentrations from sea salt aerosols. 1. Introduction Anthropogenic aerosol

cloud condensation nuclei (CCN) play major role in determining
31

cloud drop size distribution and precipitation forming processes. Much of the rainfall from convective clouds is initiated by drop coalescence. Clouds that form in air mass with larger CCN concentrations are composed of smaller droplets that are slower to coalesce

- 1
25 words / < 1% match - CrossCheck
✕

[J.A. Martins "The impact of smoke from forest fires on the spectral dispersion of cloud droplet size distributions in the Amazonian region". Environmental Research Letters, 01/2009](#)
- 2
24 words / < 1% match - CrossCheck
✕

[Ortiz Altareiz "Lightning response to smoke from Amazonian fires". Geophysical Research Letters, 04/01/2010](#)
- 3
23 words / < 1% match - CrossCheck
✕

[Miao-Ling Lu "Aerosol-cloud relationships in continental shallow cumulus". Journal of Geophysical Research, 08/05/2008](#)
- 4
20 words / < 1% match - CrossCheck
✕

[A.P. Khain "Notes on state-of-the-art investigations of aerosol effects on precipitation: a critical review". Environmental Research Letters, 01/2009](#)
- 5
18 words / < 1% match - CrossCheck
✕

[Saha, M.F.R. "Two case studies of sulfate scavenging processes in the Amazon region \(Rondonia\)". Environmental Pollution, 200902](#)
- 6
18 words / < 1% match - CrossCheck
✕

[Shankar G. Aggarwal "Recent developments in aerosol measurement techniques and the metrological issues". MAPAN, 09/2010](#)
- 7
17 words / < 1% match - CrossCheck
✕

[Zhang, Q. "Impact of aerosol particles on cloud formation: Aircraft measurements in China". Atmospheric Environment, 201101](#)

Funder Registry (previously FundRef) integration is available for CrossRef members who want to allow authors to include standardized information about the funding that supported their research. The manuscript submission form can include a question allowing authors to indicate which funder supported their research from the FundRef standardized list. Autocomplete functionality, indication of Grant Reference Number, and identification of funded authors help collect this information.

Funding

Grant reference numbers should be included where they apply. Please indicate the author(s) who received the funding. In the event of acceptance, this text/information will be published: enter it accurately, carefully, and completely.

Funder(s)	Grant Reference Number	Authors	
<input type="text" value="Duke Endowment"/>	<input type="text" value="54675686"/>	<input type="text" value="Marisa Meredith"/>	<input type="button" value="Clear"/>
<input type="text" value="National"/> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 2px;"> <ul style="list-style-type: none"> <li style="background-color: #2c5e8c; color: white; padding: 2px;">École des Mines de Nantes (École Nationale Supérieure des Mines de Nantes) [France] Österreichische Agentur für Internationale Mobilität und Kooperation in Bildung, Wissenschaft und Forschung (Österreichischer Austauschdienst) [Austria] Österreichische Nationalstiftung für Forschung, Technologie und Entwicklung (FTE-Stiftung) [Austria] AABB National Blood Foundation (NBF) [United States] AACC International (AACCI) [United States] AACC National Academy of Clinical Biochemistry (NACB) [United States] AMBUCS (National AMBUCS, Inc.) [United States] AOSpine (AO Spine International) [Switzerland] APA International Psychology (Division of International Psychology) [United States] </div>	<input type="text"/>	<input type="text" value="Marisa Meredith"/>	<input type="button" value="Clear"/>

Next ➞

Our **ORCID** integration allows authors to associate an ORCID with their account in an authenticated manner. EJPRESS integrates with ORCID in three ways: a) single sign on allowing the end-user to login via their ORCID, b) allowing the collection of authenticated ORCID IDs for each author, and c) allowing journals to take advantage of the ORCID Reviewer Credit functionality.

The screenshot shows a user profile for Anna Jester -YIP -VIP. At the top, there is a navigation bar with tabs: General Information (selected), Address History, Consent, Permissions History, Term Dates, Person Email History, Pending/Completed Manuscripts (103), Reviews (15), Review Requests (23), Notes (4), Subject Areas, Keywords, Dates Not Available, and Merge Person Details. Below the navigation bar, the author's name 'Anna Jester -YIP -VIP' is displayed in a large font. Underneath the name are three search buttons: 'Search PubMed', 'Search Google', and 'Search Google Scholar'. The profile includes two ORCID identifiers: 'ORCID: 0000-0001-7951-1396' with a link to 'Send Person Correspondence' and another 'ORCID: 0000-0001-7951-1396'. There is also an email address 'ajester@ejpress.com' and a section for 'Author Photo File' which is currently 'None' with a 'Request Author Photo File' button. A 'Member? No' status is shown. A 'Primary Work' section lists the following information: 'ejournalPress', '6110 Executive Blvd', 'Suite 450', 'Rockville, Maryland 20852', 'United States', '301.230.7601', and 'ajester@ejpress.com'. At the bottom of the profile, there is a link to 'view latest Author Electronic Copyright Form'.

The system also allows Journal Staff to request users register for an ORCID, and send reminder emails to authors who still need to register.

ORCID IDs can be seen in the manuscript summary table for each manuscript and can also be included in exports of accepted manuscripts.

RECOMMENDED TIMELINE AND METHODOLOGY

Below is a sample timeline at a very high level. Often, the key areas that increase project duration include contract negotiations and legacy data conversion.

1. Receive RFP Responses - customer
2. Evaluate RFP Responses - customer
3. Review Prototype Systems from short list - customer
4. Select Vendor – customer
5. Negotiate Vendor Contract – customer & eJournalPress
6. Answer Journal Configuration Questionnaire - customer
7. Set up Database - eJournalPress
8. Set up Web site - eJournalPress
9. Set up Journal Header/Footer Artwork – customer or eJournalPress
10. Configure Software - eJournalPress
11. Configure Author/Reviewer Instructions - customer
12. Configure Template Letters - customer
13. Load Legacy Data - eJournalPress
14. Test Installed System - customer
15. Train Journal Staff - eJournalPress
16. Go Live
17. Maintain System – eJournalPress
18. Day to Day Operations – customer

BUDGET

The eJournalPress system is licensed in a turnkey solution for an initial fee of \$6,000 per journal and \$25 per submitted manuscript. This fee includes 24 hours of consulting services that can be used to load legacy data, configure the site, and train the journal staff.

Software updates/upgrades are included in this Manuscript Fee structure. The journal staff should offer first-tier support to Authors and Reviewers. Second-tier support is offered from eJournalPress to journal staff via unlimited telephone and e-mail support for the first 45 days after going live.

Additional training, system customization, or specialized legacy data conversion can be purchased at \$150/hour.

REFERENCES

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