

1 **AOS**

2 _____
(Your Name)

3 _____
(Your Mailing Address)

4 _____
(Your City, State, Zip Code)

5 _____
(Your Telephone Number)

6 _____
(Your Fax Number)

7 _____
(Your E-mail Address)

8 **Plaintiff, Self-Represented**

9 **EIGHTH JUDICIAL DISTRICT COURT**

10 **CLARK COUNTY, NEVADA**

11 *Plaintiff's*
12 *Name:* _____

13 **Plaintiff,**

14 **vs.**

15 *Defendant's*
16 *Name:* _____

17 **Defendant.**

Case No.: _____

Dept. No.: _____

18 **AFFIDAVIT/DECLARATION OF SERVICE UNDER PENALTY OF PERJURY**

19 *(Insert name of person performing service)* _____, being duly
20 sworn or under penalty of perjury, states that at all times relevant, I was over 18 years of age and not a
21 party to or interested in the above-captioned case; that I received a copy of the following document(s)

22 *(insert title of documents being served):* _____, **On** *(insert date server received documents)*

23 _____, 20____; and that I served the same on *(insert date and time you served)* _____,

24 20____, at the hour of _____ .M., on Defendant *(insert Defendant's name)*

25 _____ by the

26 following method *(complete appropriate paragraph below):*

27 **Personal service per NRCPC 4.2(a)(1):** Delivering and leaving a copy with *(insert*

28 *Defendant's name)* _____ at *(insert address at*

_____ *which you served)* _____.

///

1 **Substitute service per NRCP 4.2(a)(2):** Delivering and leaving a copy with *(insert name or*
2 *physical description of person served)* _____, a person of suitable age
3 and discretion residing at Defendant’s dwelling house or usual place of abode, at *(insert Defendant’s address)*
4 _____.

5 **Service on a business entity per NRCP 4.2(c)(1)(A):** Delivering and leaving a copy
6 with *(insert name or physical description of person served)* _____,
7 who is Defendant’s *(check one)* registered agent, officer or director, partner, member, manager,
8 trustee, or other *(specify)* _____, at *(insert address at which you served)*
9 _____.

10 **Other method of service authorized by Nevada statute or court rule:**
11 _____
12 _____

13 **I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAW OF THE STATE OF**
14 **NEVADA THAT THE FOREGOING IS TRUE AND CORRECT.**

15 **SERVER’S SIGNATURE:** _____ **Date:** _____

16 Server’s Phone: _____

17 Server’s Residential/ Business Address: _____

18 I am a licensed process server or an employee of a licensed process server; my license or registration
19 number is *(insert license or registration number):* _____.

20 I am not required to be licensed under chapter 648 of the Nevada Revised Statutes or another
21 provision of law because am not engaged in the business of serving legal process within the State of
22 Nevada.