

THOSE IN ATTENDANCE:

Adam Weinacker, President
Carol Osborn, Vice President
Sarah Reale, Secretary
Lu Marzulli
Ron McClain
Bonnie Russell
David Wirthlin

THOSE EXCUSED:

Dr. Dan Cairo
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Debbie Ehrman, Interim Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Jace Bunting, Finance Manager
Kimberly Chytraus, Senior City Attorney
Liesl Jacobson, Assistant Director of Community Engagement

Quinn McQueen, Assistant Director of Marketing and Comm
Daniel Neville-Rehbehn, Assistant Director of Customer Service
Allison Spehar, Admin Manager of Equity and Org Development
Heidi Voss, Executive Administrator

I. CALL TO ORDER

Board President Adam Weinacker called the meeting to order at 4:01pm. He read the following statement regarding anchor locations for this meeting:

I, Adam Weinacker, Salt Lake City Public Library Board President, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location due to ongoing health concerns related to the global COVID-19 pandemic.

II. APPROVAL OF MINUTES

The board moved to approve the July 18, 2022 minutes as written. Board members Lu Marzulli, Carol Osborn, Bonnie Russell, and Adam Weinacker voted in favor. Ron McClain and David Wirthlin abstained from the vote. Sarah Reale was not present for the vote. The motion passed.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

Board President Adam Weinacker welcomed the board's newest member, Bonnie Russell. Bonnie introduced herself noting she works for Zion's Bancorp as a project manager and loves advocating for her community and outdoor activities.

The Executive Director Search Committee received six responses to their request for proposals and narrowed down their candidates to three groups. They interviewed these three groups, checked references, and have internally selected who they would like to move forward with. They hope to have a contract negotiated in the next month or so.

V. LIBRARY DIRECTOR'S REPORT

- a. Deborah Ehrman, Interim Director, updated the board on a plumbing issue at the Main library.

- i. The main sewer line cracked and the team had to shut off the water to prevent backup of the sewer system. The main library closed today and tomorrow to figure out what repairs need to be done.
- b. Jace Bunting, Finance Manager, Presented the [July 2022 Financial Report](#)
 - i. The new fiscal year has begun and the July report may change a bit as we post back to the previous year.
 - ii. Jace reviewed the revenue portion of the report to explain the categories. The bulk of our revenue comes from property taxes.
 - iii. A board member asked if the team expects to have rent for commercial spaces in the coming year. Jace replied that we have budgeted income from these spaces and the team is working on revising contracts with tenants.
 - iv. Some items in the expenditure category are over the annualized amount, but these are often for subscriptions and memberships which are paid yearly
- c. Deborah also reviewed this month's [director's report](#).
 - i. The library is celebrating five years of being fine free, and patrons are still excited to discover when they sign up that we don't charge late fees.
 - ii. Super Summer Challenge sign-ups have rebounded since the pandemic. We had almost 11,000 participants this year thanks to the hard work of staff.
 - iii. The Marmalade Branch was featured as a "Best Place to Read" in Salt Lake Magazine.

VI. ROOF REDESIGN COMMUNITY FEEDBACK

- a. The team working on the redesign for the roof at Main has been collecting feedback from the community and staff members. They had over 1,600 points of feedback they considered, held panel discussions with staff, and spent focused time with subject matter experts, like members of the safety team.
- b. The community expressed a preference for a garden rather than an active space, and would like to stay and linger rather than come and go quickly during their visit. Although visitors would like programming on the roof, they don't want programming to be the focus of the space.
- c. The revised design for the space is more like a park and will include a tiered garden.
- d. Schematic design should wrap up by the end of September.
- e. A board member asked whether the redesign will ensure we'll correct the leaking issue with the roof. Gordon replied that the focus of the roof project is to correct leaks, including a leak detection system so potential future leaks can be pinpointed. The redesign is an addition since the roof will be under construction anyway and it's a good opportunity to rethink the space.

VII. INTELLECTUAL FREEDOM IN LIBRARIES

- a. [These slides were presented](#).
- b. The leadership team has been working on updating the policy manual for the organization and has prepared proposals for two new sections - Intellectual Freedom and Equity - as well as updates to two sections - Collection Development and Administration.
- c. New sections of policy and updates are reviewed by the leadership team, legal counsel, and managers for feedback before coming to the board.
- d. Many policies are related to each other, so the team would like to create "umbrella" policies with related sections immediately following. The proposed "Intellectual Freedom and Equity" policy will serve as an umbrella for related sections. Our current intellectual freedom policies are mostly in the Collection Development section, but intellectual freedom impacts many areas of library work and should be a standalone policy.
- e. Equity work is not new to libraries, but calling it out specifically in policy will clearly communicate what we mean by equity to staff and community members.

- f. Our collection development policy is important to our work and updating it will clearly state the why of materials and access.
- g. Our Administration policy outlines a past structure that hasn't been followed since around 2014. We want to remove the procedure pieces of this policy and have a clear statement of the board's authority to appoint an executive director.
- h. The team asked the board to send their questions and comments about the proposed policy changes by September 20th.

VIII. OLD BUSINESS

- a. The board had no items of old business

IX. NEW BUSINESS

These proposed policy changes were shared with the board

- a. [Intellectual Freedom and Equity](#) - New Policies
- b. [Collection Development](#) - Policy Update
- c. [Administration](#) - Policy Update

IX. ADJOURN

- a. The board moved to adjourn the meeting. Lu Marzulli, Ron McClain, Carol Osborn, Bonnie Russell, Adam Weinacker, and David Wirthlin voted in favor. Sarah Reale was not present for the vote. The motion passed and the meeting adjourned at 5:44pm.

UPCOMING SCHEDULE

The next will be held

Monday, September 26, 2022, 4:00pm

Main Library, 210 East 400 South, Salt Lake City, UT 84114

With a virtual option via Google Meet