

THE CITY LIBRARY BOARD OF DIRECTORS MEETING MINUTES • JULY 26, 2021 • 4PM

MEETING CONDUCTED VIRTUALLY VIA GOOGLE MEET

THOSE IN ATTENDANCE:

Adam Weinacker, President
Deeda Seed, Vice President
Dr. Dan Cairo
Lu Marzulli
Ron McClain
David Wirthlin

THOSE EXCUSED:

Carol Osborn, Secretary
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Debbie Ehrman, Interim Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Jace Bunting, Finance Manager
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney
Shauna Edson, Digital Inclusion Coordinator

Dave Corrington, Public Safety Manager
Liesl Jacobson, Assistant Director of Community Engagement
Quinn Smith, Assistant Director of Marketing and Communications
Allison Spehar, Administrative Manager of EDI
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Adam Weinacker called the meeting to order at 4:06pm. He read the following statement regarding anchor locations for this meeting:

I, Adam Weinacker, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS-CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

II. APPROVAL OF MINUTES

The board moved to approve the June 28, 2021 minutes as written. The motion passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

Adam noted there has been some confusion about when the board will begin the search for a new executive director for the library. Interim Executive Director Debbie Ehrman was voted to remain in place for 12-18 months. She's currently served for just two months, and the leadership team has requested some time before the next director to ensure a smooth transition.

V. LIBRARY DIRECTOR'S REPORT

- a. Jace Bunting, Finance Manager, presented the June 2021 Financial Report.

- i. We've ended the fiscal year, but will continue through August posting some expenses and revenues back to the previous fiscal year. The team is also preparing for the financial audit, which goes from November to December each year.
- ii. Savings in expenditures helped offset a revenue shortfall, so we're well below the budgeted use of fund balance.
- b. Highlights from the Director's report:
 - i. Debbie Ehrman, Interim Executive Director, noted the library has received the yearly donation from the Friends of the Library.
 - ii. Jace, Debbie, and Gordon met with representatives of the city to discuss available bond options to fund next steps for the Master Facilities Plan.
 - iii. Spotlight: Shauna Edson, Digital Inclusion Coordinator, provided a presentation on the Digital Navigators program, which has provided support to 619 people and distributed 380 devices. This program was funded through a grant, though the library plans to continue offering some form of remote support after the grant funding ends.

VI. OLD BUSINESS

- a. N/A

VII. NEW BUSINESS

- a. N/A

VIII. ADJOURN

- a. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 4:58pm.

UPCOMING SCHEDULE

The next will be held

Monday, August 23, 2021, 4pm

Meeting will be held virtually via Google Meet