

THOSE IN ATTENDANCE:

Adam Weinacker, President
Carol Osborn, Vice President
Sarah Reale, Secretary
Lu Marzulli
Ron McClain
Bonnie Russell
Cathy Stokes

THOSE EXCUSED:

Dr. Dan Cairo

ADDITIONAL STAFF IN ATTENDANCE:

Debbie Ehrman, Interim Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Jace Bunting, Finance Manager
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney
Dave Corrington, Safety Manager
Liesl Jacobson, Interim Deputy Director

Sara Leonard, Sara Leonard Consulting
Ben Luedtke, City Council Liaison
Quinn McQueen, Assistant Director of Marketing and Comm
Daniel Neville-Rehbehn, Assistant Director of Customer Experience
Allison Spehar, Admin Manager of Equity and Org Development
Heidi Voss, Executive Administrator

I. CALL TO ORDER

Board President Adam Weinacker called the meeting to order at 4:06pm. He noted that board member David Wirthlin has passed away. Adam expressed that he was happy to get to know David, welcomed his feedback, and appreciated his efforts as a dedicated board member.

II. APPROVAL OF MINUTES

The board moved to approve the May 22, 2023 minutes as written. Board members Lu Marzulli, Ron McClain, Sarah Reale, Bonnie Russell, Cathy Stokes, and Adam Weinacker all voted in favor. Carol Osborn was not present for the vote. The motion passed.

IV. OLD BUSINESS

a. [Human Resources Policy Proposal](#)

- i. The board moved to accept the removal of the outdated Human Resources Policy section from the policy manual as outlined in the document provided.
- ii. Board members Lu Marzulli, Ron McClain, Sarah Reale, Bonnie Russell, Cathy Stokes, and Adam Weinacker all voted in favor. Carol Osborn was not present for the vote. The motion passed.

V. NEW BUSINESS

a. Nominating Committee

- i. Board President Adam Weinacker discussed a recommendation from the nominating committee to keep the current executive committee in place until a new executive director is hired. Although Adam has already served two terms as board president, the bylaws allow for a third term with a unanimous vote.
- ii. Adam noted that he is not necessarily looking to continue serving as the board president, especially if someone else on the board is interested. Carol Osborn expressed that she does not wish to serve as board president next and Sarah Reale has responsibilities with another board and will not have the capacity to take on the role of board president either.

- iii. The board moved to accept the recommendation to keep the current Library Board Executive Committee until the next library executive director has been onboarded
 - iv. Board members Lu Marzulli, Ron McClain, Carol Osborn, Sarah Reale, Bonnie Russell, Cathy Stokes, and Adam Weinacker all voted in favor. The motion passed unanimously.
- b. [Board Bylaws Update Proposal](#)
- i. Consultant Sara Leonard reviewed the purpose of the board bylaws and the work she did with the board at the retreat earlier this year to draft updates to the bylaws.
 - ii. The changes have a few goals:
 - 1. Reflect changes to Utah code that pertain to libraries made in 2019.
 - 2. More accurately reflect functional organizational practice.
 - 3. Better support organizational priorities.
 - 4. Separate policy from procedure.
 - iii. Sara reviewed the proposed changes with the board, highlighting significant differences from the current bylaws. For example:
 - 1. Clarification added about board member attendance expectations.
 - 2. Better defined roles for the board officers.
 - 3. Explicitly stating that the board quorum can be met with virtual participation.
 - 4. Codified changes in committee structure.
 - iv. Adam asked about Article 1, Section 2, which states that board members serve without compensation. The City recently agreed to offer a stipend to board members based on the number of meetings they attend in a year.
 - 1. Sara clarified that the wording should show that the board will serve without compensation provided by the library. The budget for the stipend is coming from the City's budget.
- c. [Budget Reallocation - Security Camera Server](#)
- i. Gordon Bradberry, Assistant Director of IT and Facilities, explained that money was budgeted for a redundant firewall for the library. The firewall was covered by E-Rate as part of a larger project. They were not originally planning to cover the purchase, but now that they have, the team would like to reallocate those planned funds for an additional server for security cameras.

VII. BOARD PRESIDENT'S REPORT

- a. Adam updated the board on the executive director search. Executive search firm Koya has contacted a couple hundred people to locate potential candidates for the executive director position. The Executive Director Search Committee met with them to review 8–9 candidates that expressed a high level of interest.
 - i. Next month, the committee will meet to select candidates for virtual interviews. After that, finalists will be called for in-person interviews.
 - ii. The in-person interviews will be toward the end of August or early September, so Adam encouraged board members to keep their schedules open during that time period.

VIII. LIBRARY DIRECTOR'S REPORT

- a. Interim Director Deborah Ehrman provided some highlights from the [director's report](#).
 - i. The library has launched this year's Super Summer Challenge for all ages.
 - ii. Library staff participated in the Pride parade on June 4th. The Main library also provided shelter while festival attendees were temporarily evacuated from the festival grounds during a thunderstorm.
 - iii. Staff participated in outreach at the City's green pop-up park. They provided giveaways and information about the Super Summer Challenge, banned books, and the seed library.

- iv. The new licensed clinical social worker at the library was recently highlighted in the Salt Lake Tribune.
- b. Jace Bunting, Finance Manager, provided the [May Financial Report](#).
 - i. Jace noted that the fiscal year is nearly over and will wrap up at the end of June.
 - ii. Revenues show \$76,000 over what the team budgeted, but the inland port pass-through money is skewing that number. The revenues are actually \$676,000 over budget, so the finances are in good shape.
 - iii. The team was planning to use fund balance to cover a shortfall in the budget, but if revenues come in higher than planned, less fund balance will be needed to balance the budget.
 - iv. Expenditures are in line with where we would expect them to be at this time of year.

III. COMMUNICATION AND PUBLIC COMMENT

- a. Megs Tyler expressed support for the library workers who wish to unionize.

VI. CLOSED SESSION

- a. The board moved to enter a closed session to discuss the proposal for the library to enter into a collective bargaining agreement and to discuss the deployment of security personnel, devices, or systems.
- b. Board members Lu Marzulli, Ron McClain, Carol Osborn, Sarah Reale, Bonnie Russell, Cathy Stokes, and Adam Weinacker all voted in favor. The board entered a closed session at 5:01pm.
- c. The board reopened the meeting at 6:10pm.

VIII. ADJOURN

- a. The board moved to adjourn the meeting. Board members Lu Marzulli, Carol Osborn, Bonnie Russell, Cathy Stokes, and Adam Weinacker all voted in favor. Ron McClain and Sarah Reale were not present for the vote. The motion passed and the meeting adjourned at 6:11pm.

UPCOMING SCHEDULE

The next will be held

Monday July 17, 2023, 4:00pm

Main Library, 210 East 400 South, Salt Lake City, UT 84114

With a virtual option via Google Meet