



The City Library  
THE SALT LAKE CITY PUBLIC LIBRARY SYSTEM

## The City Library Board of Directors Meeting Agenda

Monday November 27, 2023, 4:00pm • Main Library 210 East 400 South, Salt Lake City, UT 84111

### BOARD OF DIRECTORS

Adam Weinacker, President  
Carol Osborn, Vice President  
Sarah Reale, Secretary  
Ron McClain  
Lu Marzulli  
Bonnie Russell  
Cathy Stokes  
Sariah Toronto

Library Board meetings are open to the public. Board information, including meeting agendas, minutes, and recordings can be found at [www.slcp.org/board](http://www.slcp.org/board). People with disabilities may make requests for reasonable accommodation no later than 48 hours prior to Board meetings. The City Library will make every effort to honor those requests and asks that they be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. All City Library locations are accessible facilities. For requests or additional information, please contact the Administrative Assistant, 801-524-8205; people with hearing impairments may dial 711 (Relay Utah).

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### I. CALL TO ORDER

### II. APPROVAL OF MINUTES

- A. [October 23, 2023](#)

### III. COMMUNICATION AND PUBLIC COMMENT

[Guidelines for Public Comment](#)

Three-minute time limit for each commenter.

### IV. OLD BUSINESS

- A. [Communications Policy Update](#)
- B. City Council Budget Amendment Adjustment and Update
1. [COLA and Safety Team Budget Amendment](#)

### V. NEW BUSINESS

- A. Record Retention Schedule Update
1. [Executive Summary for Policy Statement](#)
  2. [Executive Summary for Schedule](#)
  3. [Current Schedule](#)
  4. [Proposed Changes](#)
  5. [Final Version](#)
- B. [2024 Meeting Schedule](#)
- C. [Capital Budget Reallocation Request](#) - Day-Riverside Shelving

### VI. OBJECTIVES AND KEY RESULTS Dallin Witt, Data Analyst

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**Main Library** 210 E 400 S, SLC, UT 84111 801-524-8200

**Anderson-Foothill Branch** 1135 S 2100 E, SLC, UT 84108 801-594-8611

**Chapman Branch** 577 S 900 W, SLC, UT 84104 801-594-8623

**Day-Riverside Branch** 1575 W 1000 N, SLC, UT 84116 801-594-8632

**Glendale Branch** 1375 South Concord, SLC, UT 84104 801-594-8660

**Marmalade Branch** 280 W 500 N, SLC, UT 84103 801-594-8680

**Sprague Branch** 2131 S 1100 E, SLC, UT 84106 801-594-8640

**Sweet Branch** 455 F Street, SLC, UT 84103 801-594-8651

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**VII. BOARD PRESIDENT'S REPORT** Adam Weinacker, Board President

A. [Budget Priorities](#)

**VIII. [DIRECTOR'S REPORT](#)** Deborah Ehrman, Interim Director

**IX. CLOSED SESSION**

A. The Board will consider a motion to enter into Closed Session.

A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss collective bargaining;
- c. strategy sessions to discuss pending or reasonably imminent litigation;
- d. strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
  - i. disclose the appraisal or estimated value of the property under consideration; or
  - ii. prevent the public body from completing the transaction on the best possible terms.

**X. ADJOURN**

**UPCOMING SCHEDULE** Next December 18, 2023, 4:00pm, Main Library