LEHIGH UNIVERSITY

Transfer Applicant Conduct Report Form

Please complete the applicant information section and submit this form to the Dean of Students at every institution you have attended since graduating from high school. Your signature authorizes the release of information regarding your student conduct and disciplinary record. Failure to submit this will prevent your application from being reviewed. If you have been involved in disciplinary action at a previous institution we strongly encourage you to submit a separate statement explaining the incident. The completed form must be sent by the office completing the form directly to the Office of Undergraduate Admissions at Lehigh University. **The form can be submitted by email to transfers@lehigh.edu, or by mail to 27 Memorial Drive West, Bethlehem, PA 18015.**

Transfer Applicant Information

LAST NAME

FIRST NAME

MIDDLE NAME

HOME ADDRESS

TELEPHONE

CITY

STATE

ZIP CODE

DATE OF BIRTH _____ / _____ / _____
DATE   MONTH   YEAR

APPLICANT SIGNATURE TO AUTHORIZE RELEASE OF STUDENT DISCIPLINARY RECORDS.

DATE

Evaluator Information

This form should only be completed by the Dean of Students or another campus official who has access to and is authorized to release information on disciplinary records. This is not an academic recommendation.

Please complete the following information on the above named student who is applying for transfer admission to Lehigh University.

1. Do you have access to student disciplinary records? ☐ YES ☐ NO

2. Has the applicant been found responsible for any misconduct violation resulting in probation, suspension, dismissal, or expulsion from your institution? (If yes, please attach a separate sheet providing date of each incident and any additional details.) ☐ YES ☐ NO

3. Is the student eligible to return to your institution? ☐ YES ☐ NO

4. Student's dates of enrollment at your institution: FROM _____ MONTH/YEAR   TO _____ MONTH/YEAR

5. Would you prefer to discuss this student's record by phone? ☐ YES ☐ NO

SIGNATURE

MIDDLE NAME

NAME PRINTED

TITLE/POSITION

SCHOOL

TELEPHONE

EMAIL