# Minnesota Income Tax Withholding 

## Instruction Booklet and Tax Tables

Start using this booklet Jan. 1, 2016
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## Need help with your taxes?

## We're ready to answer your questions!

Email: withholding.tax@state.mn.us

- Phone: 651-282-9999 or 1-800-657-3594

Hours: 8:00 a.m. - 4:30 p.m. Monday through Friday
Information in this booklet is available in other formats upon request for persons with disabilities.

File your return and pay your taxes electronically at: www.revenue.state.mn.us


## Forms and Fact Sheets

\section*{Withholding tax forms and fact sheets are available on our website at www.revenue.state.mn.us. Or, call 651-282-9999 or 1-800-657-3594. <br> Forms <br> | IC134 | Withholding Affidavit for Contractors |
| :---: | :--- |
| MWR | Reciprocity Exemption/Affidavit of <br> Residency |
| W-4MN | Minnesota Employee Withholding | <br> Withholding Fact Sheets}


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The information you provide on your tax return is private by state law. It cannot be given to others without your consent except to the IRS, other states that guarantee the same privacy and certain government units as provided by law.

## Directory

## Withholding

 Tax Information(Monday-Friday, 8:00 a.m to 4:30 p.m.)

## e-Services

## Business Registration

## Federal offices

Internal Revenue Service (IRS)
Business taxes
Forms order line
U.S. Citizenship and Immigration Services
(l-9 forms)
Social Security Administration

## Minnesota state offices

Employment and Economic Development (unemployment insurance)

Human Services
New Hire Law

Labor and Industry
Labor Standards

Workers' Compensation

> 651-282-9999 or
> $\mathbf{1 - 8 0 0 - 6 5 7 - 3 5 9 4 ~}$
> www.revenue.state.mn.us email: withholding.tax@state.mn.us
> www.revenue.state.mn.us
> $1-800-570-3329$
> www.revenue.state.mn.us email: business.registration@state.mn.us $651-282-5225$ or 1-800-657-3605

www.irs.gov<br>1-800-829-1040<br>1-800-829-4933<br>1-800-829-3676<br>www.uscis.gov 1-800-375-5283<br>www.socialsecurity.gov/employer<br>1-800-772-1213

www.uimn.org
651-296-6141 (press " 4 ")
email: ui.mn@state.mn.us
www.mn.gov/dhs
651-227-4661 or 1-800-672-4473
fax: 1-800-692-4473
www.dli.mn.gov
651-284-5005 or 1-800-342-5354
www.dli.mn.gov/workcomp.asp
651-284-5005 or 1-800-342-5354
email: dli.communications@state.mn.us

## Sign up for email updates!

Look for the red envelope on our website.

## Business Tax Workshops

Learn about business taxes from the experts.
Sign up now for FREE classes!
For a schedule of upcoming workshops, go to our website and click on
Starting a Business under For Businesses.
Workshops are developed for business owners, bookkeepers, purchasing agents and accounting personnel in the private and public sectors who want or need a sound working knowledge of the Minnesota tax laws. Continuing Professional Education
$(C P E)$ credits are offered with the completion of some classes.

## Interest Rate

The 2016 interest rate is 3 (.03) percent.

## Tax Law Changes

For detailed information on tax law changes go to our website and click on Tax Law Changes on the home page.

## Form W-4MN

Form W-4MN is the Minnesota equivalent of federal Form W-4. In some situations, employees must complete the state Form W-4MN, Minnesota Employee Withholding Allowance/Exemption Certificate, in addition to federal Form W-4. For details, go to our website and enter $\mathrm{W}-4 \mathrm{MN}$ in the Search box.

## Seasonal Businesses

If you consistently withhold tax in the same quarters each calendar year (up to three, but not all four), you may choose to deposit and file for only the quarters you pay wages. For more information, go to our website and type Withholding for Seasonal Businesses in the Search box.

## Register for a Minnesota Tax ID Number

You must register to file withholding tax if you:

- have employees and anticipate withholding tax from their wages in the next 30 days;
- agree to withhold Minnesota taxes when you are not required to withhold;
- pay nonresident employees to do work for you in Minnesota (see "Exceptions" on page 4);
- make mining and exploration royalty payments on which you are required to withhold Minnesota taxes; or
- are a corporation with corporate officers performing services in Minnesota who will have withholding from their wages.

If you do not register before you start withholding tax, you may be assessed a $\$ 100$ penalty.

To register for a Minnesota tax ID number, go to our website. If you do not have internet access, contact Business Registration (see page 2).
Note: If your business currently has a Minnesota tax ID number for other Minnesota taxes, you can add a withholding tax account to your number. To update your business information, log into e-Services or contact Business Registration (see page 2).

## Employers Using Payroll Services

As an employer, you are responsible to ensure your returns are filed and payments are made on time even if you contract with a payroll service company. We are required to notify you of any underpayment on your withholding account. If you receive a notice, work with your payroll service company to decide which of you will contact us to correct your account.

Payroll service companies (third party bulk filers) must register with the department and give us a list of clients for whom they provide tax services. They are required to electronically remit to us any tax they collect from clients.

For details, see Fact Sheet 5.

Your payments must be made electronically if you use a payroll service company.

Note: You can call our withholding tax information line (see page 2) during business hours to verify your deposit and return information.

## Third Party Bulk Filers - Payroll Service Providers

A third party bulk filer-also known as a payroll service provider-is a person or company who has custody or control over another employer's funds for the purpose of filing returns and depositing tax withheld.
Register for a Minnesota tax ID number Both you as a third party bulk filer and each of your clients, must have a valid Minnesota tax ID number. To get a tax ID number, go to our website and click "Register for a Minnesota tax ID number" or call 651-2825225 or 1-800-657-3605 during business hours.

## File Returns and Deposit Tax Electronically

As a third party bulk filer, you are required to file returns, make deposits, and submit W-2 and 1099 information electronically using e-Services. Go to our website and login to e-Services.
When filing returns, you can data-enter each client's filing information or send an electronic file (in a spreadsheet format) that contains the information for your clients. Both options use the e-Services system. File layout information can be found on our website. Type File Formats in the Search box.

## Update Client Information

You must provide the department with updated client information at least once per month if you have clients to add or remove. To update client information, go to our website and login to e-Services.

For additional information, including registering and responsibilities, see Fact Sheet 5.

If you employ anyone who works in Minnesota or is a Minnesota resident and you are required to withhold federal income tax from the employee's wages, in most cases you are also required to withhold Minnesota income tax.

If you are not required to withhold federal income tax from the employee's wages, in most cases you are not required to withhold Minnesota income tax.

The rules for determining if you are required to withhold federal taxes are in federal Circular E, IRS Publication 15 (www.irs.gov).

If you pay an employee-including your spouse, children, other family members, friends, students, or agricultural helpto perform services for your business, withholding is required. A worker is an employee if you control what will be done and how it will be done.

Any officer performing services for a corporation is an employee and their wages are subject to withholding.
For details, see Fact Sheet 6.
You must withhold Minnesota income tax from the wages you pay employees and then remit the amount withheld to the department. You must withhold tax even if you pay employees in cash or give them other goods or services in exchange for working for you. Goods and services are subject to Minnesota withholding tax to the same extent they are subject to federal withholding tax.
For details, see Fact Sheets 9 and 10.
Employee or Independent Contractor. The proper classification is a matter of law, not choice. The factors considered when evaluating worker classification fall into three main categories: the relationship of the parties, behavioral control, and financial control.

An employer who misclassifies an employee as an independent contractor is subject to a tax equal to 3 percent (.03) of the wages paid to the employee. The employee may not claim the tax as a credit (withholding) on their Minnesota individual income tax return.

For details see Fact Sheet 8.

## Withhold From Income Assignable to Minnesota

Minnesota Residents. You may be required to withhold Minnesota income tax from wages paid to a Minnesota resident regardless of where the work is performed, even if the work is performed outside the United States. See information on page 5 to determine Minnesota tax to withhold.

Residents of Another State. If you are required to withhold federal income tax from a nonresident employee's wages for work performed in Minnesota, in most cases, you are also required to withhold Minnesota income tax.

Exception: You are not required to withhold Minnesota tax if:

- the employee is a resident of Michigan or North Dakota and meets the reciprocity agreement provisions (see "Reciprocity for Residents of Michigan or North Dakota" on this page), or
- the amount you expect to pay the employee is less than the minimum income requirement for a nonresident to file a Minnesota individual income tax return, which is $\$ 10,350$.
Note: Wages earned while a taxpayer was a Minnesota resident, but received when the taxpayer was a nonresident, are assignable to Minnesota and are subject to Minnesota withholding tax. Wages include all income for services performed in Minnesota, such as severance pay, equity based awards, and other non-statutory deferred compensation.

For details, see "Form W-2 Wage Allocation" on page 12 and Fact Sheet 19.
Reciprocity for Residents of Michigan or North Dakota. Minnesota has income tax reciprocity agreements with Michigan and North Dakota. Under the agreements, you are not required to withhold Minnesota income tax from the wages of an employee who is a resident of Michigan or North Dakota and works in Minnesota, if the employee gives you a properly completed Form MWR, Reciprocity Exemption/ Affidavit of Residency, for the year. Each year, you must send us copies of the forms you received from your employees.

Even though you are not required to withhold income tax for the reciprocity state, you are encouraged to do so as a courtesy to your employee. If the employee requests that you withhold tax for their state of residence, contact the Michigan or North Dakota revenue department for information.

For details, see Fact Sheet 20.
Interstate Carrier Companies. If you operate an interstate carrier company and have employees such as truck drivers, bus drivers, or railroad workers who regularly perform assigned duties in more than one state, withhold income tax for the employee's state of residence only.

Interstate Air Carrier Companies. If you operate an interstate air carrier company and have employees who perform regularly assigned duties on aircraft in more than one state, withholding is required for the state of residence as well as any state in which more than 50 percent of their compensation is earned. An employee is considered to have earned more than 50 percent of his or her compensation in any state in which scheduled flight time in that state is more than 50 percent of total scheduled flight time for the calendar year.

Nonresident Entertainer Tax. Compensation paid to nonresident entertainers for performances is not subject to regular Minnesota income tax. Instead, there is a 2 percent (.02) nonresident entertainer tax on the gross compensation the entertainer or entertainment entity receives for performances in Minnesota. (Nonresident entertainer tax does not apply to residents of Michigan or North Dakota due to reciprocity agreements; see "Reciprocity for Residents of Michigan or North Dakota" on this page.)
The term entertainers includes, but is not limited to, musicians, singers, dancers, comedians, actors, athletes, and public speakers.
The law defines an entertainment entity as:

- an entertainer who is paid for providing entertainment as an independent contractor;
- a partnership that is paid for entertainment provided by entertainers who are partners; or
- a corporation that is paid for entertainment provided by entertainers who are shareholders of the corporation.


## Withholding Requirements (continued)

The person responsible for paying the entertainment entity must deduct the tax and send it to the department.
Report and pay the nonresident entertainer tax on Form ETD, Nonresident Entertainer Tax, Promoter's Deposit Form, by the end of the following month. File Form ETA, Nonresident Entertainer Tax, Promoter's Annual Reconciliation, by Feb. 28 of the following year. Do not report the nonresident entertainer tax with the income tax you withhold from your employees.

The nonresident entertainer must file Form ETR, Nonresident Entertainer Tax Return, by April 15 of the following year.
For details, see Fact Sheet 11.

## Other Types of Withholding

Royalty Payments. The payer of mining and exploration royalties is required to withhold income tax on royalty payments made for use of Minnesota land. The withholding rate is 6.25 percent (.0625) of the royalties paid during the year.
Pension and Annuities. Minnesota income tax may be withheld from pension and annuity payments if requested by the person receiving the payment. If you agree to withhold, follow the same rules for withholding on wages (see page 6).
Surety Deposits. If you contract with a nonMinnesota construction contractor to perform construction work in Minnesota, you must withhold 8 percent (.08) of the payments when the value of the contract exceeds $\$ 50,000$.

Non-Minnesota contractors can apply for an exemption from the surety deposit requirements by filing Form SDE, Exemption from Surety Deposits for Non-Minnesota Contractors, with us before the project begins. An SDE form must be filed for each project. If the exemption is approved, we will certify and return the form to the nonMinnesota contractor, who then gives it to you.
If the non-Minnesota contractor does not present an approved exemption Form SDE, use Form SDD, Surety Deposits for NonMinnesota Contractors, to make the surety deposits. The non-Minnesota contractor may then apply for a refund using Form SDR, Refund of Surety Deposits for NonMinnesota Contractors, once they have registered for and paid all state and local taxes for the project.
For details, see Fact Sheet 12.
Withholding Affidavits for Construction Contractors. In order to receive final payment from a project performed for the state of Minnesota or any of its political subdivisions (such as counties, cities or school districts), a construction contractor must submit to the department a Withholding Affidavit for Contractors when work on the project has been completed. The contractor must get an approved contractor affidavit in order to receive final payment.

You can submit your contractor affidavit:

- electronically using e-Services and receive a printable confirmation page immediately upon approval, or
- by mail using Form IC134 (approval in 4 to 6 weeks).
For details, see Fact Sheet 13.


## Residents Working Outside Minnesota

Minnesota Residents Working in Other States. If you employ a Minnesota resident who works in another state (other than Michigan or North Dakota where reciprocity agreements apply; see page 4 ), you may be required to withhold tax for the state where the employee is working or Minnesota, or both.

To determine if you should withhold tax for the state in which the employee is working, contact the other state. To determine if you are also required to withhold Minnesota tax, complete the worksheet below.
Minnesota Residents Working Outside the United States. If you employ a Minnesota resident who works outside the United States, you are required to withhold Minnesota tax on wages that are subject to U.S. federal income tax withholding. See "Form W-2 Wage Allocation" on page 12.

## Worksheet for Residents Working Outside Minnesota

1. Enter the tax that would have been withheld if the work had been performed in

Minnesota (use Minnesota tax tables) . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 1
2. Enter the tax you are withholding for the state in which the employee works . . . . . . . . . . . . . . . 2
3. If line 1 is more than line 2 , subtract line 2 from line 1.

Send this amount to the Minnesota Department of Revenue. .3
If line 1 is less than line 2 , do not withhold Minnesota income tax. Send the amount on line 2 to the state in which the employee is working.

## Employee's Withholding Allowance Certificates

Federal Withholding Allowances. You must have all new employees complete federal Form W-4, Employee's Withholding Allowance Certificate, (available at www.irs. gov) when they begin employment to determine the number of federal withholding allowances to claim.

If a new employee does not give you a completed Form W-4 before the first wage payment, withhold tax as if he or she is single with zero withholding allowances.
Keep all forms in your records.
Minnesota Withholding Allowances. If the employee chooses the same number of Minnesota allowances as federal and the number claimed is 10 or less, use the same number of allowances reported on Form W-4 to determine the employee's Minnesota withholding. There is no need for the employee to complete a separate form for Minnesota purposes.
However, the employee must provide you with a completed Form W-4MN, Minnesota Employee Withholding Allowance/Exemption Certificate, if the employee:

- chooses to claim fewer Minnesota withholding allowances than for federal purposes;
- chooses to claim more than 10 Minnesota withholding allowances;
- requests additional Minnesota withhold-
ing to be deducted each pay period; or
- claims to be exempt from Minnesota income tax withholding. The employee must qualify by meeting one of the requirements listed in section 2 of Form W-4MN.

You are not required to verify the number of withholding allowances claimed by each employee. You should honor each Form W-4 and W-4MN unless you are instructed differently by the department.
When to send Form W-4MN copies to the department. Send copies of Form W-4MN to the department at the address provided on the form if:

- the employee claims more than 10 Minnesota withholding allowances;
- the employee claims to be exempt from Minnesota withholding and you reasonably expect the wages to exceed $\$ 200$ per week, unless he or she is a resident of a reciprocity state (see page 4 ) and has completed Form MWR; or
- you believe the employee is not entitled to the number of allowances claimed.
Note: If an employee claims to be exempt from Minnesota withholding, you need to have them complete a new Form W-4MN each year.
Penalties. Minnesota law imposes a $\$ 500$ penalty on any employee who knowingly files an incorrect Minnesota Withholding Allowance/Exemption Certificate.

An employer may be assessed a $\$ 50$ penalty for each required Form W-4MN not filed with the department.

## Federal Form W-4P

Withholding Certificate for Pension or Annuity Payments
Withhold Minnesota income tax from pension and annuity payments only if the recipient requests that you withhold.
If you agree to withhold, ask the person to fill out federal Form W-4P (available at www.irs.gov) and return it to you. Write "Minnesota only" across the top of the Minnesota copy.
Use the withholding tables on pages 16-33 to determine how much to withhold. The withholding amount is determined as though the annuity was a payment of wages.
If you use a computer to determine how much to withhold, use the formula on page 34.
The wage total entered on your withholding tax return should not include pension and annuity payments.
However, the total amount withheld includes the tax withheld from pension and annuity payments as well as the tax withheld from your employees' wages.
Provide a Form 1099-R to the pension and annuity recipient at year end showing payment and withholding amounts.
Keep all Forms W-4P in your records.

## Determine Amount to Withhold

## Wages

Determine the Minnesota income tax withholding amount each time you pay wages to an employee. For details, see Fact Sheet 9.

1. Use each employee's total wages for the pay period before any taxes are deducted. For nonresidents, use only the wages paid for work performed in Minnesota.
2. Use each employee's Minnesota withholding allowances and marital status as shown on the employee's Form W-4 or W-4MN.
3. Using the information from steps 1 and 2, determine the Minnesota income tax withholding from the tables on pages 16-33 of this booklet. Use the appropriate table based on how often you pay the employee and the marital status of the employee. If you use a computer to determine how much to withhold, use the formula on page 34 .

Note: If an employee's wages or withholding allowances change or if you change the number of times you pay your employee per month, the amount you withhold may also change.

## Overtime, Commissions, Bonuses

 and Other Supplemental PaymentsSupplemental payments made to an employee separately from regular wages are subject to the 6.25 percent Minnesota withholding regardless of the number of withholding allowances the employee claimed. Multiply the supplemental payment by 6.25 percent (.0625) to calculate the Minnesota withholding.

If you make supplemental payments to an employee at the same time you pay regular wages and you list the two payments separately on the employee's payroll records (regardless of whether you list the amounts separately on the paycheck), choose one of the following methods to determine how much to withhold:

- Method 1: Add the regular wages to the supplemental payment and use the tax tables to find how much to withhold from the total.
- Method 2: Use the tax tables to determine how much to withhold from the regular wages alone. Multiply the supplemental payment by 6.25 percent (.0625) to determine how much to withhold from that payment.
If you do not list the regular wages and the supplemental payment separately on the employee's payroll records, you must use Method 1.


## Backup Withholding

Minnesota follows the federal provisions for backup withholding on payments for personal services. Personal services include work performed for your business by a person who is not your employee. If the person performing services for you does not provide a Social Security or tax ID number or if the number is incorrect, you must withhold tax equal to 9.85 percent (.0985) of the payment(s). If you do not, you may be assessed the amount you should have withheld. The assessment is subject to penalty and interest.

## This new tool can help you calculate Minnesota withholding tax on:

- Regular wages (employee payroll)
- Supplemental payments (overtime, commissions, and bonuses)
- Payments made for personal services
- Payments dated January 1, 2009 - end of current year

To use the calculator, go to www.revenue.state.mn.us and type Withholding Tax calculator in the Search box.

There are two deposit schedules - semiweekly or monthly - for determining when you deposit income tax withheld. Tax is considered withheld at the time employees are paid, not when the work is performed. For example, if an employee is paid in January for work performed in December, the tax is considered withheld in January, not December. Your Minnesota deposit schedule is determined by your federal deposit schedule and the amount of tax you withheld.
When depositing tax, include all Minnesota income tax withheld from:

- employees;
- corporate officers for services performed; and
- pensions and annuities.


## Deposit Schedules

Most employers are required to file withholding tax returns quarterly. Quarterly filers must deposit Minnesota tax according to their federal deposit schedule.

## Semiweekly Deposit Schedule

You must deposit Minnesota withholding tax following a semiweekly schedule if:

- you are required by the IRS to deposit following the semiweekly depositing schedule; and
- you withheld more than $\$ 1,500$ in Minnesota tax in the previous quarter.


## If your payday is:

- Wednesday, Thursday or Friday, your deposit is due the Wednesday after payday.
- Saturday, Sunday, Monday or Tuesday, your deposit is due the Friday after payday.
One-day Rule. Minnesota did not adopt the federal "one-day rule" for federal liabilities over $\$ 100,000$. If you meet the federal one-day rule requirements, you can still deposit your Minnesota withholding tax according to your deposit schedule.


## Monthly Deposit Schedule

You must deposit Minnesota withholding tax following a monthly schedule if:

- you are required by the IRS to deposit following the monthly depositing schedule and;
- you withheld more than $\$ 1,500$ in Minnesota tax in the previous quarter.

Monthly deposits are due by the 15th day of the following month.

## Deposit Schedule Exception

You may deposit the entire Minnesota tax withheld for the current quarter if:

- you withheld $\$ 1,500$ or less in Minnesota tax in the previous quarter, and
- you filed that quarters return on time.

Quarterly deposits are due April 30, July 31, October 31 and January 31 of the following year.
Deposits must be made electronically, if required, or postmarked by the U.S. Post Office (not by a postage meter) on or before the due date. If the deposit due date falls on a weekend or holiday, the due date is extended to the next business day. For details, see "Due Dates for Filing and Paying" on our website.

## Annual Deposit Schedule

If you meet the requirements to be an annual filer (see page 9) and you withheld $\$ 500$ or less prior to Dec. 1, the entire amount of withholding may be paid when the annual return is due. The annual return is due February 28 . However, annual filers must make deposits each time the total tax withheld exceeds $\$ 500$ during the year. Deposits are due the last day of the month following the month in which amounts withheld exceed \$500 (except December).

## Electronic Deposit

 RequirementsYou must make your deposits electronically if you meet one of the following requirements:

- you withheld a total of $\$ 10,000$ or more in Minnesota income tax during the last 12-month period ending June 30 ;
- you are required to electronically pay any other Minnesota business tax to the Department of Revenue; or
- you use a payroll service company.

If you're required to pay business taxes electronically for one year, you must continue to do so for all future years.
If you are required to deposit electronically and do not, a 5 percent (.05) penalty applies to payments not made electronically, even if a check is sent on time.

## How to Make Deposits Deposit Electronically

You can make deposits over the Internet using e-Services, our electronic filing and paying system. Go to our website and login to e-Services.
If you do not have Internet access, call 1-800-570-3329 to deposit by phone. For either method, follow the prompts for a business to make a withholding tax payment. When paying electronically, you must use an account not associated with any foreign banks.
For additional information, see the Withholding Tax Help link in e-Services.

## Deposit by Check

If you are not required to deposit electronically, you may choose to pay by check. You must mail your deposit with a personalized payment voucher.
Go to our website and click Make a Payment under For Businesses. Enter the required information and print the voucher. A personalized scan line will be printed at the bottom of the voucher using the information you provided.
If you don't have Internet access, call 651-282-9999 or 1-800-657-3594 to request payment vouchers be mailed to you.
Your check authorizes us to make a onetime electronic fund transfer from your account. You will not receive your canceled check.
For additional payment methods including ACH Credit Method, Credit or Debit card, and Bank Wire, see page 11.

## Are you a quarterly filer or annual filer?

Return filing due dates differ depending on whether you are a quarterly filer or an annual filer. Most employers are quarterly filers.
To qualify for annual filing, you must have a filing history of $\$ 500$ or less of withholding in prior calendar years or meet other special criteria. To verify your filing status, contact us (see page 2).

## All Filers

When entering wages paid during the reporting period, enter the total gross wages and any other compensation subject to Minnesota income tax withholding (such as commissions, bonuses, the value of goods and services given employees in place of wages, and tips employees received and reported to you during the quarter). See "Form W-2 Wage Allocation" on page 12.
Also include any:

- compensation paid to corporate officers for services performed;
- wages for employees who completed Form MWR; and
- nontaxable contributions to retirement plans.
Do not include 1099 income, pension or annuity payments.


## Quarterly Filers

You must file a return for all four quarters even if you deposited all tax withheld or did not withhold tax during the quarter. Your quarterly returns are due April 30, July 31 and Oct. 31 of the current year and Jan. 31 of the following year.
Use Worksheet A on page 10 to help you to prepare to file your quarterly returns. Make copies of the blank worksheet, so you will have one to use each quarter.

Worksheet A (see page 10)
Line 1. Enter wages paid to employees during the quarter.
Line 2. Enter the total number of employees during the quarter.
Line 3. Enter the total Minnesota income tax withheld during the quarter. Include income tax withheld from pension or annuity payments.

## Seasonal Businesses

If you consistently withhold tax in the same quarters each calendar year (up to three, but not all four), you may choose to deposit and file for only the quarters you pay wages. For more information, go to our website and type Withholding for Seasonal Businesses in the Search box. You can also call 651-282-9999 or 1-800-657-3594.

## Annual Filers

Your annual return is due by Feb. 28 each year. You will need to complete your W-2s and 1099s before filing your return (see "Forms W-2 and 1099" on page 12). After they are complete, calculate the total state wages (see "All Filers" on this page).
Use Worksheet B on page 10 to help you to prepare to file electronically.

Worksheet B (see page 10)
Line 1. Enter wages paid to employees during the year.
Line 2. Enter the total number of employees during the year.
Line 3. Enter the total Minnesota income tax withheld during the year. Include income tax withheld from pension or annuity payments.

## Report Federal Changes

If the IRS changes or audits your federal withholding tax return or you amend your federal return and it affects wages reported on your Minnesota return, you must amend your Minnesota return.
File an amended Minnesota withholding tax return (see page 14) within 180 days after you are notified by the IRS or after you file a federal amended return.
If the changes do not affect your Minnesota return, you have 180 days to send a letter of explanation to the department. Send your letter and a copy of your amended federal return or the IRS correction notice to Minnesota Department of Revenue, Mail Station 5410, St. Paul, MN 55146-5410.
If you fail to report federal changes as required, you are subject to a penalty equal to 10 percent of any additional tax due.

## Worksheet A (for quarterly filers only)



Minnesota withholding tax returns must be filed electronically, by Internet, or by phone. You can file current, past-due, and amended returns.

For additional information, see the Withholding Tax Help link available in e-Services.

## What You Need

To file, you need the following:

- your user name (or Minnesota tax ID number, if filing by phone) and password;
- your completed Worksheet A or B (page 10) for the period for which you are filing; and
- if you are making a payment with your return, have your bank's nine-digit routing number and your bank account number available.

You must be registered for withholding tax for the period you wish to file. To register or update your business information, go to our website or contact Business Registration (see page 2).

## File by Internet

Go to www.revenue.state.mn.us and login to e-Services for businesses.

You will need Internet access with a browser that supports 128-bit encryption, such as Internet Explorer 9.0 to 11.0 or Firefox 3.0 or higher.

## File by Phone

If you do not have Internet access, call 1-800-570-3329 to file using a touch-tone phone.

## Pay the Balance Due

If you owe additional tax, you must pay it in one of the following ways:

Electronically with e-Services. You can pay when you file your return. Follow the prompts on the Internet or telephone system. You will need your bank's routing number and your account number. When paying electronically, you must use an account not associated with any foreign banks.

Note: If you pay electronically using e-Services, you can view a record of your payments. Access your withholding tax account and click "View payments."

If you currently have a debit filter on your bank account, you must let your bank know to add the department's new ACH Company ID as an exception. The new ACH Company ID is $\mathbf{X 4 1 6 0 0 7 1 6 2}$. If you do not add the number when required, your payment transaction will fail.

## Electronically by ACH Credit Method.

ACH credit payments are initiated by you through your financial institution. You authorize your bank to transfer funds to the state's bank account. The bank must use ACH file formats available on our website or by calling our office. You could be charged by your financial institution for each transaction.

By Credit or Debit Card. For a fee, you can pay your tax by credit or debit card through Value Payment Systems, LLC. To use this service, go to PayMNTax.com or call 1-855-947-2966.

Bank Wire. You can authorize a direct transfer from your bank account to the Minnesota Department of Revenue. For information on how to make a bank wire transfer, call us at 651-556-3003 or 1-800-657-3909.

By Paper Check. If you are not required to pay electronically (see "Electronic Deposit Requirements" on page 8), you may choose to pay by check. Send your check with a personalized payment voucher that has a scan line printed at the bottom of the voucher.

To obtain a payment voucher, either:

- go to our website and click on Make a Payment under For Businesses. Enter the required information and print the voucher; or
- call us at 651-282-9999 or 1-800-6573594 to request personalized vouchers be mailed to you.

Your check authorizes us to make a onetime electronic fund transfer from your account. You will not receive your canceled check.

## Forgot Your Password?

To reset your password to access the e-Services system:

1. Click "Forgot Your Password?"
2. Type your unique username in the field and click "Reset Password". An email will be sent to you with a link to reset your password.
3. Click the link in the email you received.
4. Fill out the answer to your secret question and click "Next".
5. Choose a new password and click "Submit".

The "My Profile" link in e-Services allows you to:

- update your web profile information;
- store your email address, phone number and banking information;
- create access to your and other people's accounts; and
- add additional users with varying security, as well as request and approve third party access.


## Set Up and Manage Users

There are two types of users in e-Services: e-Services Master and Account Manager. An e-Services Master can manage other users as well as file and/or pay for specific account types. An Account Manager can view, file and/or pay for specific account types depending on the access level that an e-Services Master has set up for the user.
e-Services access level options:

- File - allows user to view all information and file returns.
- Pay - allows user to view all information and make payments.
- View - allows user to only view all information.
- All Account Access - allows user total access to update the account, file, and pay.

Create Additional Logons for Users For instructions on how to create additional logons for users, see Help in e-Services.

## Third Party Access

Third party access is for accountants and other non-employees who prepare/pay on behalf of another business. In order to receive third party access, the non-employee must request that access from the taxpayer. The taxpayer must then grant the access and manage the login of the non-employee before this request can become active.

Note: Both parties must be active in e-Services for this access to be requested.

## Report Business Changes or End Withholding Tax Account

You must notify us if you change the name, address or ownership of your business; close your business; or no longer have employees.

To update business information, login to e-Services or contact Business Registration (see page 2).

If the ownership or legal organization of your business changes and you are required to apply for a new federal ID number, you must register for a new Minnesota tax ID number.

If you close or sell your business, you must file all Withholding Tax returns, including W2s and 1099s, and pay any required Withholding Tax.

## Forms W-2, 1099, and W-2c

## Form W-2

At the end of the calendar year, complete federal Form W-2, Wage and Tax Statement, for each employee to whom you paid wages during the year. You must give W-2 forms to your employees by Jan. 31 each year. If an employee stops working for you before the end of the calendar year and requests in writing that the W-2 be provided before the Jan. 31 deadline, you must provide it within 30 days after you receive the request.

## Form W-2 Wage Allocation

All wages earned by Minnesota residents (no matter where the work was physically performed) must be reported as wages allocable to Minnesota in box 16 of Form W-2. Wages earned by non-Minnesota residents for work physically performed in Minnesota are also allocable to Minnesota unless the individual is a resident of Michigan or North Dakota (reciprocity states) and has properly completed Form MWR, Minnesota Reciprocity Exemption Certificate.

When completing Form W-2 for employees, allocate to Minnesota all wages earned while working in Minnesota and wages earned as a Minnesota resident while working in another state.

Note: For Form(s) W-2 with no Minnesota withholding, you must send copies to the department only if you're actively registered for Withholding Tax.

## Form 1099 and Other Federal Information Returns

Follow the federal requirements to issue 1099s and other information returns (1098, W-2G, etc.) to persons to whom you made payments (other than wages) during the year. You must give 1099 forms to each person to whom you made a payment by Jan. 31 each year. Enter MN in the "State" space and fill in the amount of Minnesota income tax withheld for that payee during the year, if any.

## Submit W-2 and 1099 Information to the Department of Revenue

You must submit the following information to the Department of Revenue by Feb. 28 each year:

- W-2 information issued to employees;
- 1099 information that reported Minnesota withholding; and
- other federal information returns that report Minnesota withholding.


## Electronic Filing Requirements

You must submit W-2 and 1099 information electronically if you have more than 10 forms. This is true even if you are not required to electronically submit this information to the IRS.

For more information, see Fact Sheets 2 and 2a.

We no longer accept W-2 information on CDs, diskettes, cartridges, or reel-to-reel tapes. Our electronic systems do not support 1099 uploads using federal Publication 1220. We will accept 1099 information on diskettes or CDs.

## Using e-Services

You can electronically submit all W-2 and 1099 information that shows Minnesota tax withheld using one of three methods.

The three methods are:

- key and send (see Fact Sheet 2a);
- simple (delimited) file, in which you attach a spreadsheet file in either a text (tab delimited - .txt) or CSV (comma delimited - .csv) file format (see Fact Sheet 2a); or
- upload a file using Social Security Administration's approved EFW2 format (see Fact Sheet 2). You can submit EFW2 files that are less than 2 MB (less than 2,000 records) through e-Services. To submit files larger than 2 MB (2,000 records), see "Using Minnesota Revenue's EDE" on this page.

For each method, you will need to provide your employee's:

- Social Security number;
- first name;
- middle initial;
- last name;
- federal wages;
- federal withholding;
- Minnesota state wages;
- Minnesota state withholding;
- 1099 income; and
- 1099 withholding.


## Using Minnesota Revenue's <br> Electronic Data Exchange (EDE)

There is a separate electronic method for submitting an EFW2 file. This method should be used if you are:

- submitting a file larger than 2 MB (more than 2,000 records);
- submitting a file that contains multiple RE records or multiple Minnesota tax ID numbers; or
- a business that has the capability to submit W-2s in an unattended mode, i.e., you program your computer to talk to our computer.
To access this system, go to our website and click on "e-Services Information."
If you are submitting an EFW2 file that contains the RV (state totals) record, you must follow the Minnesota specifications provided in Fact Sheet 2.


## Paper Copies

If you are not required to submit your W-2 and 1099 information electronically, paper copies are acceptable. Mail to:
Minnesota Revenue
Mail Station 1173
St. Paul, MN 55146-1173
To ensure accurate processing of your paper copies, you must use a separate envelope for each business with a different Minnesota tax ID number. Do not combine forms for multiple businesses in one envelope.
If you submit W-2 and 1099 information using one of the electronic methods, you do not need to send us paper copies.

## Form W-2c

If you made an error on a W-2 you have already given an employee, give the employee a corrected federal Form W-2c. Keep one copy of the W-2c form and send one copy to us. Mail to:
Minnesota Revenue
Mail Station 1173
St. Paul, MN 55146-1173
You may have to amend your withholding tax return for the period in which the error took place. For information on amending returns, see page 14 .

## Recordkeeping

Keep all records of employment taxes for at least 4 years. These should be available for the department to review. Your records should include copies of the following information:

- Form(s) W-2
- Form(s) 1099
- Form(s) W-2c
- Payroll records


## Third-Party Payers of Sick Leave

Effective for benefits paid after Dec. 31, 2010, certain third-party payers of sick pay (e.g., insurance companies) are required to file an annual report with the department.

The report must include the names and identification numbers of the employees who received sick pay and the amount of sick pay paid and the tax withheld. The report is due by March 1 of the year following the year that the sick pay is paid.

The requirement only applies to third-party payers who withhold income tax and remit it to the department under the thirdparty's withholding tax account, but then permits the employer to include the taxes withheld at the end of the year on the W-2 issued by the employer to the employee.

## Penalties and Interest

Late-payment penalty. If you pay all or part of the tax after the due date, you must pay a penalty. The late-payment penalty applies to late deposits and late return payments. If your payment is 1 to 30 days late, the penalty is 5 percent (.05) of the unpaid tax; 31 to 60 days late, 10 percent (.1); more than 60 days late, 15 percent (.15).
Late-filing penalty. There is an additional 5 percent (.05) penalty on the unpaid tax if you file your return late.
Payment method. There is a 5 percent (.05) penalty if you are required to make your withholding tax payments electronically and you pay by paper check.

Repeat penalty. An additional 25 percent (.25) penalty can be assessed if you repeatedly file and pay late.

Extended delinquency penalty. There is a 5 percent (.05) or $\$ 100$ penalty, whichever is greater, for failure to file a withholding tax return within 30 days after a written demand is given.

W-2 and information return penalties. A $\$ 50$ penalty can be assessed each time you:

- do not provide a W-2 or information return to your payees;
- do not provide a W-2 or information return to the department;
- do not submit a W-2 or information return electronically when required (see page 12 for electronic filing requirements);
- provide a false or fraudulent W-2 or information return; or
- refuse to provide all information required on the forms.

The total W-2 and information return penalties assessed cannot exceed $\$ 25,000$ per year.

Interest. You must pay interest on both the amount you send in late and the penalty. The 2015 interest rate is 3 percent (.03).

To calculate how much interest you owe, use the formula below:

Interest $=(\operatorname{tax}+$ penalty $) \mathbf{x}$ \# of days late $\mathbf{x}$ interest rate $\div 365$

## Amend a Return

If an error was made on a withholding tax return that was filed, you must amend (change) your return to correct the error using e-Services.
You are required to file an amended return for each return requiring an adjustment. You must file an amended return if you:

- reported incorrect figures for wages paid;
- reported an incorrect number of employees; and/or
- reported an incorrect amount of tax withheld for the period.

You must also enter contact information and a detailed explanation of why you are amending the return.

For additional information, see the Withholding Tax Help link available in e-Services. If you do not have internet access and you only need to change the wages paid or number of employees, call 1-800-570-3329 to amend your return. If you need to change the tax withheld, call 651-282-9999 or 1-800-657-3594 for assistance.

Note: You must submit Form(s) W-2c and any corrected Form(s) 1099 with Minnesota withholding to the department. For more information, see page 12 .

## 2016 Minnesota Withholding Tax Tables

Use the tables on the following pages to determine how much to withhold from your employees' paychecks.

There are separate tables for employees paid:

- every day
- once a week
- every two weeks
- twice a month
- once a month

For each type of payroll period, there is one table for single employees and one table for married employees. Use the table that matches each employee's marital status and payroll-period type.
If you use a computer to determine how much to withhold, see page 34 for the formula to set up your program.

Single employees paid every day


Married employees paid every day






| If the employee's wages are |  | Number of withholding allowances |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |  |
| least | than | The amount to withhold (in whole dollars) ormore |  |  |  |  |  |  |  |  |  |  |
| 0 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 100 | 120 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 120 | 140 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 140 | 160 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 160 | 180 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 180 | 200 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 200 | 220 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 220 | 240 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 240 | 260 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 260 | 280 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 280 | 300 | 11 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 300 | 320 | 12 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 320 | 340 | 13 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 340 | 360 | 14 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 360 | 380 | 15 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 380 | 400 | 16 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 400 | 420 | 17 | 9 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 420 | 440 | 18 | 10 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 440 | 460 | 19 | 11 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 460 | 480 | 21 | 12 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 480 | 500 | 22 | 13 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 500 | 520 | 23 | 14 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 520 | 540 | 24 | 15 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 540 | 560 | 25 | 16 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 560 | 580 | 26 | 18 | 9 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 580 | 600 | 27 | 19 | 10 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 600 | 620 | 28 | 20 | 11 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 620 | 640 | 29 | 21 | 12 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 640 | 660 | 30 | 22 | 13 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 660 | 680 | 31 | 23 | 15 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 680 | 700 | 32 | 24 | 16 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 700 | 720 | 33 | 25 | 17 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 720 | 740 | 34 | 26 | 18 | 9 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| 740 | 760 | 35 | 27 | 19 | 10 | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| 760 | 780 | 37 | 28 | 20 | 12 | 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| 780 | 800 | 38 | 29 | 21 | 13 | 4 | 0 | 0 | 0 | 0 | 0 | 0 |
| 800 | 820 | 39 | 30 | 22 | 14 | 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| 820 | 840 | 40 | 31 | 23 | 15 | 6 | 0 | 0 | 0 | 0 | 0 | 0 |
| 840 | 860 | 41 | 33 | 24 | 16 | 8 | 0 | 0 | 0 | 0 | 0 | 0 |
| 860 | 880 | 42 | 34 | 25 | 17 | 9 | 0 | 0 | 0 | 0 | 0 | 0 |
| 880 | 900 | 43 | 35 | 26 | 18 | 10 | 1 | 0 | 0 | 0 | 0 | 0 |
| 900 | 920 | 44 | 36 | 27 | 19 | 11 | 2 | 0 | 0 | 0 | 0 | 0 |
| 920 | 940 | 45 | 37 | 28 | 20 | 12 | 3 | 0 | 0 | 0 | 0 | 0 |
| 940 | 960 | 46 | 38 | 30 | 21 | 13 | 5 | 0 | 0 | 0 | 0 | 0 |
| 960 | 980 | 47 | 39 | 31 | 22 | 14 | 6 | 0 | 0 | 0 | 0 | 0 |
| 980 | 1,000 | 48 | 40 | 32 | 23 | 15 | 7 | 0 | 0 | 0 | 0 | 0 |
| 1,000 | 1,020 | 49 | 41 | 33 | 24 | 16 | 8 | 0 | 0 | 0 | 0 | 0 |
| 1,020 | 1,040 | 50 | 42 | 34 | 25 | 17 | 9 | 0 | 0 | 0 | 0 | 0 |
| 1,040 | 1,060 | 52 | 43 | 35 | 27 | 18 | 10 | 2 | 0 | 0 | 0 | 0 |
| 1,060 | 1,080 | 53 | 44 | 36 | 28 | 19 | 11 | 3 | 0 | 0 | 0 | 0 |
| 1,080 | 1,100 | 54 | 45 | 37 | 29 | 20 | 12 | 4 | 0 | 0 | 0 | 0 |
| 1,100 | 1,120 | 56 | 46 | 38 | 30 | 21 | 13 | 5 | 0 | 0 | 0 | 0 |
| 1,120 | 1,140 | 57 | 47 | 39 | 31 | 22 | 14 | 6 | 0 | 0 | 0 | 0 |
| 1,140 | 1,160 | 59 | 49 | 40 | 32 | 24 | 15 | 7 | 0 | 0 | 0 | 0 |
| 1,160 | 1,180 | 60 | 50 | 41 | 33 | 25 | 16 | 8 | 0 | 0 | 0 | 0 |
| 1,180 | 1,200 | 61 | 51 | 42 | 34 | 26 | 17 | 9 | 1 | 0 | 0 | 0 |
| 1,200 | 1,220 | 63 | 52 | 43 | 35 | 27 | 18 | 10 | 2 | 0 | 0 | 0 |
| 1,220 | 1,240 | 64 | 53 | 45 | 36 | 28 | 20 | 11 | 3 | 0 | 0 | 0 |
| 1,240 | 1,260 | 66 | 55 | 46 | 37 | 29 | 21 | 12 | 4 | 0 | 0 | 0 |
| 1,260 | 1,280 | 67 | 56 | 47 | 38 | 30 | 22 | 13 | 5 | 0 | 0 | 0 |


| If the employee's wages are |  | Number of withholding allowances |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| least | than | The amount to withhold (in whole dollars) or more |  |  |  |  |  |  |  |  |  |  |
| 1,280 | 1,300 | 68 | 57 | 48 | 39 | 31 | 23 | 14 | 6 | 0 | 0 | 0 |
| 1,300 | 1,320 | 70 | 59 | 49 | 40 | 32 | 24 | 15 | 7 | 0 | 0 | 0 |
| 1,320 | 1,340 | 71 | 60 | 50 | 42 | 33 | 25 | 17 | 8 | 0 | 0 | 0 |
| 1,340 | 1,360 | 73 | 62 | 51 | 43 | 34 | 26 | 18 | 9 | 1 | 0 | 0 |
| 1,360 | 1,380 | 74 | 63 | 52 | 44 | 35 | 27 | 19 | 10 | 2 | 0 | 0 |
| 1,380 | 1,400 | 75 | 64 | 53 | 45 | 36 | 28 | 20 | 11 | 3 | 0 | 0 |
| 1,400 | 1,420 | 77 | 66 | 55 | 46 | 37 | 29 | 21 | 12 | 4 | 0 | 0 |
| 1,420 | 1,440 | 78 | 67 | 56 | 47 | 39 | 30 | 22 | 14 | 5 | 0 | 0 |
| 1,440 | 1,460 | 80 | 69 | 58 | 48 | 40 | 31 | 23 | 15 | 6 | 0 | 0 |
| 1,460 | 1,480 | 81 | 70 | 59 | 49 | 41 | 32 | 24 | 16 | 7 | 0 | 0 |
| 1,480 | 1,500 | 82 | 71 | 61 | 50 | 42 | 33 | 25 | 17 | 8 | 0 | 0 |
| 1,500 | 1,520 | 84 | 73 | 62 | 51 | 43 | 34 | 26 | 18 | 9 | 1 | 0 |
| 1,520 | 1,540 | 85 | 74 | 63 | 52 | 44 | 36 | 27 | 19 | 11 | 2 | 0 |
| 1,540 | 1,560 | 87 | 76 | 65 | 54 | 45 | 37 | 28 | 20 | 12 | 3 | 0 |
| 1,560 | 1,580 | 88 | 77 | 66 | 55 | 46 | 38 | 29 | 21 | 13 | 4 | 0 |
| 1,580 | 1,600 | 90 | 79 | 68 | 57 | 47 | 39 | 30 | 22 | 14 | 5 | 0 |
| 1,600 | 1,620 | 91 | 80 | 69 | 58 | 48 | 40 | 32 | 23 | 15 | 7 | 0 |
| 1,620 | 1,640 | 92 | 81 | 70 | 59 | 49 | 41 | 33 | 24 | 16 | 8 | 0 |
| 1,640 | 1,660 | 94 | 83 | 72 | 61 | 50 | 42 | 34 | 25 | 17 | 9 | 0 |
| 1,660 | 1,680 | 95 | 84 | 73 | 62 | 51 | 43 | 35 | 26 | 18 | 10 | 1 |
| 1,680 | 1,700 | 97 | 86 | 75 | 64 | 53 | 44 | 36 | 27 | 19 | 11 | 2 |
| 1,700 | 1,720 | 98 | 87 | 76 | 65 | 54 | 45 | 37 | 29 | 20 | 12 | 4 |
| 1,720 | 1,740 | 99 | 88 | 77 | 66 | 55 | 46 | 38 | 30 | 21 | 13 | 5 |
| 1,740 | 1,760 | 101 | 90 | 79 | 68 | 57 | 47 | 39 | 31 | 22 | 14 | 6 |
| 1,760 | 1,780 | 102 | 91 | 80 | 69 | 58 | 48 | 40 | 32 | 23 | 15 | 7 |
| 1,780 | 1,800 | 104 | 93 | 82 | 71 | 60 | 49 | 41 | 33 | 24 | 16 | 8 |
| 1,800 | 1,820 | 105 | 94 | 83 | 72 | 61 | 51 | 42 | 34 | 26 | 17 | 9 |
| 1,820 | 1,840 | 106 | 95 | 84 | 74 | 63 | 52 | 43 | 35 | 27 | 18 | 10 |
| 1,840 | 1,860 | 108 | 97 | 86 | 75 | 64 | 53 | 44 | 36 | 28 | 19 | 11 |
| 1,860 | 1,880 | 109 | 98 | 87 | 76 | 65 | 54 | 45 | 37 | 29 | 20 | 12 |
| 1,880 | 1,900 | 111 | 100 | 89 | 78 | 67 | 56 | 46 | 38 | 30 | 21 | 13 |
| 1,900 | 1,920 | 112 | 101 | 90 | 79 | 68 | 57 | 48 | 39 | 31 | 23 | 14 |
| 1,920 | 1,940 | 114 | 103 | 92 | 81 | 70 | 59 | 49 | 40 | 32 | 24 | 15 |
| 1,940 | 1,960 | 115 | 104 | 93 | 82 | 71 | 60 | 50 | 41 | 33 | 25 | 16 |
| 1,960 | 1,980 | 116 | 105 | 94 | 83 | 72 | 61 | 51 | 42 | 34 | 26 | 17 |
| 1,980 | 2,000 | 118 | 107 | 96 | 85 | 74 | 63 | 52 | 43 | 35 | 27 | 18 |
| 2,000 | 2,020 | 119 | 108 | 97 | 86 | 75 | 64 | 53 | 45 | 36 | 28 | 20 |
| 2,020 | 2,040 | 121 | 110 | 99 | 88 | 77 | 66 | 55 | 46 | 37 | 29 | 21 |
| 2,040 | 2,060 | 122 | 111 | 100 | 89 | 78 | 67 | 56 | 47 | 38 | 30 | 22 |
| 2,060 | 2,080 | 123 | 112 | 101 | 90 | 79 | 68 | 57 | 48 | 39 | 31 | 23 |
| 2,080 | 2,100 | 125 | 114 | 103 | 92 | 81 | 70 | 59 | 49 | 41 | 32 | 24 |
| 2,100 | 2,120 | 126 | 115 | 104 | 93 | 82 | 71 | 60 | 50 | 42 | 33 | 25 |
| 2,120 | 2,140 | 128 | 117 | 106 | 95 | 84 | 73 | 62 | 51 | 43 | 34 | 26 |
| 2,140 | 2,160 | 129 | 118 | 107 | 96 | 85 | 74 | 63 | 52 | 44 | 35 | 27 |
| 2,160 | 2,180 | 130 | 119 | 108 | 97 | 86 | 76 | 65 | 54 | 45 | 36 | 28 |
| 2,180 | 2,200 | 132 | 121 | 110 | 99 | 88 | 77 | 66 | 55 | 46 | 38 | 29 |
| 2,200 | 2,220 | 133 | 122 | 111 | 100 | 89 | 78 | 67 | 56 | 47 | 39 | 30 |
| 2,220 | 2,240 | 135 | 124 | 113 | 102 | 91 | 80 | 69 | 58 | 48 | 40 | 31 |
| 2,240 | 2,260 | 136 | 125 | 114 | 103 | 92 | 81 | 70 | 59 | 49 | 41 | 32 |
| 2,260 | 2,280 | 137 | 126 | 116 | 105 | 94 | 83 | 72 | 61 | 50 | 42 | 33 |
| 2,280 | 2,300 | 139 | 128 | 117 | 106 | 95 | 84 | 73 | 62 | 51 | 43 | 35 |
| 2,300 | 2,320 | 140 | 129 | 118 | 107 | 96 | 85 | 74 | 63 | 52 | 44 | 36 |
| 2,320 | 2,340 | 142 | 131 | 120 | 109 | 98 | 87 | 76 | 65 | 54 | 45 | 37 |
| 2,340 | 2,360 | 143 | 132 | 121 | 110 | 99 | 88 | 77 | 66 | 55 | 46 | 38 |
| 2,360 | 2,380 | 145 | 134 | 123 | 112 | 101 | 90 | 79 | 68 | 57 | 47 | 39 |
|  |  |  | 7.05 | ENT (.070 | OF TH | ESS | 2,380 | (rou | to th | rest | dollar) |  |
| 2,380 | 3,269 | 145 | 134 | 123 | 112 | 101 | 90 | 79 | 68 | 57 | 48 | 39 |
|  |  |  | 7.85 | ENT (.078 | OF TH | ESS | 3,269 | (roun | to th | rest | dollar) |  |
| 3,269 | 6,073 | 208 | 197 | 186 | 175 | 164 | 153 | 142 | 131 | 120 | 109 | 98 |
|  |  |  | 9.85 | ENT (.09 | OF TH | ESS | \$6,073 | (roun | to th | arest | dollar) |  |
| 6,073 | nd over | 428 | 416 | 404 | 391 | 379 | 367 | 355 | 342 | 330 | 318 | 306 |






| If the employee's wages are |  | Number of withholding allowances |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | but less | 0 | 1 |  | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| least | than | The amount to withhold (in whole dollars) ormore |  |  |  |  |  |  |  |  |  |  |
| 0 | 360 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 360 | 380 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 380 | 400 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 400 | 420 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 420 | 440 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 440 | 460 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 460 | 480 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 480 | 500 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 500 | 520 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 520 | 540 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 540 | 560 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 560 | 580 | 11 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 580 | 600 | 13 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 600 | 620 | 14 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 620 | 640 | 15 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 640 | 660 | 16 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 660 | 680 | 17 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 680 | 700 | 18 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 700 | 720 | 19 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 720 | 740 | 20 | 11 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 740 | 760 | 21 | 12 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 760 | 780 | 22 | 13 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 780 | 800 | 23 | 14 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 800 | 820 | 24 | 15 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 820 | 840 | 25 | 16 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 840 | 860 | 26 | 17 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 860 | 880 | 27 | 18 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 880 | 900 | 29 | 20 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 900 | 920 | 30 | 21 | 12 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 920 | 940 | 31 | 22 | 13 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 940 | 960 | 32 | 23 | 14 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 960 | 980 | 33 | 24 | 15 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 980 | 1,000 | 34 | 25 | 16 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,000 | 1,020 | 35 | 26 | 17 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,020 | 1,040 | 36 | 27 | 18 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,040 | 1,060 | 37 | 28 | 19 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,060 | 1,080 | 38 | 29 | 20 | 11 | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,080 | 1,100 | 39 | 30 | 21 | 12 | 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,100 | 1,120 | 40 | 31 | 22 | 13 | 4 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,120 | 1,140 | 41 | 32 | 23 | 14 | 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,140 | 1,160 | 42 | 33 | 24 | 15 | 6 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,160 | 1,180 | 44 | 35 | 25 | 16 | 7 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,180 | 1,200 | 45 | 36 | 27 | 18 | 8 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,200 | 1,220 | 46 | 37 | 28 | 19 | 10 | 1 | 0 | 0 | 0 | 0 | 0 |
| 1,220 | 1,240 | 47 | 38 | 29 | 20 | 11 | 2 | 0 | 0 | 0 | 0 | 0 |
| 1,240 | 1,260 | 48 | 39 | 30 | 21 | 12 | 3 | 0 | 0 | 0 | 0 | 0 |
| 1,260 | 1,280 | 49 | 40 | 31 | 22 | 13 | 4 | 0 | 0 | 0 | 0 | 0 |
| 1,280 | 1,300 | 50 | 41 | 32 | 23 | 14 | 5 | 0 | 0 | 0 | 0 | 0 |
| 1,300 | 1,320 | 51 | 42 | 33 | 24 | 15 | 6 | 0 | 0 | 0 | 0 | 0 |
| 1,320 | 1,340 | 52 | 43 | 34 | 25 | 16 | 7 | 0 | 0 | 0 | 0 | 0 |
| 1,340 | 1,360 | 53 | 44 | 35 | 26 | 17 | 8 | 0 | 0 | 0 | 0 | 0 |
| 1,360 | 1,380 | 54 | 45 | 36 | 27 | 18 | 9 | 0 | 0 | 0 | 0 | 0 |
| 1,380 | 1,400 | 55 | 46 | 37 | 28 | 19 | 10 | 1 | 0 | 0 | 0 | 0 |
| 1,400 | 1,420 | 56 | 47 | 38 | 29 | 20 | 11 | 2 | 0 | 0 | 0 | 0 |
| 1,420 | 1,440 | 57 | 48 | 39 | 30 | 21 | 12 | 3 | 0 | 0 | 0 | 0 |



| If the employee's wages are |  | Number of withholding allowances |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | but less | 0 | 1 |  | 3 | 4 | 5 | 6 | 7 | 8 | 9 |  |
| least | than | The amount to withhold (in whole dollars) or more |  |  |  |  |  |  |  |  |  |  |
| 0 | 200 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 200 | 220 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 220 | 240 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 240 | 260 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 260 | 280 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 280 | 300 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 300 | 320 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 320 | 340 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 340 | 360 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 360 | 380 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 380 | 400 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 400 | 420 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 420 | 440 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 440 | 460 | 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 460 | 480 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 480 | 500 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 500 | 520 | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 520 | 540 | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 540 | 560 | 19 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 560 | 580 | 20 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 580 | 600 | 22 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 600 | 640 | 23 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 640 | 680 | 25 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 680 | 720 | 27 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 720 | 760 | 30 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 760 | 800 | 32 | 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 800 | 840 | 34 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 840 | 880 | 36 | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 880 | 920 | 38 | 20 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 920 | 960 | 40 | 22 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 960 | 1,000 | 42 | 24 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,000 | 1,040 | 45 | 26 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,040 | 1,080 | 47 | 29 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,080 | 1,120 | 49 | 31 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,120 | 1,160 | 51 | 33 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,160 | 1,200 | 53 | 35 | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,200 | 1,240 | 55 | 37 | 19 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,240 | 1,280 | 57 | 39 | 21 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,280 | 1,320 | 60 | 41 | 23 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,320 | 1,360 | 62 | 44 | 26 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,360 | 1,400 | 64 | 46 | 28 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,400 | 1,440 | 66 | 48 | 30 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,440 | 1,480 | 68 | 50 | 32 | 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,480 | 1,520 | 70 | 52 | 34 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,520 | 1,560 | 72 | 54 | 36 | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,560 | 1,600 | 74 | 56 | 38 | 20 | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,600 | 1,640 | 77 | 59 | 41 | 22 | 4 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,640 | 1,680 | 79 | 61 | 43 | 25 | 7 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,680 | 1,720 | 81 | 63 | 45 | 27 | 9 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,720 | 1,760 | 83 | 65 | 47 | 29 | 11 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,760 | 1,800 | 85 | 67 | 49 | 31 | 13 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,800 | 1,840 | 87 | 69 | 51 | 33 | 15 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,840 | 1,880 | 89 | 71 | 53 | 35 | 17 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,880 | 1,920 | 92 | 74 | 56 | 37 | 19 | 1 | 0 | 0 | 0 | 0 | 0 |
| 1,920 | 1,960 | 94 | 76 | 58 | 40 | 22 | 3 | 0 | 0 | 0 | 0 | 0 |
| 1,960 | 2,000 | 96 | 78 | 60 | 42 | 24 | 6 | 0 | 0 | 0 | 0 | 0 |
| 2,000 | 2,040 | 98 | 80 | 62 | 44 | 26 | 8 | 0 | 0 | 0 | 0 | 0 |
| 2,040 | 2,080 | 100 | 82 | 64 | 46 | 28 | 10 | 0 | 0 | 0 | 0 | 0 |
| 2,080 | 2,120 | 102 | 84 | 66 | 48 | 30 | 12 | 0 | 0 | 0 | 0 | 0 |
| 2,120 | 2,160 | 104 | 86 | 68 | 50 | 32 | 14 | 0 | 0 | 0 | 0 | 0 |
| 2,160 | 2,200 | 107 | 89 | 70 | 52 | 34 | 16 | 0 | 0 | 0 | 0 | 0 |
| 2,200 | 2,240 | 109 | 91 | 73 | 55 | 37 | 18 | 0 | 0 | 0 | 0 | 0 |
| 2,240 | 2,280 | 111 | 93 | 75 | 57 | 39 | 21 | 3 | 0 | 0 | 0 | 0 |
| 2,280 | 2,320 | 113 | 95 | 77 | 59 | 41 | 23 | 5 | 0 | 0 | 0 | 0 |
| 2,320 | 2,360 | 116 | 97 | 79 | 61 | 43 | 25 | 7 | 0 | 0 | 0 | 0 |



| If the employee's wages are |  | Number of withholding allowances |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 0 |  | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |  |
| least | than | The amount to withhold (in whole dollars) or more |  |  |  |  |  |  |  |  |  |  |
| 0 | 720 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 720 | 760 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 760 | 800 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 800 | 840 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 840 | 880 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 880 | 920 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 920 | 960 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 960 | 1,000 | 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,000 | 1,040 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,040 | 1,080 | 19 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,080 | 1,120 | 21 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,120 | 1,160 | 23 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,160 | 1,200 | 25 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,200 | 1,240 | 27 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,240 | 1,280 | 29 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,280 | 1,320 | 31 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,320 | 1,360 | 34 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,360 | 1,400 | 36 | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,400 | 1,440 | 38 | 20 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,440 | 1,480 | 40 | 22 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,480 | 1,520 | 42 | 24 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,520 | 1,560 | 44 | 26 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,560 | 1,600 | 46 | 28 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,600 | 1,640 | 49 | 30 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,640 | 1,680 | 51 | 33 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,680 | 1,720 | 53 | 35 | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,720 | 1,760 | 55 | 37 | 19 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,760 | 1,800 | 57 | 39 | 21 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,800 | 1,840 | 59 | 41 | 23 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 1,840 | 1,880 | 61 | 43 | 25 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,880 | 1,920 | 64 | 45 | 27 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,920 | 1,960 | 66 | 48 | 30 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 1,960 | 2,000 | 68 | 50 | 32 | 14 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 2,000 | 2,040 | 70 | 52 | 34 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 00 |
| 2,040 | 2,080 | 72 | 54 | 36 | 18 | 0 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,080 | 2,120 | 74 | 56 | 38 | 20 | 2 | 0 | 0 | 0 | 0 | 0 | 00 |
| 2,120 | 2,160 | 76 | 58 | 40 | 22 | 4 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,160 | 2,200 | 79 | 60 | 42 | 24 | 6 | 0 | 0 | 0 | 0 | 0 | 00 |
| 2,200 | 2,240 | 81 | 63 | 45 | 26 | 8 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,240 | 2,280 | 83 | 65 | 47 | 29 | 11 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,280 | 2,320 | 85 | 67 | 49 | 31 | 13 | 0 | 0 | 0 | 0 | 0 | 00 |
| 2,320 | 2,360 | 87 | 69 | 51 | 33 | 15 | 0 | 0 | 0 | 0 | 0 | 00 |
| 2,360 | 2,400 | 89 | 71 | 53 | 35 | 17 | 0 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,400 | 2,440 | 91 | 73 | 55 | 37 | 19 | 1 | 0 | 0 | 0 | 0 | 00 |
| 2,440 | 2,480 | 93 | 75 | 57 | 39 | 21 | 3 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,480 | 2,520 | 96 | 78 | 60 | 41 | 23 | 5 | 0 | 0 | 0 | 0 | 00 |
| 2,520 | 2,560 | 98 | 80 | 62 | 44 | 26 | 7 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,560 | 2,600 | 100 | 82 | 64 | 46 | 28 | 10 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,600 | 2,640 | 102 | 84 | 66 | 48 | 30 | 12 | 0 | 0 | 0 | 0 | 00 |
| 2,640 | 2,680 | 104 | 86 | 68 | 50 | 32 | 14 | 0 | 0 | 0 | 0 | $0 \quad 0$ |
| 2,680 | 2,720 | 106 | 88 | 70 | 52 | 34 | 16 | 0 | 0 | 0 | 0 | 00 |
| 2,720 | 2,760 | 108 | 90 | 72 | 54 | 36 | 18 | 0 | 0 | 0 | 0 | 00 |
| 2,760 | 2,800 | 111 | 93 | 74 | 56 | 38 | 20 | 2 | 0 | 0 | 0 | 00 |
| 2,800 | 2,840 | 113 | 95 | 77 | 59 | 41 | 22 | 4 | 0 | 0 | 0 | 00 |
| 2,840 | 2,880 | 115 | 97 | 79 | 61 | 43 | 25 | 7 | 0 | 0 | 0 | $0 \quad 0$ |


| If the employee's wages are |  | Number of withholding allowances |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| least | than | The amount to withhold (in whole dollars) or more |  |  |  |  |  |  |  |  |  |  |
| 2,880 | 2,920 | 117 | 99 | 81 | 63 | 45 | 27 | 9 | 0 | 0 | 0 | 0 |
| 2,920 | 2,960 | 119 | 101 | 83 | 65 | 47 | 29 | 11 | 0 | 0 | 0 | 0 |
| 2,960 | 3,000 | 121 | 103 | 85 | 67 | 49 | 31 | 13 | 0 | 0 | 0 | 0 |
| 3,000 | 3,040 | 123 | 105 | 87 | 69 | 51 | 33 | 15 | 0 | 0 | 0 | 0 |
| 3,040 | 3,080 | 126 | 108 | 89 | 71 | 53 | 35 | 17 | 0 | 0 | 0 | 0 |
| 3,080 | 3,120 | 128 | 110 | 92 | 74 | 56 | 37 | 19 | 1 | 0 | 0 | 0 |
| 3,120 | 3,160 | 130 | 112 | 94 | 76 | 58 | 40 | 22 | 3 | 0 | 0 | 0 |
| 3,160 | 3,200 | 132 | 114 | 96 | 78 | 60 | 42 | 24 | 6 | 0 | 0 | 0 |
| 3,200 | 3,240 | 134 | 116 | 98 | 80 | 62 | 44 | 26 | 8 | 0 | 0 | 0 |
| 3,240 | 3,280 | 136 | 118 | 100 | 82 | 64 | 46 | 28 | 10 | 0 | 0 | 0 |
| 3,280 | 3,320 | 138 | 120 | 102 | 84 | 66 | 48 | 30 | 12 | 0 | 0 | 0 |
| 3,320 | 3,360 | 141 | 123 | 104 | 86 | 68 | 50 | 32 | 14 | 0 | 0 | 0 |
| 3,360 | 3,400 | 143 | 125 | 107 | 89 | 70 | 52 | 34 | 16 | 0 | 0 | 0 |
| 3,400 | 3,440 | 145 | 127 | 109 | 91 | 73 | 55 | 37 | 18 | 0 | 0 | 0 |
| 3,440 | 3,480 | 147 | 129 | 111 | 93 | 75 | 57 | 39 | 21 | 3 | 0 | 0 |
| 3,480 | 3,520 | 149 | 131 | 113 | 95 | 77 | 59 | 41 | 23 | 5 | 0 | 0 |
| 3,520 | 3,560 | 151 | 133 | 115 | 97 | 79 | 61 | 43 | 25 | 7 | 0 | 0 |
| 3,560 | 3,600 | 153 | 135 | 117 | 99 | 81 | 63 | 45 | 27 | 9 | 0 | 0 |
| 3,600 | 3,640 | 156 | 137 | 119 | 101 | 83 | 65 | 47 | 29 | 11 | 0 | 0 |
| 3,640 | 3,680 | 158 | 140 | 122 | 104 | 85 | 67 | 49 | 31 | 13 | 0 | 0 |
| 3,680 | 3,720 | 160 | 142 | 124 | 106 | 88 | 70 | 51 | 33 | 15 | 0 | 0 |
| 3,720 | 3,760 | 162 | 144 | 126 | 108 | 90 | 72 | 54 | 36 | 18 | 0 | 0 |
| 3,760 | 3,800 | 164 | 146 | 128 | 110 | 92 | 74 | 56 | 38 | 20 | 2 | 0 |
| 3,800 | 3,840 | 167 | 148 | 130 | 112 | 94 | 76 | 58 | 40 | 22 | 4 | 0 |
| 3,840 | 3,880 | 170 | 150 | 132 | 114 | 96 | 78 | 60 | 42 | 24 | 6 | 0 |
| 3,880 | 3,920 | 173 | 152 | 134 | 116 | 98 | 80 | 62 | 44 | 26 | 8 | 0 |
| 3,920 | 3,960 | 175 | 155 | 137 | 119 | 100 | 82 | 64 | 46 | 28 | 10 | 0 |
| 3,960 | 4,000 | 178 | 157 | 139 | 121 | 103 | 85 | 66 | 48 | 30 | 12 | 0 |
| 4,000 | 4,040 | 181 | 159 | 141 | 123 | 105 | 87 | 69 | 51 | 33 | 14 | 0 |
| 4,040 | 4,080 | 184 | 161 | 143 | 125 | 107 | 89 | 71 | 53 | 35 | 17 | 0 |
| 4,080 | 4,120 | 187 | 163 | 145 | 127 | 109 | 91 | 73 | 55 | 37 | 19 | 1 |
| 4,120 | 4,160 | 189 | 166 | 147 | 129 | 111 | 93 | 75 | 57 | 39 | 21 | 3 |
| 4,160 | 4,200 | 192 | 169 | 149 | 131 | 113 | 95 | 77 | 59 | 41 | 23 | 5 |
| 4,200 | 4,240 | 195 | 171 | 152 | 133 | 115 | 97 | 79 | 61 | 43 | 25 | 7 |
| 4,240 | 4,280 | 198 | 174 | 154 | 136 | 118 | 100 | 81 | 63 | 45 | 27 | 9 |
| 4,280 | 4,320 | 201 | 177 | 156 | 138 | 120 | 102 | 84 | 66 | 47 | 29 | 11 |
| 4,320 | 4,360 | 204 | 180 | 158 | 140 | 122 | 104 | 86 | 68 | 50 | 32 | 14 |
| 4,360 | 4,400 | 206 | 183 | 160 | 142 | 124 | 106 | 88 | 70 | 52 | 34 | 16 |
| 4,400 | 4,440 | 209 | 185 | 162 | 144 | 126 | 108 | 90 | 72 | 54 | 36 | 18 |
| 4,440 | 4,480 | 212 | 188 | 164 | 146 | 128 | 110 | 92 | 74 | 56 | 38 | 20 |
| 4,480 | 4,520 | 215 | 191 | 167 | 148 | 130 | 112 | 94 | 76 | 58 | 40 | 22 |
| 4,520 | 4,560 | 218 | 194 | 170 | 151 | 133 | 114 | 96 | 78 | 60 | 42 | 24 |
| 4,560 | 4,600 | 220 | 197 | 173 | 153 | 135 | 117 | 99 | 81 | 62 | 44 | 26 |
| 4,600 12,902 |  | 7.05 PERCENT (.0705) OF THE EXCESS OVER \$4,600 PLUS (round total to the nearest whole dollar) |  |  |  |  |  |  |  |  |  |  |
|  |  | 222 | 198 | 174 | 154 | 136 | 118 | 100 | 82 | 64 | 45 | 27 |
|  |  | 7.85 PERCENT (.0785) OF THE EXCESS OVER \$12,902 PLUS (round total to the nearest whole dollar) |  |  |  |  |  |  |  |  |  |  |
| 12,902 22,331 |  | 807 | 783 | 760 | 736 | 712 | 688 | 664 | 641 | 617 | 593 | 569 |
|  |  | 9.85 PERCENT (.0985) OF THE EXCESS OVER \$22,331 PLUS (round total to the nearest whole dollar) |  |  |  |  |  |  |  |  |  |  |
| 22,331 and over |  | 1,547 | 1,521 | 1,494 | 1,468 | 1,441 | 1,415 | 1,388 | 1,362 | 1,335 | 1,309 | 1,282 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |

If you use a computer to determine how much to withhold, use the formula below to set up your program. This formula supersedes any formulas before Jan. 1, 2016.

## Step 1

Determine the employee's total wages for one payroll period.

## Step 2

Multiply the total wages from step 1 by the number of payroll periods you have in a year. The result is the employee's annual wage.
Multiply step 1 by:

- 360 if you pay by the day
- 52 if you pay by the week
- 26 if you pay every two weeks
- 24 if you pay twice a month
- 12 if you pay once a month


## Step 3

Multiply the number of the employee's withholding allowances by $\$ 4,050$.

## Step 4

Subtract the result in step 3 from the result in step 2.

## Step 5

Use the result from step 4 and the chart below to figure an amount for step 5 .

## Step 6

Divide the result in step 5 by the number of payroll periods that you used in step 2. You may round the amount to the nearest dollar. The result is the amount of Minnesota income tax to withhold from the employee's wages.

Chart for step 5
If the employee is single and the result from step 4 is:

|  | Subtract this <br> amount from the <br> result in step 4 |  |  |  | Multiply <br> result by | Add |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\$ 2,250$ | $\$ 27,430$ | 2,250 | $5.35 \%$ |  |  |  |

If the employee is married and the result from step 4 is:

|  | Subtract this <br> amount from the <br> result in step 4 |  |  |  | Multiply <br> result by | Add |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| More than | But not more than | 8,550 | $5.35 \%$ |  |  |  |

