



FOOD SERVICE

GENERAL INFORMATION

The Wayne Highlands School District uses a computerized Point of Sale (POS) system in each of our school cafeterias. The advantages of this system are:

- Eliminate the need for free and reduced meal tickets. This will prevent overt identification of students eligible for meal benefits.
- Decrease the amount of serving time so students have more time to eat their meal.
- Allow parents to deposit any amount of money into their student's meal account and then check the account activity (charges and balance) Parents can also set up email alerts for a low balance notification of their student(s) account .

CHARGING POLICY IS POSTED ON THE WHSD WEBSITE. UNDER FOOD SERVICES POLICY 808.

STUDENT IDENTIFICATION

- Students are identified in the POS system using their 5-digit student ID which is assigned to each student by the school district upon their first entry into school, usually during kindergarten enrollment.
- Students will enter their ID number using a PIN PAD OR SCAN THEIR BAR CODE at the end of the lunch line. Their account information and photo will display on the cashier's screen. The cashier will charge the cost of the food items to their account. Most recent students' school photos will be uploaded into the system.
- Students in kindergarten will initially be identified by a bar code homeroom roster or name tag and the cashier will scan the bar code assigned to the student's name.

LOW BALANCE

When a student has a negative balance, a notice & payment envelope will be sent home which serves as notification that funds need to be deposited in your student's account. Please pay all charges ASAP. Schools send out negative balance notices once a week, so, please communicate with your child or check your student's book bag regularly for notices.

FOOD SERVICE OFFERINGS

Breakfast:

You must choose at least 3 of 4 components available for the school breakfast price. Entrée includes 1 Cup Fruit and 1/2 Pint Milk.

Lunch:

You must choose at least 3 of 5 components available for school lunch price. Choice of Meat or Meat Alternate \Choice of Vegetable, Choice of Fruit* Choice of Grain/ Bread, and Choice of Milk

***Students must choose at least one fruit or vegetable**

Menus are available online at www.whsdk12.com

2022-2023 STUDENT MEAL PRICES

Grades K-5

Breakfast \$2.00
Reduced Breakfast \$0.30
Lunch \$2.60
Reduced Lunch \$0.40

A la Cart Prices

Milk \$.60
100% Juice \$.50
Fresh Fruit \$1.00
Extra Entree \$1.75

Grades 6-12

Breakfast \$2.00
Reduced Breakfast \$0.30
Lunch \$2.85
Reduced Lunch \$0.40

Adult Meals

Breakfast \$2.50
Lunch \$4.00

FREE OR REDUCED MEALS

- All students bring home a free/reduced school meal application during the first week of the school; only one application per family needs to be completed. Families can apply online at www.schoolcafe.com any time after July 1st for the next school year. This application is electronically delivered right to the Food Service Director's office. Paper applications should be delivered to your child's school as soon as possible. The previous year's eligibility will be used only for the first 30 school days thru October 11, 2022.

- Students who qualify for the free or reduced meals will have an account in the system like all other students. At checkout, the meal is charged to their account at the free or reduced level. For students eligible for free meals, no additional funds need to be sent for meal purchases. However, ice cream, milk only, water, extra entrée, and A la Carte purchases cost extra. For students eligible for reduced meals, additional funds must be deposited in the account.

- Parents may deposit additional funds to allow free eligible students to purchase a la carte items, such as a water bottle or an extra entrée. For milk only purchases are extra.

DEPOSITING FUNDS IN SCHOOL

PLEASE write your student's name and school ID number on the check. Please make checks payable to : "WHSD Food Service" If using cash please place a clearly marked envelope with students name and ID number. Students can drop funds off in the morning in the cafeteria or in the food service DROP BOX located in or near the main office.



DEPOSITING FUNDS ONLINE

- Parents can set up an account by logging into the web address **WWW.SCHOOLCAFE.COM**
- Parents must first set up a user name & password and add the student(s) to the account with the student's ID number.
- Parents may only use a checking account or debit/credit card to make an online payment. A \$1.95 PER TRANSACTION FEE WILL BE CHARGED. YOU DO NOT HAVE TO PAY ONLINE just set up an account to check your student's balance, and activity, and set up low balance email alerts.

USING FUNDS

As students pass through the serving line, the cashier charges the food items on the tray to their account and the cost is deducted from the balance in the account. Account funds may buy meals and ala carte items such as an extra entrée, water bottle, ice cream, snacks or a juice cup.



FREQUENTLY ASKED QUESTIONS

Q.Can students check their balance?

Students can ask the cashier to provide them with their account balance or Students s can check their account with the school café app with their ipad.



Q.Can students still use cash in line?

Yes. However, to speed up the meal service, we strongly encourage ALL parents AND students to deposit money into their accounts in the morning or online.

Q. I just sent in money; why is my student's account balance low?

When you deposit funds into an account, you naturally tend to worry less about it. within a short time, the balance is depleted by daily charges. If you student is not allowed to purchase "extras", please make sure (s)he knows that. Set up "LOW BALANCE" email alerts on School Cafe so you will know when you need to add funds:

NOTE: Online payments could take up to 24 hours to post to you students account.

RYNE SPAULDING

QUESTIONS?

CINDY ODELL

Contact the Director of Food and Nutrition or District

Business office by calling
570-253-6083 or 570253-4661

ADMINISTRATIVE ASSISTANT

DIRECTOR OF FOOD AND NUTRITION