

# FALL 2016 TURKISH STUDENT VISA INSTRUCTIONS

## **TWO DEADLINES**

**Monday, April 11, 2016:** Six passport photos and passport photocopy due at SU Abroad

**Between July 1 - 11, 2016:** Apply on-line through the Turkish consulate in your jurisdiction; mail passport and supporting documents to the Turkish consulate according to their instructions



**Before you begin:** If you plan on traveling outside the U.S. prior to August 31, please contact Mary Fedorko (mmfedork@syr.edu) immediately for additional instructions. Please supply details of your travel plans.

**There are two steps involved in obtaining your Turkish student visa:**

**Step #1:** Visa-related paperwork is due to at SU Abroad **by 5 p.m. on Monday, April 11, 2016.**

**Step #2:** Complete and submit an on-line visa application through the Turkish consulate in your jurisdiction starting **Friday, July 1, 2016** but no later than **Monday, July 11, 2016.** Mail in your passport and supporting documents to the Turkish consulate according to their on-line instructions.

## **Step #1**

Please send the following items to Mary Fedorko at SU Abroad **by 5 p.m. on Monday, April 11, 2016.** These items are necessary for SU Abroad to register you at Bahcesehir University.

- **Six** biometric 2" x 2" passport-style photos:
  - No smiling – neutral facial expression; looking straight into the camera
  - The face is absolutely frontal; no shadows on the face; no glare on glasses
  - Must be a color photo with white background
  - These photos do *not* have to match the current photo in your passport
  - These must be actual photos. No emailed photos permitted. No self-made prints.
  - The photos must be identical to each other.
  - Passport-style photos can be taken at CVS, Rite Aid, post office, etc.
  - You will need a **seventh** photo to upload to your on-line Turkish visa application this summer so have enough photos made.
  
- A clear photocopy of your passport (photo page and adjoining signature page). Make sure that you have signed your passport where indicated. Your passport must be valid through **December 15, 2017** or you must renew it *immediately* using the *expedited service* which takes three weeks to process and costs an additional \$65. Also, passports must have at least one blank page to affix the visa.

Mail or bring in these items to:

Mary Fedorko  
SU Abroad  
106 Walnut Place  
Syracuse, NY 13244

## **Step #2**

You will need to apply on-line for a Turkish student/education visa at this link: <http://www.visa.gov.tr/> which requires uploading several documents to your on-line application.

### **When should I apply for my Turkish student visa?**

It is recommended that you apply for your student/education visa between **July 1 and July 11.** The consulate will not accept applications too early.

### **How long does it take to be issued a student/education visa?**

After you apply on-line and mail in (or bring in) your passport and original paperwork to the Turkish consulate, you

may need to wait about seven business days before the visa is processed. Depending on the applicant, the visa process may vary from seven business days to 4-5 weeks.

### What documents will I need to apply for my Turkish student visa?

Please note that four of the documents listed below (and starred\*) will be provided to you by SU Abroad. These four documents will be express mailed to you via UPS Air. Mary Fedorko will ask you to confirm your address prior to mailing the documents to you.

- **One biometric passport photo** (jpeg – maximum file size: 2MB)
- **\*Acceptance letter** from Bahcesehir University (SU will provide you with this)
- **\*Equivalence Statement** (SU will provide you with this)
- **Income Statement** A bank statement (from a U.S. bank) or scholarship/financial aid letter showing funds of a minimum of US \$7,050. If the bank statement belongs to a parent, you must provide a statement which indicates the relationship between the applicant and the sponsor.
- **\*Student Certificate** (SU will provide you with this). It is a letter from the SU registrar stating that you will be enrolled at Syracuse University during the Fall 2016 semester.
- **\*Proof of medical insurance** (You can submit your own medical insurance documentation, but SU will also provide you with a medical insurance coverage letter.)
- *Non-U.S. citizens* must provide their U.S. student visa (if applicable), which is affixed to your passport. You must also submit your original I-20.
- *Non-U.S. citizens* need to provide their Alien Registration Card (green card), if applicable.
- The **cost** of the Turkish student/education visa for a U.S. citizen is currently US \$165. Payment instructions will be given online.
- In individual cases, additional documents may be required.

### What information do I need to know to complete the Turkish student/education visa application?

Please note these instructions when completing the online visa application:

- When you pick the consulate (from the drop-down list) through which to apply for your student/education visa, pick the consulate nearest *your permanent address*, not your school address.
- Number of Entries Requested: *Single Entry*
- National Identification Number: *Use your passport number*
- Current Employer/Educational Institution Name: *Syracuse University* (regardless of your home school because you will be on the SU exchange program during your study abroad semester).
- Date of Arrival: *August 25, 2016* (Please note this is a *tentative date*; do **not** purchase an airline ticket based on this date.)
- Date of Departure: *A date will automatically be shown*

- Address in Turkey: *Ciragan Cad., No. 4  
34349, Besiktas  
Istanbul, Turkey*
- Postal Code: *34349*
- Telephone: *90-212-381-0199*
- Expiry date: *August 1, 2017*
- Who Will cover travel expenses: *Myself*

After submitting your online application, you will then need to submit your passport and the original documents to the Turkish consulate either in person or by mail. Closely follow the instructions on the Turkish consulate online application.

- Applicants who bring their passport and documents to the consulate in person will need to bring their appointment confirmation paper (including the reference number).
- Applicants who mail their documents to the consulate must add their reference number in the application package.

**When mailing your passport, always use a certified/traceable method such as USPS Express Mail or Priority Mail.**

**IMPORTANT - TURKISH RESIDENCY PERMIT:** Once you arrive in Istanbul, you will need to apply for a Turkish Residency Permit. The cost of the permit is approximately 65 Turkish lira (USD \$25). This is a Turkish government requirement for all international students studying in Turkey. You will receive assistance from SU Istanbul staff to apply for your permit. It can take between 8-10 weeks from the date of your entry into Turkey to receive your residency permit. **You will not be permitted to travel outside of Turkey until your residency permit is received;** please make travel arrangements accordingly.