

Cambridge Political Economy Society Privacy Policy

1. About this Policy

1.1 This policy explains when and why we collect personal information about our conference and seminar attendees, how we use it and how we keep it secure and your rights in relation to it.

1.2 We may collect, use and store your personal data, as described in this Data Privacy Policy and as described when we collect data from you.

1.3 We reserve the right to amend this Data Privacy Policy from time to time without prior notice. You are advised to check our website http://www.cpes.org.uk/dev/wp-content/uploads/2017/10/CPES_Privacy_Policy.pdf for any amendments (but amendments will not be made retrospectively).

1.4 We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner (<http://www.ico.gov.uk>). For the purposes of the GDPR, we will be the "controller" of all personal data we hold about you.

2. Who are we?

We are Cambridge Political Economy Society. We can be contacted at events@cpes.org.uk.

3. What information we collect and why

Information	Purposes	Legal basis of processing
Booking form information (conference/seminar attendees Name, Email, Address, Post Code, Country, Phone, Institution/Organisation & Dietary Requirements)	Managing the processing of conference/seminar attendance	Performing the CPES's processing with the conference/seminar attendees. For the legitimate purposes of running our conferences/seminars

4 How we protect your personal data

4.1 We will not transfer your personal data outside the EU without your consent.

4.2 We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction.

4.3 Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.

4.4 For any payments which we take from you online we will use a recognised online secure payment system.

4.5 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

5. Who else has access to the information you provide us?

5.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where required to do so by law.

6 How long do we keep your information?

6.1 We will hold your personal data on our systems for as long as we need it to manage the conference/seminar and for as long afterwards as is necessary to comply with our legal obligations/records.

6.2 We securely destroy all financial information once we have used it and no longer need it.

7 Your rights

7.1 You have rights under the GDPR:

- (a) to access your personal data
- (b) to be provided with information about how your personal data is processed
- (c) to have your personal data corrected
- (d) to have your personal data erased in certain circumstances
- (e) to object to or restrict how your personal data is processed
- (f) to have your personal data transferred to yourself or to another business in certain circumstances.

7.2 You have the right to take any complaints about how we process your personal data to the Information Commissioner:

<https://ico.org.uk/concerns/>
0303 123 1113.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

For more details, please send any questions, comments and requests regarding our data processing practices to events@cpes.org.uk.

If you have any queries, questions or comments on the information contained in this statement, kindly contact events@cpes.org.uk.