

MISATFOR

Management Information Systems Advisory Task Force (MISATFOR) is a state reporting focused taskforce composed of representatives from each of the Florida colleges.

April 2014 Meeting

The official [minutes](#) from the October, 2013 MISATFOR meeting are available. Below is a summary of the items discussed and electronic copies of the handouts where available. The document is available in its entirety ([MISATFOR - April, 2014](#)).

Accountability – [Handout](#)

For students that started college preparatory became exempt and never finished, continue reporting “N” on DE1106 in the SDB.

Budget Update

It appears the House is proposing a 3.4% increase in funding while the Senate is proposing a 1.8% increase. Speculation is that it will be somewhere between the two. The following handouts were distributed and discussed.

- Exemptions and Waivers ([Handout](#)) – This handout provides the criteria for fundable FTE generated by students that received waivers or exemptions.
- Comparison of 2012-2013 Public Higher Education (FCS/SUS) FTE Enrollment ([Handout](#)) – Evaluating 2012-13 Public Higher Education FTE Enrollment which included the Florida College System (FCS) and the State University System (SUS), the Florida College System (FCS):
 - Provided **81.6%** of all lower division instruction.
 - Provided **6.6%** of all upper division instruction.
 - Provided **59.6%** of all undergraduate instruction.
 - Miami-Dade College ranked 1st in total FTE enrollment out of 39 Public Higher Education Institutions.
 - Five FCS institutions were ranked in the top 10 for total enrollment – St. Petersburg College ranked 10th.
- Florida College System Enrollment Estimating Conference March 6, 2014 Meeting Packet ([Handout](#)) – Estimating Conference materials were distributed and discussed.
- Florida College System Summary Budget Side-by-Side April 4, 2014 ([Handout](#)) – the most current version of the House and Senate Budgets were shared. This was not the final version and will most likely change.
- Fixed Capital Outlay Request Side-by-Side April 4, 2014 ([Handout](#)) – comparison showing the Division Request, Governor’s Budget and House and Senate Bills.

Full-time Equivalent (FTE) - [Handout](#)

The definition for Initial/Other Registration was discussed. Regardless of what local methods the college uses, it is important to be consistent for best results from the estimating model currently utilized.

IPEDS – [Handout](#)

- Date of Birth will be added to the Fall Enrollment Data file (CCxx.STU.EF2IPFIL.T2Byyyy) in 2014-15.
- DE1049 (Student Location) Definition from IPEDS for students enrolled exclusively in distance education. “For reporting the location of students enrolled exclusively in distance education, please use their physical location (which should be your institution’s current address for them as of the Fall report date). If you don’t have that, you can use other addresses (permanent home address) that you have on file for the student.”
- Changes for 2014-15 include:
 - Details on the proposed changes can be found <https://surveys.nces.ed.gov/IPEDS/VisChangesForNextYear.aspx>.
 - Several items added on Veterans in the Institutional Characteristic and Student Financial Aid modules.
 - A new condensed version of the Academic Libraries Survey will be added to the 2014-15 reporting cycle.
 - A new component that collects outcome measure data from degree-granting institutions on full-time and part-time students FTIC and non-FTIC students. A pre-implementation verification report based upon the Fall 2006-07 cohort will be generated. A detail file will be provided. CCTCMIS is requesting files of deceased students from Fall 2006-07 through Summer 2013-14.
- Colleges are encouraged to review and respond to TRP #42 (https://edsurveys.rti.org/IPEDS_TRP/documents/TRP_42_Report_and_Suggestions.pdf).
- FCS attempting to send CCTCMIS representation to the next Technical Review Panel.



Perkins IV Issues

- Reminder: DE2007 and DE 2008 hours toward award are used for determining Perkins concentrators and concentrators that meeting the Proxy (75% and GPA 2.5) for Technical Skills Attainment.
- Reminder: DE2104 OCPs earned (Proxy Technical Skill Attainment) or any Industry Certificate to be reported in Record 9 in term 1-4 submissions.
- Non-traditional codes for programs are now using the Federal CIP designations. Link to Perkins: http://www.fldoe.org/workforce/perkins/perkins_resources.asp
- Career and Adult Education website have been updated to the Federal 2010 CIPS and will be reported for the 2013-14 reporting year. Link to Frameworks: <http://www.fldoe.org/workforce/dwdframe/>.
- Perkins Verification Report – a footnote will be added stating that the other targeted columns can't be populated until after close out has been completed since the data is not available from FETPIP until late fall.
- State Targets for 2014-15 are almost set.
- Local System detail reports are in process. Graphics added this year.
- Institutions that had three or more consecutive years of Performance Improvement Plans on specific measures will be required to provide additional data (two additional fields).
- The window to add recognized certifications will be compressed to a three week period.

Statewide Longitudinal Data Systems (SLDS)

- A brief outline with a more in-depth presentation scheduled at the Annual Reports Workshop (ARW) ([PowerPoint](#)):
 - Update the Source System and Integrated Data Platforms – consolidate the systems to a common platform (SAS based Environment).
 - Upgrade the K12 staff and student data submission processes. Migrate away from mainframes platform.
 - Develop new reporting utilities which will enhance access to data and information for assorted stakeholder audiences – interactive reporting and analytic tools (Business Intelligence –SAS/SQL server) for data-driven decision making. The goal is to have public access reporting tool addressing 80% of the information needs with 20% ad hoc. Currently, ad hoc represents 80% of the reporting staff efforts.
- File Transmission Process Demo ([PowerPoint](#)): This is a web-based (dialog box/form) interface that will replace the NWRDC FTP processes.
 - File Submission Trial – Colleges can run trial edits at any time including outside of normal submission windows. Replaces local code edits. Generates critical and informational edit reports. File submission data not stored. Integrated Database process not triggered.
 - File Submission Production – Does not automatically run process but scheduled in the order received. Produces edit and verification reports. File submission data stored. Integrated Database process initiated as long as two databases are loaded.
 - In process items include Single Sign On and Scheduler. Testing anticipated in 2014-15 with full implementation in 2015-16.
- State-wide ID (FLEID) – FLEID is an added value not replacing the social security number. The goal is to separate this process from normal state reporting. The purpose is to store the social security number in a secure location while sharing the FLEID between agencies and/or other data stakeholders. Also, engaging other stakeholders such as Academic Student Affairs, Registrars, etc.
- SLDS Dashboard Demo ([PowerPoint](#)): Different levels of access will be available (Public, College, Legislative, etc.). Final and closed out year data available only. SAS Portal (K12, FCS, FETPIP, WDIS, SUS, EDW) will include high-level data, individual focus for units, and drag and drop unit level data. The top layer includes graphical Key Performance Indicators for five subject areas (Graduation, Transfers, Distance Learning, Dual Enrollment, Developmental Education) with drill down to the next layer for that particular subject area. The middle layers provide more detail for the particular subject area. Graduation Rate data was demonstrated utilizing various metrics. Build your own tables with fields the user chooses will be available. The Dashboard will have export capabilities. Helpful hints will be included on each page. Accessibility accommodations include data tables instead of graphical representations.

Legislative Summary – [Handout](#)

- **Veteran and Military Support/Residency:** The intent of this legislation applies to the student regardless of whether the courses are on the approved list. Does not apply to children or spouses of veterans.
- **Community College Name Change:** Edison State College to Florida SouthWestern State College and Pasco-Hernando Community College to Pasco-Hernando State College.

- **Residency/Postsecondary Fees (Proposed):** Allows undocumented immigrants to be eligible for waiver of out-of-state fees at a public postsecondary education institution if the student attended a Florida high school for three consecutive years and enrolls in college 24 months after graduation, and has a Florida transcript regardless of immigration status. A student who is undocumented is not eligible for state financial aid in this bill.
- **Textbook Affordability (Proposed):** Revises policies that requires institutions to post textbook information 14 days prior to registration.
- **Collegiate High Schools (Proposed):** Requires FCS institutions to establish a collegiate high school program. FCS institutions which do not enter into a contract will be prohibited from receiving any money for dual enrollment. Establishes provision for specific industry certifications.
- **Technical Career Centers:** Authorizing career centers and charter technical centers who offer college credit certificate programs or AAS degrees to request a name change to “technical college”.

Admissions Database (ADB) – [Handout](#)

- State Approved Teacher Prep Waiver (DE1032) – informational edits will be critical.
- The Admissions Database collects information on students who formally apply for admission to a baccalaureate program for that term. The definition for value “A” changed to Admitted to a College’s approved Baccalaureate program. The program record reported in the SDB determines if the student was admitted to the program.

Annual Personnel Reports (APR) – [Handout](#)

- For state reporting purposes, instructors include Occupational Category 25-28 and Occupational Category 32 with Faculty Status DE1065 = ‘Y’.
- IPEDS changed the description for Occupational Code 24 and 32.

Facilities / Capital Outlay Database (FCO) – [Handout](#)

- Edits on DE280 (Facility Original Inspection Date) and DE5295 (Facility Inspection Date) will be revised. Colleges that encounter errors in Winter/Spring data, will most likely have errors in the Summer and Fall. Please contact CCTCMIS staff so colleges can resubmit data.

Integrated Database (IDB) – [Handout](#)

- SDB/ADB Edit: Program of Study Edits were removed. Remaining edits will become critical in 2014-15.

Personnel Database (PDB) – [Handout](#)

- New data elements were added to identify teaching mode or a combination of teaching modes to address developmental education legislation. DE4071 (Developmental Education Primary Strategy), DE4072 (Developmental Education Modularized Strategy), DE4073 (Developmental Education Compression Strategy), DE4074 (Developmental Education Contextualized Strategy), DE4075 (Developmental Education Co-Requisite Strategy). Blanks or Z’ can be reported for Summer. All edits become critical in Fall.
- There was a discussion of why non-instructional staff were only loaded during Fall 2E submission with 1/3 of the annual FTE for DE2055. No changes in process at this time.
- IPEDS changed the description for Occupational Code 24 and 32.

Student Database (SDB) – [Handout](#)

- Critical edits were added to DE2002 (Program of Study – CIP) and DE2101 (Completion CIP). Valid CIPs must be reported. Inactive CIP code (8888888888) is to be only used for Vocational inactive programs.
- DE2111 (Career & Technical Education Basic Skills Examination Flag) 4 new values were added and effective Summer 2014.
- New data elements for 2014-15 include DE1050 (Developmental Education High School Exemption), DE1051 (Developmental Education Military Exemption), DE2014 (Baccalaureate Program of Interest), DE2015 (Baccalaureate Institution of Interest).
- New data elements proposed for 2015-16 include DE2016 (EPI Subject Area Specialization Program) and DE2116 (EPI Subject Area Specialization for Completion). Tabled until July meeting.
- IF the Tech Center to College bill passes in the Legislature, then all ATD’s will be discontinued as of July 1, 2014.
- DE1004 (Fee Classification Residency) – C.W Young Veteran tuition Waiver – does not grant residency only waives the out of state fees for honorably discharged vets.