

MISATFOR

Management Information Systems Advisory Task Force (MISATFOR) is a state reporting focused taskforce composed of representatives from each of the Florida colleges.

July 2013 Meeting

The official [minutes](#) from the April 18, 2013 MISATFOR meeting are available. Below is a summary of the items discussed and electronic copies of the handouts where available. The information document is available in its entirety ([MISATFOR - July, 2013](#)).

Miscellaneous

- **SharePoint and Certifications**
 - Do not include student identification numbers in any documents uploaded to the restricted hub.
 - A new certification will be required for Restricted Hub Account Maintenance.
 - Additional information available in the [handout](#).
- **A Draft of the 2013-14 Chart of Reports is available.**
- **Submit MISATFOR Agenda items to the current Chair, [Karen Lippe](#) (Palm Beach).**
- **Bring items to add to the COMPREQ reports to the next MISATFOR meeting.**

Statewide Longitudinal Data Systems (SLDS) – [Handout](#)

- Extension – from June, 2013 to June, 2014
- The broad objectives of this refocusing effort are to:
 - Update the Source System and Integrated Data Platforms – consolidate the systems to a common platform (SAS based Environment).
 - Upgrade the K12 staff and student data submission processes.
 - Develop new reporting utilities which will enhance access to data and information for assorted stakeholder audiences – interactive reporting and analytic tools (Business Intelligence) for data-driven decision making.

Legislative Summary – [Handout](#)

- **Thirty (30) Hour Advising Requirement and Meta Majors:** Meta majors to be implemented before addressing this requirement.
- **Strategic Plan Follow-up ([PowerPoint](#), p. 12):** Strategic Plan institutional level goals were accepted to be in compliance with July 1, 2013 legislative deadline. Board members have requested more “stretch” goals. Revised goals are being sought by the Board at the October 15, 2013 meeting. Additional information available on the website: <http://www.fldoe.org/fcs/transparencyaccountability.asp>.
- **Program Review ([PowerPoint](#), p. 9):** The statutory reference changed from 1001.02(6), F.S., to 1001.03(13), F.S. in 2012. The related rule was repealed and the review timeline changed from five years to seven.
- **Performance Funding – Industry Certifications:** Proposed performance funding shall be provided to colleges for students who earn industry certifications during the 2013-14 academic year in the following occupational areas: [automotive service technology](#), cyber security, cloud virtualization technology, advanced manufacturing, and welding (\$1,000 per earned certification). Although the focus is on industry certifications, this new funding is not linked to Perkins IV. Colleges submitted their recommendations for programs. CCTMIS will provide CIP Codes for recognized programs and reporting requirements.
- **General Education Courses ([Florida Rules](#), p. 5):** Require no more than 36 (instead of 30) semester credit hours in general education courses in the subject areas of communication, mathematics, social sciences, humanities, and natural sciences.
- **Dual Enrollment ([Memo](#), [FAQ](#)):** Requires school districts to pay the standard tuition rate per credit hour for students taking courses on college campuses and college instructors teaching in high schools.
- **Developmental Education ([Memo](#), [FAQ](#), [PowerPoint](#), p.2):**
 - **Delivery Methods** include Modularized (targeting specific deficiencies), Compression (intensity is increased while duration is decreased), Contextualization (applied instruction related to meta majors), and Co-Requisite (non-credit instruction supplements subject area deficiencies).



- **Developmental Education (continued):**

- **Exemption** – Students who meet one of the conditions below will not be required to take the common placement test or enroll in developmental education instruction in a Florida College System institution. Although students are not required, the option to go through the normal process must be made available upon the student's request. For students who are exempt, there were questions about Pell and Veteran's eligibility if students opted in.
 - A student who entered 9th grade in a **Florida public school** in the 2003-2004 school year and every year thereafter **and** earned a **Florida standard high school diploma**.
 - A student who is serving as an active duty member of any branch of the United States Armed Services
- **Deliverables:**
 - **October 31, 2013** – State Board of Education shall revise Rule 6A-10.0315 to include a provision for common placement testing and developmental education exemption.
 - **December 31, 2013** – State Board of Education shall approve a series of meta-majors and corresponding academic pathways.
 - **March 1, 2014** – The Chancellor of the Florida College System must approve developmental education implementation plans. It is recommended Florida College System institutions submit developmental education implementation plans by **January 15, 2014**.
 - Florida College System institutions must implement developmental education reform efforts no later than **fall semester 2014**.
 - Beginning October 31, 2015, each Florida College System institution shall submit an annual accountability report that includes student success data related to each developmental education strategy implemented.
 - **December 31, 2015**, and every year thereafter, the Chancellor shall compile and submit the reports to the Governor, Legislature and State Board of Education.

Accountability – [Handout](#)

For specific reports mentioned in the handout, please contact Institutional Research. The new developmental education legislation will have an impact on this reporting mechanism.

IPEDS – [Handout](#)

- Discussion of proposed changes and a summary of changes for next reporting cycle (2013-14).
- The College and University Professional Association for Human Resources (CUPA HR) website has a useful spreadsheet of titles, job descriptions, and suggested Standard Occupational Classification (SOC) codes: <http://www.cupahr.org/surveys/reporting.aspx>
- Changes for 2013-14 include:
 - Graduation Rate Surveys (GRS) moved to the Winter Collection;
 - GRS exclusions of students identified as transferring out of the state (Clearinghouse) was added to the process;
 - Prior year cost of attendance data will now be revised on the current year Student Financial Aid (SFA) beginning next year.
 - A new screen will be added to the SFA component that shows the prior year cost of attendance (2010-11, 2011-12, 2012-13).
- Graduation Rate Survey – a modification to the GRS Exclusions process to give colleges the ability to identify from the Clearinghouse those students who have transferred out-of-state.
- Changes for 2014-15 include:
 - Details on the proposed changes can be found in Part A of the Supporting Statements posted on <http://www.regulations.gov/#!docketDetail;D=ED-2013-ICCD-0029>.
 - Several items added on Veterans in the Institutional Characteristic and Student Financial Aid modules.
 - A new condensed version of the Academic Libraries Survey will be added to the 2014-15 reporting cycle.
 - A new component that collects outcome measure data from degree-granting institutions on full-time and part-time students FTIC and non-FTIC students. A pre-implementation verification report based upon the Fall 2005 cohort will be available in Fall 2013. A detail file will be provided.



Perkins IV Issues

- Reminder: DE2007 and DE 2008 hours toward award are used for determining Perkins concentrators and concentrators that meeting the Proxy (75% and GPA 2.5) for Technical Skills Attainment.
- Reminder: DE2104 OCPs earned (Proxy Technical Skill Attainment) or any Industry Certificate to be reported in Record 9 in term 1-4 submissions.
- Non-traditional codes for programs are now using the Federal designations.
Link to Perkins: http://www.fl DOE.org/workforce/perkins/perkins_resources.asp
- Career and Adult Education website have been updated to the Federal 2010 CIPS and will be reported for the 2013-14 reporting year. Link to Frameworks: <http://www.fl DOE.org/workforce/dwdframe/>
- Perkins Verification Report – a footnote will be added stating that the other targeted columns can't be populated until after close out has been completed since the data is not available from FETPIP until late fall.
- A combined Industry Certification File (File Format) that includes Gold Industry Certifications, Perkins Industry Certifications, and Fundable Industry Certifications will be implanted. An appendix to the Data Dictionary will be added that shows the description of the industry certification and the certification requirements.

Admissions Database (ADB) – [Handout](#)

- State Approved Teacher Prep Waiver (DE1032) – an informational edit was removed.
- The Admissions Database collects information on students who formally apply for admission to a baccalaureate program for that term. Colleges will report the final admission statuses as to whether admitted to the college or not. The admission applies to the college and not a specific program. The program record reported in the SDB determines if the student was admitted to the program.
- A conference call to discuss ADB related items (definition, reporting, and need for data related to admission to the upper level college or program) is scheduled in August.

Annual Personnel Reports (APR) – [Handout](#)

- Some colleges have instructors that have not been assigned courses at the time of the APR submission. Discussion on Occupational Codes (DE 0130) and the Primary Instruction Credit Category (DE 0275) edit which requires all instructors to be assigned courses. Suggestions were made to generate a frequency report per school to identify this condition and if a handful of instructors meet this condition to not include them.

Facilities / Capital Outlay Database (FCO) – [Handout](#)

- New edits were added to DE 5130 (Site Area) and DE 5170 (Site Acquisition Means) to accommodate the PECO edit flag “U”. The PECO Sites Report displays information for each site identified as a PECO site by staff from Finance and Business Services (FBS). SPC's most recent report ([PECOSITE.pdf](#)) is for Spring 2013.
- Facility Type (DE5220) – edits will be combined and made critical.

Integrated Database (IDB) – [Handout](#)

- Baccalaureate Transitional Students – a student who meets the minimum requirements for baccalaureate admission, but does not meet the specific requirements for the program for which they applied. This classification is intended to be temporary while the student completes the remaining admission requirements for a specific program.
- Beginning 2012-13 transitional students will not be reported as enrollments to the Bureau of Educator Recruitment, Development and Retention (ERDR) until they have satisfied their prerequisites, there is a program record with a Program of Study-Level = 'C' – Baccalaureate, and the student is enrolled in a class.

Personnel Database (PDB) – [Handout](#)

- Proposed new verification report with historical comparisons of the total Position Portion of Effort (DE 2025) sum of all employees. This data element is used for funding purposes. A sample of the report and discussion at the next MISATFOR meeting.
- DE 1009 (Primary Activity/Occupational Activity Code) will be added to the COMPFREQ report.



Student Database (SDB) – [Handout](#)

- DE3006 (Course Fee Kind) a new value ('Y') was added to waive fees that exceed \$10,000. This waiver is only applicable to upper division course work. A new critical edit was also added.
- An information edit was added to State Approved Teacher Preparation DE2010 (Program – DOE Code) and DE2110 (Program Completion – DOE Code) that matches up the Program of Study CIP with the DOE code shown on a [validation table](#). A [verification report](#) was provided – SPC is in compliance.
- There was discussions to add State Approved Teacher Preparation DE2011 (Program Benchmark Term) and DE2012 (Student Teaching Term) to the completions record. No changes to the current structure.
- Additional information was added to DE2013 (Baccalaureate Enrollment Flag). The flag is used to ensure that students who are in a baccalaureate program for the first time also have an admission record. The only purpose for this data element is for the IDB edit.
- A conference call to discuss Transitional Baccalaureate processes and procedures will be scheduled in the next month. There is quite a bit of confusion about being admitted to upper division college and upper division programs.
- Report Articulated Gold Standard Industry Certifications on the Acceleration Records (Record Type 3) for DE 1201, 1202, 1203, 1204, 1205. The 2013 [GoldStandard-ArticulationAgreements-IndustryCertAAS](#) are available online.