



Federal Law Library

INFORMATION
DIRECTORY

1989

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INTRODUCTION

In the summer of 1988, members of the Federal Law Library Special Interest Section of LLSDC expressed a desire for information comparing the policies, practices, and services of federal law libraries in the Washington, D.C. area. Areas of interest included interlibrary loan, admissions policy, collection development, staffing, automated services, and general library size.

A suggested approach in beginning to answer this concern was to design a survey that would be sent to all the federal law libraries in the area, the results of which could be placed in a tabular format. A survey committee was formed to implement this project.

At the beginning of 1989, a questionnaire, which incorporated suggestions solicited from other members of the federal law library community, was sent out to every known federal law library in the Washington, D.C. area. Follow-up calls were made to ensure a large response. Work in assembling responses was conducted in March and April of 1989. Of the 66 libraries solicited, 56 responded to the survey.

The final format includes a directory page for each participating library, seven tables of responses, and a key to the library name codes. Blank spaces in the tables indicate that a library either did not respond to the survey, or to the item in question, or that the question was not applicable to the library. A limitation of the tabular format is that it does not easily lend itself to lengthy explanations. Also, if more than one response was given, the more inclusive was generally chosen. The reader is advised to check with the appropriate library if there is any question.

Special thanks go to my fellow committee members, Diane Smith and Patricia Evans of the Supreme Court Library, for all their hard work in putting the project together; and to Rosalie Sherwin, President of the Federal Law Library Special Interest Section, whose firm support, advice, and coordination with the Society made certain the project's completion.

For typing the survey, tables, and directory in camera-ready form, I am grateful for the diligence and skill of my secretary, Kathryn Winter, and the Office of Data Systems/Publications Unit, at the Supreme Court. I also wish to thank Julia Schaeffer for her fine editorial assistance.

For help in mailing the original questionnaire and final directory, I thank Fedlink.

And finally, I wish to thank the Executive Board of the Law Librarians' Society of Washington, D.C., Inc., for their genuine interest and generous financial support in publishing this first edition of the FEDERAL LAW LIBRARY INFORMATION DIRECTORY as a memorial to Eugene Nabors. It is our hope that this directory can be updated every two or three years.

April 6, 1989

Richard McKinney
Federal Reserve Board Library
Chairman, FLL Survey Committee

IN MEMORIAM

The life of Eugene Nabors was filled with his achievements as a scholar and Christian. He exhibited his love and kindness to people in so many ways. He was recognized as a knowledgeable law librarian with a charming personality. Day after day Gene exhibited his Christian ideals and concepts to everyone. Since 1967, as a law librarian for the Library of Congress, Mr. Nabors shared his intelligence, friendly nature and real interest with hundreds of researchers from high school students to legislative scholars.

Mr. Nabors was born in Talladega, Alabama on August 29, 1931. He began working at the Library of Congress in 1957 until he was tragically killed by an automobile on November 25, 1988. His warm smile and friendly character will be greatly missed by all his colleagues and by those who knew him. Mr. Nabors' attitude towards life and people can be summed up into two of his favored words "Fine & Dandy." We have truly lost a great mind, a true Christian and a dear friend.

Gary Eugene Greenfield
Law Library
Library of Congress
1989

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ACUS	Administrative Conference of the United States
AOUSCt.....	Administrative Office of the U.S. Courts
AgrIGC.....	Agriculture General Counsel
AirFrc.....	Air Force
CFTC.....	Commodity Futures Trading Commission
CRS.....	Congressional Research Service
DOC	Commerce
DOJM	Justice Main
DOJAnt.....	Justice Antitrust
DOJCvl.....	Justice Civil
DOJCRt.....	Justice Civil Rights
DOJCrM	Justice Criminal
DOJLnd	Justice Land
DOJTax	Justice Tax
DOL	Labor
DOTCsG.....	Coast Guard
DOTFHA.....	Federal Highway Administration
DOTLaw	Transportation
EEOC	Equal Employment Opportunity Commission
EPA	Environmental Protection Agency
FCA	Farm Credit Administration
FCC	Federal Communications Commission
FDIC.....	Federal Deposit Insurance Corporation
FHLBB.....	Federal Home Loan Bank Board
FJC.....	Federal Judicial Center
FLRA	Federal Labor Relations Authority
FMC.....	Federal Maritime Commission
FR/NA.....	Federal Register/National Archives
FRB	Federal Reserve Board
FTC	Federal Trade Commission
GAO	General Accounting Office
GPO	Government Printing Office
GSA.....	General Services Administration
HHS.....	Health and Human Services
HUD.....	Housing and Urban Development
ICC	Interstate Commerce Commission
IRS	Internal Revenue Service
ITC.....	International Trade Commission
LC.....	Library of Congress
MSPB	Merit Systems Protection Board
NavyGC.....	Navy General Counsel
NavyJA.....	Navy JAG
NLRB.....	National Labor Relations Board
NRC.....	Nuclear Regulatory Commission
OCC	Comptroller of the Currency
OSHRC	Occupational Safety and Health Review Commission
PBGC	Pension Benefit Guaranty Corporation
Pentgn	Pentagon
Postal	Postal
SEC.....	Securities and Exchange Commission
SpCt	Supreme Court of the United States
Treas	Treasury
USAtty.....	U.S. Attorney
USCAFd.....	U.S. Court of Appeals Federal Circuit
USTxCt.....	Tax Court
VA.....	Veterans Affairs
WhHse.....	White House

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Commodity Futures Trading Commission.....	CFTC
Congressional Research Service.....	CRS
Commerce.....	DOC
Justice Main.....	DOJM
Justice Antitrust.....	DOJAnt
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Justice Land.....	DOJLnd
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Farm Credit Administration.....	FCA
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Federal Deposit Insurance Corporation.....	FDIC
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Federal Trade Commission.....	FTC
General Accounting Office.....	GAO
Government Printing Office.....	GPO
General Services Administration.....	GSA
Health and Human Services.....	HHS
Housing and Urban Development.....	HUD
Interstate Commerce Commission.....	ICC
Internal Revenue Service.....	IRS
International Trade Commission.....	ITC
Library of Congress.....	LC
Merit Systems Protection Board.....	MSPB
Navy General Counsel.....	NavyGC
Navy JAG.....	NavyJA
National Labor Relations Board.....	NLRB
Nuclear Regulatory Commission.....	NRC
Comptroller of the Currency.....	OCC
Occupational Safety and Health Review Commission.....	OSHRC
Pension Benefit Guaranty Corporation.....	PBGC
Pentagon.....	Pentgn
Postal.....	Postal
Securities and Exchange Commission.....	SEC
Supreme Court of the United States.....	SpCt
Treasury.....	Treas
U.S. Attorney.....	USAtty
U.S. Court of Appeals Federal Circuit.....	USCAFd
Tax Court.....	USTxCt
Veterans Affairs.....	VA
White House.....	WhHse

ADMINISTRATIVE CONFERENCE OF THE UNITED STATES

Address: Administrative Conference of the United States
Library
Suite 500
2120 L St., N.W.
Washington, D.C. 20037

Telephone: 254-7065 General library number reaches all services

In Charge: Jean R. Conrad, Librarian/Information Officer 254-7065

Hours: 9 - 5 Monday - Friday

ILL Contact: Jean R. Conrad and Carole Brown

Telefax Number:

OCLC Symbol: DQA

RLIN Symbol:

Subject Specialities: Administrative law; administrative procedure; government regulation

Public Info./Affairs: 254-7065

FOIA:

Other Agency Libraries:

Agency Historian: Library maintains archives; there is no historian per se

Agency Archives: Within library collection

Noteworthy Collections:

Will Not Loan: Archival materials; however, photocopying is available

ADMINISTRATIVE OFFICE OF THE U.S. COURTS

Address: Administrative Office of the U.S. Courts
Library
Room 642
811 Vermont Ave., N.W.
Washington, D.C. 20544

Telephone: 633-6104
633-6040 Legislative Reference

In Charge: Margaret A. Enzler, Librarian 633-6104

Hours: 8 - 4:30 Monday - Friday

ILL Contact: Margaret A. Enzler, Librarian 633-6104

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Reports of the Administrative Office of the U.S. Courts; annual reports of the Director; reports of the Judicial Conference; local rules

Public Info./Affairs: 633-6040 Judicial information

FOIA:

Other Agency Libraries: 633-6094 Statistical information on the courts

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: This is a small specialized library not used by the public at large. Because it is staffed by only one person, the only items that are normally lent would be materials pertinent to the work of the Administrative Office of the U.S. Courts that are not available elsewhere.

AGRICULTURE (GENERAL COUNSEL)

Address: U.S. Department of Agriculture
Office of the General Counsel Law Library
Room M1406-S
Washington, D.C. 20250

Telephone: 447-7751 General library number reaches all services

In Charge: Edward S. Billings, Law Librarian 447-7751

Hours: 8:30 – 5 Monday – Friday

ILL Contact:

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Agriculture iaw

Public Info./Affairs:

FOIA:

Other Agency Libraries: 344-3755 National Agricultural Library

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: State codes; West reporters; Statutes at Large; legislative histories

AIR FORCE

Address: HQ USAFJAESL
Bldg. 5683
Legal Reference Room 102
Bolling AFB, D.C. 20332-6128

Telephone: 767-1520 General library number reaches all services

In Charge: William J. Zschunke, Librarian 767-1520

Hours: 7 - 4 Monday - Friday

ILL Contact: William J. Zschunke, Librarian

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities:

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections: Original Air Force Regulations, Manual, and Pamphlets relating to the mission of The Judge Advocate General

Will Not Loan: Original Air Force Regulations, Manual, and Pamphlets relating to the mission of The Judge Advocate General

COMMODITY FUTURES TRADING COMMISSION

Address: Commodity Futures Trading Commission
Library
Room 540
2033 K St., N.W.
Washington, D.C. 20581

Telephone: 254-5901 General library number reaches all services
254-9880 Attorney of the Day

In Charge: John Fragale, Administrative Librarian 254-5901

Hours: 9 - 4:30

ILL Contact: Evelyn K. Parker

Telefax Number: 254-6265

OCLC Symbol: CFX

RLIN Symbol:

Subject Specialities: Futures trading law; options trading law; commodities; agricultural economics

Public Info./Affairs: 254-8630 Communications and education services; CFTC publications; information about role of futures markets; functions of CFTC; new market instruments; market regulation; consumer fraud; CFTC activities

FOIA: 254-3382 Access to official Commission documents

Other Agency Libraries:

Agency Historian: 254-6314 Office of the Secretariat

Agency Archives: 254-6314 Office of the Secretariat Room 806

Noteworthy Collections: Legislative histories of: Grain Futures Act; Cotton Futures Act; Commodity Exchange Act and amendments; Futures Trading Act of 1974, 1978, 1982, 1986

Will Not Loan: Legislative histories; Exchange rule books; Commodity Futures Law Reports

CONGRESSIONAL RESEARCH SERVICE

Address: Congressional Research Service
American Law Division Library
Library of Congress
Room LM 230
Washington, D.C. 20540

Telephone: 707-2635

In Charge: Frances Ann Bufalo, Law Librarian 707-2635

Hours: 9 – 5:30 Monday – Friday

ILL Contact:

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities:

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan:

COMMERCE

Address: Department of Commerce
Law Library
Room 1894
14th and Constitution Ave., N.W.
Washington, D.C. 20230

Telephone: 377-5517

In Charge: Billie J. Grey, Law Library Director 377-4647

Hours: 8:30 – 5 Monday – Friday

ILL Contact:

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: International trade and business; space law

Public Info./Affairs: 377-3263

FOIA:

Other Agency Libraries: 377-6511 Main Library (general business and commerce)
763-5040 Census Bureau (census, business and population)
523-0595 Bureau of Economic Affairs (economic matters)
443-8330 National Oceanographic and Atmospheric Administration
(scientific and weather)
975-3502 National Institute of Standards and Technology (technology and standards)
557-2957 Patent, Technology and Trademarks Affairs (patent, technology and trademarks)

Agency Historian:

Agency Archives:

Noteworthy Collections: CIS Legislative materials since 1970

Will Not Loan: Reporters

JUSTICE (MAIN)

Address: U.S. Department of Justice
Main Library
Room 5400
10th and Pennsylvania Ave., N.W.
Washington, D.C. 20530

Telephone: 633-2133
633-3775 Reference
633-3695 Circulation
633-3775 Legislative Reference
633-5102 Technical Services

In Charge: Dee Sampson, Director 633-2133

Hours: 9 - 5:30 Monday - Friday

ILL Contact: Clarence Compton 633-3695

Telefax Number: 371-0570

OCLC Symbol: DOJ

RLIN Symbol:

Subject Specialities: Federal and state law; political science; public administration; American history; agency decisions

Public Info./Affairs: 633-2007 Department publications; statements; press releases

FOIA: 633-4251

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Digests; loose-leaf titles; legislative histories; slip opinions; advance sheets; unbound Congressional materials; microforms; records and briefs

JUSTICE (ANTITRUST)

Address: U.S. Department of Justice
Antitrust Branch Library
Room B1-615
555 4th St., N.W.
Washington, D.C. 20001

Telephone: 272-4351 General library number reaches all services

In Charge: Mary Clarity, Librarian 272-4351

Hours: 8:30 - 5:30 Monday - Friday

ILL Contact:

Telefax Number:

OCLC Symbol: DOJ

RLIN Symbol:

Subject Specialities: Antitrust law; administrative law; economics-industrial organization and regulation; business and industry

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections: Speeches of Assistant Attorneys General of the antitrust division

Will Not Loan: Census material; unbound and some bound legislative histories; digests; indexes; some microform

JUSTICE (CIVIL)

Address: U.S. Department of Justice
Civil Branch Library
Room 3344
10th and Pennsylvania Ave., N.W.
Washington, D.C. 20530

Telephone: 633-3523 General library number reaches all services

In Charge: Roger Karr, Librarian 633-3523

Hours: 9 - 5:30 Monday - Friday

ILL Contact: Bert Lee

Telefax Number:

OCLC Symbol: DOJ

RLIN Symbol:

Subject Specialities: Government contracts; patents and trademarks; torts; federal practice and procedure; bankruptcy; regulatory law, including FOIA; Uniform Commercial Code; employment law

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan:

JUSTICE (CIVIL RIGHTS)

Address: U.S. Department of Justice
Civil Rights Branch Library
Room 7618
10th and Pennsylvania Ave., N.W.
Washington, D.C. 20530

Telephone: 633-4098 General library number reaches all services

In Charge: Catherine Harman, Librarian 633-4098

Hours: 8 - 4:30 Monday - Friday

ILL Contact: Catherine D. Harman

Telefax Number:

OCLC Symbol: DOJ

RLIN Symbol:

Subject Specialities: Civil rights and civil liberties

Public Info./Affairs:

FOIA: 633-4209 Nelson Hermilla, for division matters

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Legislative histories

JUSTICE (CRIMINAL)

Address: U.S. Department of Justice
Criminal Branch Library
1400 New York Ave., N.W.
Room 7100, Bond Bldg.
Washington, D.C. 20530

Telephone: 786-4873 General library number reaches all services

In Charge: Diane L. Smith, Librarian 786-4873

Hours: 8:30 - 5:30 Monday - Friday

ILL Contact: Diane L. Smith

Telefax Number:

OCLC Symbol: DOJ

RLIN Symbol:

Subject Specialities: Federal criminal law and procedure; terrorism; organized crime; computer crime; white collar crime; espionage

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Loose-leaf titles

JUSTICE (LAND AND NATURAL RESOURCES)

Address: U.S. Department of Justice
Land and Natural Resources Branch Library
Room 2333
10th and Pennsylvania Ave., N.W.
Washington, D.C. 20530

Telephone: 633-2768 General library number reaches all services

In Charge: Cynthia Richards Plisch, Librarian 633-2768

Hours: 9 - 5:30 Monday - Friday

ILL Contact: Ned Wolff

Telefax Number:

OCLC Symbol: DOJ

RLIN Symbol:

Subject Specialities: Environmental law regulation and policy; natural resources; Indians; pollution; wildlife

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan:

JUSTICE (TAX)

Address: U.S. Department of Justice
Tax Branch Library
Room 4335
10th and Pennsylvania Ave., N.W.
Washington, D.C. 20530

Telephone: 633-2819 General library number reaches all services

In Charge: Jacqueline Jane Lee, Librarian 633-2819

Hours: 9 - 5:30 Monday - Friday

ILL Contact:

Telefax Number:

OCLC Symbol: DOJ

RLIN Symbol:

Subject Specialities: Federal tax law; bankruptcy

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections: CCH Standard Federal Tax Reports going back to 1924

Will Not Loan: Some loose-leaf titles

LABOR

Address: Department of Labor
Law Library
Room N-2439
200 Constitution Ave., N.W.
Washington, D.C. 20210

Telephone: 523-6992
523-7670 Technical Services

In Charge: Victoria A. Nozero, Law Librarian 523-6992

Hours: 8:15 - 4:45

ILL Contact: Tish Antonishek 523-6992

Telefax Number:

OCLC Symbol: ULL

RLIN Symbol:

Subject Specialities: Labor Law

Public Info./Affairs: 523-9711

FOIA:

Other Agency Libraries: 653-8563 Administrative Law Judges Library, Rose Martin, Librarian

Agency Historian: 523-6461 Judson MacLaury

Agency Archives: GSA

Noteworthy Collections:

Will Not Loan: Will only loan treatises (single volume) of law collection to other libraries

COAST GUARD

Address: U.S. Department of Transportation
Coast Guard Law Library
Room 4407
2100 2nd St., S.W.
Washington, D.C. 20593

Telephone: 267-2536 General library number reaches all services

In Charge: Rowena Robinson, Technical Information Specialist 267-2536

Hours: 8 - 4:30 Monday - Friday

ILL Contact: Rowena Robinson

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Coast Guard; navigation; maritime and shipping

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian: 267-0939 Dr. Robert L. Scheina

Agency Archives: Public Affairs Division, Room 4307

Noteworthy Collections:

Will Not Loan: Loose-leaf titles

FEDERAL HIGHWAY ADMINISTRATION

Address: Federal Highway Administration
Legislative/Regulations Library
Office of the Chief Counsel
Room 4232, HCC-10
400 7th St., S.W.
Washington, D.C. 20590

Telephone: 366-1388
366-1387 Reference
366-1384 Legislative reference

In Charge: Sheri A. Abbasi, Law Librarian 366-1388

Hours: 7:45 - 4:15 Monday - Friday

ILL Contact:

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Federal highways and roads

Public Info./Affairs: 366-1387 Public docket filings for regulations

FOIA:

Other Agency Libraries:

Agency Historian: 366-1388

Agency Archives: Some materials in U.S. Department of Transportation Law Library. Most highway materials *re* legislative histories in Federal Highway Administration are here.

Noteworthy Collections: Legislative histories of federal highways from 1893 to the present

Will Not Loan: The library does not loan. Resources are for attorney research mainly.

TRANSPORTATION

Address: U.S. Department of Transportation
HQ Law Library
Room 2215
400 7th St., S.W.
Washington, D.C. 20590

Telephone: 366-0749 General library number reaches all services

In Charge: Loretta A. Norris, Chief, Law Services Section 366-0752

Hours: 9 - 5

ILL Contact: Wilbur A. Smith

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Transportation law

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian: 366-0754 Dr. Dale Grinder

Agency Archives:

Noteworthy Collections:

Will Not Loan: Legislative histories

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

Address: U.S. Equal Employment Opportunity Commission
Library
6th Floor
1801 L St., N.W.
Washington, D.C. 20507

Telephone: 663-46~~30~~ General library number reaches all services

In Charge: Susan Taylor, Chief 663-46~~30~~

Hours: 7:30 – 5:30

ILL Contact: Shirley Smith

Telefax Number: 663-4601

OCLC Symbol: EOC

RLIN Symbol:

Subject Specialities: Employment; civil rights

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives: Library

Noteworthy Collections:

Will Not Loan: EEOC Archives

ENVIRONMENTAL PROTECTION AGENCY

Address: U.S. Environmental Protection Agency
Law Library
Room 2902
401 M St., S.W.
Washington, D.C. 20460

Telephone: 382-5919
382-5425 Legislative Reference

In Charge: Barbara P. Morrison, Chief, Legal Information Services Unit
382-5919

Hours: 8 - 4:30 Monday - Friday (except holidays)

ILL Contact: Anne Gillis 382-5919

Telefax Number:

OCLC Symbol: EJC

RLIN Symbol:

Subject Specialities: Environmental law; administrative law

Public Info./Affairs: 382-2080 EPA information in general

FOIA:

Other Agency Libraries: 382-3000 RCRA/SUPERFUND Hotline

Agency Historian:

Agency Archives:

Noteworthy Collections: EPA General Counsel opinions

Will Not Loan: Microfiche

FARM CREDIT ADMINISTRATION

Address: Farm Credit Administration
Library
1501 Farm Credit Dr.
McLean, VA. 22102-5090

Telephone: (703) 883-4296 General library number reaches all services

In Charge: Laura M. Macqueen, Librarian (703) 883-4296

Hours: 8:30 - 5

ILL Contact:

Telefax Number: (703) 734-5784

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Agricultural credit; agricultural finance; banking; law

Public Info./Affairs: 883-4056 Annual reports; publications; history of agency; FOIA requests

FOIA: 883-4056

Other Agency Libraries:

Agency Historian:

Agency Archives: Central files

Noteworthy Collections: Collection of old hearings and reports on Farm Credit Bills

Will Not Loan: Old pieces from the Farm Credit Collection

FEDERAL COMMUNICATIONS COMMISSION

Address: Federal Communications Commission
Library
1919 M St., N.W.
Room 639
Washington, D.C. 20554

Telephone: 632-7100 General library number reaches all services

In Charge: Gloria Thomas, Acting Chief 632-7100

Hours: 10 - 4 Monday - Friday (Public)
8 - 5:30 Monday - Friday (Agency staff)

ILL Contact: Cynthia Obie

Telefax Number:

OCLC Symbol: FCC

RLIN Symbol:

Subject Specialities: Computer science; economics; engineering; law; public administration; telecommunications; mass media

Public Info./Affairs: 632-7000 General agency information
632-4178 Publications (agency rules, agency reporter)
653-8108 Frequency allocation, Office of Engineering and Technology
632-5050 Office of Public Affairs

FOIA: 632-6990 Office of General Counsel

Other Agency Libraries:

632-7569 Docket reference room
Office of Managing Director
Room 239
1919 M St., N.W.

632-7566 Mass Media reference room
Mass Media Bureau
Room 239
1919 M St., N.W.

632-6334 Broadcast Ownership reference room
Mass Media Bureau
Room 234
1919 M St., N.W.

634-6307 Auxiliary Services reference room
Mass Media Bureau
Room 7310
2025 M St., N.W.

632-7048 Enforcement Division reference room
Mass Media Bureau
Room 8210
2025 M St., N.W.

634-1861 Accounting & Audits reference room
Common Carrier Bureau
Room 812
2000 L St., N.W.

634-1512 Domestic Facilities reference room
Common Carrier Bureau
Room 6220
2025 M St., N.W.

254-6810 Mobile Services reference room
Common Carrier Bureau
Room 628
1919 M St., N.W.

632-7518 Cellular reference room
Common Carrier Bureau
Room 209
1919 M St., N.W.

632-0745 Industry Analysis reference room
Common Carrier Bureau
Room 537
1919 M St., N.W.

632-5550 Tariff Review reference room
Common Carrier Bureau
Room 513
1919 M St., N.W.

(301) 725-1585 FCC Laboratory reference room
Office of Engineering and Technology
Laurel, Md.

(717) 337-1212 / FTS 8-594-1102
Private Radio Bureau reference room
Gettysburg, Pa.

Agency Historian:

Agency Archives: Suitland, Md.

Noteworthy Collections:

Will Not Loan: Legislative histories

FEDERAL DEPOSIT INSURANCE CORPORATION

Address: Federal Deposit Insurance Corporation
Library
Room 4054
550 17th St., N.W.
Washington, D.C. 20429

Telephone: 898-3631
898-3623 / 7435 Reference
898-3620 Circulation
898-3623 Legislative Reference
898-3702 Technical Services

In Charge: Carole Cleland, Chief Librarian 898-3624

Hours: 8:30 - 5:15

ILL Contact: Mary Woodard 898-3631

Telefax Number:

OCLC Symbol: FDI

RLIN Symbol:

Subject Specialities: Law; banking; finance; economics

Public Info./Affairs: 898-6996

FOIA: 898-3811

Other Agency Libraries:

Agency Historian:

Agency Archives: Unofficial archival collection located in library

Noteworthy Collections: State banking agency annual reports; inhouse online index to the banking periodical literature

Will Not Loan: State banking codes; loose-leaf titles; law reporters; newspapers; legislative histories

FEDERAL HOME LOAN BANK BOARD

Address: Federal Home Loan Bank Board
Law Library
Basement Level
1700 G St., N.W.
Washington, D.C. 20552

Telephone: 906-6470
906-6471 Technical Services

In Charge: Ms. Joyce A. Potter, Law Librarian 906-6470

Hours: 8:45 - 5:15 Monday - Friday

ILL Contact: Ms. Cookie Forest, Mr. Joseph Thornton 906-6471

Telefax Number: 906-7495

OCLC Symbol: DRE

RLIN Symbol:

Subject Specialities: Housing finance; savings and loan associations; banking

Public Info./Affairs: 416-2751 Current board resolutions; SEC act 1934 filings; OGC legal opinions and other documents readily available

FOIA: 416-2779

Other Agency Libraries:

- 906-6296 Research library: business, economics, nonlegal questions, agency studies, agency working papers, statistics
- 906-6288 Congressional relations office: inquiries regarding the agency legislation and testimony before Congress
- 906-6923 Communications Office: annual reports, Chairman's speeches, general information on agency, and press releases

Agency Historian:

Agency Archives: Office of Secretariat

Noteworthy Collections: Collection of legislative histories of various banking and savings and loan laws, bound and on microfiche; superceded volume and pocket parts of state savings and loan law volumes

Will Not Loan: Microforms (with the exception of legislative histories); loose-leaf titles; state code savings and loan volumes

FEDERAL JUDICIAL CENTER

Address: Federal Judicial Center
Information Services
Room B-102
1520 H. St., N.W.
Washington, D.C. 20005

Telephone: 633-6365 General library number reaches all services

In Charge: Leonard E. Klein, Information Specialist 633-6012

Hours: 9 - 5:30 Monday - Friday

ILL Contact: Rozzie A. Bell

Telefax Number: 786-6389

OCLC Symbol: FJC

RLIN Symbol:

Subject Specialities: Federal judicial administration

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives: None

Noteworthy Collections:

Will Not Loan: Loose-leaf titles; books published in current year or one year back

FEDERAL LABOR RELATIONS AUTHORITY

Address: Federal Labor Relations Authority
Law Library
Room 234
500 C St., S.W.
Washington, D.C. 20424

Telephone: 382-0765 General library number reaches all services

In Charge: Patricia L. Lofton, Librarian 382-0765

Hours: 8:15 - 4:45

ILL Contact: Patricia L. Lofton

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Federal labor law pertaining to federal employees and federal managers; Title VII of the Civil Service Reform Act

Public Info./Affairs: 382-0748 Room 213

FOIA: 382-0781 Solicitor's Office Room 222

Other Agency Libraries:

Agency Historian: 382-0928 William Fleischman

Agency Archives: In law Library

Noteworthy Collections:

Will Not Loan: Bound volumes of FLRA Decisions and Orders, indices . . . etc.

FEDERAL MARITIME COMMISSION

Address: Federal Maritime Commission
Library
Room 11139
1100 L St., N.W.
Washington, D.C. 20573

Telephone: 523-5762 General library number reaches all services

In Charge: Mary Ellen Daffron, Librarian 523-5762

Hours: 8:30 - 5 Monday - Friday

ILL Contact: Mary Ellen Daffron

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Containerization; shipping

Public Info./Affairs: 523-5707

FOIA: 523-5725

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Microform; loose-leaf titles; legislative histories

FEDERAL RESERVE BOARD

Address: Federal Reserve System
Board of Governors
Law Library
Room B-1066
20th & Constitution Ave., N.W.
Washington, D.C. 20551

Telephone: 452-2454
452-3283 Legislative Reference

In Charge: Julia W. Schaeffer, Law Librarian 452-3284

Hours: 9 - 5

ILL Contact: 452-2454

Telefax Number: 452-3101

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Federal banking law

Public Info./Affairs: 452-3204
452-3245 Board Publications
452-3433 Personnel Locator

FOIA: 452-3684

Other Agency Libraries: 452-3332 Research Library Reference
452-2317 Research Library Circulation/ILL

Agency Historian: 452-3859 Michael Whitehouse

Agency Archives: National Archives and Records Administration

Noteworthy Collections:

Will Not Loan: State banking codes

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Address: Office of the Federal Register
Library
National Archives and Records Administration
Room 8201
1100 L St., N.W.
Washington, D.C. 20408

Telephone: 523-5240 Reference (Authentication/certification of FRS documents)
523-5232 Current material
523-5240 Historical material

In Charge: Elizabeth Walsh, Librarian 523-5240

Hours: 8:45 - 5:15 Monday - Friday

ILL Contact: No loans

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Federal Register Systems of publications: Federal Register; Code of Federal Regulations; Finding Aids; Weekly Compilation of Presidential Documents; Presidential Public Papers - Hoover through Reagan; Statutes at Large (complete); U.S. Government Manual

Public Info./Affairs: 523-5240

FOIA: 523-4534

Other Agency Libraries: 523-3049 National Archives Library Robert Bohanan

Agency Historian: 523-5240 Mrs. Girard

Agency Archives: Room 8201
1100 L St., N.W.
Washington, D.C. 20408

Noteworthy Collections:

Will Not Loan:

FEDERAL TRADE COMMISSION

Address: Federal Trade Commission
Library
Room 630
6th and Pennsylvania Ave., N.W.
Washington, D.C. 20580

Telephone: 326-2395 General library number reaches all services

In Charge: Susanne B. Perella, Director 326-2379

Hours: 8:30 - 5

ILL Contact: Estelle Hammonds

Telefax Number: 326-2050

OCLC Symbol: FTC

RLIN Symbol:

Subject Specialities: Business; economics law; antitrust; consumer protection

Public Info./Affairs: 326-2222 FTC documents

FOIA: 326-2431

Other Agency Libraries:

Agency Historian:

Agency Archives: FTC and National Archives

Noteworthy Collections:

Will Not Loan: Legislative histories; microform; current issues of legal and economic journals

GENERAL ACCOUNTING OFFICE

Address: U.S. General Accounting Office
Law Library
Room 7056
441 G St., N.W.
Washington, D.C. 20548

Telephone: 275-2585
275-2585 Reference
275-2585 Circulation
275-5560 Legislative Reference
275-5755 Technical Services
275-6241 Requests for GAO Reports or searches of GAO Reports
database
275-5028 Information on published or unpublished CG Decisions

In Charge: Carol M. Hillier, Manager, Law Library Branch, Office of Library
Services 275-2585

Hours: 8 - 4:45 Monday - Friday

ILL Contact: Alice Paris 275-9777

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Government contracts; military and civilian agency regulations;
personnel law

Public Info./Affairs: 275-2812 GAO testimony to Congress; media contact

FOIA: 275-1970 Freedom of Information Act requests - Office of Policy

Other Agency Libraries: 275-5180 Technical Library (all non-legal materials)

Agency Historian: Roger G. Trask 275-6172

Agency Archives: Varies depending on specific documents

Noteworthy Collections:

Will Not Loan: Legislative histories

GOVERNMENT PRINTING OFFICE

Address: U.S. Government Printing Office
Office of the General Counsel
Law Library
STOP GC Room C-818
Washington, D.C. 20401

Telephone: 275-3834

In Charge: Suzanne Campbell, Librarian 275-3834

Hours: 9 - 5:30

ILL Contact:

Telefax Number: 275-7507 / 275-2601

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Government contracts; personnel

Public Info./Affairs: 275-3204

FOIA:

Other Agency Libraries:

Agency Historian: 275-3541 Daniel MacGilvray

Agency Archives:

Noteworthy Collections:

Will Not Loan:

GENERAL SERVICES ADMINISTRATION

Address: General Services Administration
Library
Law Section
Room 1033
18th and F Sts., N.W.
Washington, D.C. 20405

Telephone: 535-7788 General library number reaches all services

In Charge: Gail Kohlhorst, Chief, Library Services Branch 535-7788

Hours: 8 - 4:30

ILL Contact: Darwin Koester

Telefax Number: 535-8489

OCLC Symbol: GSA

RLIN Symbol:

Subject Specialities: Real property; construction; telecommunications; public contracts;
administrative law; labor; computer law

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Legislative histories; reporters; digests

HEALTH AND HUMAN SERVICES (GENERAL COUNSEL)

Address: U.S. Department of Health and Human Services
Office of the General Counsel Law Library
Room G-400 Cohen Building
330 Independence Avenue, S.W.
Washington, D.C. 20201

Telephone: 245-7190 475-0405 General library number reaches all services

In Charge:

Hours: 9 - 5:30 Monday - Friday

ILL Contact: Dan R. Beam

Telefax Number:

OCLC Symbol: HEZ

RLIN Symbol:

Subject Specialities: Medicine; social welfare

Public Info./Affairs:

FOIA:

Other Agency Libraries: 245-6791 The general library collection is housed in room G-600 and G-619, Cohen Building

Agency Historian:

Agency Archives: Room G-600 Cohen Building

Noteworthy Collections:

Will Not Loan: Currently none of the legal collection circulates

HOUSING AND URBAN DEVELOPMENT

Address: Department of Housing and Urban Development
Library
Room 8141
451 7th St., S.W.
Washington, D.C. 20410-3700

Telephone: 755-6370
755-6370 Reference
755-6380 Circulation
755-6370 / 7728 Legislative Reference
755-6938 Technical Services

In Charge: Teresa Turner, Project Manager 755-6377

Hours: 8:45 - 5:15 Monday - Friday

ILL Contact: Richard Burnham 755-6380

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Housing; community development; urban renewal; enterprise zones; U.S. metropolitan, county, state, and regional physical and social planning; model cities; intergovernmental relations; architecture; building technology; housing law and legislation; mortgage, construction, and insurance finance; building codes; banking; real estate; land use and zoning; homelessness

Public Info./Affairs: 755-6380 / 6420

FOIA: 755-6380

Other Agency Libraries:

Agency Historian:

Agency Archives: Library holds selected agency legislative history archival materials

Noteworthy Collections: Special collections such as HUD-sponsored Comprehensive Planning (FOI) Reports; HUD IG Audit Reports; HUD environmental impact statements

Will Not Loan: Law materials; the present week's periodical titles; archival material

INTERSTATE COMMERCE COMMISSION

Address: Interstate Commerce Commission
Library
Room 3392
12th St. and Constitution Ave., N.W.
Washington, D.C. 20423

Telephone: 275-7328 / 7299
275-1701 Legislative Reference
275-7199 Technical Services

In Charge: Albert G. West, Librarian 275-7328 / 7299

Hours: 8:30 - 5:00 Monday - Friday

ILL Contact: Albert G. West

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Transportation

Public Info./Affairs: 275-7119 (general information)

FOIA: 275-7076 S. Arnold Smith

Other Agency Libraries: 275-7119 (general information)

Agency Historian:

Agency Archives: Suitland, Maryland

Noteworthy Collections: Rare books

Will Not Loan: Rare books

INTERNAL REVENUE SERVICE (CHIEF COUNSEL)

Address: Internal Revenue Service
Office of Chief Counsel's Library
Room 4324
1111 Constitution Ave., N.W.
Washington, D.C. 20224

Telephone: 566-6342 General library number reaches all services

In Charge: Geraldine F. Katz, Director 566-6342

Hours: 8:30 - 5:00 Monday - Friday

ILL Contact: Steven Carter

Telefax Number:

OCLC Symbol: IRS

RLIN Symbol:

Subject Specialities: Tax law and legislation; internal revenue documents, and materials on business, finance, accounting and management

Public Info./Affairs: 566-4024

FOIA: 566-3770 FOIA Reading Room

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections: Historical collection of IRS tax forms; complete set of CCH and Prentice Hall Federal Tax Reports

Will Not Loan: Unbound periodicals; microforms; state codes; historical collections; legislative materials

INTERNATIONAL TRADE COMMISSION

Address: U.S. International Trade Commission
Law Library
Room 614
500 E St., S.W.
Washington, D.C. 20436

Telephone: 252-1287 General library number reaches all services

In Charge: Steve Kover, Head of Law Library 252-1287

Hours: 8:30 - 5

ILL Contact:

Telefax Number:

OCLC Symbol: DTC (also includes material from Main Library)

RLIN Symbol:

Subject Specialities: U.S. perspective on international trade

Public Info./Affairs:

FOIA:

Other Agency Libraries: 252-1630 Main Library (business; economics; trade statistics; commodity information)

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Legislative histories

LIBRARY OF CONGRESS

Address: Library of Congress
Law Library
LM 240
101 Independence Ave., S.E.
Washington, D.C. 20540

Telephone: 707-5079 (recording)
707-5080 Direct to Reference desk (overrides recording)
707-5444 Circulation - Call LC Loan Division with questions
707-5067 Collection Services - Rose Marie Clemandot

In Charge: Charles Doyle, Acting Law Librarian 707-5065

Hours: 8:30 - 9:30 Monday - Friday
8:30 - 5 Saturday
1 - 5 Sunday
Hours are for the Reading Room only

ILL Contact: Library of Congress Loan Division
Interlibrary Loan Information 707-5444

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Foreign law materials (in English and the vernacular languages) are often available only at LC

Public Info./Affairs: 707-2905 LC Information Office - for all information about LC activities

FOIA: 707-5590 Chief, Central Services Division of Library of Congress

Other Agency Libraries:

Agency Historian: John Knowlton, Manuscripts Division of LC 707-5383

Agency Archives: Some at LC; some older records in government storage facilities in Kansas City, MO

Noteworthy Collections: Rare book collection (25,000 vols.) in Law Library Reading Room (locked area with Rare Book Librarian)

Will Not Loan: Serials; loose-leaf titles; other items in policy of LC Loan Division; items assigned to Reading Room (often have second copy in stacks that can be loaned)

MERIT SYSTEMS PROTECTION BOARD

Address: U.S. Merit Systems Protection Board
Library
Room 828
1120 Vermont Ave., N.W.
Washington, D.C. 20419

Telephone: 653-7132
653-7133 Technical Services

In Charge: Kathleen P. O'Sullivan, Library Director 653-7132

Hours: 1 - 5 Monday - Friday

ILL Contact: Gloria Trueheart 653-7132 / 7133

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Personnel and public administration; labor law

Public Info./Affairs: 653-8898

FOIA: 653-7200

Other Agency Libraries:

Agency Historian: 653-7132 Kathleen P. O'Sullivan

Agency Archives:

Noteworthy Collections:

Will Not Loan: Legislative histories; microfiche

NAVY GENERAL COUNSEL

Address: Office of the General Counsel
Law Library
Department of the Navy
CP#5, Room 450
Washington, D.C. 20360-5110

Telephone: 692-7378 / 7215 General library number reaches all services

In Charge: Mary Kathryn Wilson, Head Librarian 692-7378

Hours: 8 - 5:30 (usually)

ILL Contact: Mary E. Williams, Assistant Librarian

Telefax Number:

OCLC Symbol: GCN

RLIN Symbol:

Subject Specialities: Government procurement; contracts; civilian personnel law

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Loose-leaf titles; legislative histories; legal encyclopedias; digests; case law books; historical material; etc.

NAVY JAG

Address: Navy Judge Advocate General
Library
Room 9547
200 Stovall St.
Alexandria, VA 22332

Telephone: 325-9565 General library number reaches all services

In Charge: Erika U. Teal, Head 325-9567

Hours: 9 - 4

ILL Contact: Sue Roach or Gilbert Gunn

Telefax Number: 325-9152

OCLC Symbol: JAL

RLIN Symbol:

Subject Specialities:

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections: Court of Military Appeals Decisions (unpublished)

Will Not Loan: State codes; reporters; digests; microform

NATIONAL LABOR RELATIONS BOARD

Address: National Labor Relations Board
Library
Room 900
1717 Pennsylvania Ave., N.W.
Washington, D.C. 20570

Telephone: 254-9055 / 9056 (Reference/Circulation/Legislative)
254-8574 Technical Services

In Charge: Kenneth E. Nero, Administrative Librarian 254-7126

Hours: 8:30 - 5 Monday - Friday

ILL Contact: 254-9055 / 9056

Telefax Number:

OCLC Symbol: LRB

RLIN Symbol:

Subject Specialities: U.S. labor relations law and related subjects; law

Public Info./Affairs: 632-4950

FOIA: 254-9430 (Board) 254-9350 (General Counsel)

Other Agency Libraries:

Agency Historian:

Agency Archives: National Archives and Records Administration

Noteworthy Collections:

Will Not Loan: Legislative histories; loose-leaf titles; NLRB briefs and records

NUCLEAR REGULATORY COMMISSION

Address: U.S. Nuclear Regulatory Commission
Law Library
WFN 15-B-18
Washington, D.C. 20555

Telephone: 492-1526
492-1528 Legislative Reference
492-1776 Congressional Affairs

In Charge: Charlotte M. Carnahan, Chief, Law and Legislative Services
492-1526

Hours: 9 - 4:30

ILL Contact: Jean Shoemaker 492-1527

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Atomic energy law; nuclear energy; administrative law; labor law

Public Info./Affairs: 492-0240

FOIA: 492-8133

Other Agency Libraries: 492-7748 Technical Library - Reference

Agency Historian: 492-1965

Agency Archives:

Noteworthy Collections:

Will Not Loan:

COMPTROLLER OF THE CURRENCY

Address: Comptroller of the Currency
Library
5th Floor
490 L'Enfant Plaza West, S.W.
Washington, D.C. 20219

Telephone: 447-1843
287-4022 Circulation
447-1843 Legislative Reference
447-1991 Technical Services

In Charge: Robert A. Updegrave, Administrative Librarian 447-1843

Hours: 9 - 5:30 Monday - Friday

ILL Contact: Wayne Queen 287-4022

Telefax Number:

OCLC Symbol: CTC

RLIN Symbol:

Subject Specialities: Banking; banking law; economics; management

Public Info./Affairs: 447-1800
447-1768 Publications

FOIA: 447-1800

Other Agency Libraries:

Agency Historian: 447-1995

Agency Archives: Comptroller of the Currency
Information Resources Management
490 L'Enfant Plaza West, S.W.
Washington, D.C. 20219

Noteworthy Collections:

Will Not Loan: Agency publications of which we have only one copy

OCCUPATIONAL SAFETY AND HEALTH REVIEW COMMISSION

Address: Occupational Safety and Health Review Commission Library
Room 400
1825 K St., N.W.
Washington, D.C. 20006

Telephone: 634-7933 General library number reaches all services

In Charge: Roscoe J. Christian, Administrator 634-7933

Hours: 8:30 - 4:45 Monday - Friday

ILL Contact: Roscoe J. Christian

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Law (federal); Occupational Safety and Health Review decisions

Public Info./Affairs: 634-7943 Linda Whitsett - Cases concerning workplace safety and health inspections conducted and contested under Occupational Safety and Health Act of 1970

FOIA: 634-7943 Same as above

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan:

PENSION BENEFIT GUARANTY CORPORATION

Address: Pension Benefit Guaranty Corporation
Library
Suite 7200
2020 K St., N.W.
Washington, D.C. 20006

Telephone: 778-8821 General library number reaches all services

In Charge: Mr. Pat Martinez, Librarian 778-8821

Hours: 8 - 6 Monday - Friday

ILL Contact: Pat Martinez

Telefax Number: 778-8877

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Employee benefits; pensions; pension law

Public Info./Affairs: 778-8840

FOIA: 778-8840

Other Agency Libraries:

Agency Historian: 778-8851 Ellan Spring

Agency Archives: Located in Library

Noteworthy Collections: Multiemployer legislative history; single-employer legislative history

Will Not Loan: Legislative history material

PENTAGON

Address: The Pentagon
Library
Law Section
Room 1A518
Washington, D.C. 20310-6000

Telephone: 695-2957
695-2957 Reference-Law
697-4301 Reference-Main
695-2957 Circulation-Law
695-5413 Circulation-Main
695-2957 Legislative
697-1636 Technical Services
695-5535 For military documents; e.g. Army regulations and DOD regulations and directives

In Charge: Al Hardin, Chief Law Section 695-2957
Kathy Rowley, Reference Librarian 695-2957

Hours: 9 - 4

ILL Contact: Law Staff 695-2957

Telefax Number: 693-3731

OCLC Symbol: ARL

RLIN Symbol:

Subject Specialities: Government contract law; labor law; military law; army regulations; DOD directives and regulations

Public Info./Affairs: 697-5737 DOD Public Affairs

FOIA: 697-1180 DOD

Other Agency Libraries:

Agency Historian: 697-4216 Dr. Alfred Goldberg

Agency Archives: National Archives

Noteworthy Collections: Large collection of legislative histories and congressional materials dating back to the 64th Congress

Will Not Loan:

POSTAL SERVICE

Address: U.S. Postal Service
Library
Room 11800
475 L'Enfant Plaza West
Washington, D.C. 20260-1641

Telephone: 268-2900
268-2904 / 2905 Reference
268-2907 Circulation
268-2913 Technical Services

In Charge: Jane F. Kennedy, General Manager 268-2900

Hours: 9 - 4 Monday - Friday

ILL Contact: Eleanor Rasmussen 268-2906

Telefax Number: 554-1388

OCLC Symbol: USP

RLIN Symbol:

Subject Specialities: Postal laws and regulations

Public Info./Affairs:

FOIA: 268-2924

Other Agency Libraries:

Agency Historian: 268-2507 Rita Moroney

Agency Archives:

Noteworthy Collections: Congressional Serial Set

Will Not Loan: Loose-leaf titles; microforms

SECURITIES AND EXCHANGE COMMISSION

Address: Securities and Exchange Commission
Library
Room 1C00
450 5th St., N.W.
Washington, D.C. 20549

Telephone: 272-2618 General library number reaches all services
272-7450 Public Reference Section (SEC)

In Charge: Charlene C. Derge, Chief Librarian 272-2618

Hours: 9 - 5:30 Monday - Friday

ILL Contact: Christine Fukunaga

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: General law; corporate & securities law; economics; accounting; stock and stock market materials; public utility materials

Public Info./Affairs: 272-2650

FOIA: 272-7420 General
272-2454 Legal

Other Agency Libraries:

Agency Historian:

Agency Archives: Federal Records Center

Noteworthy Collections:

Will Not Loan: Legislative histories

SUPREME COURT OF THE UNITED STATES

Address: Supreme Court of the United States
Library
1 First St., N.E.
Washington, D.C. 20543

Telephone: 479-3177 Research
479-3173 Circulation
479-3170 Technical Services

In Charge: Shelley L. Dowling, Librarian 479-3037

Hours: 9 - 4:15 Library open to the public
9 - 5:30 Library staffed - will receive telephone calls

ILL Contact: Diane Smith 479-3132

Telefax Number: 479-3036

OCLC Symbol: LAW

RLIN Symbol:

Subject Specialities: History of the Supreme Court of the United States; Justices of the Supreme Court - speeches, selected newspaper stories, etc.

Public Info./Affairs: 479-3211 Availability and requests for mailing out of Supreme Court Slip opinions

FOIA:

Other Agency Libraries: 479-3029 Clerk's office (Clerk of the Court) for Docket information on Supreme Court cases
479-3190 Reporter of Decisions for advance page cites to U.S. Reports

Agency Historian: 479-3298 Gail Galloway, Curator
479-3296 Dr. Maeva Marcus, Supreme Court Documentary History Project

Agency Archives: National Archives and Records Administration
Civil Reference Branch
Record Group 267 (finding aids available) 523-3238

Noteworthy Collections: Carlton Fox, Internal Revenue Laws 1909-1936; oral argument transcripts of Supreme Court cases; briefs filed in Supreme Court cases 1847 to one term prior to current term

Will Not Loan: Cannot loan

TREASURY

Address: U.S. Department of the Treasury
Library
Room 5030
15th St. and Pennsylvania Ave., N.W.
Washington, D.C. 20220

Telephone: 566-2069

In Charge: Elisabeth S. Knauff, Assistant Director 566-2069

Hours: 9 – 5:30 Monday – Friday
Outside visitors only between 10 – 12 — Call for appointment day in advance

ILL Contact: 566-5212

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities:

Public Info./Affairs: 566-2041

FOIA: 566-2789 FOI reading room in library

Other Agency Libraries:

Agency Historian: 377-9174 Preservation Officer

Agency Archives:

Noteworthy Collections: U.S. Serial Set

Will Not Loan:

U.S. ATTORNEY'S

Address: U.S. Attorney's Law Library
5300 Judiciary Center
555 4th St., N.W.
Washington, D.C. 20001

Telephone: 272-9112

In Charge: Sue T. Eaton, Head Librarian 272-9112

Hours: 9 - 4:30

ILL Contact: Warren Juggins 272-9113

Telefax Number:

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Federal law; D.C. law

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan:

U.S. COURT OF APPEALS FOR THE FEDERAL CIRCUIT

Address: U.S. Court of Appeals for the Federal Circuit
Library
Room 218
717 Madison Pl., N.W.
Washington, D.C. 20439

Telephone: 633-5871 General library number reaches all services

In Charge: Patricia M. McDermott, Circuit Librarian 633-6543

Hours: 9 - 5 for non-court staff

ILL Contact: John D. Moore

Telefax Number: 523-0072 (fax equipment not in library but available for communication with library)

OCLC Symbol: UCZ

RLIN Symbol:

Subject Specialities: Intellectual property; federal taxation; government contracts; federal personnel law; American Indian law; international trade

Public Info./Affairs:

FOIA:

Other Agency Libraries:

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Legislative histories; microform

TAX COURT

Address: United States Tax Court
Library
Room G-58
400 Second St., N.W.
Washington, D.C. 20217

Telephone: 376-2707

In Charge: Jeanne R. Bonyng, Librarian 376-2707

Hours: 8:30 - 5 Monday - Friday

ILL Contact: Deborah Latta 376-2708

Telefax Number:

OCLC Symbol: UTC

RLIN Symbol:

Subject Specialities: Federal tax law

Public Info./Affairs:

FOIA:

Other Agency Libraries: 376-1095 Branch library

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Loose-leaf titles; legislative histories

VETERANS AFFAIRS

Address: Department of Veterans Affairs
Office of General Counsel
Law Library (026H)
Room 1039
810 Vermont Ave., N.W.
Washington, D.C. 20420

Telephone: 233-6442 (FTS 373-6442)
233-6442 / 6443 Reference
233-6442 / 2159 Circulation

In Charge: Jay D. Farris, Law Librarian 233-6442

Hours: 8 - 4:30 1 professional librarian until 4:00

ILL Contact: Jay Farris 233-6442

Telefax Number: 233-5420 (FTS 373-5420)

OCLC Symbol:

RLIN Symbol:

Subject Specialities: Veterans affairs laws

Public Info./Affairs:

FOIA:

Other Agency Libraries: 233-5905 Medical library for Department of Medicine & Surgery

Agency Historian:

Agency Archives: Law library

Noteworthy Collections:

Will Not Loan: Loose-leaf titles

WHITE HOUSE

Address: White House Law Library
Executive Office of the President
Old Executive Office Bldg.
Room 528
Washington, D.C. 20500

Telephone: 359-3397 General library number reaches all services

In Charge: Mary Hotchkiss, White House Law Librarian 395-3397

Hours: 8:30 - 5:30 Monday - Friday

ILL Contact: Mary Hotchkiss

Telefax Number:

OCLC Symbol: EOP

RLIN Symbol:

Subject Specialities: The Presidency; Executive Orders & Proclamations; budget; appropriations

Public Info./Affairs: 395-7332 OMB Circulars or EOP publications

FOIA:

Other Agency Libraries: 456-7000 White House Library and Information Center (General Library)
395-3654 Executive Office of the President Library (General Library in NEOB; focus on economics, business and OMB)

Agency Historian:

Agency Archives:

Noteworthy Collections:

Will Not Loan: Legislative histories by special arrangement only

LAW LIBRARY IN GENERAL

	Physcl	%	Depos	Fed	#s IN THOUSANDS	Perdcl	#	Per	COUNSEL	Other	SDI	CURRENT AWARENESS SERVICES							
	Seprtn	Legal	itory	link	Titles	Vols	MFvls	Titles	Routed	Listing	Serials	Serv	bk	jnl	leg	jud	bb	ebb	oth
ACUS	Integ	85	yes	yes	2.5	6		90	70	yes	25	yes							
AOUSCt	Integ	95	no	no	.7	8	.17	75	5	no	50	no							
AgrlGC	Sepr	98	no	yes		110	200	100	5	yes	300	no							
AirFrc	Integ	95	no	yes		20	.17												
CIA																			
CFTC	Integ	85	no	yes	2.5	12	3	200	20	yes	100	no	bk				bb		
CRS	Sepr	100																	
Custms																			
DOC	Sepr	80	yes	yes		100		250	0	yes	65	yes							
DOE																			
DOI																			
DOJ-M	Integ	90	yes	yes	18.0	200	1000	800	0	no	3000	yes							oth
DOJAnt	Integ	65	no	no	6.1	33	1.6	300	150	no	100	no					bb	ebb	
DOJCv1	Sepr	100	no	no	4.0	35	1	100	0	no	300	no							
DOJCRt	Sepr	60	no	no	2.5	8	5	50	20		75	yes							
DOJCrn	Sepr	90	no	no	1.7	16		64	2	no	179	yes	bk				bb		
DOJLnd	Sepr	70	no		2.0	18		84	10		56	yes	bk					ebb	
DOJTax	Other	98	no	no	.6	21	0	50	3	no	125	yes	bk				bb		
DOL	SemiD	95	yes	no	.3	30				no	300	yes		jnl	leg	jud			
DOTCsG	Sepr	95	yes	no	1.0	20	10	38	5	no	50	yes							oth
DOTFHA	Other	100	no	no		8	0	20	20	no	40	no							
DOTLaw	SemiD	98	yes	no	2.5	51	43	169	5	no	135	yes							oth
EEOC	Integ	80	yes	yes					0	no		yes	bk						
EPA	Sepr	100	no	no	.8	10	5	75	0	yes	60	yes	bk	jnl			bb		
Exmbnk																			
FCA	Integ	75	yes	yes	3.0	8	3	150	20	no	150	no	bk	jnl					
FCC	Sepr	80	no	yes	6.6	25	3.5	95	58	no	23	yes	bk	jnl					
FDIC	Integ	45	yes	yes	15.1	70	18.2	650	440	yes	350	no	bk	jnl					
FERC																			
FHLBB	Sepr	100	no	yes	26.0	20	6	85	47	yes		yes	bk	jnl					
FJC	Integ	75	no	yes	10.0	14		320	70	yes		yes							
FLRA	Sepr	95	yes	no	.2	3	.6	10	0	no	300	no							
FMC	Integ	75	no	yes	6.0	12	.2	176	150	yes	50	no	bk						

Integ - integrated legal and nonlegal collection; Sepr - law library is a separate facility;
Semi D - law library is semi-detached from nonlegal collection.

LAW LIBRARY IN GENERAL

	Physicl	%	Depos	Fed	#s IN THOUSANDS	Perdcl	#	Per	COUNSEL	Other	SDI	CURRENT	AWARENESS	SERVICES			
	Seprtn	Legal	itory	link	Titles	Titles	Routed	Listing	Serials	Serv	bk	jnl	leg	jud	bb	ebb	oth
FR/NA	Integ	90	no	no	.2	11	4.3		6	no	0						oth
FRB	Sepr	95	yes	yes	2.8	26	9.3	90	35	yes	400	yes	bk	jnl	leg		bb
FTC	Integ	50	yes	yes	30.0	110	200	1100	500	yes		no	bk	jnl			ebb
GAO	Sepr	100	yes	no	2.6	48	58	250		no	175	no	bk	jnl	leg		
GPO	Sepr	99	no	yes	1.0							yes	bk		leg		
GSA	SemiD	42	yes	yes	1.3	55		40	10		100	no	bk		leg		bb
HHS	Sepr	100	yes	yes	2.0	100	300	75	0	no	50	no					
HUD	SemiD	40	yes	yes	600	660	1.0	2100	800	no	150	yes	bk				
ICC	Integ	65	no	no	20.0	94	10	55	0	yes	45	no					
IRS	Sepr	80	no	yes	12.0	11	20	350	0	yes	500	yes					oth
ITC	Sepr	90	no	no	2.0	10	3	70	0	yes	10	no		jnl			
LC	SemiD	100	yes	yes		2000	305			no		no					
MSPB	Integ	85	yes	yes	.4	8	4.5	130	20	no	40	yes					
NavyGC																	
NavyJA	Sepr	95	yes	yes	10.0	35	18	100	40	no	300	yes					
NLRB	Integ	85	no	yes	14.5	50	11	350	100	yes	140	yes	bk	jnl	leg		oth
NRC	Sepr	90	no	no	12.0			100	50	yes	25	no		jnl	leg		bb
OCC	Integ	66	yes	yes	10.0	45	.7	400	100	yes	50	yes	bk	jnl			
OSHRC	Integ	95	no	yes	1.5	10	2.0	10	1	no	30	no					
PBGC	Integ	95	yes	yes	4.0	12	2.0	125	25	no	150	yes					ebb oth
Pentgn	SemiD	30	yes	yes	40.0	60	470	213	0	yes	200	yes	bk	jnl			bb
Postal	SemiD		yes	yes		100											
SEC	Integ	60	no	yes	21.0	80	2.6	504	146	yes	178	no	bk	jnl			
Senate																	
SpCt	Sepr	95	yes	yes	32.0	260	57	100	50	yes	4000	no	bk	jnl			
State																	
Treas	Integ	50	yes		83.0					no							
USAtty	Sepr	98	no	no		50		150	120	no		no	bk	jnl			
USCADC																	
USCAFd	Integ	98	yes	yes						yes		no	bk	jnl			
USTxct	Other	98	no	yes	25.0	40	45	130	8	yes	196	yes	bk	jnl	leg		bb
VA	Sepr	98	no	yes	10.0	20	10	5	25	no	20	yes					
WhHse	Sepr	95	yes	yes		12	0	50	0	yes	30	yes	bk				

bk - New books; jnl - relevant journal articles; leg - legislative update; jud - judicial opinions.
bb - bulletin board; ebb - electronic bulletin board.

ADMISSIONS POLICY

Admsn Policy	Public Hours M-F	Employee Hours	Eveng Refrnc	Reading Room	Photo Copier	Copy Charge	Govnt Free	Page Limit	FORM OF PAYMENT		
									cash	invoic	co/chk ps/chk
ACUS	Open?		24 hrs	no	yes		yes				
AOUSct	Apnt	8:00-4:30	24 hrs	no	no	yes	gratis	yes	20		
AgrlGC	Open	8:30-5:00	24 hrs-key	no	no	yes	10¢	yes	25	cash-coin operated	
AirFrc	Open	7:00-4:00	24 hrs-key	no	yes	yes	gratis	yes			
CIA											
CFTC	Apnt	8:15-4:45	8:15-4:45	no	yes	yes	15¢	yes	none	cash	co/chk ps/chk
CRS	RsStf		6:30-9pm	no	no	no					
Custms											
DOC	Open	9:30-4:00	8:30-5:00	no	no	yes	10¢	yes	20	cash	
DOE											
DOI											
DOJ-M	Apnt**	9:00-5:30	24 hrs	no	no	yes	25¢	yes	20	cash	co/chk ps/chk
DOJAnt	Apnt	9:00-5:30	24 hrs	no	no	yes	10¢	yes			
DOJCvl	Apnt	9:00-5:30	24 hrs	no	no	yes	25¢	yes		cash	co/chk ps/chk
DOJCRt	RsStf		24 hrs	no	no						
DOJCrn	RsGov	9:00-5:30	24 hrs	no	no	no		yes			
DOJLnd	Apnt	9:00-5:30	24 hrs	no	no	yes	gratis	yes			
DOJTax	Apnt	9:00-5:00	24 hrs	no	no	yes	10¢	yes	negoc	cash	
DOL	Open	8:15-4:45	8:15-4:45	no	no	yes	gratis	yes	reasn		
DOTCsG	Open	8:00-4:30	8:00-4:30	no	no	yes	gratis	yes	15		
DOTFHA	Apnt+	8:30-3:30	24 hrs-key	no	yes+	yes	10¢	no		cash	co/chk ps/chk
DOTLaw	Open	9:00-5:00	7:30-5:30	no	no	yes	gratis	yes	15		
EEOC	Open	9:00-5:30	7:30-5:30	no	no	yes	15¢	yes	none		
EPA		8:00-4:30	8:00-4:30	no	no	no		yes	25		
Exmbnk											
FCA	Open	8:30-5:00	24 hrs-key	no	no	no		yes	none		
FCC	Open	10:00-4:00	8:00-5:30	no	no	yes	10¢	yes	none		
FDIC	Apnt@	8:30-5:15@	24 hrs	no	no	yes	gratis	yes	negoc		
FERC											
FHLBB	RsGov	8:45-5:15	8:45-5:15	no	no			yes	reasn		
FJC	Apnt	9:00-5:30		no	no	yes	gratis	yes	none		
FLRA	Open	8:15-4:45	8:15-5:30	no	no	yes	10¢	yes	25	cash	
FMC	Open	8:30-5:00	7:30-6:00	no	no	yes	5¢	yes	none	cash invoic	co/chk ps/chk

? Open unless used for ACUS agency meetings.

** Government officials do not need an appointment.

+ Open for FHA public docket file readers.

co/chk - company check.

ps/chk - personal check.

@ - open only by apnt, T, W, and Th.

ADMISSIONS POLICY

IIA

	Admsn Policy	Public		Employee		Eveng Refrnc	Reading Room	Photo Copier	Copy Charge	Govnt Free	Page Limit	FORM OF PAYMENT			
		Hours	M-F	Hours	Hours							cash	invoic	co/chk	ps/chk
FR/NA	Apnt	8:45-5:15		8:45-5:15		no	no	yes	10¢	yes	reasn	cash	invoic	co/chk	ps/chk
FRB	Apnt	9:00-5:00		24 hrs		no	no	yes	6¢	yes	none	cash		co/chk	ps/chk
FTC	Open	8:30-5:00		24 hrs		no	no	yes	12¢	yes		cash		co/chk	ps/chk
GAO	Open	8:00-4:45		24 hrs		no	no	yes	gratis	yes	reasn				
GPO	RsGov			24 hrs		no	no	no		yes					
GSA	Open	8:00-4:30		8:00-4:30		no	no	no		yes	10				
HHS	Open	9:00-5:30		9:00-5:30		no	no	yes	gratis	yes					
HUD	Open	8:45-5:15		8:45-5:15		no	no	yes	gratis	yes	40				
ICC	Open	8:30-5:00		8:30-5:00		no	no	yes	17¢	yes					
IRS	RsGov	8:30-5:30		24 hrs		no	yes*	yes	gratis	yes	reasn				
ITC	Open	8:30-5:00		24 hrs		no	no	yes	negoc	yes	none				
LC	Open	77.5 hrs wk		same		yes	yes	yes	10¢	yes	negoc				
MSPB	Open	1:00-5:00		24 hrs		no	no	yes	gratis		50				
NavyGC															
NavyJA	Apnt	9:00-4:00		7:00-5:30		no	no	yes	gratis	yes	10				
NLRB	Open	8:30-5:00		24 hrs		no	no	yes	gratis	yes	10				
NRC	RsStf!	9:00-4:30		24 hrs		no	no	yes		yes	none				
OCC	Open	9:00-5:30		24 hrs		no	no	yes	6¢	yes	none				
OSHRC	Open	8:30-4:45		8:30-4:45		no	no	yes	25¢	yes	none			co/chk	ps/chk
PBGC	Apnt	8:00-6:00		8:00-6:00		no	yes	yes	10¢	yes					
Pentgn	RsDef			9:00-4:00		no	no			yes	10				
Postal	Open	9:00-4:00		7:30-5:00		no	no	yes	10¢	yes	20				
SEC	Open	9:00-5:30		9:00-5:30		no	no	no		yes	10				
Senate															
SpCt	RsBar#	9:00-4:15		24 hrs		no	yes	yes	10¢	yes	50	cash	invoic	co/chk	
State															
Treas	Apnt	10:00-12:00													
USAtty	RsGov	9:00-4:30		24 hrs		no	no	yes	gratis	yes					
USCADC															
USCAFd	RsBar#	9:00-5:00		24 hrs-key		no	no	yes	15¢	yes	none	cash-coin	operated		
USTxCt	RsGov!	8:30-5:00		24 hrs		no	no	yes	gratis	yes	reasn				
VA	RsGov			7:00-4:30		no	no	yes	gratis	yes	reasn	cash			
WhHse	RsStf	none		8:30-5:30		no	no	no		yes	reasn				

! Restricted to staff except by special permission.

Restricted to members of the court bar and to government attorneys though certain court records may be open.

* Only library material unavailable elsewhere can be brought to the IRS public reading room.

LIBRARY STAFF

	Posi- tions	Total Staff	Fultime Permant	Parttime Permant	Fulltime Contract	Parttime Contract	Parttime Student	MLS Libr	Othr Libr	Para Prof	Legs Libr	Legl Rcrd	Report to	Staff Attys
ACUS	2	2	1	1				1		1	no	no	Admn	12
AOUSCt	1	1	1					1			no	no	Admn	25
AgrlGC	4	4	4					2		2	no	no	Legl	200
AirFrc	1	1	1						1		yes	yes	Admn	115
CIA														
CFTC	4	7	4			1	2	1		6	no	no	Admn	150
CRS	5	3	2				1	1		2	yes	no	Legl	50
Custms														
DOC	4	6	3	1		1	1	3	1		yes	no	Legl	145
DOE														
DOI														
DOJ-M	17	31	16	2	9	3	1	12		19	no	yes	Admn	2000
DOJAnt	4	5	4			1		1	1	2	no	no	Libr	235
DOJCv1	5	7	5			1	1	3		3	no	no	Libr	500
DOJCRT	1	3	1		1	1		1			no	no	Legl	350
DOJCrn	3	4	3			1		1		1	no	no	Libr	400
DOJLnd	3	5	3			1	1	2		1	no	no	Libr	300
DOJTax	5	6	3			1	2	2		4	no	no	Legl	312
DOL	2	2			2			1		1	no	no	Libr	650
DOTCsG	1.5	1.5	1				1			2	no	no	Libr	160
DOTFHA	3	5	3				2	1		4	yes	yes	Legl	50
DOTLaw	3.5	4	3				1	1	1	2	no	no	Libr	300
EEOC	4.5	6	4			1	1	2		2	no	no	Admn	500
EPA	2	2	2					2			no	no	Legl	300
Exmbnk														
FCA	3	3			1	2		3			no	no	Admn	25
FCC	5	4	3					1	1	2	yes	yes	Admn	300
FDIC	13	17	11	2	1	2	1	5		8	no	no	Admn	1000
FERC														
FHLBB	5	8	5			2	1	2	1	2	yes	no	Legl	250
FJC	4	5	4				1	1	1	2	no	no	Admn	25
FLRA	1	1	1					1			no	no	Admn	50
FMC	2	2	2					1		1	no	no	Legl	25

Parttime contract staff include contracted looseleaf filers.

Paraprofessionals include all library staff that are not librarians.

LIBRARY STAFF

	Posi- tions	Total Staff	Fultime Permant	Parttime Permant	Fulltime Contract	Parttime Contract	Parttime Student	MLS Libr	Othr Libr	Para Prof	Legs Libr	Legl Rcrd	Report to	Staff Attys
FR/NA	1	1	1						1		no	no	Admn	3
FRB	3	4	3			1		2		1	yes	no	Legl	60
FTC	21	21	12	1	3	1	4	6			yes	no	Othr	600
GAO	20	18	20					3	3	14	yes	no	Libr	170
GPO	1	1	1					1			no	no	Legl	9
GSA											yes	no	Libr	96
HHS	2	2	1				1	1			no	no	Legl	125
HUD	14	14			14						yes	no	Libr	200
ICC	2	2	2					1		1	no	no	Othr	90
IRS	18	21	17	1		3		7		10	yes	no	Admn	1500
ITC	3	4	2	1			1	2		1	yes	no	Legl	80
LC	102		83	5				16	1	37	no	no	Othr	
MSPB	1.5	2	1	1				1		1	no	no	Admn	85
NavyGC														
NavyJA	7	7	6	1				3		4	no	no	Admn	70
NLRB	9	9	8				1	2	1	6	no	yes	Libr	300
NRC	3	3	2	1				1	1	1	yes	no	Admn	80
OCC	5	6	5				1	2		4	no	no	Admn	60
OSHRC	1	1	1							1	no	no	Legl	15
PBGC	1	1	1					1			no	no	Admn	75
Pentgn	4	4	4					2		2	no	no	Libr	400
Postal	12	12	12					5	1	6	no	no	Admn	100
SEC	7	8	7	1				3	1	1	no	no	Othr	600
Senate														
SpCt	24	22	21	1				11		13	no	yes	Legl	49
State														
Treas														
USAtty	2	2	2					1	1		no	no	Admn	209
USCADC														
USCAFd	4	6	3	2		1		2		3	yes	no	Legl	101
USTxct	6	6	5	1				2		4	yes	no	Legl	120
VA	3	3	3					1		2	no	no	Admn	363
WhHse	2.5		2	1				2		1	no	no	Admn	40

Legs Libr - Library staff person who spends at least 20 hours a week on legislative matters.

Legal Rcrd - Library also has responsibility for maintaining legal records.

Head Librarian reports to: Admn - An administrator; Legal - A legal officer; Libr - Another librarian.

INTERLIBRARY LOAN POLICIES

	Requests Accepted By	Loans Sent Out By	ILL Hours	Normal Loan Period	Renewals	Avg Weekly Loans Out	Avg Weekly Borrows
ACUS	Phon Pers	Msgr	same hrs	1-7 days	yes	2-3	0-2
AOUSCt	Phon Pers Mail	Msgr	same hrs	7-14 days	yes	3	5
AgrlGC	Phon	Msgr	same hrs	1-7 days	yes	7	3
AirFrc	Pers	Msgr	same hrs	21+ days	yes		
CIA							
CFTC	Phon Pers Mail Fax OCLC	Msgr Mail	same hrs	7-14 days	yes	10	15
CRS							
Custms							
DOC	Phon Pers	Msgr	same hrs	14-21 days	yes	11	5
DOE							
DOI							
DOJ-M	Phon	Msgr	same hrs	1-7 days	yes	50	15
DOJAnt	Phon Pers Mail	Msgr Mail	same hrs	7-14 days	yes	9	7
DOJCv1	Phon Pers Mail	Msgr Mail	same hrs	7-14 days	yes	2-3	20-25
DOJCrt	Phon Pers Mail	Msgr Mail	same hrs	7-14 days	yes	1	1-2
DOJCrn	Phon	Msgr	same hrs	14-21 days	yes	1-2	1-2
DOJLnd	Phon	Msgr	same hrs	7-14 days	yes	2	3
DOJTax	Phon Pers Mail	Msgr Mail	same hrs	7 days	yes	1-2	3-5
DOL	Phon Pers Mail OCLC	Msgr Mail	same hrs	21+ days	yes		
DOTCsG	Phon Pers Mail	Msgr Mail	same hrs	1-7 days	no		
DOTFHA	None						
DOTLaw	Phon Pers Mail	Msgr Mail	same hrs	1-7 days	no	10	2
EEOC	Phon Pers Mail Fax OCLC	Msgr Mail Fax	same hrs	7-14 days	yes		
EPA	Phon Pers Mail	Msgr	same hrs	1-7 days	yes	10	2
Exmbnk							
FCA	Phon Pers Mail Fax OCLC	Msgr Mail Fax	same hrs	21+ days	yes	0	1-2
FCC	Pers*	Msgr Mail	same hrs	7-14 days	yes	30	30
FDIC	Phon Pers	Msgr	same hrs	7-14 days	yes	28	9
FERC							
FHLBB	Phon	Msgr Fax	same hrs	7 days	yes	21	3
FJC	Mail OCLC	Msgr Mail	same hrs	7-14 days	no	10	15
FLRA	Phon Mail	Msgr	same hrs	0-7 days	no	.25	.25
FMC	Phon Pers Mail	Msgr Mail	same hrs	7-14 days	yes		

* FCC conducts ILLs with federal libraries only, all others by special arrangement.

INTERLIBRARY LOAN POLICIES

Requests Accepted By		Loans Sent Out By	ILL Hours	Normal Loan Period	Renewals	Avg Weekly Loans Out	Avg Weekly Borrows
FR/NA	None						
FRB	Phon Pers	Msgr	same hrs	1-7 days	yes	20	5
FTC	Phon Pers Mail Fax OCLC	Msgr Mail	same hrs	7-14 days	yes	30	30
GAO	Phon	Msgr	same hrs	1-7 days	yes		
GPO	Phon Pers Mail Fax	Msgr Mail Fax	same hrs	14-21 days			
GSA	Phon Pers Mail Fax OCLC	Mail Fax	same hrs	14-21 days	yes		
HHS	Mail	Msgr Mail	same hrs				
HUD	Phon Pers Mail OCLC	Msgr Mail	same hrs	14-21 days	yes		
ICC	Mail	Mail	same hrs	1-7 days	yes		
IRS	Phon Pers OCLC	Msgr	same hrs	7-14 days	yes	5	15
ITC	Phon Pers	Msgr	same hrs	7-14 days	yes	10	3
LC	None-Ask Loan Div			21+ days	yes	?	0
MSPB	Phon Pers Fax	Msgr	same hrs	7-14 days	yes		
NavyGC							
NavyJA	Phon Pers Mail OCLC	Msgr Mail Fax	same hrs	21+ days		3	1
NLRB	Phon Pers Mail	Msgr	same hrs	7-21 days	yes	10	6
NRC	Phon	Msgr	same hrs	1-7 days	yes		
OCC	Phon Pers Mail	Msgr Mail	same hrs	7-14 days	yes	15	15
OSHRC	Phon Pers	Msgr	same hrs	7-14 days	yes		
PBGC	Phon Pers	Msgr	same hrs	0-14 days	yes	0-3	3-10
Pentgn	Phon Pers Mail OCLC	Msgr Mail Fax	same hrs	21+ days	yes	30	2
Postal	Phon Pers Mail Fax OCLC	Msgr Mail Fax	same hrs	7-14 days	yes		
SEC	Phon Pers	Msgr	9am-1pm	1-14 days	yes	28	12
Senate							
SpCt	None-Othr#	Msgr Mail	same hrs				
State							
Treas	Phon	Msgr	10am-4pm	14 days			
USAtty	Phon Pers Mail	Msgr	same hrs	1-7 days	yes		
USCADC							
USCAFd	Phon	Msgr	10am-12pm	1-7 days	yes		
USTxct	Phon Pers Mail	Msgr Mail	same hrs	7-14 days	yes	8-10	6-8
VA	Phon	Msgr Fax	same hrs	7-14 days	yes	0-5	0-5
WhHse	Phon	Msgr Mail Fax	same hrs	7-14 days	yes	1-2	4-5

Will pull items for a section to be copied by requestor, and photocopy short articles.

Pers - requests accepted in person may require prior arrangement and interlibrary loan form.

ITEMS IN COLLECTION

M = Microform, P = Paper, B = Both Formats, Y = Yes-Loanable, N = Not Loanable, I = Incomplete

US Serial Set	Federal Register	Cong Record	Legislatv Histories	National Reportr System	State Codes	Admn Codes	Sess Laws	CFR Titles-Historic from 1930's	
ACUS	1982+/BN	1978+/BN	10/Y	2nd/PN					
AOUSct	1983+/MY		0		no	no	no	current/PY	
AgriGC	1936+/BN	1873+/BN	N	1stM,2ndP/N	yes/N	no	no	7,9/PN	
AirFrc	1936+/MIY		0	PN	no	no	no	current	
CIA									
CFTC	1936+/BN	1913+/MN	25/N	1st,2nd/PN	no	no	no	none	
CRS									
Custms									
DOC	1820+/IPY	1947+/BYN*	1837+/PY	327/Y	1st,2nd/BN	no	no	no	BN
DOE									
DOI									
DOJ-M	1789+/BYN*	1936+/BYN*	1789+/BY	500/N	1st,2nd/BY*	yes/Y	no	yes/N	all/BN
DOJAnt		current/PN	current/PN	120/YN	no	no	no	no	none
DOJCv1		1936+/BN	1873+/BY	200/Y	1st,2nd/BY	no	no	no	1975+/BY
DOJCrt		1971+/MN	1976+/MN	15/N	2nd/BN	no	no	no	
DOJCrm		current/PN	current/PN	3/Y	no	no	no	no	none
DOJLnd		1971+/BYN*	current/PY	32/Y	1st,2nd/PY	no	no	no	current/PY
DOJTax		current/PN	no	N	no	no	no	no	none
DOL		1936+/BN	1873+/BN	200/N	1st,2nd/PN	yes/N	no	some/N	3,20,29/PN
DOTCsG	1968+/PN	1983+/MN	1983+/MN	1/N	1st,2nd/BN	no	no	no	3,33,38,46,49/MN
DOTFHA		current/PN	current/PN	many/N	1st,2nd/PN	no	no	no	23,49/PN
DOTLaw		1936+/PN	1976+/M	200/N	BY	yes/Y	no	no	46,49/PY
EEOC		1936+/MY	1965+/B		F2d,FSup/Y	no	no	no	3,5,25,29,41/MY
EPA		1970+/MN	1970+/MN	75/N	no	no	no	no	5,21,33,40-42,48/MN
Exmbnk									
FCA		1936+/MN	1937+/MN	200/N	2nd/Y	no	no	no	all/MN
FCC		1936+/MY	MY	250/N	no	no	no	no	5,47/MN
FDIC		1936+/BN	1913+/BN	61/N	BN	yes/Y	some/Y	no	12/PN
FERC									
FHLBB		1936+/BN	1932+/BN	30/Y	1st,2nd/BN	yes/Y	no	no	12/PN
FJC		current/P	current/P	15/N	no	no	no	no	none
FLRA		1979+/MN	1979+/MN	3/N	no	no	no	no	current
FMC		1936+/MN	1909+/MN	8/N	no	no	no	no	46-1965+/IPN

* Microform format not available for loan.

Admn Codes - all state administrative codes; Sess Laws - collections of past state session laws.

ITEMS IN COLLECTION

M = Microform, P = Paper, B = Both Formats, Y = Yes-Loanable, N = Not Loanable, I = Incomplete,

US Serial Set	Federal Register	Cong Record	Legislatv Histories	National Reportr Systm	State Codes	Admn Codes	Sess Laws	CFR Titles- Historic from 1930's	
FR/NA	1936+/PN	1986+/MN		1st,2nd/BIN	no	no	no	all/BN	
FRB	1960+/MY	1910+/BY	1000/YN	2nd/BY	yes/Y	no	no	3,12/BY	
FTC	1959-69/MN	1936+/BN	1873+/BN	230/N	1st,2nd/BN	yes	no	all/MN	
GAO	1936+/BN	1789+/BN	20000/N	1stM,2ndP/N	yes/Y	no	no	all/PY	
GPO	current/P	current/P	4	2nd/PN	no	no	no	3/P	
GSA	1937+/PN	1949+/PN	1932/PN	3000/N	1st,2nd/PN	no	no	41-1969+/PN	
HHS	1908+/IPN	1936+/BN	1874+/IBN	150/N	2nd/PN	yes/N	no	all/IPN	
HUD	1965+/PN	1940+/BN	1873+/BN	222/N	1st,2nd/BN	yes/N	no	all-1975+,24-1949+/BN	
ICC	1936+/BN	1873+/BN	13/N	N	no	no	no	current/PN	
IRS	1973+/MN	1936+/MN	1789+/MN	6000/N	1st,2nd/BN				
ITC		1975+/MN		20/N		no	no	19-1973+/PN	
LC	BN	BN	BN	some/YN	1st,2nd/BN	yes/N	yes/N	yes/N	all/BN
MSPB		1979+/MN		80/N	F2d,FSup/BY*	no	no	no	5,29/MN
NavyGC									
NavyJA	1971+/MN	BN	BN	Y	1st,2nd/N	yes/N	no	no	none
NLRB		1936+/BN	1930+/BN	250/N	1st,2nd/BN	no	no	no	5,29/BN
NRC		1936+/BY	1967+/Y	100	no	no	no	no	10/BY
OCC		1970+/MY#	1913+/BY#	50/Y#	1st,2nd/BY#	yes/Y	no	no	12-1968+/PY#
OSHRC		1970+/BN	1983+/BN		no	no	no	no	all/PN
PBGC		1982+/BY	1974+/IBY	2/N	no	no	no	no	all-1986+/MN
Pentgn	BY	1936+/BY	1789+/BN	Y	1st,2nd/BY	yes/Y	no	no	all-1981+/BY
Postal	1789+/PY	BN	1789+/PY		1st,2nd/BY	yes/Y	no	no	3,5,39-1949+/PN
SEC		1938+/MY	1930+/Y	N	1st,2nd/BY	some/Y	no	no	3,17/BY
Senate									
SpCt	1789+/BN	1936+/BN	1824+/BN	250/N	1st,2nd/PN	yes/N	no	yes/N	all/BN
State									
Treas									
USAtty		PY		N	1st,2nd/PY	no	no	no	3,28/PN
USCADC									
USCAFd		1936+/PY	1789+/BYN*	N	1st,2nd/BYN*				all/PY
USTxCt		1936+/BY	1873+/BY	320/N	1st,2nd/PY	yes/Y	no	no	all/BY
VA		1975+/MN			1stM,2ndP/N	yes/Y	no	no	38/PN
WhHse	1980+/PN!	1936+/BN!	1785+/PN!	20/N	1st,2nd/PY	no	no	no	3/N!

Will loan item only to federal libraries.

! Will not loan but will photocopy.

AUTOMATED SERVICES

	Staff Access	Public Access	Searches	AUTOMATED	LIBRARY	SERVICES	CD-	CD-ROM	DATABASES								
	to Databases	to Databases	for Public	ctlg	chkin	route	circ	acqu	bind	ROM	BIP	CIS	D&B	LglTr	S&P	Wlsn	Oth
ACUS	yes	no	no					acqu		no							
AOUSCt	yes	no	no							no							
AgrlGC	yes	no	no							yes							
AirFrc		no	no						bind	no							
CIA																	
CFTC	yes	no	no	ctlg	chkin	route		acqu	bind	no							
CRS	yes									yes							
Custms																	
DOC	yes	no	no	ctlg	chkin					no							
DOE																	
DOI																	
DOJ-M	no	no	no	ctlg	chkin			acqu		yes	BIP	CIS				Wlsn	Oth
DOJAnt	yes	no	no	ctlg		route		acqu		yes			D&B				
DOJCvl	yes	no	no	ctlg				acqu		no							
DOJCrt	yes	no	no	ctlg						no							
DOJCrn	yes	no	no	ctlg						no							
DOJLnd	no	no	no	ctlg	chkin	route		acqu		yes	BIP	CIS				Wlsn	Oth
DOJTax	yes	no	no	ctlg						yes							
DOL	yes	no	no		chkin	route	circ	acqu		yes							
DOTCsG	yes	no	no	ctlg						no							
DOTFHA	yes	no	no							no							
DOTLaw	yes	no	no	ctlg						no							
EEOC	yes	no	no							yes							Oth
EPA	yes	no	no	ctlg						no							
Exmbnk																	
FCA	no	no	no		chkin	route	circ	acqu		no							
FCC	yes	yes*	yes*							no							
FDIC	yes	no	no		chkin	route		acqu		yes			D&B				
FERC																	
FHLBB	yes	no	no							no							
FJC	no	no	no							no							
FLRA	yes	no	no							yes							Oth
FMC	yes	no	no				circ			no							

* FCC Citator System (No cost).

BIP - Books in Print; CIS - Congressional Information Service; D&B - Dun & Bradstreet;
LglTr - Legal Trac; S&P - Standard & Poors; Wlsn - Wilson Line; Oth - others.

AUTOMATED SERVICES

VIA

	Staff Access to Databases	Public Access to Databases	Searches for Public	AUTOMATED ctlg	LIBRARY chkin	SERVICES route	CD- ROM	CD-ROM BIP	DATABASES CIS	D&B	LglTr	S&P	Wlsn	Oth
FR/NA							no							
FRB	yes	no	no	ctlg			no							
FTC	yes	no	no	ctlg	chkin	route	circ	acqu						
GAO	yes	no	no	ctlg			circ	acqu		BIP				Oth
GPO	yes	no	yes+	ctlg										
GSA	yes	no	no											
HHS	yes	no	no	ctlg										
HUD	no	no	no		chkin	route	circ	acqu						
ICC	yes	no	no											
IRS	yes	no	no	ctlg	chkin			acqu					S&P	Wlsn Oth
ITC	yes	no	no											
LC	yes	yes	no	ctlg									LglTr	
MSPB	yes	no	no	ctlg				circ	acqu					
NavyGC														
NavyJA	yes	no	no					acqu						
NLRB	no	no	no					acqu				D&B		
NRC	yes	yes	no											
OCC	yes	no	no	ctlg	chkin	route	circ							
OSHRC	yes	no	no					acqu						
PBGC	no	no	no											
Pentgn	yes	no	no	ctlg	chkin		circ	acqu	bind			CIS		Oth
Postal	yes	no	no		chkin	route		acqu						
SEC	no	no	no					circ	acqu					
Senate														
SpCt	yes	no	no	ctlg	chkin			circ	acqu					
State														
Treas														
USAtty	yes	no	no		chkin			acqu						
USCADC														
USCAFd	yes	no	no											
USTxCt	yes	no	no		chkin									
VA	no	no	no											
WhHse	no	no	no	ctlg	chkin	route	circ	acqu						

+ GPO internal database.

CD-ROM - library has CD-ROM capability or is planning for it in the near future.

ONLINE SERVICES

VII

	BRS	CCH	CQ-W	Dia	Dow	Juris	Legis	Legi-	Lexis	Nexis	News	OCLC	Orbit	Scor	State	Vu/	Wash	West	Wilsn	Oth
	ELSS	Alert	log	Jones			Slate				Net			pio	Net	Txt	Online	law	line	
ACUS			X						X	X										
AOUSCt			X						X	X									X	
AgriGC			X						X	X				X		X		X		
AirFrc																				
CIA																				
CFTC			X						X	X		X							X	
CRS	X		X			X	X	X	X	X				X		X		X	X	X
Custms																				
DOC							X	X	X									X		X
DOE																				
DOI																				
DOJ-M		X	X	X	X		X	X	X	X		X	X			X		X		X
DOJAnt		X	X	X	X		X	X	X	X		X	X			X		X		X
DOJCvl		X	X	X	X		X	X	X	X		X	X			X	X	X	X	
DOJCrn			X		X		X	X	X	X		X	X			X		X		X
DOJLnd		X	X	X	X		X	X	X	X		X	X			X		X		X
DOJTax			X	X	X			X	X	X		X						X		
DOL	X		X	X	X			X	X	X		X						X	X	
DOTCsG								X	X									X		
DOTFHA		X			X			X	X					X				X		X
DOTLaw					X			X	X											
EEOC		X	X					X	X		X							X		
EPA					X			X	X											
Exmbnk																				
FCA		X	X					X	X		X							X		
FCC		X	X					X	X		X							X		X
FDIC	X		X		X			X	X	X	X	X				X		X		X
FERC																				
FHLBB		X						X	X		X							X		
FJC			X					X	X		X							X		
FLRA																		X		
FMC		X	X													X		X		

ONLINE SERVICES

VIIA

	BRS	CCH	CQ-W	Dia	Dow	Juris	Legis	Legi-	Lexis	Nexis	News	OCLC	Orbit	Scor	State	Vu/	Wash	West	Wilsn	Oth
	ELSS	Alert	log	Jones				Slate			Net			pio	Net	Txt	Online	law	line	
FR/NA								X	X	X		X								X
FRB				X	X				X	X		X				X				X
ETC	X			X	X				X	X		X		X						X
GAO				X		X	X		X	X				X						X
GPO										X										X
GSA				X						X										X
HHS									X	X		X	X			X			X	X
HUD	X		X	X					X											
ICC										X						X			X	X
IRS				X	X	X			X	X									X	
ITC		X						X						X						
LC									X					X						X
MSPB																				X
NavyGC									X	X		X								X
NavyJA														X						X
NLRB				X						X	X									X
NRC		X		X					X	X										X
OCC				X					X	X										X
OSHRC																				
PBGC									X	X						X			X	X
Pentgn	X		X	X				X	X	X		X							X	X
Postal	X			X	X				X	X	X	X	X							
SEC									X	X										
Senate															X		X		X	X
SpCt				X	X	X			X	X				X		X			X	X
State																				
Treas																				X
USAtty						X			X	X										X
USCADC																				X
USCAFd				X				X	X	X		X								X
USTxCt			X		X				X	X										X
VA														X		X				X
WhHse	X			X	X	X	X	X	X	X		X		X		X				X