

# THE HAMLET OF GJOA HAVEN IS RECRUITING A Community Economic Development Officer

There are exciting opportunities for Gjoa Haven's economic growth in the areas of tourism, fisheries development, carver and other arts programs, hospitality and construction/contracting. The Hamlet wishes to employ a motivated individual with skills and experience in the areas of office administration, proposal writing and project management, to lead Economic Development initiatives in the community.

## **Duties include:**

- Facilitating community and economic development planning
- Researching and providing recommendations to the Community Economic Development Committee on local opportunities
- Assessing the results of economic development studies and agreements and making recommendations
- Promoting community and business opportunities
- Community relations
- Writing proposals/seeking funding and building partnerships for initiatives in the community that support local employment

The wages for this position are dependent on skills, training, and experience and range from \$34.31 per hour to \$41.74 per hour. The position is eligible for Northern Settlement Allowance and other Hamlet benefits.

## **This position will be open until filled**

Please send your resume to [HR@gjoahaven.ca](mailto:HR@gjoahaven.ca)  
A detailed job description is available from HR at this address.

*We thank all applicants in advance, however, only those selected for an interview will be contacted.*