

STATE UNIVERSITY OF NEW YORK
COLLEGE OF TECHNOLOGY
CANTON, NEW YORK



MASTER SYLLABUS

COURSE NUMBER – COURSE NAME

HSMB 308 - Healthcare Management Internship Orientation

CIP Code: 51.70

For assistance determining CIP Code, please refer to this webpage

<https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=55>

or reach out to Sarah Todd at todds@canton.edu

Created by: Jennie Flanagan

Updated by: Jennie Flanagan

School of Business and Liberal Arts

Department: Healthcare Management

Semester/Year: Fall 2023

- A. TITLE: Healthcare Management Internship Orientation
- B. COURSE NUMBER: HSMB 308
- C. CREDIT HOURS: (Hours of Lecture, Laboratory, Recitation, Tutorial, Activity)

Credit Hours: 1
 # Lecture Hours: 1 per week
 # Lab Hours: 0 per week
 Other: 0 per week

Course Length: 7 Weeks

- D. WRITING INTENSIVE COURSE: Yes No

- E. GER CATEGORY: None: Yes: GER
If course satisfies more than one: GER

- F. SEMESTER(S) OFFERED: Fall Spring Fall & Spring

- G. COURSE DESCRIPTION:

The course prepares students for the internship by: securing an appropriate site and establishing learning objectives, describing journal contents and a portfolio, establishing contracts for SUNY approval and appropriate liability insurance documentation.

- H. PRE-REQUISITES: None Yes If yes, list below:

Senior level status or permission of instructor and a GPA of 2.5 or higher.

CO-REQUISITES: None Yes If yes, list below:

- I. STUDENT LEARNING OUTCOMES: (*see key below*)

By the end of this course, the student will be able to:

| <u>Course Student Learning Outcome</u> <u>[SLO]</u> | <u>Program Student Learning Outcome</u> <u>[PSLO]</u> | <u>GER</u> <i>[If Applicable]</i> | <u>ISLO & SUBSETS</u> |
|---|---|--------------------------------------|--|
| 1. Develop working relationships and networks at established internship site. | Compare practices of professionalism in the healthcare setting. | N/A | 1-Comm Skills ISLO ISLO O Subsets Subsets Subsets |

| | | | | |
|---|--|-----|-------------------------------|--|
| | | | | |
| 2. Identify and define roles and responsibilities as demonstrated in the HSMB Internship/Culminating Policy | Compare practices of professionalism in the healthcare setting. | N/A | 1-Comm Skills ISLO ISLO | W Subsets Subsets Subsets |
| 3. Describe the internship requirements of both SUNY Canton and the Internship Site. | Analyze alternative management solution in healthcare related problems and challenges. | N/A | 2-Crit Think ISLO ISLO | CA Subsets Subsets Subsets |
| | | | ISLO ISLO ISLO | Subsets Subsets Subsets Subsets |
| | | | ISLO ISLO ISLO | Subsets Subsets Subsets Subsets |
| | | | ISLO ISLO ISLO | Subsets Subsets Subsets Subsets |
| | | | ISLO ISLO ISLO | Subsets Subsets Subsets Subsets |
| | | | ISLO ISLO ISLO | Subsets Subsets Subsets Subsets |
| | | | ISLO ISLO ISLO | Subsets Subsets Subsets Subsets |
| | | | ISLO ISLO ISLO | Subsets Subsets Subsets Subsets |

| KEY | Institutional Student Learning Outcomes [ISLO 1 – 5] |
|--------|--|
| ISLO # | ISLO & Subsets |
| 1 | Communication Skills Oral [O], Written [W] |
| 2 | Critical Thinking <i>Critical Analysis [CA], Inquiry & Analysis [IA], Problem Solving [PS]</i> |
| 3 | Foundational Skills <i>Information Management [IM], Quantitative Lit/Reasoning [QTR]</i> |

| | |
|---|---|
| 4 | Social Responsibility <i>Ethical Reasoning [ER], Global Learning [GL], Intercultural Knowledge [IK], Teamwork [T]</i> |
| 5 | Industry, Professional, Discipline Specific Knowledge and Skills |

*Include program objectives if applicable. Please consult with Program Coordinator

J. APPLIED LEARNING COMPONENT: Yes No

If YES, select one or more of the following categories:

- | | |
|--|--|
| <input type="checkbox"/> Classroom/Lab | <input type="checkbox"/> Civic Engagement |
| <input checked="" type="checkbox"/> Internship | <input type="checkbox"/> Creative Works/Senior Project |
| <input type="checkbox"/> Clinical Placement | <input type="checkbox"/> Research |
| <input type="checkbox"/> Practicum | <input type="checkbox"/> Entrepreneurship |
| <input type="checkbox"/> Service Learning | (program, class, project) |
| <input type="checkbox"/> Community Service | |

K. TEXTS:

None

L. REFERENCES:

HSMB 408 -Healthcare Management Internship/Culminating Policy/Forms

M. EQUIPMENT: None Needed:

N. GRADING METHOD: A-F

O. SUGGESTED MEASUREMENT CRITERIA/METHODS:

Discussion forum, assignment and establishment of internship site.

P. DETAILED COURSE OUTLINE:

1. What is an internship?

a. Definition

2. HSMB 408-Healthcare Management Internship/Culminating Policy/Forms

a. Student internship requirements

b. Program roles and responsibilities

3. Internship site requirements

a. Eligibility

b. Time and attendance

c. Site intake obligations

d. Organization structure

e. Responsibilities

4. Contract management

a. Legal issues

5. Top ten concerns of interns

6. Research of internship site location

7. Establishment of internship site

Q. LABORATORY OUTLINE: **None** **Yes**