



William Carey Publishing
 10 W. Dry Creek Circle, Littleton, CO 80120
 (720) 372-7036

**Business Account Application
 For Bookstores or Distributors**

Business Name _____ DBA if Any _____

Shipping Street Address _____ Shipping City/State/Zip _____

Billing Street Address _____ Billing City/State/Zip _____

Business Phone _____ Email _____ Hours/Time Zone _____

Year started _____ Tax ID# _____

Type of Ownership: Corporation Sole Proprietorship Partnership LLC

Please provide contact personnel contact information: Accounts Payable/Manager/Buyer

Name _____ Title _____ Phone Number _____ Email Address _____

Name _____ Title _____ Phone Number _____ Email Address _____

Name _____ Title _____ Phone Number _____ Email Address _____

Business Reference: Please list the name of at least one firm, preferably a publisher, with whom you are currently doing business (need address and acct#)

Name _____ Address _____

City _____ State _____ Zip _____ Account Number _____

Terms and Policies:

Once this application has been received, a notification email will be sent. Invoices will be sent through BILL.com, and electronic payment can be made through BILL, or a USD check made out to WILLIAM CAREY PUBLISHING can be sent to William Carey Publishing, 10 W. Dry Creek Circle, Littleton, CO 80120. For international customers, invoicing and payment transactions are available through PayPal. Monthly statements will be issued.

If you would like to apply for Net 30 terms, please attach a recent credit report from the past 2 years. If you cannot provide a credit report or give your credit status, please discuss terms by contacting publishing@wclbooks.com.

Past due invoices will incur a 1.5% service charge per month and may result in held orders. Returns in progress are not acceptable payment for overdue invoices.

Contact us at publishing@wclbooks.com or on 720.372.7036 with any questions or concerns.

Name _____ Signature _____ Date _____

If partnership, two parties must sign

Name _____ Signature _____ Date _____

Return completed forms to: William Carey Publishing Attn: Vivian Doub 10 W. Dry Creek Circle Littleton, CO 80120

Email completed forms to: publishing@wclbooks.com