

GAZETTE DATE : 30/12/2023

LAST DATE : 31/01/2024

CATEGORY NO: 640/2023

Applications are invited Online only through One Time Registration from qualified candidates for appointment in the under mentioned post in Kerala Government Service. Before applying for the post the candidates should register as per One Time Registration through the official website of Kerala Public Service Commission. Candidates who have already registered can apply through their profile.

1. **Department** : **Co-operation**
2. **Name of Post** : **Junior Inspector of Co-operative Societies**
3. **Scale of pay** : **₹ 39300 – 83000/-**
4. **Number of vacancies** : **Anticipated**

The Ranked list published by the Commission in response to this Notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancy reported to the Commission during the period of currency of the list.

Note:- 4% of the total vacancies reported shall be reserved for eligible Differently Abled candidates with disabilities as specified vide G.O.(P) No. 5/2023/SJD dated 01.10.2023.

[Link](#)

[Present Order for Rights of Persons with Disabilities Act, 2016 Section 34](#)

5. **Method of appointment** : **Direct Recruitment**
6. **Age Limit** : **(a) 18 - 37.** Only candidates born between 02.01.1986 and 01.01.2005 (both dates included) are eligible to apply for this post.
(b) In the case of Supervisors/Inspectors/Ministerial staff employed in the Apex/Regional/Central Co-operative Institutions and in case of Clerk, Manager or Secretary in Primary Co-operative Institutions in the State, they must not have completed 38 years of age as on 01.01.2023. (For other conditions regarding age relaxations, please see para (2) of the General Conditions)
7. **Qualifications** : (A) B. Com. Degree of a Recognized University with Co-Operation as special subject.
OR
(B) Any Degree from UGC recognized Universities or National Institute established by the Government of India or Institute established by Government of Kerala.
AND
(i) Higher Diploma in Co-Operation (HDC)
OR
(ii) Higher Diploma in Co-operative Management.
OR
(iii) Successful completion of the subordinate Personal Training Course conducted by the Co-Operative Department.
OR
(iv) Junior Diploma in Co-operation awarded by the State Co-operative Union Kerala.
OR
(C) B.Sc.(Co-Operation and Banking) Degree of the Kerala Agricultural University.
OR
(D) Diploma in Rural Services with Co-Operation as special

subject awarded by the National Council for Rural Higher Education.

OR

(E) Co-Operation Degree(Bachelor of Co-Operation) awarded by the Gandhi-gram Rural Institute (Deemed University) .

In the case of Supervisors/Inspectors/Ministerial Staff employed in Apex/Regional/Central Co-Operative Institutions as well as employees of Primary Co-Operative Institutions. The qualifications are as follows:-

(i) Pass in S.S.L.C. or equivalent.

(ii) Higher Diploma in Co-Operation.

OR

Junior Diploma in Co-Operation.

AND

(iii) Minimum service of five years as Supervisors/Inspectors or in any Ministerial post in Apex/Regional/Central Co-Operative Institutions in the State or as Clerk/Secretary or Manager in Primary co-Operative Institutions in the State. Service Certificate shall be produced in the form furnished in the annexure shown below:

ANNEXURE

Service Certificate to be produced by employees of Co-operative institutions.

1	Name of Employee	
2	Post now held with Pay & Scale of Pay	
3	Name of Co-operative institution with registration No. and date	
4	Duration of the Service	From..... To.....
	Name of Post	Date of Commencement of Service
1	From..... To.....
2	From..... To.....

Certified that the above details are correct as per the Service Records of the employee.

Place :

Date :

Dated signature
Name and Designation of
the head of institution along
with name of the Institution.

(Office Seal)
(Counter Signed)

Place :

Date :

Signature
Assistant Registrar/Deputy Registrar/Registrar
having control over the Co-operative Society

(Office Seal)

Note : 1. Rule 10(a) (ii) of Part II KS & SR is applicable.

2. Candidates who claim equivalent Qualifications instead of qualification mentioned in the Notification shall produce the relevant Government Orders to prove the equivalency at the time of verification, then only such qualifications shall be treated as equivalent to the

prescribed qualification concerned.

3. If there is a difference in Original Caste/Community claimed in the application and that entered in S.S.L.C book, the candidate shall produce a gazette notification in this regard, along with NCLC/Community certificate at the time of certificate verification.
4. The degrees/Diplomas awarded by UGC approved universities or institutions established through an act passed by the parliament/state legislative assembly in accordance with the conditions laid down in GO(ms)No.526/PD dated 17.07.1965 are acceptable for appointment in government services.
https://www.keralapsc.gov.in/sites/default/files/inline-files/circular_12_18_1.pdf

8. Training

- (a) Junior Inspector (including Auditors and special Inspectors) who have not already undergone training in Co-operation shall successfully undergo the course “Junior Diploma in Co-operation”
- (b) Junior Inspector (including Auditors and Special Inspectors) who have not already undergone the intermediate officers training shall undergo three months field training. This include one month with an Extension officer for Co-operation, one month with an Auditor of Co-operative Societies and one month in the Office of the Deputy Registrar. Junior Inspectors (Including Auditors and Special Inspectors) who have undergone the junior Officers Training shall undergo the above field training for one month only with an experienced inspector.
- (c) The training under clause (a) and field training under clause (b) above shall be completed within the period of probation.

9. Agreement

A person appointed to the service as Junior Inspector shall, before undergoing the course of training execute an agreement in proper form with two sureties binding himself.

- (i) To undergo the entire course of the said Training and Instruction.
- (ii) To serve Co-operative department for a period of not less than five years after completion of training.
- (iii) In case he failed to fulfill wither of the conditions mentioned in clause(i) and (ii) to refund to the State Government the total amount drawn by him as pay and allowances (Excluding Traveling allowances) during the course of training.

10. Mode of submitting Applications:-

- (a) Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2023. Candidates who create new profile from 01.01.2023 onwards should upload photograph taken within 6 months. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion of the photograph. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their**

profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) **Candidates who have AADHAAR card should add AADHAAR card as I.D. Proof in their profile.**

11 Special Instructions to Candidates:

- (i) In the case of difference in caste/community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non-Creamy Layer/Community Certificate at the time of certificate verification.
- (ii) Candidates are required to acquaint themselves with the instructions given in the notification as Part II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.
- (iii) Appropriate disciplinary action as per **Rule 22 of the Kerala Public Service Commission Rules of Procedure** shall be initiated against those candidates who submit applications with bogus claims SL.No: 247/2023/ER IIA Dated: 11.12.2023 Cat.No: 646/2021 SECURITY OFFICER - UNIVERSITIES IN KERALA of qualification regarding education, experience etc. and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed, or any one or more of the above.

12 Last date for submission of application :- **31.01.2024**, Wednesday upto 12.00 midnight.

13 Website to which applications are to be sent: www.keralapsc.gov.in

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc).

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION