

U-OUP – Ipolisi Engezinto Eziyimfihlo Yomhlaba Wonke

Tshintsha Ingxelo Yembali			
Inguqulelo	Tshintsha uMhla	Injongo	Inkcazelo ngombhali
1	2018	Inguqulelo yokuqala	Iqela Lezinto Eziyimfihlo
1.1	NgoNovemba 2022	Izinto ezincinci ezilungisiweyo	I-O Ali
1.2	NgoMatshi 2023	Izinto ezincinci ezilungisiweyo	I-M Kennedy
2	NgoMatshi 2023	Ukugunyaziswa	I-J Patel
2.1	Nge-07/09/2023	Izinto ezincinci ezilungisiweyo	I-M Kennedy
3.0	Nge-04/10/2023	Ukugunyaziswa	I-J Patel
3.1	Nge-24/11/2023	Tshintsha u-rights.requests@oup.com ufake u-DSR.Requests@oup.com	I-M Kennedy

1. Intshayelelo

- 1.1. U-Oxford University Press ("OUP") izibophelele ekukhuseleni inkcazelo yakho yobuqu nasekukhulonipheni imithetho esebenzayo yokukhusela inkcazelo emhlabeni wonke, kuquka apho loo nto ifuneka khona, uMthetho Wokukhusela Inkcazelo waseUK 2018, uMmiselo Wokukhusela Inkcazelo Jikelele WaseUK, uMmiselo Wokukhusela Inkcazelo Jikelele Wase-EU, uMthetho Wezinto Eziyimfihlo Zabathengi WaseCalifornia, uMthetho Wokukhusela Inkcazelo Yabantwana Kwi-intanethi, noMthetho Wokufundiswa Ngentsapho Nowezinto Eziyimfihlo. Le polisi engezinto eziyimfihlo ichaza indlela esiyenza ngayo le nto nendlela esebenza ngayo xa usebenzisa iwebhusayithi, iimveliso neenkonzelo zeOUP.

2. Indlela esiyisebenzisa ngayo inkcazelo yakho yobuqu

- 2.1. Sisebenzisa inkcazelo yobuqu ukuze sikhuthaze size sinikezele ngeemveliso neenkonzelo zeOUP, ukuze siqinisekise ukukhuseleka kwewebhusayithi zethu size siqhube ishishini lethu. Kweli phepha, sifake inkcazelo engakumbi ngeendidi zenkcazelo yobuqu esiyiqokelelayo, iindlela ezithile loo nkcazelo yobuqu esiyisebenzisa ngayo, imithetho ezisivumela ukuba siyenze loo nto, neentlobo zeenkampani esisebenzisana nazo esiyithumela kuzo inkcazelo yakho yobuqu.
- 2.2. Kwezinye iimeko xa sicela inkcazelo yakho yobuqu, siyenza loo nto ukuze sikwenzele izinto ozicelileyo (umz. sidinga idilesi yakho ukuze sikuthumelele iodolo yakho). Ukuba awusiniki loo nkcazelo yobuqu, asizukwazi ukusihoya isicelo sakho okanye iodolo yakho.
- 2.3. Nokuba siyisebenzisa njani inkcazelo yakho yobuqu, sinemilinganiselo yokuqinisekisa ukuba ihlala iyimfihlo, inokuthenjwa ibe iyafumaneka. Le nto iquka ukufikelela i-ISO 27001, nokwenziwa kwezinto ezininzi zokukhusela zeteknoloji nezenkampani ukuze sizikhusele ukulahlekeni kwenkcazelo, ekubiweni kwayo okanye ekusetyenzisweni kwayo ngendlela engagunyaziswanga. Ukuze ufumane iinkcukacha ezingakumbi ngeezinto uOUP azenzayo ukuze kubekho ukukhuseleka, ungaqhakamshelana ne-privacy@oup.com.

3. Ukunika nokurhoxisa imvume nokuhlaziya inkcazelo yakho

yobuqu

- 3.1. Kwimeko apho kufuneka imvume yakho ukuba sisebenzise inkcazelo yakho yobuqu, siza kuyicela imvume yakho ngexesha osinika ngalo inkcazelo yakho. Unalo ilungelo lokuyirhoxisa loo mvume nanini na. Ungayilungisa inkcazelo yakho yobuqu nanini na. Ukuba ufuna ukuyenza loo nto

ungakhetha, ukugcwalisa [ifomu Yethu Yokucela Inkcazelo Yobuqu](mailto:ifomu.Yethu.Yokucela.Inkcazelo.Yobuqu@oup.com) okanye ukuqhakamshelana nathi ku-rights.requests@oup.com.

3.2. Asiyithengisi inkcazelo yakho yobuqu kwezinye iinkampani.

4. Ukubeka, ukuthumela nokugcina inkcazelo yakho yobuqu

- 4.1. Inkcazelo yakho yobuqu isenokugcinwa ize isetyenziswe kwelinye ilizwe engaqokelelwanga kuyo, kuquka ngaphandle kwaseUnited Kingdom (“UK”) nakwiEuropean Economic Area (“EEA”). Xa sidlulisela inkcazelo kwabanye abantu, abaseUK/e-EEA okanye kwezinye iindawo, siyaqinisekisa ukuba kukho izinto ezikhuselayo nezobugcisa ezifanelekileyo zokukhusela inkcazelo yakho yobuqu. Ukuze siyenze loo nto, siza kuthumela inkcazelo kuphela kumazwe abonwa njenganezinto ezifanelekileyo zokukhusela inkcazelo yobuqu esuka eUK, okanye kwezinye iinkampani apho sineendlela zokudlulisela inkcazelo yakho yobuqu ezivunyiweyo ukuze sikhusele inkcazelo yakho yobuqu. Ukuze sidlulisele inkcazelo yobuqu esuka eUK/EEA, sisebenzisa izivumelwano zokudluliselwa kwenkcazelo zamazwe ngamazwe, amagatya esivumelwano aqhelekileyo avunywe yiOfisi Yomkomishinala Wenkcazelo waseUK neKhomishini YaseYurophu, sisebenzisa Imithetho Yeenkampani Ebophelelayo ebekwe zinkampani ezisithumelela izinto, okanye sisebenzisa amanye amanyathelo afanayo afunwa yimithetho emhlabeni wonke. Ikopi yezinto ezisetyenziswayo ukuze kukhuselwe inkcazelo ungayithunyelelwa ukuze uyihlole xa uyicela ngokuthumela i-imeyile kwiGosa Lethu Lokukhuselwa Kwenkcazelo ku-privacy@oup.com .
- 4.2. Siza kugcina kuphela iirekhodi zenkcazelo yakho yobuqu kangangoko kufuneka sisenzela izizathu zokuqala zokuba siyicele, ibe ukuze sihambiselane nazo naziphi na izinto ezifunekayo ngokomthetho okanye ngokwemithetho enxulumene nokugcinwa kweerekhodi. Siyazihlonela izicelo zokuba siyeke ukusebenzisa inkcazelo yakho yobuqu sisenzela ukuthengisa. Loo nto iquka ukugcina ingxelo yesicelo sakho ngonaphakade ukuze sikwazi ukuhlonipha isicelo sakho kwixesha elizayo.

5. Ii-cookies

- 5.1. Sisebenzisa ii-cookies kwiiwebhusayithi zethu nakwiiteknoloji ezifanayo kwii-app zethu nakwezinye ii-software. Nceda ufunde [ipolisi yethu Yee-cookie](#) ukuze ufumane iinkcukacha zendlela le nto enokukuchaphazela ngayo.

6. Amalungelo Akho

- 6.1. Unelungelo lokucela ukufikelela, lokulungisa okanye lokucima inkcazelo yakho yobuqu, ilungelo lokwala ukusetyenziswa kwenkcazelo yakho yobuqu, nelungelo lokungavumi ukusetyenziswa kwenkcazelo yakho yobuqu. Unalo ilungelo lokwala ukuba inkcazelo yakho yobuqu isetyenziselwe izinto ezifunwa nguOUP. Unelungelo lokungavumi ukuba sikuthumelele iintengiso ezijolise kuwe nokuba sisebenzise iinkcukacha zakho ukuze sikuthengisele izinto ngokungqalileyo. Ukuba ufuna ukusebenzisa nawaphi na amalungelo achazwe apha, ungagcwalisa [ifomu Yethu Yokucela Inkcazelo Yobuqu](mailto:ifomu.Yethu.Yokucela.Inkcazelo.Yobuqu@oup.com) okanye uqhakamshelane nathi ku-rights.requests@oup.com.
- 6.2. Ukuba unayo nayiphi na imibuzo ngepolisi yezinto eziyimfihlo, ungaqhakamshelana nathi ku-privacy@oup.com.
- 6.3. Unelungelo lokufaka isikhalazo ngokuphathelele indlela esiyisebenzisa ngayo inkcazelo yakho

yobuqu kwigunya elilawula ukukhuselwa kwenkcazelo kwilizwe ohlala kulo, osebenza kulo, okanye apho

uvakalelwa ukuba umthetho wophulwe khona.

7. Ukuqhakamshelana nathi

- 7.1. Umntu olawula inkcazelo kwiibhusayithi, kwiimveliso neenkonzelo zethu nguChancellor, Masters and Scholars weYunivesithi yaseOxford, orhweba ngegama elithi Oxford University Press, oseGreat Clarendon Street, eOxford OX2 6DP, eUnited Kingdom, ngaphandle kwaxa kuboniswe ngenye indlela kwiwebhusayithi, kwimveliso, kwinkonzo, okanye kwifomu osinike ngayo inkcazelo yakho yobuqu. Ngokomzekelo, ukuba usithumelele inkcazelo yakho yobuqu ngewebhusayithi ethi www.oupe.es, umlawuli wenkcazelo nguOxford University Press España S.A. Ukuba awuqinisekanga ukuba ngubani umlawuli wenkcazelo yakho, okanye uneminye imibuzo enxulumene nale polisi, Igosa Lokukhusela Inkcazelo lakwaOUP linokufumaneka kwidilesi efanayo okanye ngeimeyile ku-privacy@oup.com.