## **CELL PHONE RULES:**

Electronic devices have become a common means of communication and information access in today's society. However, these devices have the potential of disrupting the orderly operation of school. Our cell phone/personal electronic devices policy is designed to keep the focus on education.

At the start of the school day, all cell phones MUST BE TURNED OFF (NOT IN SILENT MODE) AND STORED IN THE STUDENT'S LOCKER OR BOOK BAG FROM 8:30 AM UNTIL 3:30 PM. Students are not permitted to carry them on their person or to use them to make or receive any calls or text messages during the given time.

If a student has an emergency, and needs to be in contact with someone, she/he must use a school phone, or have the permission of a faculty member, to use his/her cell phone. Parents should contact the school office, if they have an emergency message for their Child(ren).

Electric devices, such as iPods, or hand-held gaming devices may be used on the bus/van transportation to/from school, prior to school, and following school. Students must turn off and place these items in their locker/backpack during school hours.

If any of these items are out at the inappropriate time, they will be confiscated by staff, and given to the director of discipline.

Students will be allowed to bring cell phones on school trips for emergency use only. Any hand-held gaming device will be the responsibility of the students on a school trip.

The school is not responsible for lost, misplaced, damaged or stolen electronic devices/cell phones.

## CONSEQUENCES FOR STUDENTS WHO DO NOT FOLLOW THE ABOVE RULES:

1<sup>st</sup> Offense – Phone confiscated, and returned at the end of the day.

**2<sup>nd</sup> Offense** – Phone confiscated, returned at the end of the day, and written notification that requires parent signature.

3<sup>rd</sup> Offense – Phone confiscated, and parent must pick up phone from director of discipline.

**4<sup>th</sup> Offense** – Suspension from school